



Reach Cyber Charter School
BOARD MEETING

Pursuant to the Pennsylvania Open Meeting Laws, notice is hereby given to the members of the Reach Cyber Charter School Board and the general public that the Board will hold a meeting open to the public on:

Date and Time:

Wednesday, October 21, 2020 at 9:00 a.m.

Meeting Location:

750 East Park Drive, Suite 204
Harrisburg, PA 17111

-And via teleconference-

1(800) 747-5150; Code 703-4511#

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jane Swan at (717) 704-8437.

AGENDA

- I. Call to Order and Roll Call – D. Taylor
- II. Public Comment – D. Taylor

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

- III. Routine Business – D. Taylor
 - a. Approval of Agenda

- IV. Oral Reports
 - a. School Leader's Report (MSR attached) – J. Swan
 - i. Enrollment and Staffing Update – K. Hovorka
 - ii. State of the School Report, including Final Results on 2019-2020 SY Goals (attached)
 - b. Financial Report (to follow) – K. Yeselavage
 - i. Audit Update

- V. Consent Items
 - a. Approval of Minutes from the September 23, 2020 Board Meeting (attached)
 - b. Approval of Staffing Report (attached)
 - c. Approval of OBL Invoice(s) for September (attached)
 - d. Approval of 2020-2021 School Year General School Handbook: Quick Check Assessment and External Web and Video Conferencing Services Updates (to follow)
 - e. Approval of 2020-2021 School Year State Specific School Handbook: External Web and Video Conferencing Services Update (to follow)

- VI. Action Items
 - a. Approval of School Focus Goals for the 2020-2021 School Year (to follow) – J. Swan

- VII. Information Items
 - a. State Account Relations (STAR) Update – L. Johnson
 - i. Service Spotlight: STAR and Board Relations: What we do (attached)
 - ii. Policy Maker Outreach Project – S. Stuccio
 - b. Partner School Leadership Team (PSLT) Update – M. Brown
 - i. School Operations Metrics (attached)

- VIII. Strategic Planning
 - a. Approval of MOU with Messiah University (attached) – J. Swan

- IX. Adjournment and Confirmation of Next Meeting – Wednesday, November 18, 2020 at 9:00 a.m.

MONTHLY SCHOOL REPORT

School & Date Selection

School

Reach Cyber Charter School

Report Date

September 30, 2020

Currently Enrolled

8208

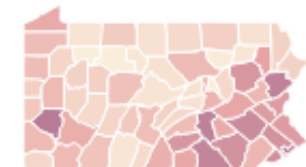
Total YTD Enrolled

8680

Enrollment Services Complete (Stage 4)

8887

Enrolled Students by County



Reach Cyber Charter School

September 30, 2020

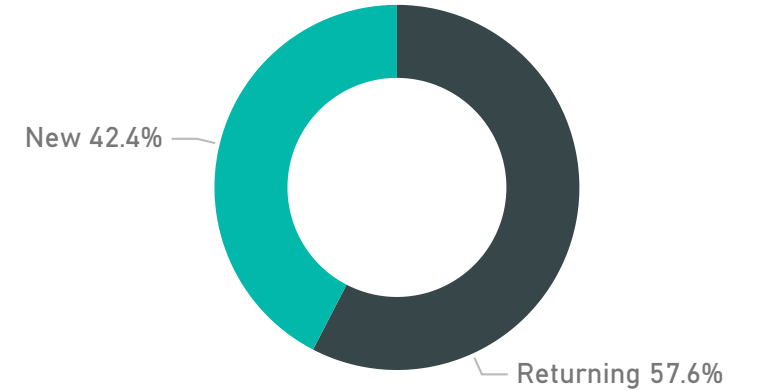
Current Enrollment Month-Over-Month Change
33%

