



**Reach Cyber Charter School  
BOARD MEETING**

Pursuant to the Pennsylvania Open Meeting Laws, notice is hereby given to the members of the Reach Cyber Charter School Board and the general public that the Board will hold a meeting open to the public on:

**Date and Time:**

Wednesday, May 19, 2021 at 9:00 a.m.

**Meeting Location:**

750 East Park Drive, Suite 204  
Harrisburg, PA 17111

**And Via Zoom Video and Teleconference**

<https://us02web.zoom.us/j/89462929819?pwd=aWpVYzgzWE9qM3ZyVlBFcXpreEhHdz09>

**+1 646 558 8656 US**

**Meeting ID: 894 6292 9819**

**Passcode: 358154**

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Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jane Swan at (717) 704-8437.

**AGENDA**

- I. Call to Order and Roll Call – D. Taylor
- II. Public Comment – D. Taylor

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

- III. Audit Committee, Committee of the Entire Board
  - a. Approval of Audit Firm Engagement for the 2020-2021 School Year Annual Financial Audit (attached) – D. Biondo/ K. Yeselavage
- IV. Routine Business – D. Taylor
  - a. Approval of Agenda
- V. Oral Reports
  - a. School Leader's Report (MSR attached) – J. Swan
    - i. Enrollment and Staffing Update
    - ii. CSI Update
    - iii. Graduation Plans and End of Year Activities
  - b. Financial Report (attached) – K. Yeselavage
    - i. Draft Budget for the 2021-2022 School Year (to follow)
  - c. Products, Services and Initiatives Update (attached) – L. Johnson
- VI. Consent Items
  - a. Approval of Minutes from the April 21, 2021 Board Meeting (attached)
  - b. Approval of Staffing Report (to follow)
  - c. Approval of OBL Invoice(s) for April (attached)
- VII. Action Items
- VIII. Information Items
  - a. State Account Relations (STAR) Update – L. Johnson
  - b. Partner School Leadership Team (PSLT) Update – M. Brown
  - c. Board Relations Update – M. Arthur
    - i. Nondiscrimination Statement for Handbooks (attached)
- IX. Strategic Planning
  - a. Approval of MOUs with Local Universities – J. Swan
    - i. Rutgers University (attached)
  - b. Approval of Whitaker Center Proposal (attached) – J. Swan

- c. Approval of Agreements for Career Partnerships – J. Swan
    - i. Maplewood Shops Proposal for Carpentry Course (attached)
    - ii. Agreement with German-American Chamber of Commerce for Pre-Apprenticeship Program (attached)
  - d. Approval of STEM Scopes Curriculum (attached) – J. Swan
  - e. Approval of Mobile Lab Proposal (attached) – A. Gribbin
- X. EXECUTIVE SESSION – Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee – D. Taylor/ P. Hennessey
- XI. Adjournment and Confirmation of Annual Meeting – Wednesday, June 16, 2021 at 9:00 a.m.



May 11, 2021

To the Board of Trustees and Management  
Reach Cyber Charter School  
750 E. Park Drive, Suite 204  
Harrisburg, PA 17111

We are pleased to confirm our understanding of the services we are to provide Reach Cyber Charter School for the year ended June 30, 2021. We will audit the financial statements of the governmental activities and the major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Reach Cyber Charter School as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Reach Cyber Charter School's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Reach Cyber Charter School's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Governmental Fund Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies Reach Cyber Charter School's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards.

#### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Reach Cyber Charter School. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain

controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Reach Cyber Charter School's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Reach Cyber Charter School's major programs. For federal programs that are included in the 2019 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2019 Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Reach Cyber Charter School's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Reach Cyber Charter School in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you, as well as prepare the Internal Revenue Service Form 990. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to Reach Cyber Charter School; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of SD Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the PA Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of SD Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the PA Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Keith Drobnes is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will not exceed \$28,000 for the audit and \$1,500 for the Form 990. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Reach Cyber Charter School and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*SD Associates P.C.*



SD Associates, P.C.

**RESPONSE:**

This letter correctly sets forth the understanding of Reach Cyber Charter School.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# MONTHLY SCHOOL REPORT

## School & Date Selection

**School**

Reach Cyber Charter School

**Report Date**

April 30, 2021

**Currently Enrolled**

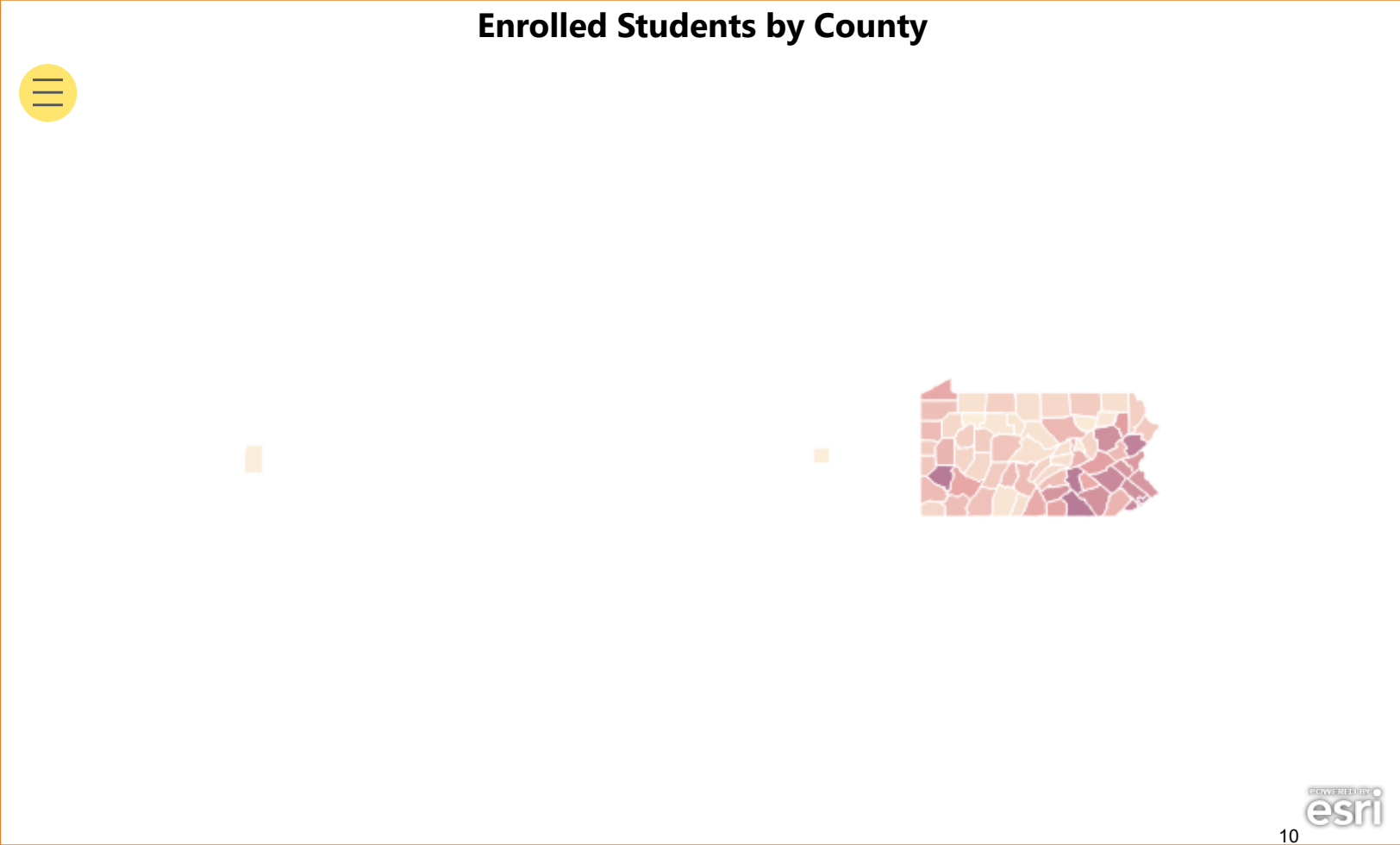
**8633**

**Total YTD Enrolled**

**10774**

**Enrollment Services Complete (Stage 4)**

**10988**



# Reach Cyber Charter School

April 30, 2021

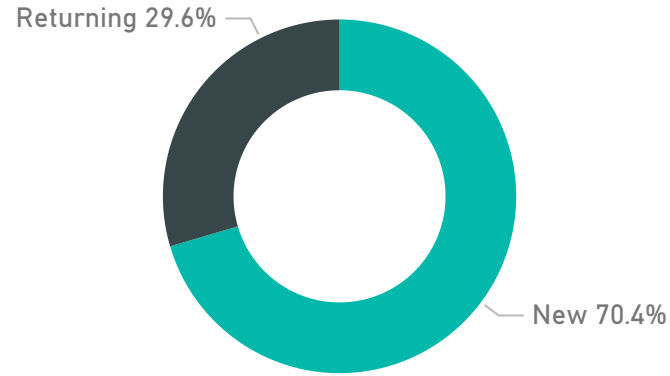
**Current Enrollment Month-Over-Month Change**

**-1%**

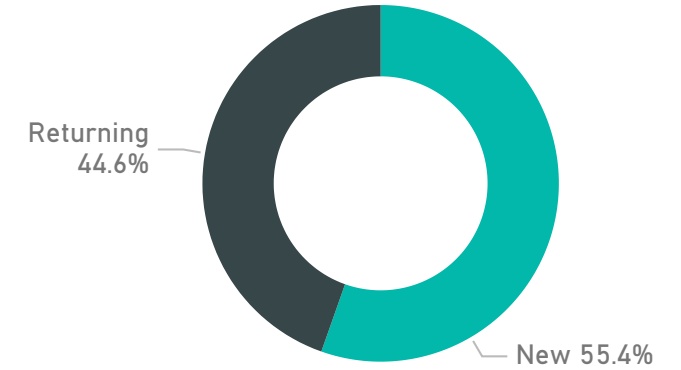
**Current Enrollment Year-Over-Year Change**

**126%**

## New and Returning

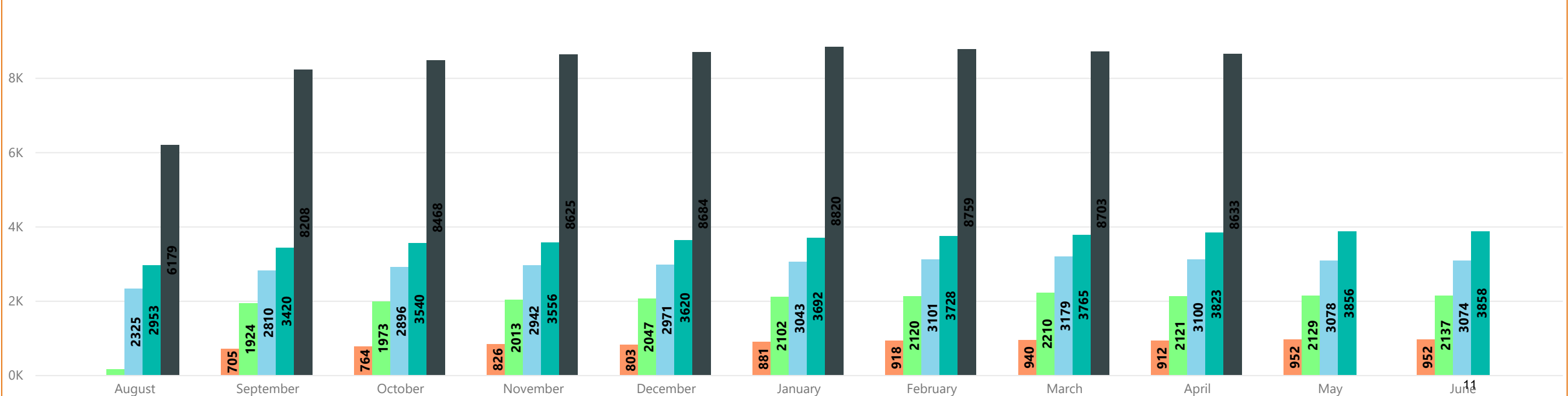


## New and Returning Prior Year



## Monthly Student Current Enrollment Comparison

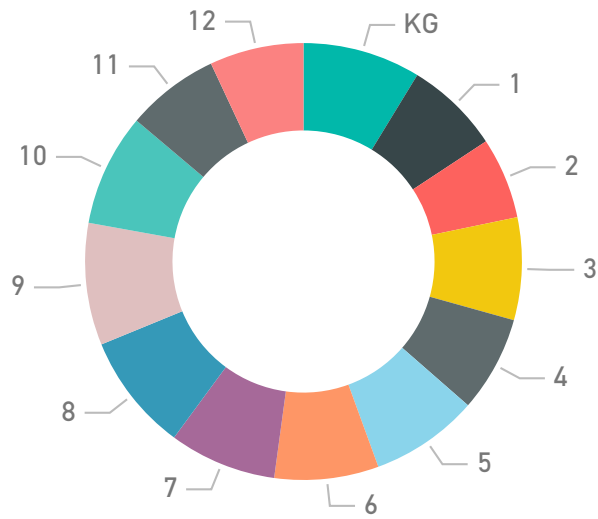
schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021



