



APPROVED 04/21/2021

**Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS SPECIAL MEETING**

Wednesday, March 24, 2021 at 9:00 a.m.

Meeting Location:

750 East Park Drive, Suite 204
Harrisburg, PA 17111

-And via teleconference-

1(800) 747-5150; Code 703-4511#

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:04 a.m. when all participants were present and able to hear each other. The meeting was open to the public in person at the school, and held via teleconference.

Board Members Present: David Taylor, Paul Donecker, Joe Harford and Dave Biondo (all via phone);

Board Members Joined During Meeting: Gail Hawkins Bush (via phone);

Board Members Absent: Alex Schuh;

Guests: Karen Yeselavage (in person at the school, following COVID-19 social distancing protocols); Jane Swan, School Leader; Pat Hennessey, Board Counsel; Rachel Graver, LeeAnn Ritchie, J.D. Smith, Kelly McConnell, Cory Groff, Stephanie Bost, Devin Meza-Rushanan, Greg McCurdy, Scott Stuccio, Andy Gibbin, and Dan Latislaw, School Staff; Kevin Corcoran, Charter Choices, Financial Consultant; Kristin DeGroff, Laura Johnson, and Melissa Brown, Online and Blended Learning (OBL) staff (via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting, and inquired if there were any changes requested. Ms. Swan requested the addition of Action Item (b) Approval of STEM Kit Expenditure for the 2021-2022 School Year. There being no further changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the March 24, 2021 Special Meeting of the Reach Cyber Charter School Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. School Leader's Report

i. Update on State Testing

Ms. Swan advised that the state testing window for the 2020-2021 school year has been extended through the month of September. She discussed a survey to be sent out to the school body regarding student availability and scheduling for all standardized exams.

[Ms. Hennessey joined the meeting at 9:06 a.m.]

ii. Update on the Use of Zoom

Ms. Swan discussed the use of Zoom rooms for classroom lessons, scheduled to begin this week. She advised of the messaging provided to families to ensure a smooth transition to the Zoom platform. Board members discussed online video platform permissibility and security measures in detail.

Ms. Swan also discussed the school's use of STEM kits in previous school years, and advised of the quote from AquaPhoenix Scientific, Inc, for STEM kits for the 2021-2022 school year. Board members discussed the potential purchase in detail, as well as the school's bidding process for large expenditures.

[Ms. Hawkins-Bush joined the meeting at 9:17 a.m.]

V. Action Items

a. Approval of Attestation Form to Allow School Staff to Return to In-Person Evaluations, State Testing and In-Person Meetings with Social Workers and Family Mentors

Ms. Swan presented this item to the Board, and reviewed the Attestation Form, as included in the Board materials. She advised of the school's intent to return to face to face evaluations for students in need of Special Education, social work, and mentorships, and ensured that all COVID-19 protocols would be in place for each visit. Board members discussed the process in detail, including the desire to include additional/backup documentation for the meetings for accurate recordkeeping. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Attestation Form to Allow School Staff to Return to In-Person Evaluations, State Testing and In-Person Meetings with Social Workers and Family Mentors, as presented, is hereby approved.

The motion passed unanimously.

b. Approval of STEM Kit Expenditure for the 2021-2022 School Year

Ms. Swan discussed the proposal from AquaPhoenix Scientific, Inc. for STEM kits for students at all grade levels for the 2021-2022 school year, and advised of the anticipated expenditure of \$1,400,000.00. Board members discussed the proposed expenditure, and requested a STEM kit demonstration at a future in-person meeting. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the STEM Kit expenditure for the 2021-2022 school year, as discussed, is hereby approved.

The motion passed unanimously.

VI. Adjournment and Confirmation of Next Meeting – Wednesday, April 21, 2021 at 9:00 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is April 21, 2021 at 9:00 a.m., to be held at the school location and/or via teleconference, based on state recommendations regarding public health and safety, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 9:26 a.m., is hereby approved.

The motions passed unanimously.