Current Enrollment Year-Over-Year Change
140%

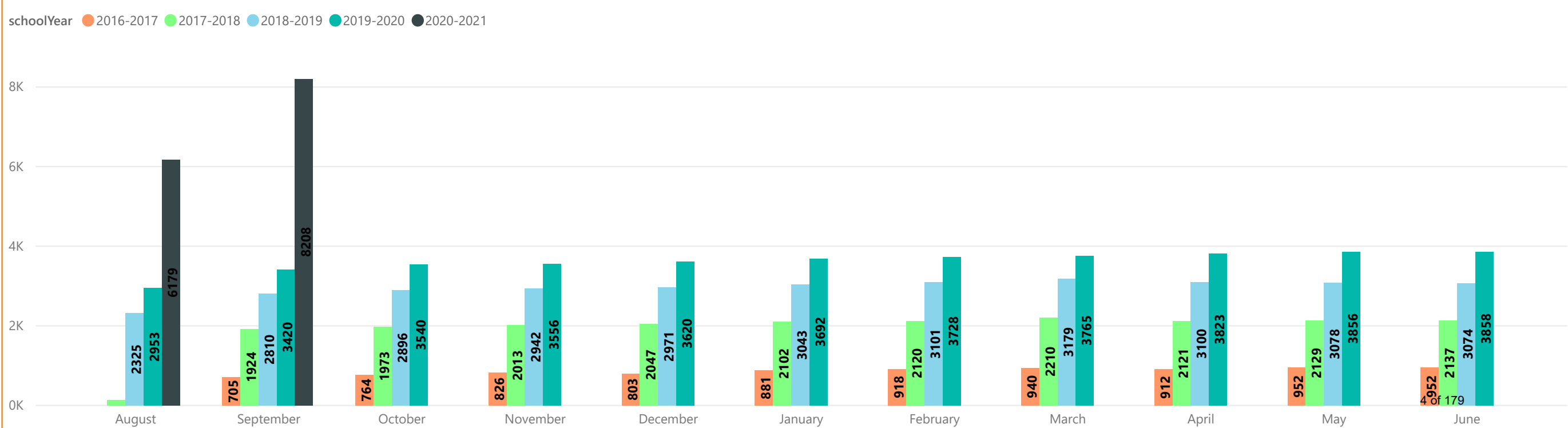
New and Returning



New and Returning Prior Year



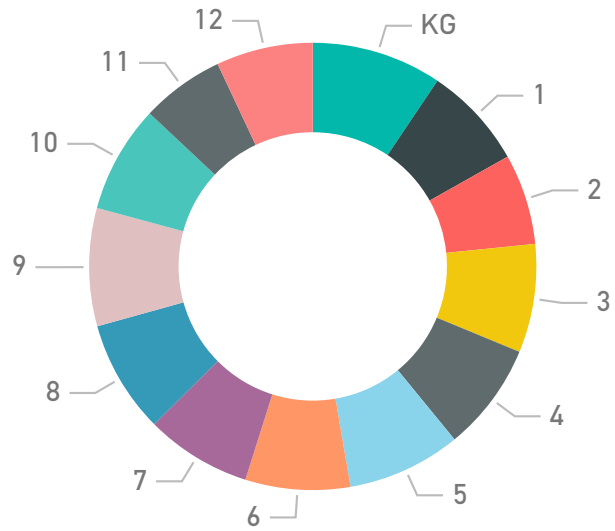
Monthly Student Current Enrollment Comparison



Reach Cyber Charter School

September 30, 2020

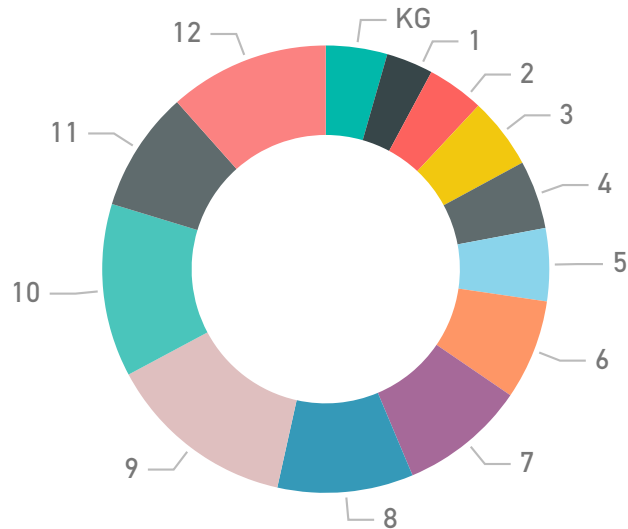
Enrolled Students by Final Grade



Grade Distribution

ReportPeriod GradeDistribution	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Students	%CT Students	Students	%CT Students	Students	%CT Students	Students	%CT Students
PK-2	409	12%	459	12%	1380	22%	1920	23%
KG	152	4%	160	4%	500	8%	773	9%
1	116	3%	137	4%	468	8%	609	7%
2	141	4%	162	4%	412	7%	538	7%
3-5	525	15%	568	15%	1490	24%	1962	24%
3	176	5%	186	5%	499	8%	644	8%
4	169	5%	181	5%	485	8%	643	8%
5	180	5%	201	5%	506	8%	675	8%
6-8	895	26%	1023	27%	1463	24%	1920	23%
6	247	7%	260	7%	464	8%	622	8%
7	312	9%	379	10%	482	8%	629	8%
8	336	10%	384	10%	517	8%	669	8%
9-12	1591	47%	1808	47%	1845	30%	2406	29%
9	469	14%	516	13%	502	8%	700	9%
10	428	13%	495	13%	486	8%	638	8%
11	298	9%	383	10%	426	7%	494	6%
12	396	12%	414	11%	431	7%	574	7%
Total	3420	100%	3858	100%	6178	100%	8208	100%

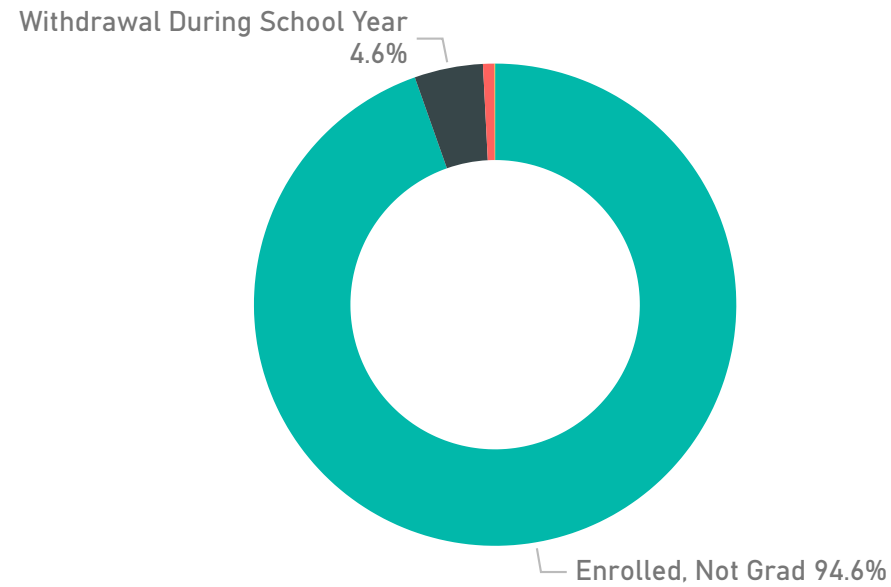
Enrolled Students Prior Year by Final Grade