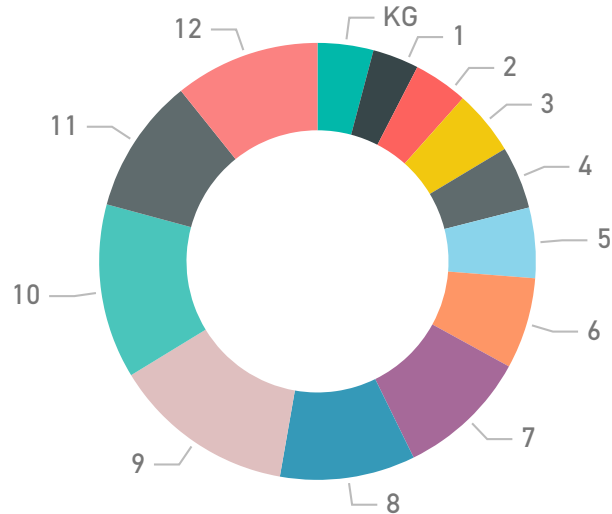
# Reach Cyber Charter School

April 30, 2021

## Enrolled Students by Final Grade



## Enrolled Students Prior Year by Final Grade



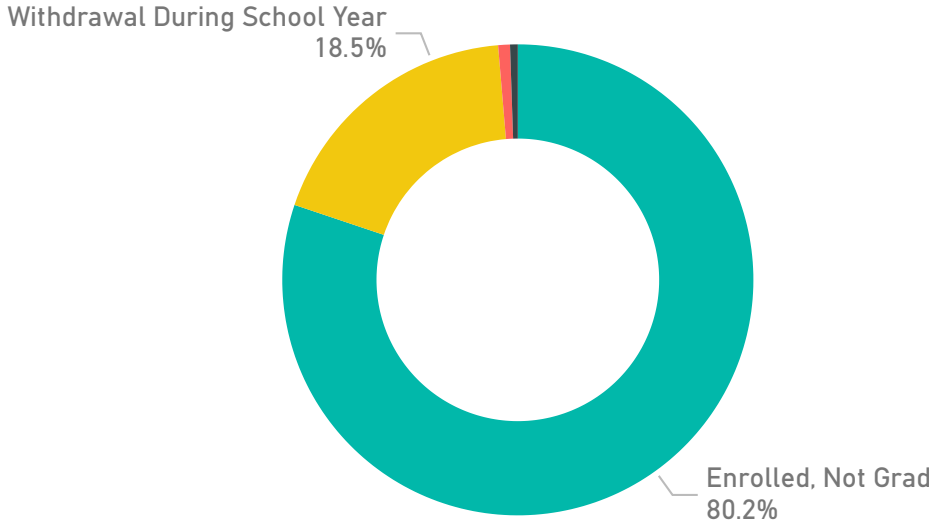
## Grade Distribution

ReportPeriod GradeDistribution	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Students	%CT Students	Students	%CT Students	Students	%CT Students	Students	%CT Students
<b>PK-2</b>	<b>443</b>	<b>12%</b>	<b>459</b>	<b>12%</b>	<b>1903</b>	<b>22%</b>	<b>1877</b>	<b>22%</b>
KG	158	4%	160	4%	769	9%	753	9%
1	131	3%	137	4%	611	7%	605	7%
2	154	4%	162	4%	523	6%	519	6%
<b>3-5</b>	<b>560</b>	<b>15%</b>	<b>568</b>	<b>15%</b>	<b>1987</b>	<b>23%</b>	<b>1959</b>	<b>23%</b>
3	184	5%	186	5%	669	8%	655	8%
4	177	5%	181	5%	621	7%	613	7%
5	199	5%	201	5%	697	8%	691	8%
<b>6-8</b>	<b>1014</b>	<b>27%</b>	<b>1023</b>	<b>27%</b>	<b>2125</b>	<b>24%</b>	<b>2104</b>	<b>24%</b>
6	258	7%	260	7%	677	8%	666	8%
7	373	10%	379	10%	689	8%	686	8%
8	383	10%	384	10%	759	9%	752	9%
<b>9-12</b>	<b>1806</b>	<b>47%</b>	<b>1808</b>	<b>47%</b>	<b>2688</b>	<b>31%</b>	<b>2693</b>	<b>31%</b>
9	517	14%	516	13%	786	9%	780	9%
10	494	13%	495	13%	713	8%	718	8%
11	384	10%	383	10%	593	7%	594	7%
12	411	11%	414	11%	596	7%	601	7%
<b>Total</b>	<b>3823</b>	<b>100%</b>	<b>3858</b>	<b>100%</b>	<b>8703</b>	<b>100%</b>	<b>8633</b>	<b>100%</b>

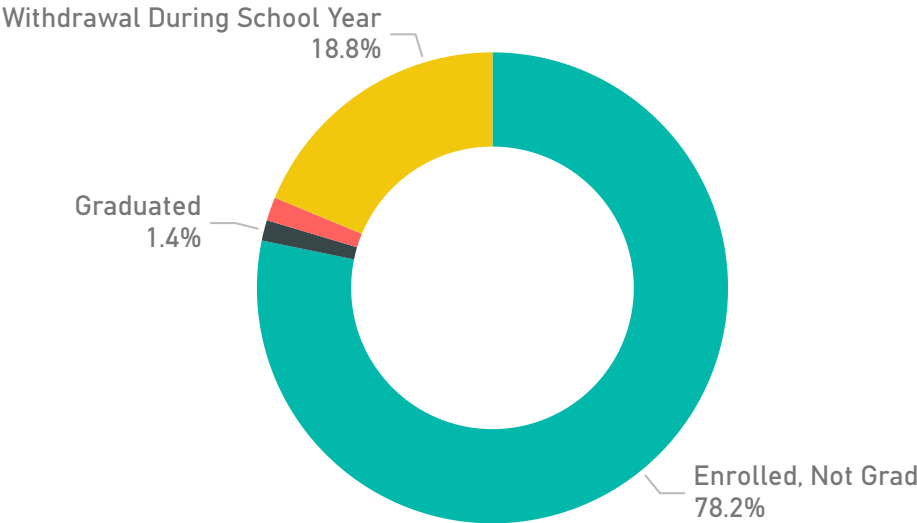
# Reach Cyber Charter School

April 30, 2021

### Total YTD Enrollment by Withdrawal Category



### Total YTD Enrollment Prior Year by Withdrawal Category



### Total YTD Enrollment

ReportPeriod Withdrawal Category	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Student Count	%CT Student Count	Student Count	%CT Student Count	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	3826	78%	3858	78%	8706	81%	8636	80%
Graduated	69	1%	70	1%	56	1%	57	1%
Prior To Engagement	79	2%	80	2%	87	1%	87	1%
Withdrawal During School Year	918	19%	915	19%	1861	17%	1994	19%
<b>Total</b>	<b>4892</b>	<b>100%</b>	<b>4923</b>	<b>100%</b>	<b>10710</b>	<b>100%</b>	<b>10774</b>	<b>100%</b>

**Enrollment Services Complete (Stage 4)**  
**10988**



# Reach Cyber Charter School

April 30, 2021

## Household Data

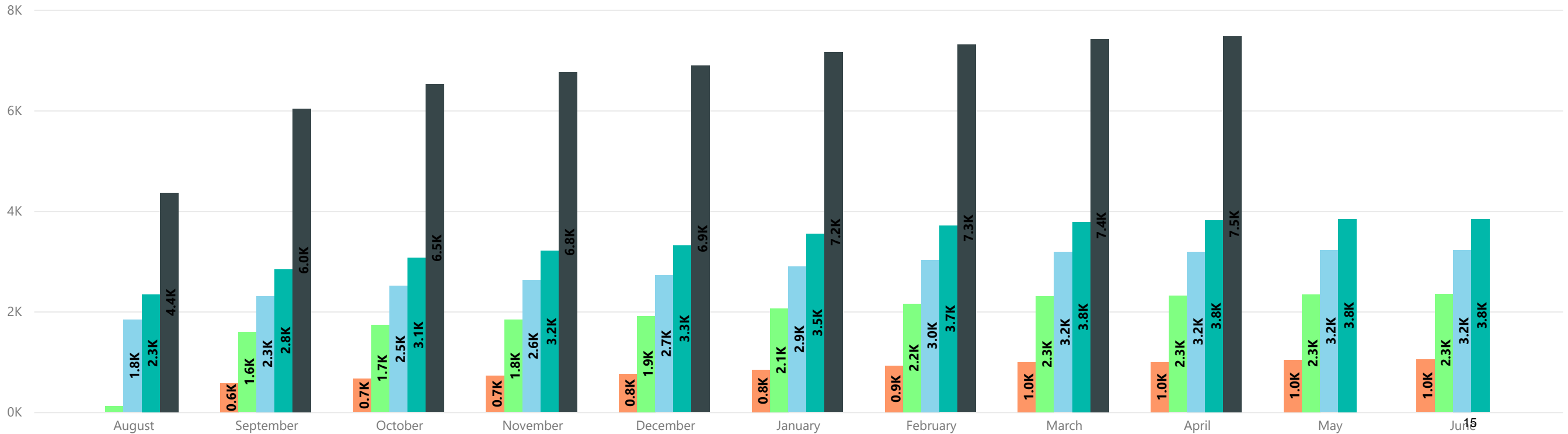
Household Data	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Active	3023	3041	6132	6098
Graduated	68	70	55	56
WD During School Year	751	749	1341	1446
WD Prior To Engagement	74	75	75	75

## Students Per Active Household

SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
1.27	1.27	1.42	1.42

## Monthly Total Households

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021



# Reach Cyber Charter School

April 30, 2021

## Ethnicity

Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Hispanic or Latino	541	544	1171	1160
Not Hispanic or Latino	3280	3312	7530	7471

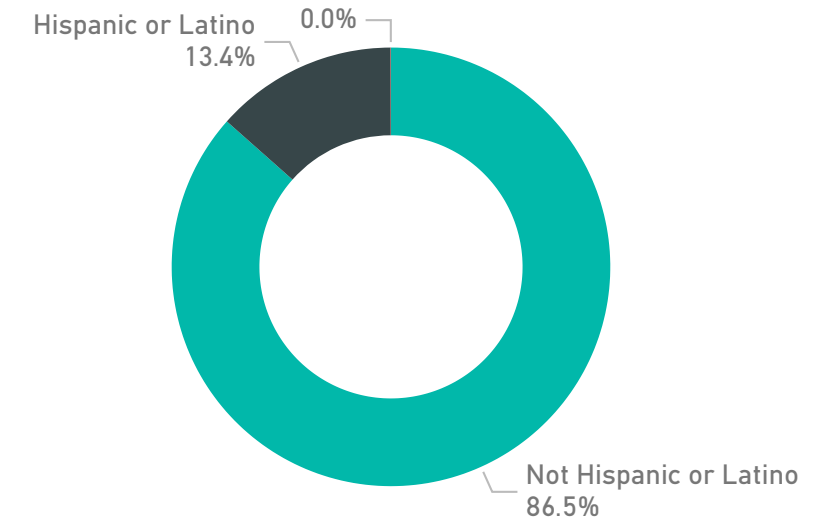
## Race

Race	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	154	155	281	275
Asian	78	82	210	207
Black/African American	1179	1196	2612	2586
Native Hawaiian or Other Pacific Islander	47	47	102	99
White	2744	2761	6442	6389

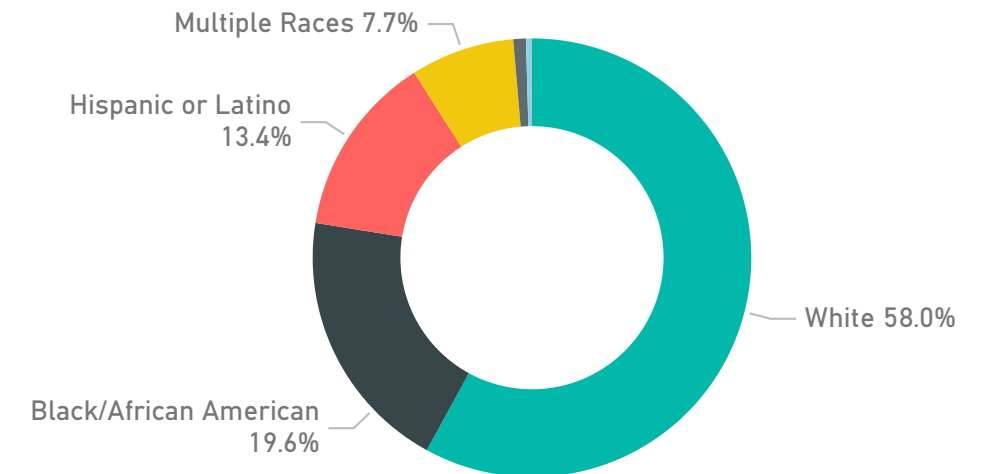
## Distinct Race/Ethnicity

Distinct Race/Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	23	23	35	34
Asian	35	36	81	80
Black/African American	809	827	1697	1690
Hispanic or Latino	541	544	1171	1160
Multiple Races	269	272	675	661
Native Hawaiian or Other Pacific Islander	2	2	2	2
Not Indicated	2	2	2	2
White	2142	2152	5040	5004

## Enrolled Students by Ethnicity



## Enrolled Students by Distinct Race/Ethnicity





# Reach Cyber Charter School

April 30, 2021

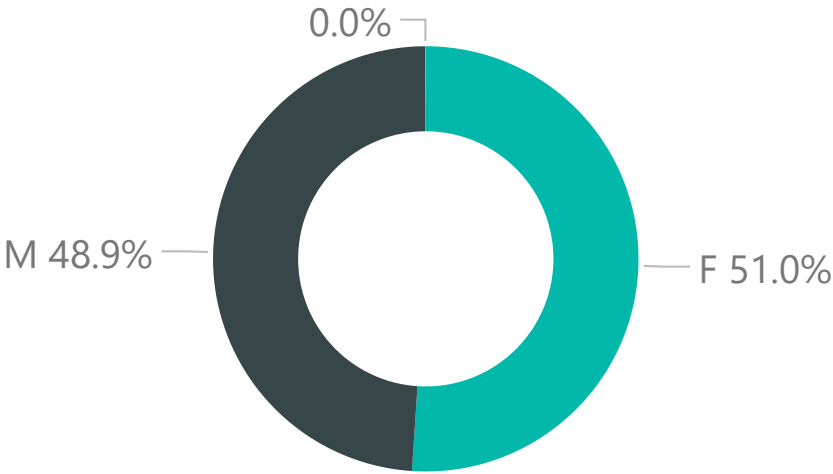
## Gender

Gender	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
	1	1	1	2
F	2046	2066	4447	4406
M	1775	1790	4254	4224
X	1	1	1	1

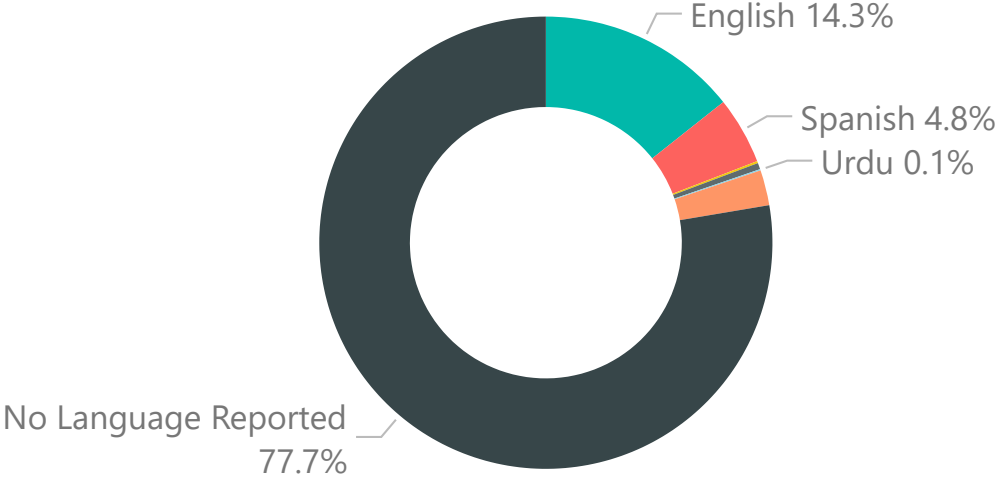
## Primary Language

Home Language	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
English	1098	1105	1244	1236
Spanish	165	165	422	415
Russian	2	2	14	13
Arabic	8	9	40	39
Urdu	4	4	8	8
Another Language	90	93	218	218
No Language Reported	2456	2480	6757	6704