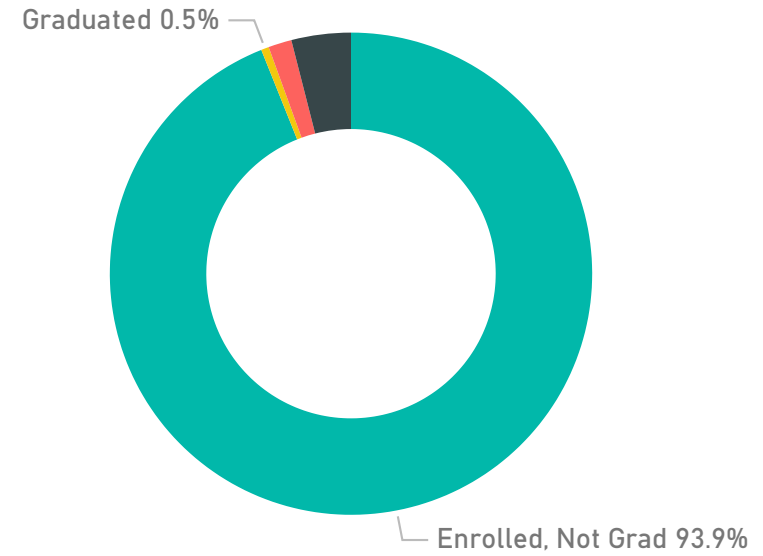
Reach Cyber Charter School

September 30, 2020

Total YTD Enrollment by Withdrawal Category



Total YTD Enrollment Prior Year by Withdrawal Category



Total YTD Enrollment

ReportPeriod Withdrawal Category	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Student Count	%CT Student Count	Student Count	%CT Student Count	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	3421	94%	3858	78%	6180	100%	8211	95%
Graduated	19	1%	70	1%			3	0%
Prior To Engagement	57	2%	80	2%	1	0%	67	1%
Withdrawal During School Year	145	4%	915	19%	16	0%	399	5%
Total	3642	100%	4923	100%	6197	100%	8680	100%

Enrollment Services Complete (Stage 4)

8887

Reach Cyber Charter School

September 30, 2020

Household Data

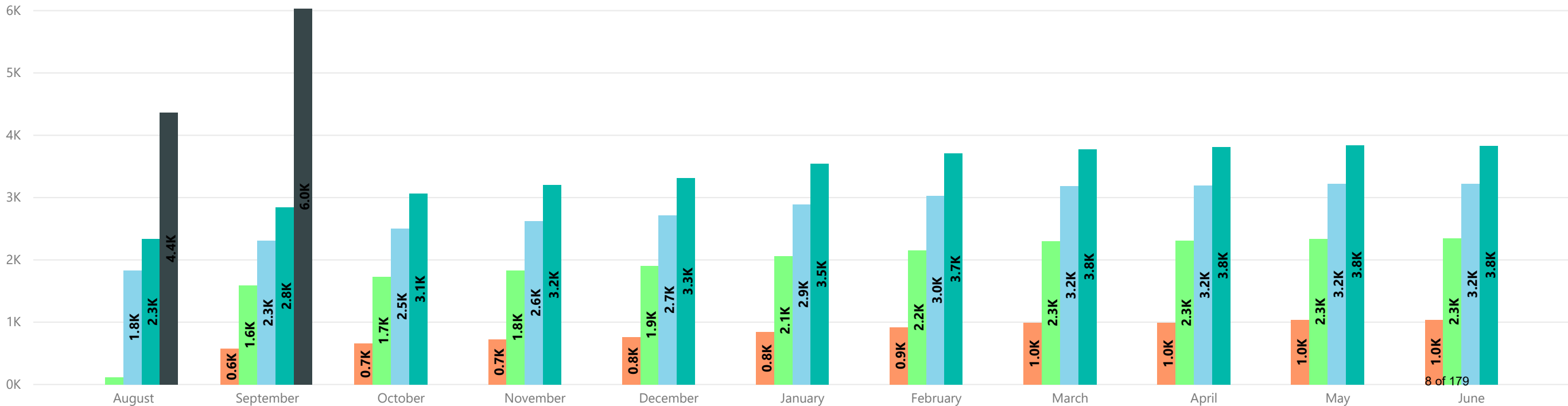
Household Data	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Active	2667	3041	4349	5745
Graduated	19	70		3
WD During School Year	119	749	11	276
WD Prior To Engagement	55	75	1	54

Students Per Active Household

SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
1.28	1.27	1.42	1.43

Monthly Total Households

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020 ● 2020-2021



Reach Cyber Charter School

September 30, 2020

Ethnicity

Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Hispanic or Latino	475	544	805	1112
Not Hispanic or Latino	2943	3312	5372	7093

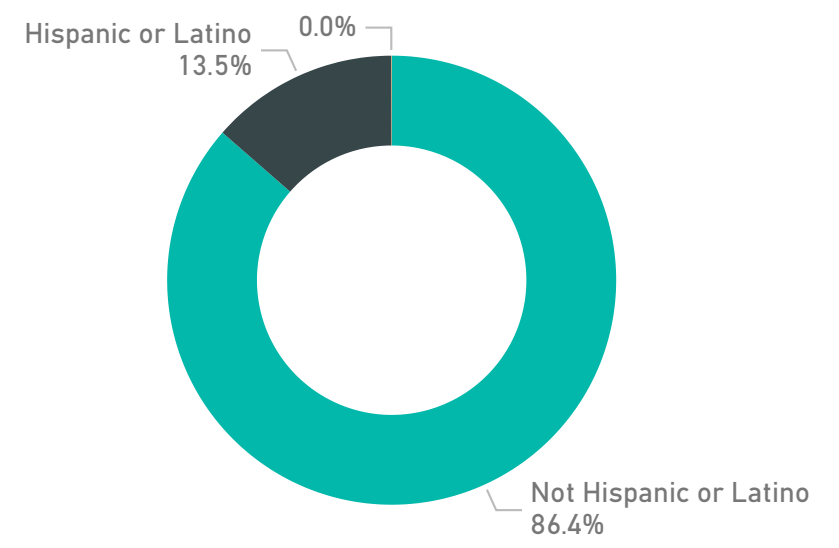
Race

Race	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	143	155	185	256
Asian	71	82	144	201
Black/African American	1006	1196	1582	2324
Native Hawaiian or Other Pacific Islander	38	47	57	81
White	2533	2761	4786	6171

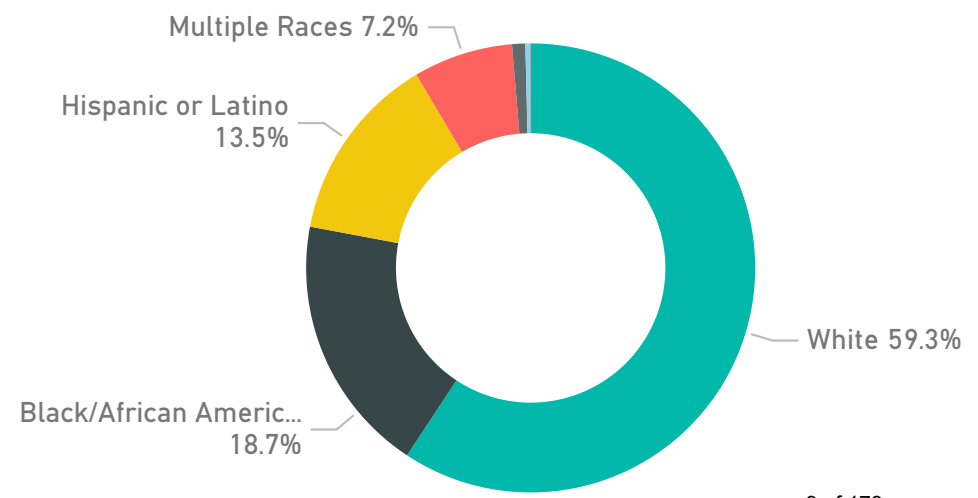
Distinct Race/Ethnicity

Distinct Race/Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	25	23	21	27
Asian	27	36	58	78
Black/African American	672	827	1038	1532
Hispanic or Latino	475	544	805	1112
Multiple Races	258	272	417	589
Native Hawaiian or Other Pacific Islander	2	2	1	1
Not Indicated	2	2	2	2
Parent refused to report race				1
White	1959	2152	3837	4866

Enrolled Students by Ethnicity



Enrolled Students by Distinct Race/Ethnicity



Reach Cyber Charter School

September 30, 2020

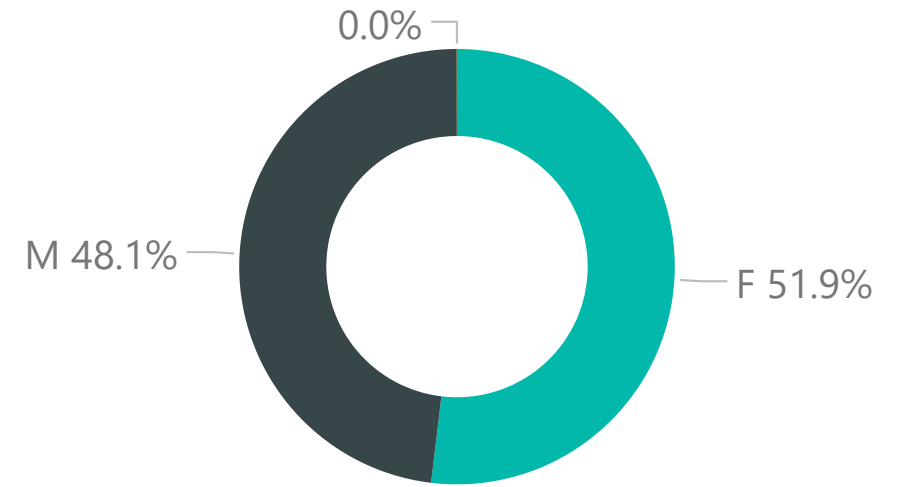
Gender

Gender	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
	1	1		1
F	1851	2066	3223	4260
M	1568	1790	2956	3947
X		1		

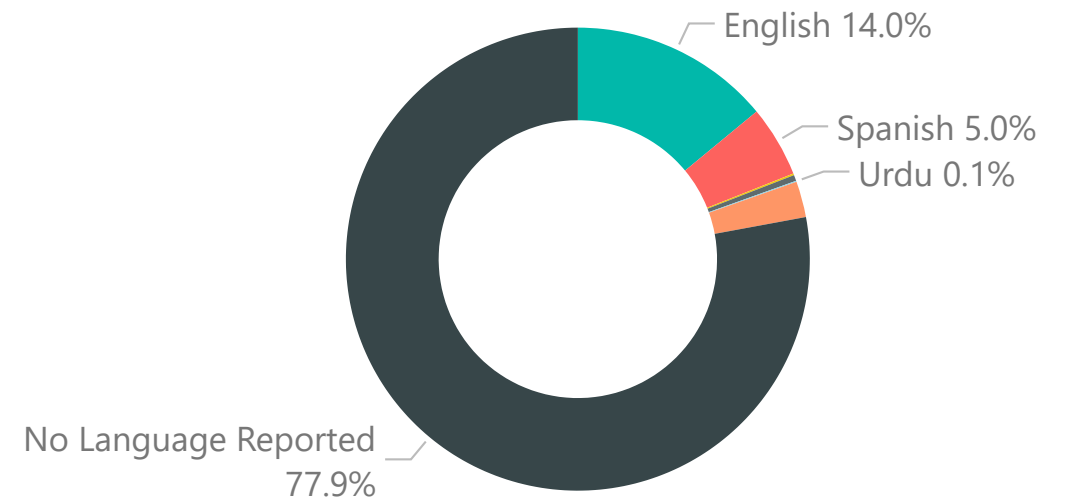
Primary Language

Home Language	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
English	1118	1105	1006	1149
Spanish	146	165	304	408
Russian	4	2	6	10
Arabic	12	9	24	34
Urdu	3	4	4	6
Another Language	67	93	147	206
No Language Reported	2070	2480	4688	6395