Enrolled Students by Gender



Enrolled Students by Language



# Reach Cyber Charter School

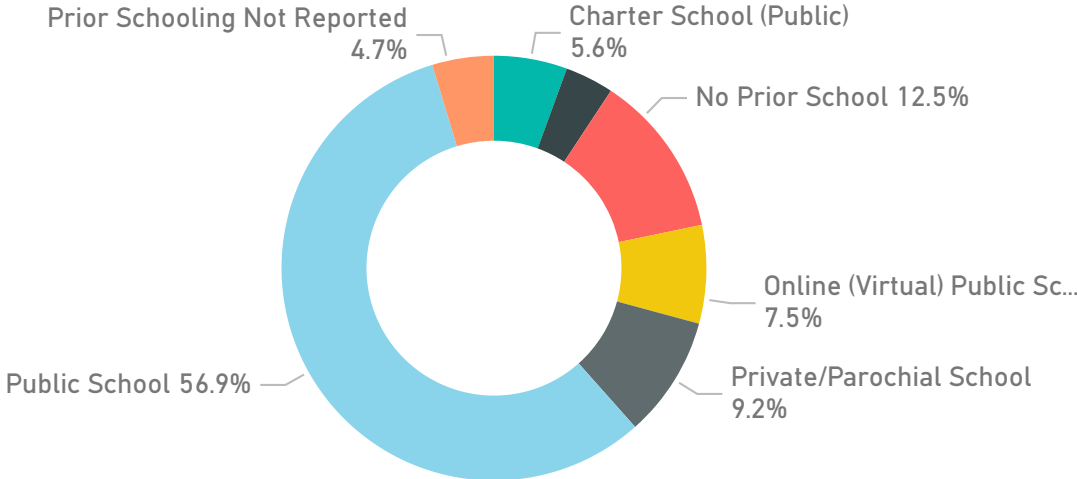
## April 30, 2021

### Prior Schooling

Prior Schooling	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Charter School (Public)	310	314	479	481
Home School	189	189	321	320
No Prior School	357	359	1087	1075
Online (Virtual) Public School	353	353	643	646
Private/Parochial School	196	203	806	796
Public School	2269	2291	4956	4910
Prior Schooling Not Reported	149	149	411	405

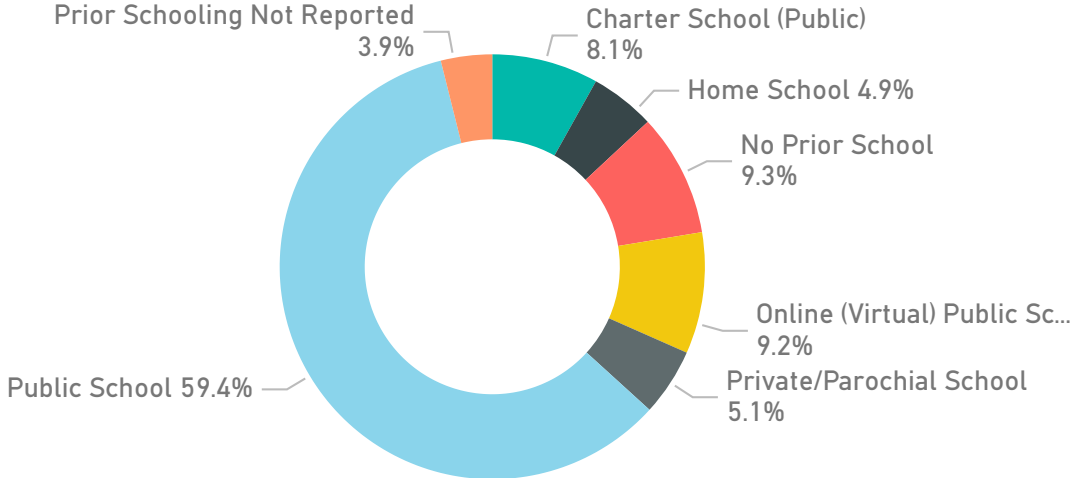
### Prior Schooling

April 30, 2021



### Prior Schooling

April 30, 2020

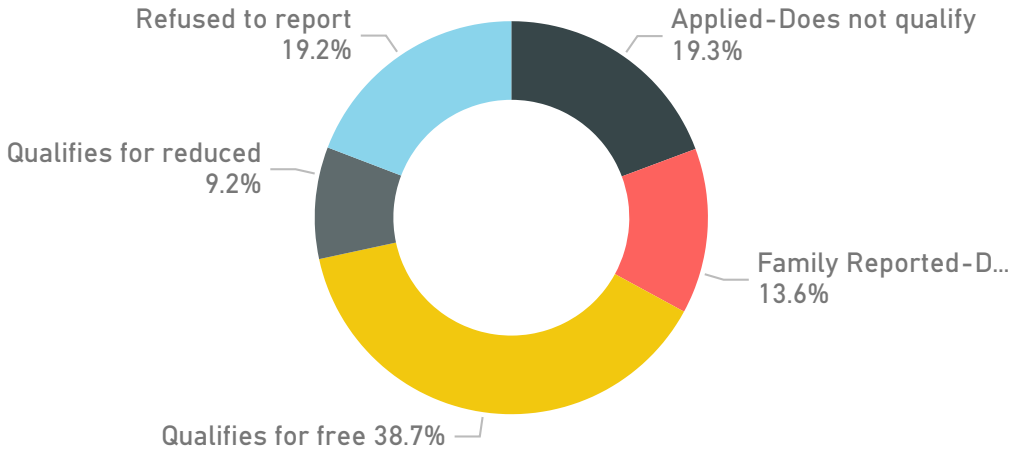


# Reach Cyber Charter School

April 30, 2021

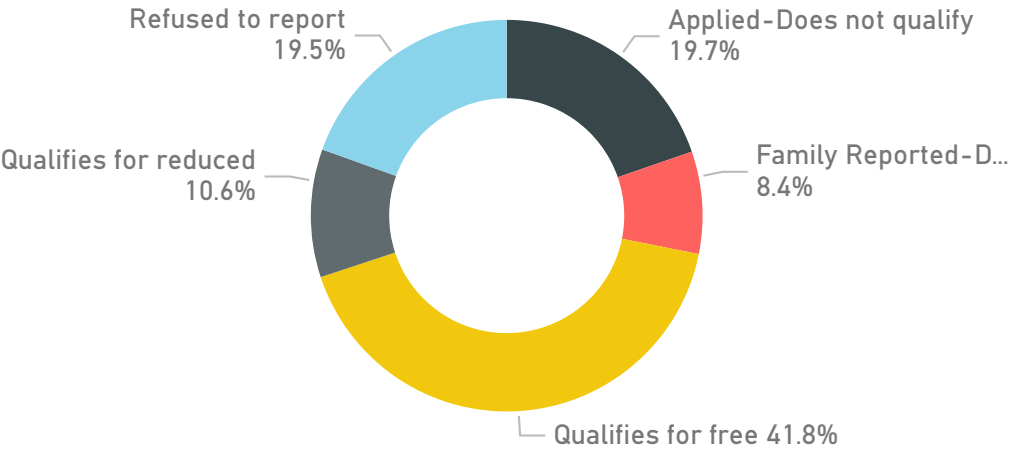
## FARM Eligibility

April 30, 2021



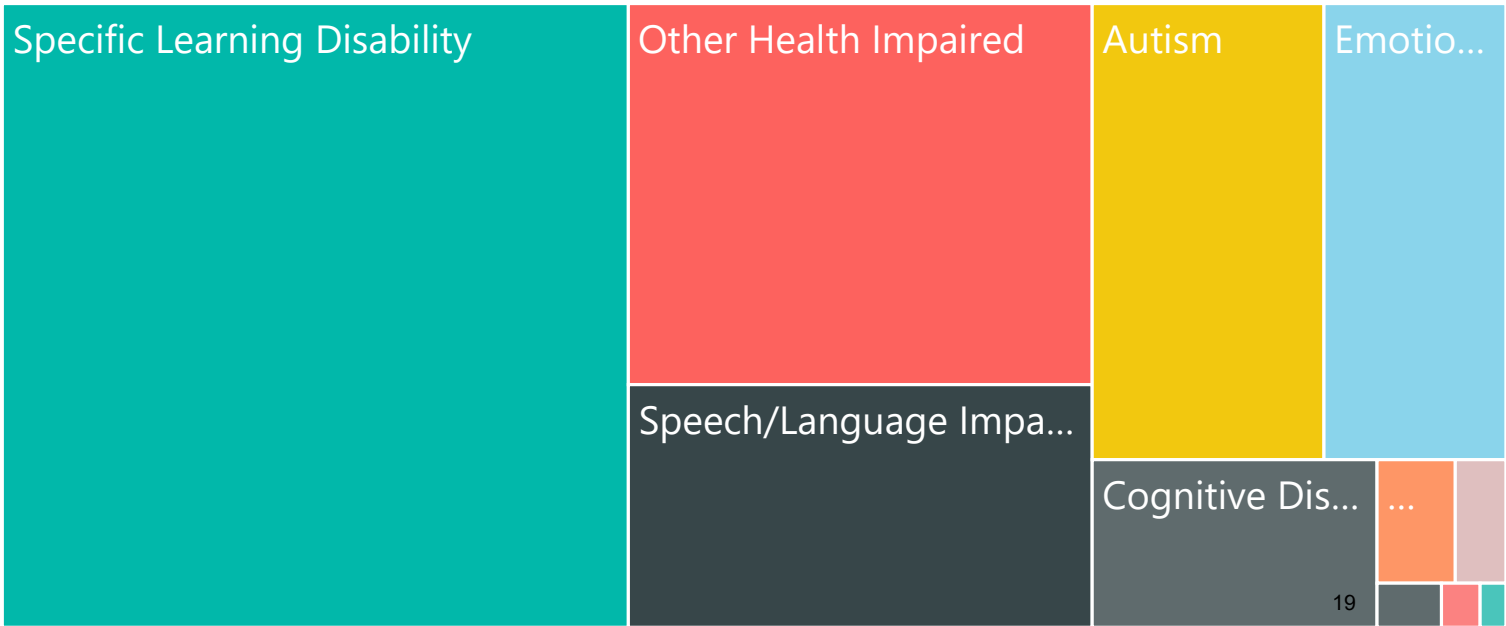
## FARM Eligibility

April 30, 2020



## Disability

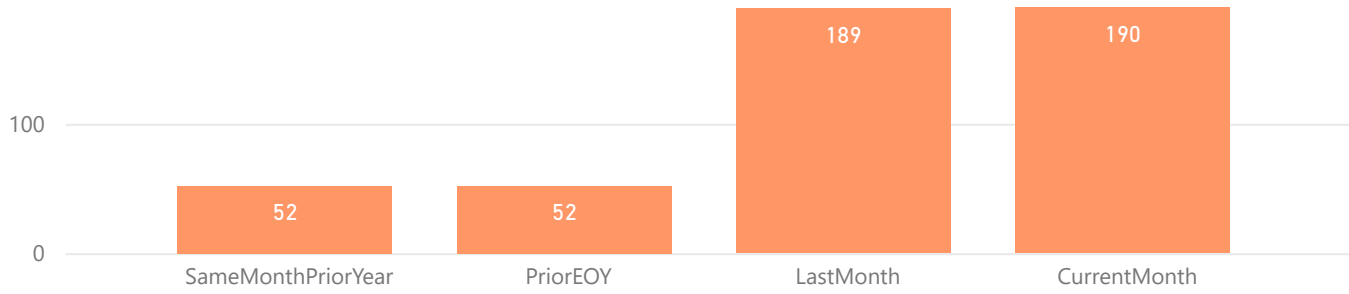
Disability	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Autism	82	82	184	186
Cognitive Disability	42	42	81	84
Emotionally Impaired	116	120	145	146
Hearing Impaired	3	3	10	11
Multiple Disabilities	1	1	3	3
Other			16	17
Other Health Impaired	159	166	309	311
Physical Disability	1	1		
Specific Learning Disability	381	387	676	687
Speech/Language Impaired	52	55	197	198
Traumatic Brain Injury	1	3	2	2
Visually Impaired	2	2	4	5