Enrolled Students by Gender



Enrolled Students by Language

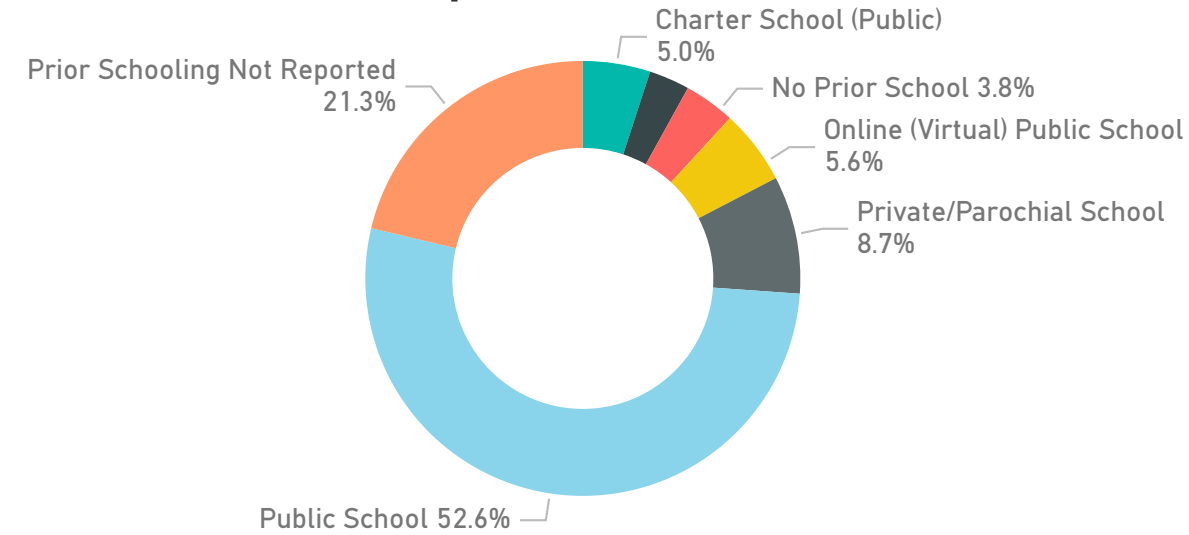


Reach Cyber Charter School September 30, 2020

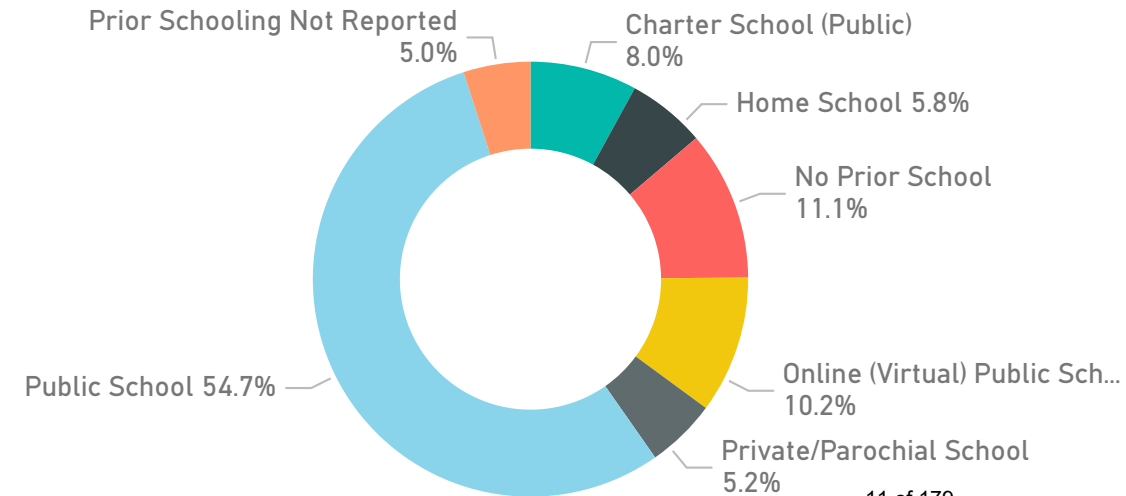
Prior Schooling

Prior Schooling	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Charter School (Public)	272	314	311	411
Home School	199	189	186	248
No Prior School	380	359	263	311
Online (Virtual) Public School	349	353	318	456
Private/Parochial School	178	203	435	718
Public School	1872	2291	3136	4317
Prior Schooling Not Reported	170	149	1530	1747

Prior Schooling September 30, 2020



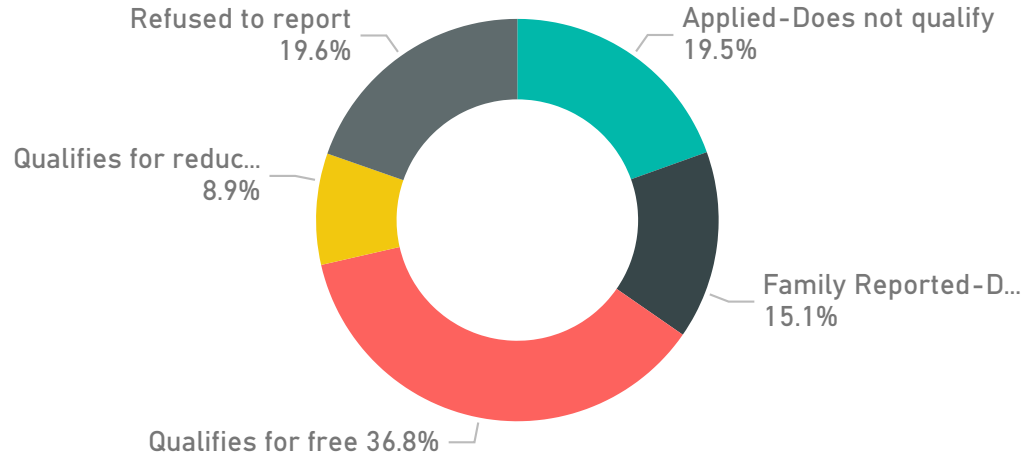
Prior Schooling September 30, 2019



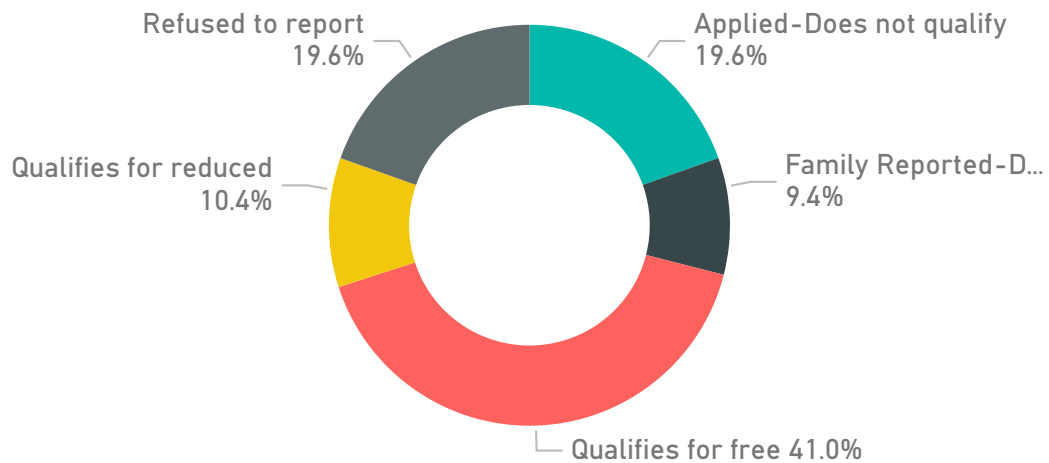
Reach Cyber Charter School

September 30, 2020

FARM Eligibility September 30, 2020

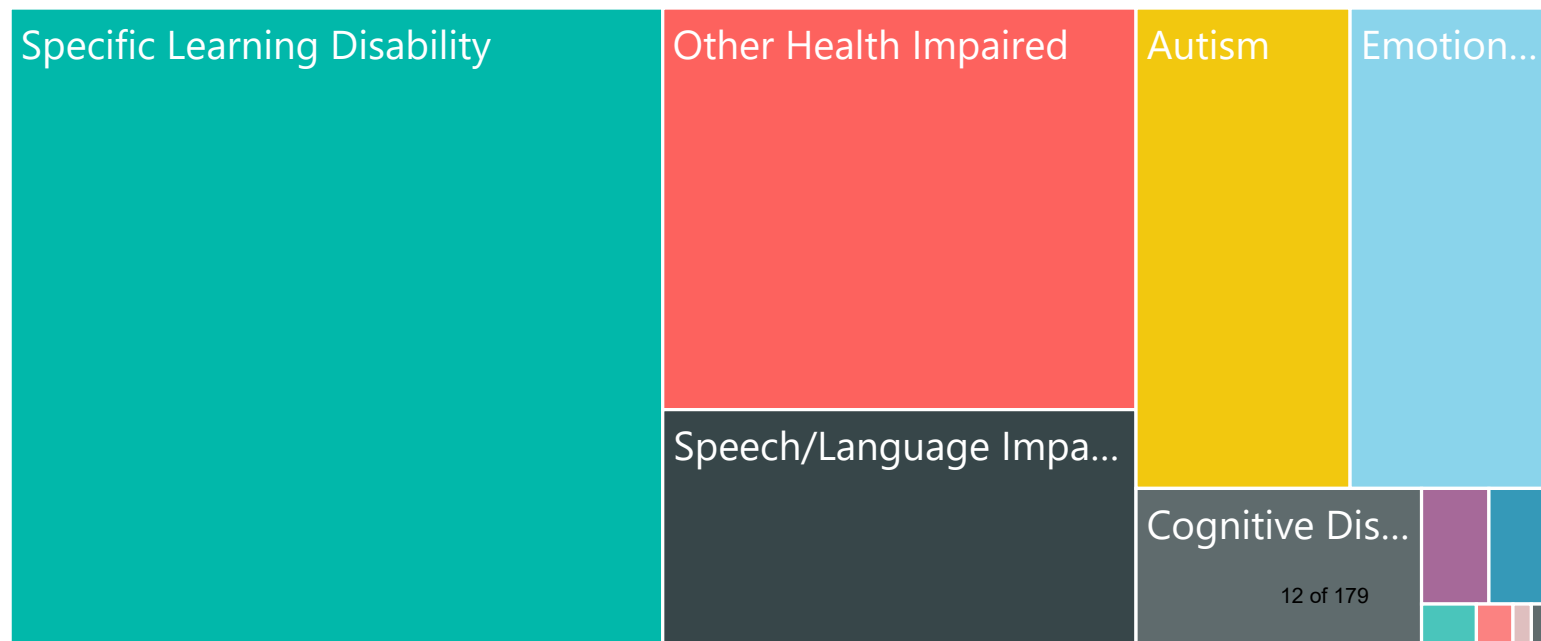


FARM Eligibility September 30, 2019



Disability

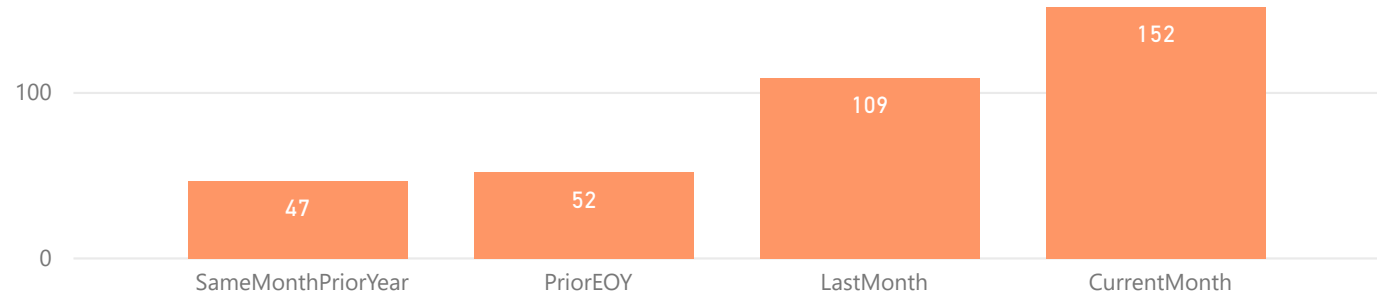
Disability	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Autism	77	82	110	132
Cognitive Disability	21	42	49	58
Developmentally Delayed	1			
Emotionally Impaired	82	120	95	123
Hearing Impaired	2	3	7	9
Multiple Disabilities	2	1	1	2
Other	19		10	10
Other Health Impaired	115	166	191	244
Physical Disability	1	1	1	1
Specific Learning Disability	293	387	404	535
Speech/Language Impaired	48	55	103	144
Traumatic Brain Injury	3	3	1	1
Visually Impaired	2	2	3	3