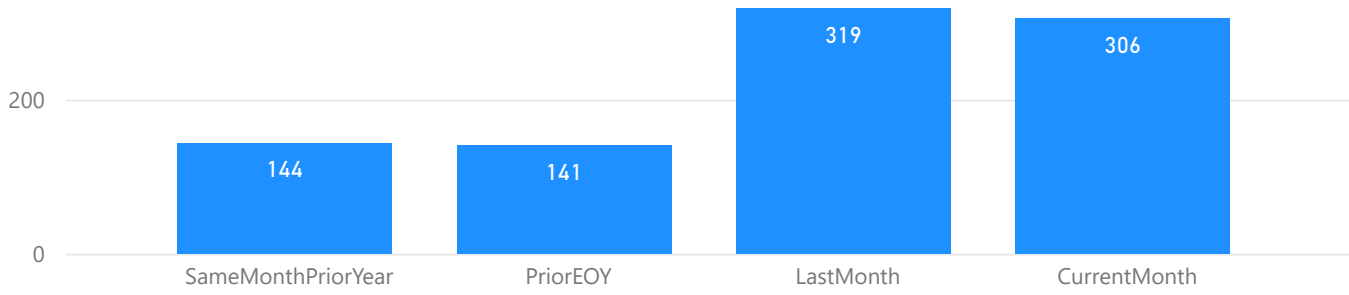
# Reach Cyber Charter School

April 30, 2021

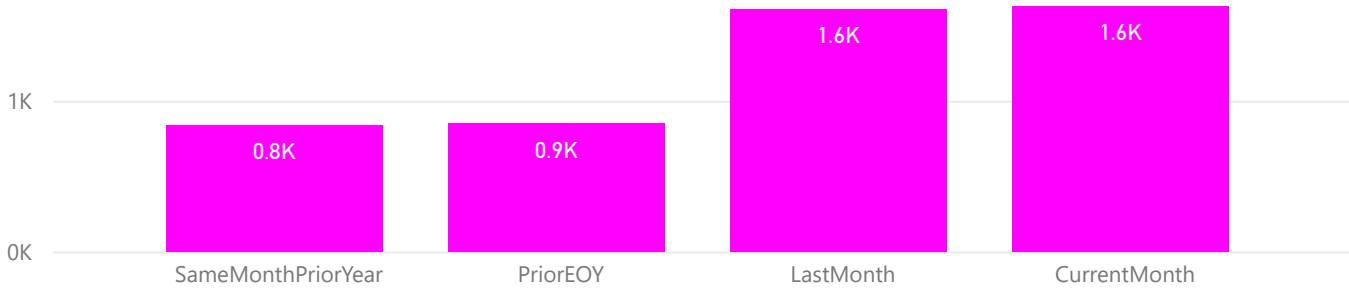
## Gifted



## Plan504



## IEP



## Currently Enrolled

**8633**

### Gifted

**2%**

### Plan504

**4%**

### IEP

**19%**

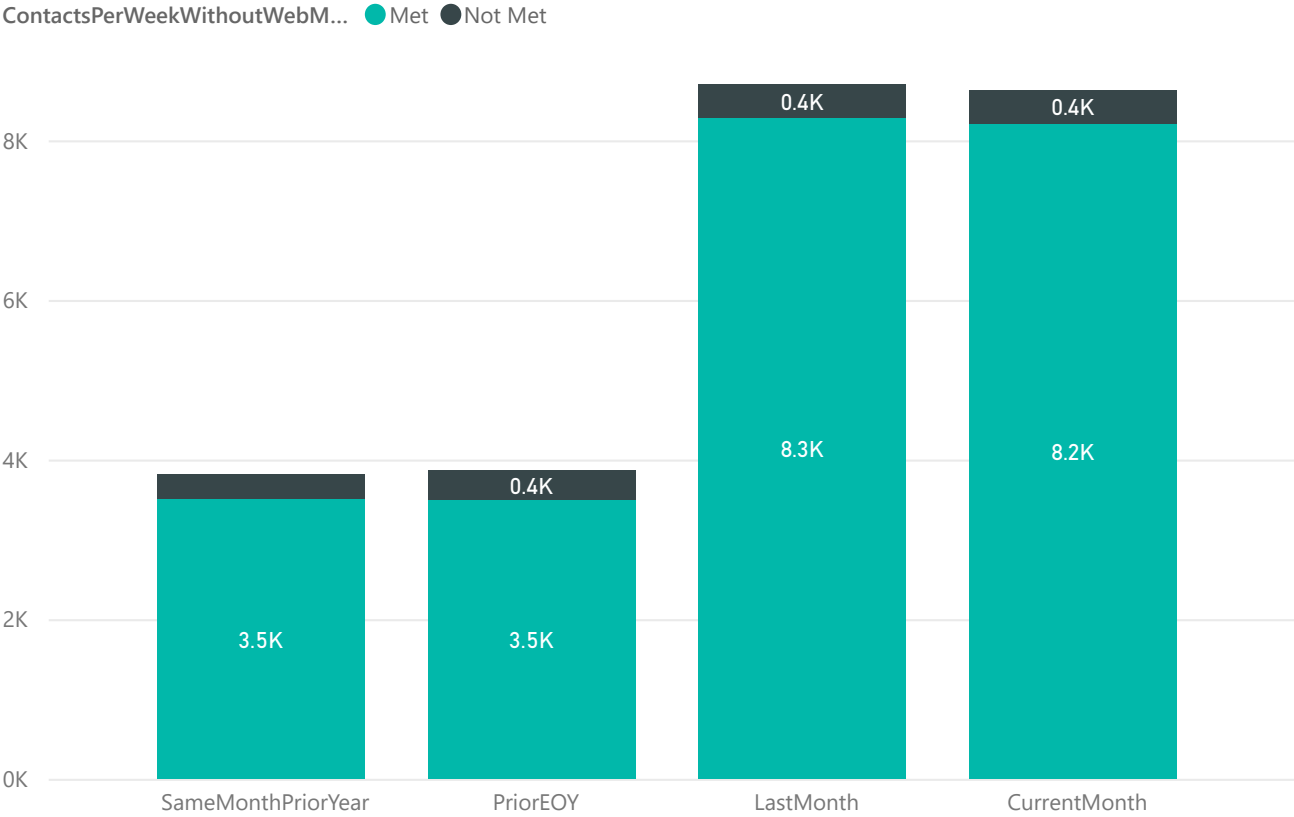
### Not in Special Population

**76%**

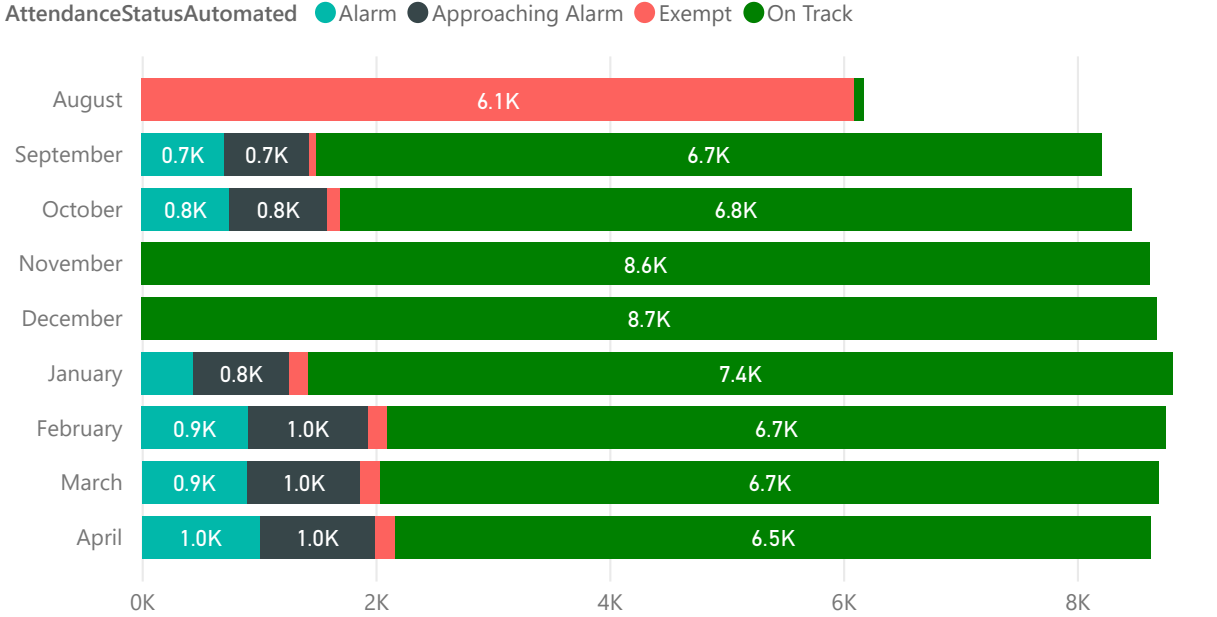
# Reach Cyber Charter School

April 30, 2021

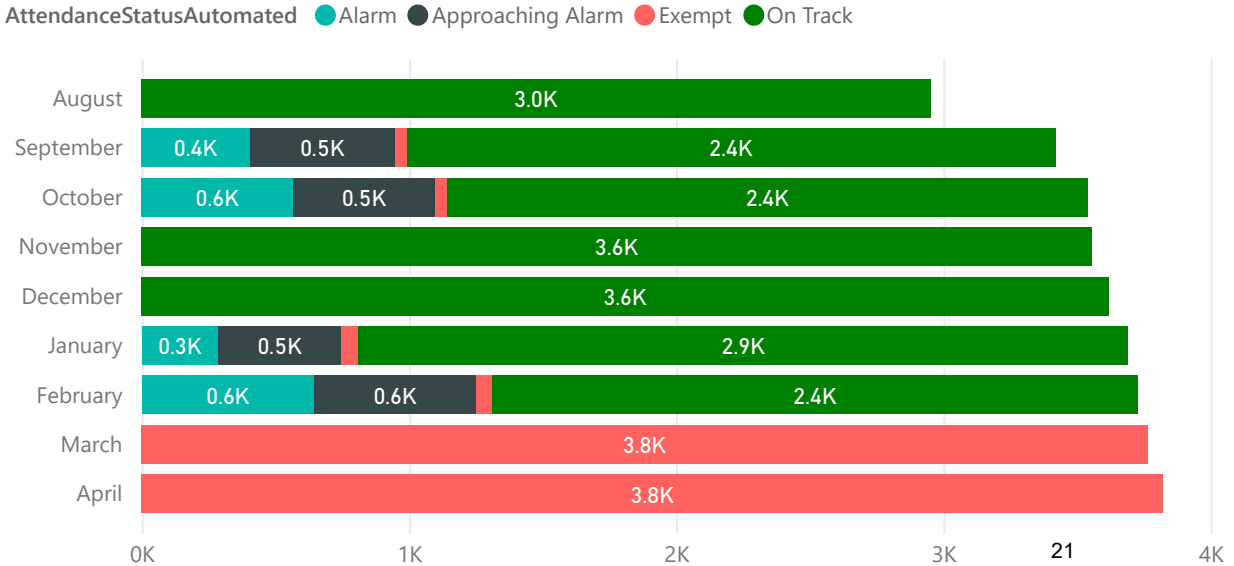
## Contacts Per Week



## School Year: 2020-2021



## School Year: 2019-2020



## Currently Enrolled

**8633**

# Reach Cyber Charter School

April 30, 2021

## Average Participation

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	85%	95%	105%	102%
3-5	83%	97%	104%	101%
6-8	83%	98%	96%	95%
9-12	75%	99%	84%	86%
<b>Total</b>	<b>79%</b>	<b>98%</b>	<b>96%</b>	<b>95%</b>

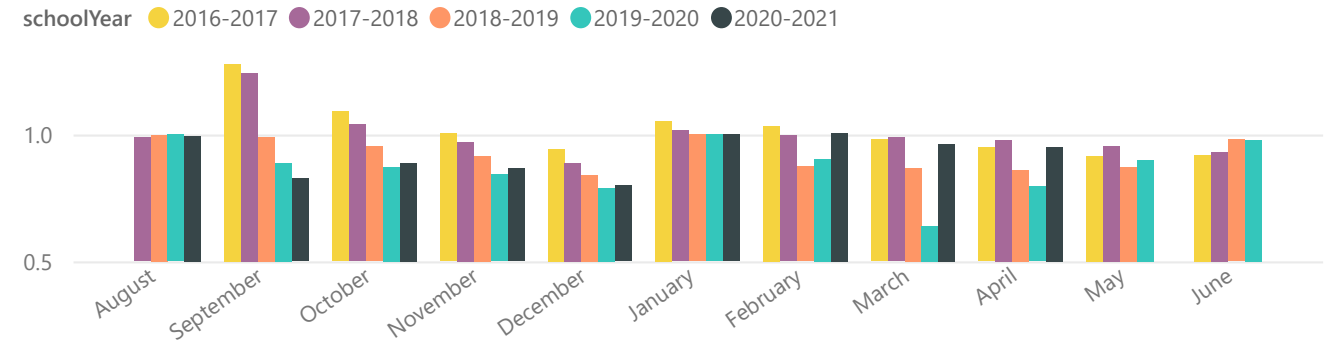
## Average Performance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	81%	86%	85%	84%
3-5	72%	81%	77%	77%
6-8	69%	77%	73%	71%
9-12	68%	76%	72%	72%
<b>Total</b>	<b>71%</b>	<b>78%</b>	<b>76%</b>	<b>75%</b>

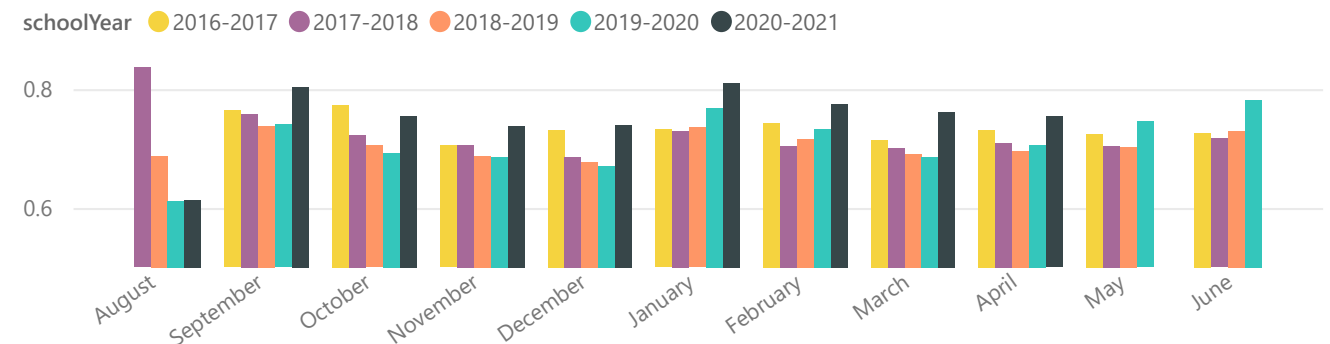
## Average Attendance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	100%	86%	104%	104%
3-5	103%	89%	104%	104%
6-8	98%	84%	103%	103%
9-12	96%	82%	98%	98%
<b>Total</b>	<b>98%</b>	<b>84%</b>	<b>102%</b>	<b>102%</b>

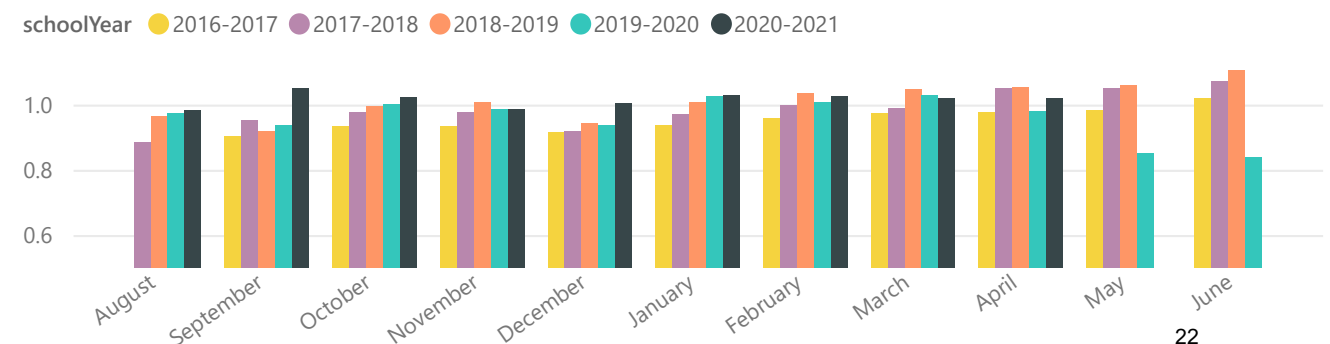
## Average Total Participation



## Average Total Performance



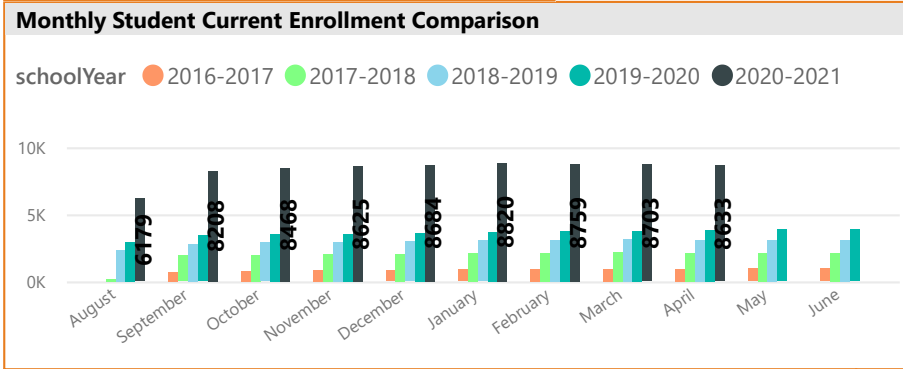
## Average Total Attendance



<b>Currently Enrolled</b> <b>8633</b>	<b>Total YTD Enrolled</b> <b>10774</b>
<b>Enrollment Services Complete (Stage 4)</b> <b>10988</b>	