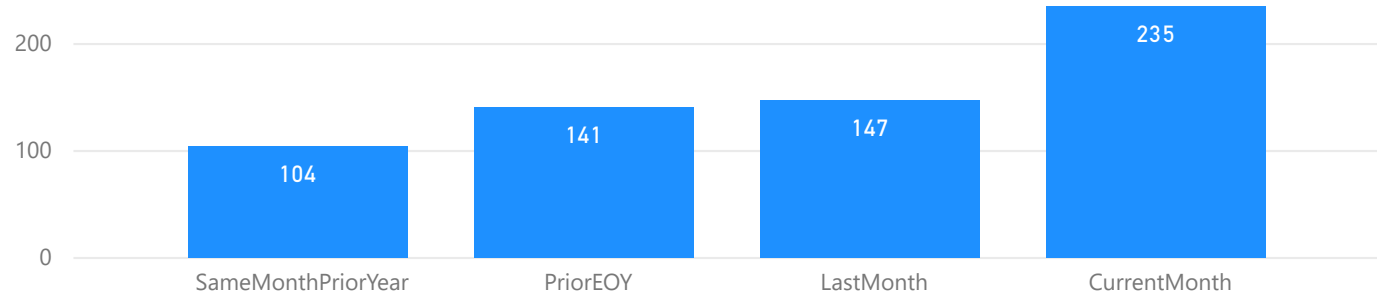
Reach Cyber Charter School

September 30, 2020

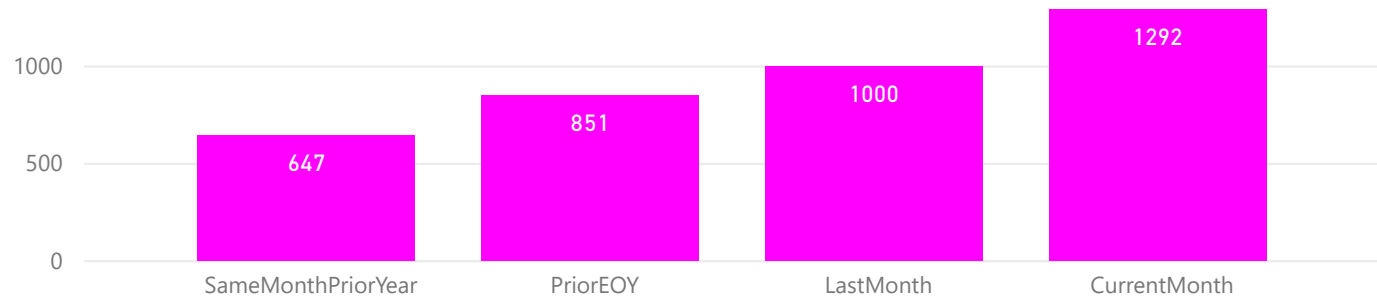
Gifted



Plan504



IEP



Currently Enrolled

8208

Gifted