**Reach Cyber Charter School**  
**April 30, 2021**

<b>Current Enrollment Month-Over-Month Change</b> <b>-1%</b>
<b>Current Enrollment Year-Over-Year Change</b> <b>126%</b>



**Total YTD Enrollment**

ReportPeriod Withdrawal Category	SameMonthPriorYear		CurrentMonth	
	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	3826	78%	8636	80%
Graduated	69	1%	57	1%
Prior To Engagement	79	2%	87	1%
Withdrawal During School Year	918	19%	1994	19%
<b>Total</b>	<b>4892</b>	<b>100%</b>	<b>10774</b>	<b>100%</b>

**New & Returning**

ReportPeriod New or Returning	SameMonthPriorYear		CurrentMonth	
	Students	%CT Students	Students	%CT Students
New	2118	55.40%	6081	70.44%
Returning	1705	44.60%	2552	29.56%

**Household Data**

Household Data	SameMonthPriorYear	CurrentMonth
	Active	3023
Graduated	68	56
WD During School Year	751	1446
WD Prior To Engagement	74	75

**Students Per Active Household**

	SameMonthPriorYear	CurrentMonth
		1.27

**Grade Distribution**

ReportPeriod GradeDistribution	SameMonthPriorYear		CurrentMonth	
	Students	%CT Students	Students	%CT Students
<b>PK-2</b>	<b>443</b>	<b>12%</b>	<b>1877</b>	<b>22%</b>
KG	158	4%	753	9%
1	131	3%	605	7%
2	154	4%	519	6%
<b>3-5</b>	<b>560</b>	<b>15%</b>	<b>1959</b>	<b>23%</b>
3	184	5%	655	8%
4	177	5%	613	7%
5	199	5%	691	8%
<b>6-8</b>	<b>1014</b>	<b>27%</b>	<b>2104</b>	<b>24%</b>
6	258	7%	666	8%
7	373	10%	686	8%
8	383	10%	752	9%
<b>9-12</b>	<b>1806</b>	<b>47%</b>	<b>2693</b>	<b>31%</b>
9	517	14%	780	9%
10	494	13%	718	8%
11	384	10%	594	7%
12	411	11%	601	7%
<b>Total</b>	<b>3823</b>	<b>100%</b>	<b>8633</b>	<b>100%</b>

**Withdrawal Reason**

Withdrawal Reason	SameMonthPriorYear	CurrentMonth
Applying for next year		
Deceased		
Enrollment was intended to be short term and is no longer needed for my student.		
Generally dissatisfied with curriculum/course options		
Inactivity/Lack of Attendance		
My student is pursuing GED		
My student wants to return to a traditional school setting for other (non-socialization related) reasons.		
My student wants to return to a traditional school setting for socialization reasons.		
No reason provided		
Required Documentation Incomplete		
Technical Difficulties		
The curriculum is too easy.		
The curriculum is too hard.		
The program takes too much of the Learning Coach's time.		
The program takes too much of the student's time.		23

**Reach Cyber Charter School  
April 30, 2021**

Gender		
Gender	SameMonthPriorYear	CurrentMonth
	1	2
F	2046	4406
M	1775	4224
X	1	1

Disability		
Disability	SameMonthPriorYear	CurrentMonth
Autism	82	186
Cognitive Disability	42	84
Emotionally Impaired	116	146
Hearing Impaired	3	11
Multiple Disabilities	1	3
Other		17
Other Health Impaired	159	311
Physical Disability	1	
Specific Learning Disability	381	687
Speech/Language Impaired	52	198
Traumatic Brain Injury	1	2
Visually Impaired	2	5

Gifted		
Gifted	SameMonthPriorYear	CurrentMonth
Yes	52	190

Plan 504		
Plan504	SameMonthPriorYear	CurrentMonth
504	144	306

Primary Language		
Home Language	SameMonthPriorYear	CurrentMonth
English	1098	1236
Spanish	165	415
Russian	2	13
Arabic	8	39
Urdu	4	8
Another Language	90	218
No Language Reported	2456	6704

IEP		
IEP	SameMonthPriorYear	CurrentMonth
IEP	840	1630

Gifted	Plan504
2%	4%

IEP	Not in Special Population
19%	76%

Ethnicity		
Ethnicity	SameMonthPriorYear	CurrentMonth
Hispanic or Latino	541	1160
Not Hispanic or Latino	3280	7471

Distinct Race/Ethnicity		
Distinct Race/Ethnicity	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	23	34
Asian	35	80
Black/African American	809	1690
Hispanic or Latino	541	1160
Multiple Races	269	661
Native Hawaiian or Other Pacific Islander	2	2
Not Indicated	2	2
White	2142	5004

Race		
Race	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	154	275
Asian	78	207
Black/African American	1179	2586
Native Hawaiian or Other Pacific Islander	47	99
White	2744	6389

Prior Schooling		
Prior Schooling	SameMonthPriorYear	CurrentMonth
Charter School (Public)	310	481
Home School	189	320
No Prior School	357	1075
Online (Virtual) Public School	353	646
Private/Parochial School	196	796
Public School	2269	4910
Prior Schooling Not Reported	149	405

Household FARM Eligibility		
HouseholdFARMEligibility	SameMonthPriorYear	CurrentMonth
Applied-Does not qualify	613	1401
Family Reported-Does not qualify	265	1011
Qualifies for free	1173	2560
Qualifies for reduced	323	623
Refused to report	609	1388



## Reach Cyber Charter School

April 30, 2021

### Contacts Per Week

ContactsPerWeekWithoutWebMail	SameMonthPriorYear	CurrentMonth
Met	3510	8212
Not Met	313	420

### Attendance Status

AttendanceStatusAutomated	SameMonthPriorYear	CurrentMonth
Alarm		1009
Approaching Alarm		991
Exempt	3823	174
On Track		6459

### Average Participation

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	85%	102%
3-5	83%	101%
6-8	83%	95%
9-12	75%	86%
<b>Total</b>	<b>79%</b>	<b>95%</b>

### Average Performance

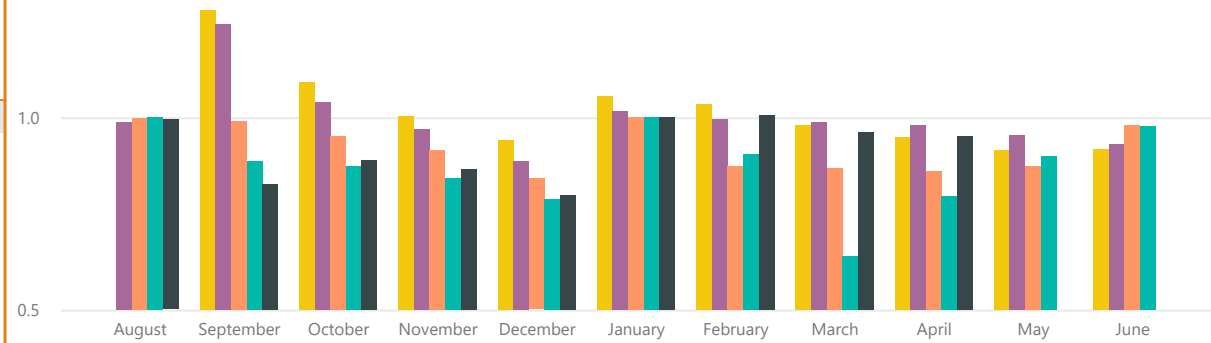
GradeDistribution	SameMonthPriorYear	CurrentMonth
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3-5	72%	77%
6-8	69%	71%
9-12	68%	72%
<b>Total</b>	<b>71%</b>	<b>75%</b>

### Average Attendance

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	100%	104%
3-5	103%	104%
6-8	98%	103%
9-12	96%	98%
<b>Total</b>	<b>98%</b>	<b>102%</b>

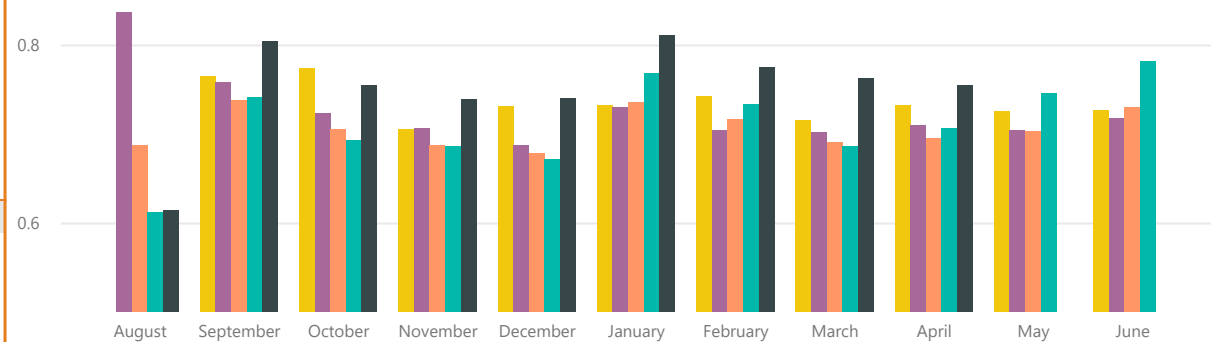
### Average Total Participation

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021



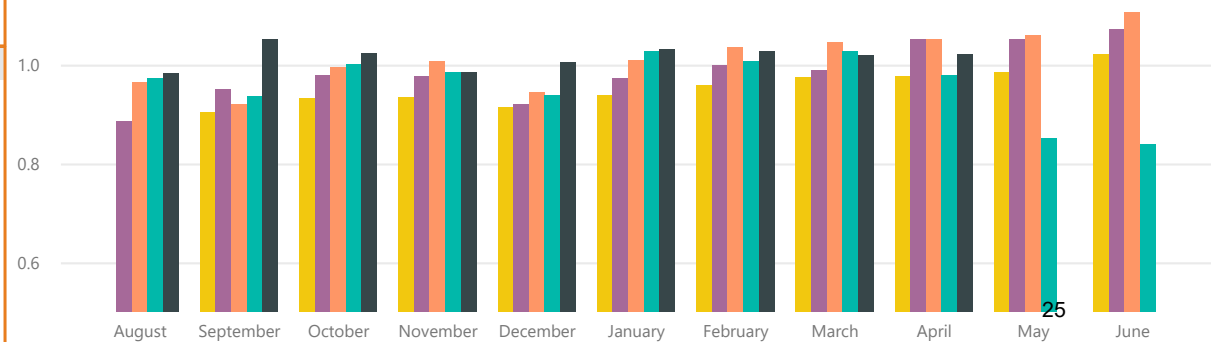
### Average Total Performance

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021



### Average Total Attendance

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021



Reach Cyber Charter School  
Balance Sheet  
4/30/2021

**ASSETS:**

**Cash and Short Term Investments:**

Cash:Checking	\$ 8,378,246
Cash:Money market Account	\$ 35,570,019
<b>Total Cash and Short Term Investments</b>	<b><u>\$ 43,948,265</u></b>

**Other Current Assets:**

Local District Receivables- Prior Year	\$ 1,303
Local District Receivables- Current Year	\$ 9,586,447
State Program Receivables	\$ 62,000
Allowance for Doubtful Accounts	\$ (507,378)
Grant Receivables	\$ -
Prepaid Expenses	\$ 175,245
<b>Total Other Current Assets</b>	<b><u>\$ 9,317,617</u></b>

**Other Current Assets:**

Security Deposit	\$ 8,917
<b>Total other Assets</b>	<b><u>\$ 8,917</u></b>

**Fixed Assets:**

**Property Plant & Equipment:**

Computer Hardware	\$ 498,827
Equipment	\$ 44,617
Leasehold Improvements	\$ 223,326
Furniture	\$ 103,706
Accum Depr:Computer Hardware	\$ (115,195)
Accum Depr:Leasehold Improvements	\$ (107,878)
Accum Depr: Furniture	\$ (53,068)
<b>Net Fixed Assets</b>	<b><u>\$ 594,335</u></b>

**TOTAL ASSETS** **\$ 53,869,134**

**LIABILITIES:**

**Current Liabilities:**

Due to (from) Connections Academy	\$ 4,244,144
Accrued payroll, taxes, pension and withholdings payable	\$ 504,096
Accounts Payable	\$ 404,323
Due to Local Districts	\$ 422,836
<b>Total Current Liabilities</b>	<b><u>\$ 5,575,399</u></b>

**TOTAL LIABILITIES** **\$ 5,575,399**

**FUND BALANCE:**

Invested in Capital	\$ 594,335
Reserved Fund Balance	\$ 16,492,886
Undesignated Fund Balance	\$ 31,206,514
<b>Total Fund Balance</b>	<b><u>\$ 48,293,735</u></b>

**TOTAL LIABILITIES AND FUND BALANCE** **\$ 53,869,134**

**Reach Cyber Charter School**  
**Revenue and Expense Statement**  
Year to date as of 4/30/2021

	YTD through March	April 2021	YTD Actual	Original 20/21 Budget	Current Annual Forecast
<b>Forecasted Enrollment</b>					
Forecasted ADM				4,165	8,493
Forecasted Total Enrollment				5,414	11,106
Forecasted Funded Enrollment				4,165	8,493
<b>REVENUE:</b>					
<b>Local School District Funding:</b>					
Regular Education	\$ 66,309,382	\$ 7,301,812	\$ 73,611,194	\$ 39,426,644	\$ 80,398,775.00
Special Education	\$ 31,499,595	\$ 4,057,417	\$ 35,557,012	\$ 20,846,882	\$ 42,510,943.00
<b>Federal &amp; Other Program Funding:</b>					
Title I-IV	\$ 1,071,436	\$ 97,201	\$ 1,168,637	\$ 1,376,304	\$ 1,376,304
IDEA-B	\$ 378,471	\$ 333	\$ 378,804	\$ 621,613	\$ 621,613
CSI	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
CARES	\$ 550,155	\$ 38,346	\$ 588,501	\$ 728,580	\$ 728,580
E-Rate	\$ -	\$ -	\$ -	\$ 1,427	\$ 1,427
Interest Income	\$ 15,312	\$ 1,958	\$ 17,270	\$ 210,000	\$ 20,000.00
Student Activities and Other Income	\$ 1,328	\$ 3,660	\$ 4,988	\$ 20,000	\$ 20,000.00
<b>TOTAL REVENUE</b>	<b>\$ 99,825,679</b>	<b>\$ 11,500,727</b>	<b>\$ 111,326,406</b>	<b>\$ 63,306,450</b>	<b>\$ 125,752,642</b>
<b>PROGRAM EXPENSES:</b>					
<b>Compensation Expense</b>					
Administration Staff	\$ 9,295,638	\$ 1,111,706	\$ 10,407,344	\$ 5,731,420	\$ 13,815,208
Instructional Staff	\$ 18,672,959	\$ 2,573,857	\$ 21,246,816	\$ 25,804,419	\$ 28,420,756
<b>Total Compensation Expense</b>	<b>\$ 27,968,597</b>	<b>\$ 3,685,563</b>	<b>\$ 31,654,160</b>	<b>\$ 31,535,839</b>	<b>\$ 42,235,964</b>
<b>Fee Based Expenses</b>					
Curriculum and Instructional Support Services - Upfront	\$ 3,696,352	\$ 228,225	\$ 3,924,577	\$ 2,301,091	\$ 4,720,050
Curriculum and Instructional Support Services - Monthly	\$ 6,675,370	\$ 1,131,390	\$ 7,806,760	\$ 4,872,899	\$ 10,175,490
Student Connexus License	\$ 3,594,430	\$ 609,210	\$ 4,203,640	\$ 2,623,868	\$ 5,479,110
Student Technology Assistance Services - Upfront	\$ 3,493,967	\$ 214,800	\$ 3,708,767	\$ 2,165,733	\$ 4,442,400
Student Technology Assistance Services - Monthly	\$ 3,234,987	\$ 548,289	\$ 3,783,276	\$ 2,361,482	\$ 4,931,199
Enrollment/Placement/Student Support Services - Upfront	\$ 4,578,980	\$ 281,925	\$ 4,860,905	\$ 2,842,524	\$ 5,830,650
Enrollment/Placement/Student Support Services - Monthly	\$ 1,540,470	\$ 261,090	\$ 1,801,560	\$ 1,124,515	\$ 2,348,190
School Operations Support Services	\$ 3,337,685	\$ 565,695	\$ 3,903,380	\$ 2,436,449	\$ 5,087,745
Professional Development Services	\$ 418,750	\$ 75,250	\$ 494,000	\$ 399,375	\$ 677,250
School Staff Support Services	\$ 921,250	\$ 165,550	\$ 1,086,800	\$ 878,625	\$ 1,489,950
Direct Course Instruction Service	\$ 228,236	\$ 37,455	\$ 265,691	\$ 96,000	\$ 341,603
Short Term Sub Teaching Services	\$ 100,500	\$ 33,150	\$ 133,650	\$ 140,000	\$ 171,836
Facilities Support Services	\$ 18,750	\$ 2,083	\$ 20,833	\$ 25,000	\$ 25,000
<b>Total Fee Based Expenses</b>	<b>\$ 31,839,728</b>	<b>\$ 4,154,112</b>	<b>\$ 35,993,840</b>	<b>\$ 22,267,561</b>	<b>\$ 45,720,473</b>
<b>Other School Expenses:</b>					
Instructional Programs	\$ 4,157,759	\$ 386,551	\$ 4,544,310	\$ 5,938,681	\$ 5,641,878
Administration and Support	\$ 3,489,332	\$ 202,791	\$ 3,692,123	\$ 2,386,720	\$ 4,276,016
<b>Total Other School Expenses</b>	<b>\$ 7,647,091</b>	<b>\$ 589,342</b>	<b>\$ 8,236,433</b>	<b>\$ 8,325,401</b>	<b>\$ 9,917,894</b>
<b>TOTAL PROGRAM EXPENSES</b>	<b>\$ 67,455,416</b>	<b>\$ 8,429,017</b>	<b>\$ 75,884,433</b>	<b>\$ 62,128,801</b>	<b>\$ 97,874,331</b>
<b>Net Increase (Decrease)</b>	<b>\$ 32,370,263</b>	<b>\$ 3,071,710</b>	<b>\$ 35,441,973</b>	<b>\$ 1,177,649</b>	<b>\$ 27,878,311</b>
<b>Adjustment for capitalized assets and depreciation</b>			<b>\$ (384,652)</b>		
<b>Beginning Fund Balance Not Invested in Capital</b>			<b>\$ 12,642,079</b>		
<b>Ending Fund Balance Not Invested in Capital</b>			<b>\$ 47,699,400</b>		
<b>Fund Balance Invested in Capital</b>			<b>\$ 594,335</b>		
<b>TOTAL ENDING FUND BALANCE</b>			<b>\$ 48,293,735</b>		

# SY2021-2022 Product Memo



## A Message from the Online & Blended Learning (OBL) Product Teams

As summer approaches, we look forward to the next back-to-school season and 2021-2022 school year with excitement and anticipation. We're celebrating 20 years of supporting virtual schools and their school boards, school leaders, staff, families, and others. Thank you for your continued trust and partnership.

The OBL Product teams are dedicated to listening to your feedback as we strive to deliver the types of tools, platforms, and content needed in the Pearson Online Classroom for successful learning journeys and exceptional student outcomes.

Your interactions with us – and the forward-looking culture we embrace – all contribute to our commitment to build the world's best virtual learning ecosystem.

The products and services we offer learners continue to evolve and expand as Pearson becomes a more nimble, modern, and holistic-thinking organization.

The purpose of this document is to share updates and information on the OBL products teachers and students depend on to work, learn, and succeed at Connections Academy.

Thank you for your continued partnership in delivering learning solutions that help students reach their full potential.

**Michelle Shires**  
**SVP Product and Portfolio Management**

# Connections Academy SY 2021-2022

## Focus Points: Curriculum · Learner Experience · Technology

**Rich educational content and effective learning experiences depend on dynamic, stable, and reliable technologies.**

Our energies are devoted to mindful preparation of diverse curriculum while we upgrade and improve the technology platforms on which students and teachers learn and work.

Learner experiences are key drivers in the design and development of Pearson Curriculum and the Pearson Online Classroom. The branding has been updated to be modern and future-focused to align with what is relevant to families while leveraging the brand's authentic strengths and history.

The feedback we gather through activities such as volunteer focus groups, meetings with schools, Q & A events, and Open Office Hours often result in transparent discussions about challenges to address, and the possibilities for short- and long-term solutions.

The image shows a screenshot of the Connections Academy website. The header includes the logo and navigation links: About, How it Works, Find Your School, Resources, Login, Request Info, and Enroll. The main content area features the text "Tuition-Free ONLINE PUBLIC SCHOOL" and a "Find Your School" button. Below this, three statistics are presented in pink diamond shapes: "K-12" (Helping students of all ages thrive), "20" (Years of experience providing online learning), and "46" (Schools supported across 29 states). The background of the main content area shows a woman and a young girl looking at a laptop.

## Focus on Curriculum & Learner Experiences

**Pearson Curriculum transformation emphasizes a digital-first approach based on the latest educational research.**

We are committed to providing curriculum that transforms learning for students, empowers teachers to personalize instruction, and bolsters Learning Coaches' support of their students.

In addition to developing courses steeped in sound pedagogy, we are also aligning with research that shows students are more successful when they see themselves in the curriculum. That is why we are also focused on diversity and inclusion in course content. Names, language, vocabulary, pronouns, and images that include a diverse representation of race, gender, orientation, socio-economic background, and religion are integral components of our content transformation. Any vendor who supports our curriculum development process is required to adhere to the same standards of inclusionary language.

To provide personalized learning that ensures the greatest level of academic gain for all students, OBL curated a collection of learning objects supporting a variety of learning modalities. Engaging multimedia interactives and peer modelling videos are just a sampling of the 21<sup>st</sup> century learning approach upon which Pearson Curriculum is built.

Our framework helps ensure alignment with the respective set of standards for each state, that students are gaining the social/ emotional skills that allow them to take accountability for their own academic growth, as well as develop a growth mindset.



*Pearson Curriculum combines proven methods and models to foster successful learning journeys and exceptional student outcomes.*

## Focus on Curriculum & Learner Experiences – continued

### What's in place and what's in progress: Pearson Curriculum transformation.

Over the past year, we introduced 17 new online courses designed with diverse and inclusive content and modern interactive features including:

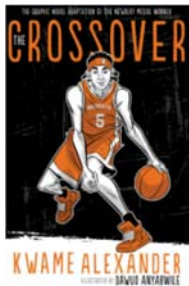
- Dynamic navigation and pagination
- Click-through hyperlinks for quick access to key vocabulary definitions
- Clear statement of learning goals and objectives at the start of each lesson
- Better scaffolding for students throughout lessons and assessments

We are gathering data on the usage and efficacy of these courses at this time. For example:

- If a student watches a peer model video, the student performs 5 - 6% better in the course than students who do not watch those videos
- Third through fifth graders who use the **Check Answer** feature perform better in their courses than students who do not review their answers using this feature

**Additional new courses are being prepared for the upcoming 2021-2022 school year.** They include: Chemistry, Physical Science, Economics, and English Language Arts for grades 3 - 5.

## Another Exciting Curriculum Update



The **One Novel** series debuted in spring of 2021, and we will continue this successful program going forward. Designed by teacher volunteers along with OBL's Partner School Leadership Team, the intent of the program is to unite the Connections Academy community of students and staff around a reading selection for middle school readers emphasizing diversity. Further, Author Talks are part of the experience, allowing schools the opportunity to interact with the book's author. In spring 2021, we featured *The Crossover* by Kwame Alexander and were delighted to have him lead the author talk this past March. We look forward to highlighting a new novel each spring!

## Focus on Learner Experiences enabled by Technology

**Stable, reliable technologies are foundational to building the world's best virtual learning ecosystem.**

By examining usage patterns, conducting user research and surveys, along with holding live discussions with families, teachers, and administrators, we identified a few of the more pressing issues causing frustration for users. We have been able to push forward in response to this feedback and act on some key requests, prioritizing the areas where students and teachers spend most of their time.

Below are highlights of some exciting improvements we are rolling out for students and teachers in SY21-22.

- **Lesson Viewer Updates: Clear directions, fewer distractions.** A more modern approach will offer teachers and students quicker and easier navigation in the Lesson Viewer, with these features and more:

- Highly visible, colorful bars indicate teacher modification, lesson skipped, more than one day permitted to complete the work
- The Course Tools button (on left nav area) replaces the need for multiple icons at the bottom of the screen for a cleaner desktop with fewer distractions
- Students still get to rate lessons and submit



- **Planner Improvements: Better organization and easier access to information.** From cleaner workspace design to dynamic interactivity within for-credit events, the Planner improvements avoid confusion and make it easier for students to focus on what's important. For example:

- If a teacher wants a student to skip a lesson, they can easily remove it from the student's Planner; skipped lessons will no longer show up in a student's view.
- For-credit (green) events are also dynamic and interactive now! Teachers can easily add hyperlinks automatically, so students can access needed resources with a click.



## LiveLesson® : Learner Experience enabled by Technology

**The synchronous learning experience during a LiveLesson session is a cornerstone of success at Connections Academy.**

LiveLessons foster teacher creativity and interactivity with their students, enabling experiential learning while building communities. Student participation also ensures that teachers and students are staying in contact and getting the support they need from one another for seamless and productive LiveLessons.

- **Bulk LiveLesson Logging: Improved attendance-taking for synchronous instruction**
  - Logging LiveLesson attendance is a crucial and time-consuming step for teachers after they host a LiveLesson session.
  - The bulk logging tool OBL created for LiveLesson will reduce the effort required for teachers to log LiveLesson sessions, eliminating this **cumbersome task for teachers** will give them more time to support their students' learning.
- **Adobe Connect upgrade.** We are working directly with Adobe to realize improvements to the LiveLesson experience. In addition to bug fixes, feature enhancements we implemented in early April include:
  - Significant improvements to audio quality with fewer intermittent disruptions
  - The ability to enable and view closed captioning
- **OBL is committed to exploring all options customers may need to connect.** With so many variables associated with hardware, software, and internet configurations, we understand user experiences may differ significantly. We are listening to schools and families and want to support their requests for an alternative.
  - We are launching a Zoom pilot program with several schools this spring, and anticipate offering Zoom as an alternate way to connect to LiveLesson sessions by back-to-school 2021!

## Focus on OBL Product Technology

**Stabilization, investment, and integration.** Our top technology focus points include:

- Optimizing the health and stability of the LiveLesson infrastructure
- Investing in the stability, data security, and scalability of the Pearson Online Classroom to ensure that we are able to handle a growing user population
- Examining all touch points that users have with our platform, from enrollment to graduation, and identifying any areas to improve
- Inviting schools to provide more input on our technology decisions to help evaluate the efficacy of our offerings

## Conclusion

Thank you, Connections Academy School Boards and School Leaders, for the opportunity to partner with you to help all students make progress in their lives through learning.

**Key Take-Aways We Hope You'll Keep in Mind:**

- **OBL is working rigorously to ensure a seamless and successful back-to-school season and enhanced learner experiences throughout the upcoming 2021-2022 school year.**
- **OBL, led by its Product team, is focused on providing rich educational content and effective learning experiences on dynamic, stable, and reliable technologies.**
- **Your feedback is appreciated, valued, and important as we deliver the types of tools, platforms, and content needed for successful learning journeys and exceptional student outcomes.**

We look forward to working with you as we prepare for the coming school year as well as the years ahead.

Thank you for your continued partnership.

**Michelle Shires**  
**SVP Product and Portfolio Management**



Reach Cyber Charter School  
MINUTES OF THE BOARD OF DIRECTORS MEETING  
Wednesday, April 21, 2021 at 9:00 a.m.

**Meeting Location:**  
750 East Park Drive, Suite 204  
Harrisburg, PA 17111

-And via teleconference-  
**1(800) 747-5150; Code 703-4511#**

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**I. Call to Order and Roll Call**

Mr. Taylor called the meeting to order at 9:04 a.m. when all participants were present and able to hear each other. The meeting was open to the public in person at the school, and held via teleconference.

Board Members Present: David Taylor, Dave Biondo, Paul Donecker, Joe Harford, Gail Hawkins Bush and Alex Schuh (all via phone);

Guests: Jane Swan, School Executive Director, Karen Yeselavage, Greg McCurdy, J.D. Smith, Kelly McConnell, LeeAnn Ritchie and Andy Gribbin (in person at the school, following COVID-19 social distancing protocols); Pat Hennessey, Board Counsel; Corey Groff, Stephanie Bost, Rachel Parker, Scott Stuccio, Alicia Swope, Devin Meza-Rushanan, Cody Smith, Erica Carroll and Dan Latislaw, School Staff; Kevin Corcoran, Charter Choices, Financial Consultant; Laura Johnson, Melissa Brown, Robin Pearson, Emily Lee and Megann Arthur, Online and Blended Learning (OBL) staff (via phone).

**II. Public Comment**

There were no public comments made at this time.

**III. Routine Business**

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the April 21, 2021 Meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

#### IV. Oral Reports

##### a. School Leader's Report

Ms. Swan highlighted specific data points within the Monthly School Report, as included in the Board meeting materials.

##### i. Senate Education Hearing Update

Ms. Swan updated the Board on testimony she provided at the recent Senate Education Hearing, as included in the Board meeting materials. She additionally highlighted parent and student stories that were part of the hearing.

Mr. Taylor provided an update on recent meetings with several Education Committee Chairs.

##### ii. Enrollment and Staffing Update

Ms. Swan provided the Board with an update on enrollment and staffing levels at the school.

##### iii. State Testing Update

Ms. Swan provided the Board with an update on the preparations for state testing. Ms. Swan advised the Board that state testing will take place between May 10, 2021 and May 14, 2021. Board members discussed state testing preparations in detail with Ms. Swan.

##### iv. CSI Update

Ms. Swan presented this item to the Board and provided an update on goal progress.

##### b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, and balance sheet with the Board, and advised of updated projections.

##### i. RFP Process for Large Expenditures

Ms. Yeselavage referred the Board to the document included in their materials for the meeting.

#### V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 27, 2021 Special Board Meeting;
- b. Approval of Minutes from the February 17, 2021 Board Meeting;
- c. Approval of Minutes from the March 24, 2021 Special Board Meeting;
- d. Approval of Staffing Report;
- e. Approval of OBL Invoice(s) for February (# 91000007372) and March (# 91000007587); and
- f. Approval of CLA Intacct Agreement for Accounting Software; are hereby approved.

The motion passed unanimously.

## VI. Action Items

### a. Approval of Outreach Recruitment Target for the 2021-2022 School Year

Ms. Swan reviewed the outreach recruitment target for the 2021-2022 school year of 10,500 students and sought Board input in regard to the number. The Board held extensive discussion on staffing and professional development required to support this target. Following this discussion, Board members agreed the proposed number was a good target to set for the upcoming school year based on staffing and budget. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the outreach recruitment target for the 2021-2022 school year, as discussed, is hereby approved.

The motion passed unanimously.

## VII. Information Items

### a. Outreach Plan for the 2021-2022 School Year

Mr. Stuccio reviewed the school's proposed Outreach Plan for the 2021-2022 school year, as included in the Board materials. Mr. Stuccio discussed data points related to the school's outreach efforts in the 2020-2021 school year and highlighted specific achievements. He discussed the effects of COVID-19 on virtual schooling across the nation. Additionally, Mr. Stuccio highlighted current and projected enrollment numbers, as well as planned activities for student recruitment.

### b. State Account Relations (STAR) Update

Ms. Johnson provided the Board with an update on recent legislative activities in the state, which may impact the school.

[Mr. Smith left the meeting at 9:46 a.m.]

Ms. Johnson additionally updated the Board on course customization prioritization efforts.

### i. Policy Maker Outreach Project

Mr. Stuccio presented this item to the Board and provided an update on the letter writing campaign.

[Ms. Hennessey left the meeting at 9:49 a.m.]

c. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Online & Blended Learning's (OBL), Partner School Leadership Team.

i. School Operations Metrics

Ms. Brown presented this item to the Board. She reviewed the data included in the Board materials, highlighting the school's performance as compared with other OBL partnering schools of similar size and years in operation. Board members discussed the metrics data with Ms. Brown.

ii. Services Spotlight: PSLT- What We Do

Ms. Brown provided an overview of services delivered by the Partner School Leadership Team (PSLT) regarding school leader support, including school improvement planning, coaching, professional development, audit and accreditation assistance, and analyzing of school academic data to ensure student success.

d. Board Relations Update: Board Planning for the 2021-2022 School Year

Ms. Arthur discussed the planning for the 2021-2022 school year that OBL has been working on with the school.

i. Proposed Meeting Schedule

The Board confirmed their support of maintaining the current meeting schedule for the upcoming school year. Ms. Arthur reminded Board members that the consideration of the Board meeting schedule for the 2021-2022 school year will be included on the June Annual Meeting agenda.

ii. Board Composition

Ms. Arthur discussed with the Board the current composition, including board member terms that would be up at this year's Annual Meeting; Board members present discussed their intentions regarding renewal of terms.

iii. In-Person Meetings/ Dinner/ Retreat Options

Ms. Arthur presented this item to the Board. Board members discussed their interest in an in-person meeting, likely in the fall.

[Ms. Pearson left the meeting at 9:57 a.m.]

Ms. Arthur noted that she will bring potential dates before the Board for discussion at the May meeting.

[Ms. Swope left the meeting at 10:00 a.m.]

**VIII. Strategic Planning**

a. Approval of MOUs with Local Universities

i. Lycoming College

Ms. Ritchie presented this item to the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the MOU with Lycoming College, as presented, is hereby approved.

The motion passed unanimously.

ii. Temple University

Ms. Ritchie presented this item to the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the MOU with Temple University, as presented, is hereby approved.

The motion passed unanimously.

b. Approval of Agreements for Career Partnerships

i. KML Carpenters Apprenticeship and Training Fund

Mr. Smith provided a detailed overview of the program under this proposed Agreement, highlighting the benefits of this partnership for students. The Board discussed potential insurance implications as part of this program. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the KML Carpenters Apprenticeship and Training Fund, as presented, is hereby approved.

The motion passed unanimously.

c. Approval of Mobile Lab Proposal

Mr. Gribbin discussed the proposal including associated cost, as included in the Board meeting materials. The Board discussed vehicle options to meet the needs of this program and requested further information on the program to be considered at a future meeting.

This item was tabled.

**IX. EXECUTIVE SESSION- Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee**

The Board entered into an Executive Session at 10:25 a.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee. Board members present were: David Taylor, Paul Donecker, Gail Hawkins Bush, Dave Biondo, Alex Schuh and Joe Harford. Guests present at the request of the Board were: Jane Swan and Pat Hennessey. All others left the meeting at this time.

The Board discussed personnel matters.

There being no further discussion and upon a motion being made, seconded and confirmed via roll call vote of all Board members present, the Board resumed Open Session at 11:00 a.m. No action was taken during Executive Session.

**X. Adjournment and Confirmation of Next Meeting – Wednesday, May 19, 2021 at 9:00 a.m.**

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is May 19, 2021 at 9:00 a.m., to be held at the school location and/or via teleconference, based on state recommendations regarding public health and safety, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 11:01 a.m., is hereby approved.

The motions passed unanimously.





Pearson

**INVOICE**

**Customer Bill-to:**  
Reach Cyber Charter School  
750 East Park Drive  
Suite 204  
Harrisburg, PA 17111

**Attention:**  
Accounts Payable

**Customer Ship-to:**  
Reach Cyber Charter School  
750 East Park Drive  
Suite 204  
Harrisburg, PA 17111

**Connections Education LLC dba  
Pearson Online & Blended Learning  
K-12 USA**  
10960 Grantchester Way  
Columbia, MD 21044  
**Tel:** 1-800-843-0019  
**Email:**  
poblsalesops@pearson.com  
**Tax ID No:**  
68-0519943

**Invoice Number :** 91000007818  
**Date :** 11-MAY-2021  
**Due Date :**  
**Payment Terms :**  
**Customer Account :** 3924545  
**Project Number :** 82043226  
**Currency :** USD  
**Shipment Terms :**  
**Purchase Order Number :** REACH  
**Number of Pages :** Page 1 of 2

<b>Total Ordered Quantity (No. Of Items) :</b> 2	<b>REMITTANCE INFORMATION</b>	
<b>Net Amount :</b> USD \$4,244,143.83	<b>Make Checks Payable to:</b>	<b>Bank Wire to:</b>
<b>Tax Total :</b> USD \$0.00	Pearson Online & Blended Learning	<b>Bank Name :</b> Bank of America N A
<b>Invoice Total :</b> USD \$4,244,143.83	32369 Collection Center Drive	<b>Bank Address :</b>
<b>Amount Due :</b> USD \$4,244,143.83	Chicago, IL 60693-0323	<b>ABA ACH No :</b> 071000039
		<b>ABA Wire No :</b> 026009593
		<b>SWIFT Code :</b> BOFAUS3N
		<b>A/C No :</b> 8188290225
		<b>Bank Account Name :</b> Connections Education LLC dba Pearson Online & Blended Learning K-12 USA



<b>Invoice Number:</b> 91000007818							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82043226	REACH	Direct Charges	6		4,154,112.33	0.00	4,154,112.33
82043226	REACH	Pass Through	21		90,031.50	0.00	90,031.50

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.  
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$4,244,143.83	\$0.00	\$4,244,143.83



# Pearson

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Charges for the Following Period:

April 2021

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**Compensation Expenses**

Credit for Nonbillable Earnings Paid by the School	(1,077.13)
Withholdings	3,548.00
	<hr/>
	2,470.87

**Enrollment/Unit Based Charges**

Direct Course Instruction Support	37,455.00
Facility Support Services	2,083.33
Monthly Fee per School Staff Member	240,800.00
Monthly Fee per Student	3,115,674.00
Short Term Substitute Teaching Services	33,150.00
Tangible and Intangible Instructional Materials	-
Upfront Fee per Student	724,950.00
	<hr/>
	4,154,112.33

**Pass Through Expenses**

87,560.63

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***Total Amount Due***

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**4,244,143.83**



To: Reach Cyber Charter School Board of Directors  
From: Joan Roberts  
Re: Reach Cyber Charter School Handbook Supplement for 2021-2022

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For your awareness and to comply with the US Department of Education's latest Title IX regulations, we are providing a school specific Nondiscrimination Statement to be included in your handbook supplement. Relevant state and federal laws have been reviewed. The protected classes under Federal law are superseded by your state's stricter anti-discrimination laws. Your state specific protected classes have been included along with the existing federally protected classes. This will be Section 1 of your School Supplement and will be posted on the Virtual Library.

## 1 Reach Cyber Charter School Nondiscrimination Policy

Reach Cyber Charter School is committed to a policy of educational equality. The school does not exclude, deny benefits to, or otherwise discriminate against any person on the basis of ethnic group identification/ethnicity, familial status, marital status, race, color, national origin, ancestry, sex (including sexual orientation and gender identity), religion/creed, physical or mental disability, athletic ability, English proficiency, use of guide or support animals because of blindness/deafness/physical handicap of the user, age, and provides equal access to the Boy Scouts and other designated youth groups, or any other category protected by federal or state law in the admission to, participation in, or receipt of the services under any of Connections' educational programs and activities.

This statement is in accordance with the provisions of Title VII of the *Civil Rights Act of 1964*, Title IX of the *Educational Amendment of 1972* (Title IX), Section 504 of the *Rehabilitation Act of 1973* (Section 504), the *Age Discrimination Act of 1975*, the *Individuals with Disabilities Education Act of 2004 (IDEA)*, and *Boy Scouts of America Equal Access Act*.

The following individuals are designated to coordinate compliance with these laws:

### For School Employment-Related Matters

### Contact Information

Human Resources	TBD
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**For School Related Matters Other than Employment:**

Contact Information	
Title IX Coordinators	Sandy Emerich <a href="mailto:saemerich@reach.connectionsacademy.org">saemerich@reach.connectionsacademy.org</a> Jane Swan <a href="mailto:jswan@reach.connectionsacademy.org">jswan@reach.connectionsacademy.org</a>
504 Coordinator	Gregory McCurdy <a href="mailto:grmccurdy@reach.connectionsacademy.org">grmccurdy@reach.connectionsacademy.org</a>

**\*All staff can be reached via the main Pennsylvania office phone number at (717) 704-8437.**

For further information on public and student rights and the responsibilities of public schools, please visit the Pennsylvania Department of Education’s [Notices of Nondiscrimination](#) website.

Any student and/or caretaker may file a complaint in compliance with the school’s grievance procedures.

**For questions regarding the applicability of Title VII or Title IX, please contact:**

U.S. Department of Education  
 Office of Civil Rights  
 Lyndon Baines Johnson Dept. of Education Bldg.  
 400 Maryland Avenue, SW  
 Washington, DC 20202  
 Toll Free Call Center: 800-421-3481  
 Fax: 202-453-6012  
[OCR@ed.gov](mailto:OCR@ed.gov)  
[OCR Complaint Assessment System](#)  
[OCR Regional Office Locations](#)  
[OCR Discrimination Complaint Form](#)

# AFFILIATION AGREEMENT

## *School of Social Work*

*Rutgers, The State University of New Jersey*

*And*

## **Reach Cyber Charter School**

**750 East Park Drive**

**Harrisburg, PA 17111**

Rutgers, The State University of New Jersey, the School of Social Work (*herein "School"*) designates **Reach Cyber Charter School** (*herein "Agency"*) as an approved setting for field instruction in the School's program of education for social work. Both the School and the Agency commit themselves to cooperative efforts as described below, in provision of supervised educational field experiences for students of the School.

This Agreement becomes effective on May 1, 2021, remains in force for a period of one year, and renews itself annually unless either the School or the Agency indicates a need for review or change.

Adjustments to this Agreement will be included in a written addendum.

In the event of unforeseen circumstances which significantly affect the student's educational plan, each party will inform the other so that appropriate alterations in this agreement may be made as early as possible to assure sufficient time for alternate planning.

### The School of Social Work agrees to:

- 1) Work cooperatively with the Agency in designing appropriate field learning experiences and to actively participate with student and field instructor in decision-making concerning the educational appropriateness, the timing, and the feasibility of particular field learning experiences.
- 2) Respect the autonomy of the Agency to set its own program as a service delivery system.
- 3) Select and recommend students to be placed at the Agency, and to make alternate plans for placement of student(s) in the event that such planning becomes necessary.
- 4) Carry final responsibility for educational decisions concerning the student, such as grades, credits, hours in the Agency, and the curriculum in general.

- 5) Provide consultation to appropriate staff of the Agency in the general development of its field-learning program.
- 6) Designate a member of the faculty to serve as Field Consultant to the Agency who will:
  - a. Serve as principal liaison between the School and Agency during the academic year.
  - b. Be available to the executive of the Agency (social work department, agency division, etc.) as needed concerning administrative relationships between the Agency and the School.
  - c. Make periodic visits to the Agency to review student progress and consult with the Field Instructor on learning progress and problems.
  - d. Share with the Field Instructor the policies, procedures, and educational programs of the School.
  - e. Communicate to the School the concerns and suggestions of the field agency and field instructors regarding School programs and policies.
- 7) Provide opportunities for professional development of the Field Instructor and other members of the Agency staff through provision of meetings, institutes and seminars.
- 8) Provide opportunities for appropriate evaluations of the Agency as a setting for student learning. Participate with the Agency in the decision-making concerning continued use of Agency Field Instructors and development of new Field Instructors.
- 9) Provide a copy of the School's Field Manual.

The Agency agrees to:

- 1) Accept the policy of the School that students are assigned in accordance with the provisions of the Federal Civil Rights Act.
- 2) Adhere to the goals of the School as contained in its Mission Statement.
- 3) Accept the conditions stipulated in the Field Manual.
- 4) Involve students in the total Agency program as appropriate and select assignments for the students in keeping with their educational needs.

- 5) Allow students to use their records of practice for class discussion and assignments. Where such material is used, client confidentiality will be protected.
- 6) Provide qualified staff as Field Instructors for the student, subject to approval by the School and to use the faculty Field Consultant in planning for the delegation of additional field instructional responsibility to other staff members.
- 7) Assure that each Field Instructor has adequate time within his/her work schedule to:
  - a. Meet the educational needs of the students through development of learning opportunities.
  - b. Prepare for regularly scheduled conferences with students.
  - c. Meet with the Field Consultant at periodic intervals to discuss learning opportunities and student performance.
  - d. Prepare reports and evaluations as required by the School.
  - e. Attend appropriate School-sponsored meetings, institutes and seminars.
- 8) Permit use of its facilities by students of the School during the period of placement, including:
  - a. Space for students in an area sufficiently private for carrying on independent work and activity,
  - b. Clerical services for those records and reports which are produced for the Agency, and
  - c. Access to client and Agency records.
- 9) Assure that the faculty Field Consultant is advised of policy and service changes and developments which may affect student learning or the School's curriculum.
- 10) Inform the faculty Field Consultant early of any problems that may develop concerning a student's progress or performance.
- 11) Provide reimbursement of all student travel expenses on Agency business.
- 12) Observe the University/School calendar with respect to student holiday and vacation periods.



For the Agency:

For the School:

By: \_\_\_\_\_ By: \_\_\_\_\_

William S. Troy  
Executive Director  
Risk Management and Insurance

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Date)

JRM/pdl

John@socialwk



Whitaker Center for Science and the Arts  
 Administrative Offices  
 222 Market Street  
 Harrisburg PA 17101-2205  
 whitakercenter.org

**Whitaker Center and Reach Cyber Charter School Partnership Agreement  
 August 1, 2021- July 31, 2022**

Whitaker Center will provide the following to Reach Cyber Charter School and their educational community:

50 Admission and Cinema Combo passes to be given to families within educational community
September- Back to School Bash (max of 250 participants)
October- 2 Event Field Trip (max 100 participants)
November - 2 Event Field Trip (max 100 participants)
December- 2 Event Field Trip (max 100 participants)
January- 2 Event Field Trip (max 100 participants)
February- 2 Event Field Trip (max 100 participants)
March- 2 Event Field Trip (max 100 participants)
End of April/ early May- End of School Bash (max of 250 participants)
STEM Design Studio Room Rental- 32 hours of rental time

Total value: \$15,000

**The two event field trips would include:**

- Exclusive access to the Science Center from 10:00-2:00, one Monday a month from October- March.
- Rotating documentaries in the Digital Cinema at 11:00, 12:00, and 1:00.
- Drop in STEM Labs will be open with hands-on, interactive activities facilitated by a Whitaker Center Educator throughout the duration of the visit.
- Space available for bagged lunches brought by families or easy access to offsite downtown lunch options.



Whitaker Center for Science and the Arts  
Administrative Offices  
222 Market Street  
Harrisburg PA 17101-2205  
whitakercenter.org

**Back/ End of School Bash would include:**

- 4 hour event held at Whitaker Center- one in September and one in late April/ early May.
- Use of the Science Center for exploration and learning
- Drop in STEM Labs will be open with hands-on, interactive activities facilitated by a Whitaker Center Educator
- Use of the Lobby Spaces for tables, displays, meet and greet with teachers/ support/ tech
- Three rotating documentaries in the Digital Cinema throughout the event

**STEM Design Studio Room Rental would include:**

- Use of the 1,100 square foot STEM Design Studios for a total of 32 hours.
- Use of the space includes access to the kitchen, refrigerator, microwave, sink, and dishwasher.
- The rooms are equipped with projectors, dry erase boards, wifi, and a speaker system.

Thank you for your interest in partnering with Whitaker Center for Science and the Arts. I am happy to discuss further details to make this partnership successful for both parties.

Jessica Rice  
Director of Education  
[jrice@whitakercenter.org](mailto:jrice@whitakercenter.org)  
717-724-3865



# Maplewoodshop LLC

668 Prospect Street  
 Maplewood, NJ 07040  
 mike@maplewoodshop.com  
 www.maplewoodshop.com

EIN: 46-5729236  
 NYC Vendor: LMN729236

# Quote

Date	Quote #
5/1/2021	MM1072

Name / Address
Reach Charter Cyber School JD Smith 750 E Park Dr #204, Harrisburg, PA 17111

Ship To
Reach Charter Cyber School JD Smith 750 E Park Dr #204, PA 17111

Rep	Account #
MS	

Description	Cost	Qty	U/M	Total
Workbench for two woodworkers at a time.	400.00	6.00		2,400.00
Toolchest - For up to 16 woodworkers at a time. Hand built Toolchest that can be locked and moved on paved surfaces. keeps all tools safe and secure. If desired, clients can use their own storage solutions.	2,000.00	1.00		2,000.00
Tools for 12 concurrent woodworkers.	3,171.00	1.00		3,171.00
Access to all Maplewoodshop lesson plans and plans in development.	3,000.00	1.00		3,000.00
Live, remote Professional Development over Zoom for 2-4 hours for up to 4 staff.	1,050.00	1.00		1,050.00
Set up and support for first year.	1,000.00	1.00		1,000.00
Teacher training consumables	132.00	1.00		132.00
LTL shipping charges to your location	700.00	1.00		700.00
				13,453.00
CITF Tool Tote	17.80	14.00		249.20
CITF Bird House	9.80	14.00		137.20
CITF Step Stool	60.50	14.00		847.00
CITF Book Case	142.50	14.00		1,995.00
CITF Tool Box	61.00	14.00		854.00
				4,082.40
Shipping large boards from a Lancaster, PA lumberyard and all other parts shipped with toolchest	300.00			300.00

Please note: Consumables are additional, and not included unless specified. All estimates are valid until June 30, 2021.

<b>Sales Tax (6.625%)</b>	\$0.00
<b>Total</b>	\$17,835.40

Signature \_\_\_\_\_



German American  
Chambers of Commerce  
Deutsch-Amerikanische  
Handelskammern

## Memorandum of Understanding in support of Pre-Apprenticeship Programs

Between

### REACH Cyber Charter School and the German American Chamber of Commerce, Pittsburgh Chapter

REACH Cyber Charter School will participate in the registered GACCPIT apprenticeship programs offered at the pre-apprenticeship level. The current programs include Polymer Technician, (e.g. extrusion operation), Sales Engineering, Mechatronics, and CAD/CAM Technical Designer programs. REACH Cyber Charter School works closely and partners with the GACCPIT to implement the registered Pre-Apprenticeship Program and to provide the MT1 certification to the pre-apprentices, with GACCPIT and CCAC supporting them. The students can start the Pre-Apprenticeship program in their junior and senior years and conclude at the end of their senior year, where the apprentices will have the opportunity to transition into GACCPIT's registered Polymer Technician, Mechatronics, CAD/CAM Technical Designer, and Sales Engineering program.

\_\_\_\_\_

REACH Cyber Charter School

Date Signed: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "Rachel Mauer".

\_\_\_\_\_  
Rachel Mauer, President  
Pittsburgh Chapter  
German American Chamber of Commerce

Date Signed: 7 May 2021

## STEMscopes Quote

Quote/Invoice Number 00059130

Account Name Reach Cyber Charter School  
 Bill To 750 E Park Dr Ste 204  
 Harrisburg, Pennsylvania 17111  
 United States

Shipping Address 750 E Park Dr Ste 204  
 Harrisburg, Pennsylvania 17111-2758  
 United States

Created Date 5/6/2021  
 Prepared By Sam Pollard

**MAIL PO & CHECKS TO:**

Division Accelerate Learning Inc.  
 Company Address PO BOX 732464  
 Dallas, 75373-2464  
 Fax (281) 833-4510  
 Phone (800) 531-0864

The quantity below represents the total number of students for each grade level.

Product	ISBN	Grade	Quantity	Years	Sales Price	Total Price
NGSS 3D Grade 1 Online	978-1-64304-475-0	Grade 1	200.00	1 Year	\$7.45	\$1,490.00
NGSS 3D Grade 2 Online	978-1-64304-476-7	Grade 2	200.00	1 Year	\$7.45	\$1,490.00
NGSS 3D Grade 3 Online	978-1-64304-477-4	Grade 3	200.00	1 Year	\$7.45	\$1,490.00
NGSS 3D Grade 4 Online	9781643044781	Grade 4	200.00	1 Year	\$7.45	\$1,490.00
NGSS 3D Grade 5 Online	978-1-64304-473-6	Grade 5	200.00	1 Year	\$7.45	\$1,490.00
NGSS 3D Grade K Online	9781643044743	Grade K	200.00	1 Year	\$7.45	\$1,490.00
NGSS 3D MS Earth & Space Science Online	9781643067759	MS	800.00	1 Year	\$7.45	\$5,960.00
NGSS 3D MS Life Science Online	9781643067735	MS	800.00	1 Year	\$7.45	\$5,960.00
NGSS 3D MS Physical Science Online	9781643067742	MS	800.00	1 Year	\$7.45	\$5,960.00

Subtotal \$26,820.00  
 Shipping \$0.00  
 Order Total \$26,820.00

## STEMscopes Quote

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**Sales Tax:** All orders are subject to applicable sales tax.

### CUSTOMER SERVICE

Phone: 281-833-4500

Fax: 281-833-4510

Email: [stemscopes@acceleratelearning.com](mailto:stemscopes@acceleratelearning.com)

### MAIL PO's and correspondence to:

Accelerate Learning Inc.

5177 Richmond Ave, Suite 1025

Houston, Texas 77056

# REACH STEM MOBILE LAB

5.19.21

## OVERVIEW

### 1. Mobile STEM Lab

**i** The reason we are proposing a Mobile STEM Lab is to further our implementation of STEM Education across the state of Pennsylvania. With the purchase of Mobile Lab(s) we would be able to take STEM Education to our students and offer access to resources that may otherwise not be afforded to our students. While reviewing the different ways we are approaching STEM Education and how best to continue moving towards fulfilling our charter, the use of mobile STEM labs would allow us to enhance our STEM Camps around the state, support Back to school and End of Year events, offer unique lab activities that connect to our content, and allow for career building opportunities the school is undertaking. These activities and a possible list of dates are addressed later in this document. The teams that will be supporting the use and implementation of these labs would be the STEM Team, STEM Camp facilitators, Career Educators, and other staff implementing strategies that will further the STEM focus of our charter.

### 2. Scope of the STEM Lab

**i** The present scope of this project and limitations surround the STEM focus of our school. As a school chartered to focus on STEM, the use and implementation of these labs will surround those ideas of STEM and associated career concepts that support not only STEM but the movement of students into fields connected to STEM with supported courses that engage those students. While a multiplicity of activities and uses of these labs could be contrived, having a focus on STEM is what this project is focused on supporting.

The logic for two labs is primarily due to two factors at this time. The first being they will both be smaller than a full bus due to the requirement of a CDL license to drive vehicles over 26,001 pounds or towing over 10,000 pounds. The second, which is related to this restriction, is the seating on the vehicles would be 10-15 depending on the grade level of the students interacting. This would give us a capacity of 15-30 students we could interact with if the weather did not allow us outdoors. This also gives opportunities to age grade the labs if both are going to one location to have a younger grade scope on one with a more advanced and older range student on the other.

The labs would be outfitted with computers, monitors and the associated networking technology in order to support multiple types of computing applications, associated camps, and learning opportunities. We will store resources for the lab in the STEM department including other activities and programs that would help to support our objectives to extend STEM to all parts of the state. In order to have many options that would add value to the youngest and most advanced learners we have, swapping out labs, and activities would happen regularly and be stored at our main campus when not in use. The use of these labs would be tracked carefully and approved by the Director of STEM Education or the CEO. Annually we will look to grow the number of students and locations interacting with the mobile lab. We will grow the present areas that have opportunities to interact with STEM across the state and further grow the understanding and engagement of students participating in STEM throughout our school.



### 3. Implementation Plan

**i** With the use of the STEM Mobile Lab(s) we will bring STEM to the students. These interpersonal interactions will continue to build the work we are doing in LiveLesson or virtual camps and add another layer of hands on and teacher-student interactions that will help to connect STEM at a deeper level with students. The following lists are activities, camps and career opportunities that will be offered to the students with an ever expanding list as teachers/staff expertise allows for further development and depth of activities offered:

STEM Activities and Camps	Career Opportunities	B2S, EOY, and Labs
<ul style="list-style-type: none"> <li>• Stream Studies</li> <li>• Drones</li> <li>• Animation</li> <li>• Lego Robotics</li> <li>• Raspberry Pi</li> <li>• Arduino Coding and Robotics</li> <li>• Sam Labs Coding and construction</li> <li>• Knot Tying</li> </ul>	<ul style="list-style-type: none"> <li>• Carpentry</li> <li>• Electronics</li> <li>• Coding</li> </ul>	<ul style="list-style-type: none"> <li>• Beginning of year activities and support for End of Year Culminating activities</li> <li>• Microscope Labs</li> <li>• Vernier Equipment</li> <li>• Solar Panels</li> <li>• Egg Drop/Launch</li> <li>• Weather STEM</li> </ul>

The Mobile Lab will be parked at Reach Cyber Charter Schools when not in service to the students and families throughout the state. When traveling and seeking to work with students we will start by focusing on some specific regions within the state. Some of the highest populated areas across the state that we reach are Philadelphia, Scranton, Harrisburg, Pittsburgh and Erie. With back to school events typically in these regions, the Mobile labs will travel to these regions throughout the month of September. The mobile labs will then be used monthly in these regions to support STEM Camps and Career opportunities from the above lists. STEM Coaches, Teachers and Family Mentors that live regionally will be trained to move and set-up the mobile labs.

Continuing to work with partners we have, staff and other stakeholders to source locations to park and hold the STEM Lab overnight will be coordinated with the activities planned and the location they will occur. The camps and activities that we do will support our charter and expand opportunities for students to interact with STEM. We will track the interactions and work to grow the camps and activities that best support and grow our students understanding of STEM and the objectives they are learning in their courses.

Some possible concerns with the lab include student capacity and weather related cancelation or rescheduling. Moving the Labs during the winter may put staff and families in precarious positions, and we would look to make sure that the Labs did not travel, especially during the months of December – February unless weather conditions were clear around the days of travel. We will also need to look at overflow and how best to manage student engagement that exceeds capacity. As interest in the events at the labs increase we will have sign-up procedures and additional days added to regions as needed.

### 4. Associated Cost Request

**i** In order to implement the STEM Labs, I am requesting approval for the following purchases which will require 6-12 months to construct and deliver:

- 38' Coach Style Bus (Farber Specialty Vehicles) – Total cost \$465,802
- 40' Gooseneck Trailer – Total Cost \$400,000
- Ford F-450XL \$70,000

- Supplemental Lab Materials and Activities \$35,000

**Total Cost** - \$970,802

## 5. Calendar of Events

**i** A possible calendar of events is listed below and will be replicated through the year:

September	October	November	December
<b>Back to school – 2 days Philly/Scranton</b>	STEM Camp East Region 2 days Streams/Coding	STEM Camp 2 Days East Region Drones/Lego	STEM Camp 2 Days East Region Raspberry Pi/Lego
<b>Back to School – 2 days Erie/Pittsburgh</b>	STEM Camp East Region 2 days Streams/Coding	STEM Camp 2 days West Region Drones/Lego	STEM Camp 2 days West Region Raspberry Pi/Lego
<b>Back to School – 1 day Harrisburg</b>	STEM Camp East Region 2 days Streams/Coding	STEM Camp 2 days Central Region Drones/Lego	STEM Camp 2 days Central Region Raspberry Pi/Lego
	Career Intro lessons		Career Project help