2%

Plan504

3%

IEP

16%

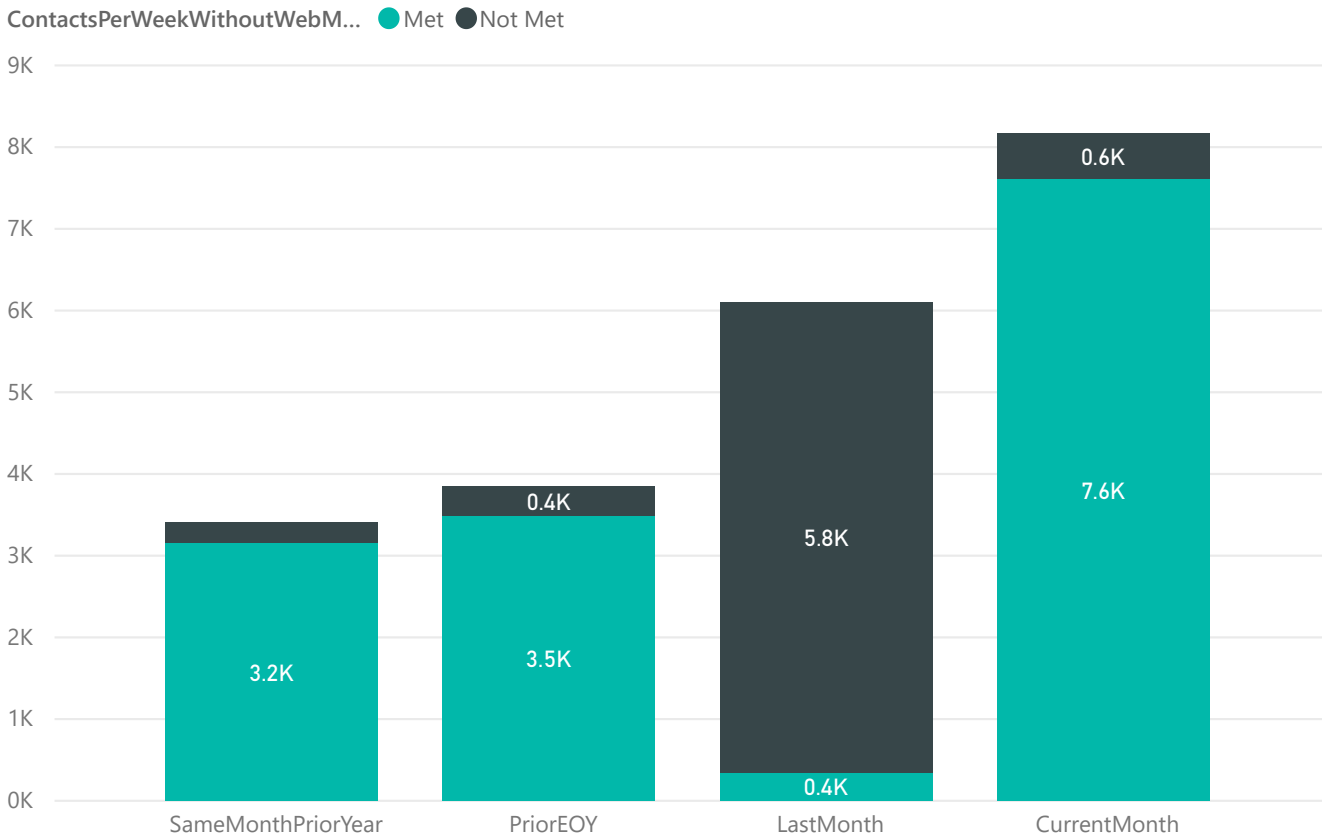
Not in Special Population

80%

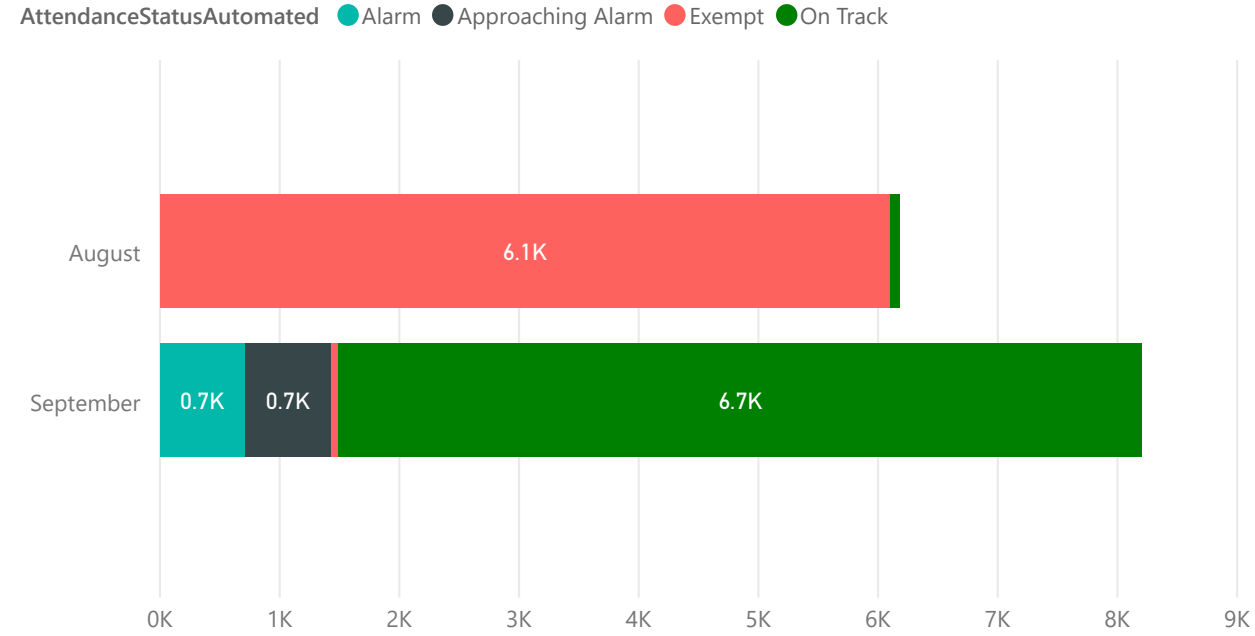
Reach Cyber Charter School

September 30, 2020

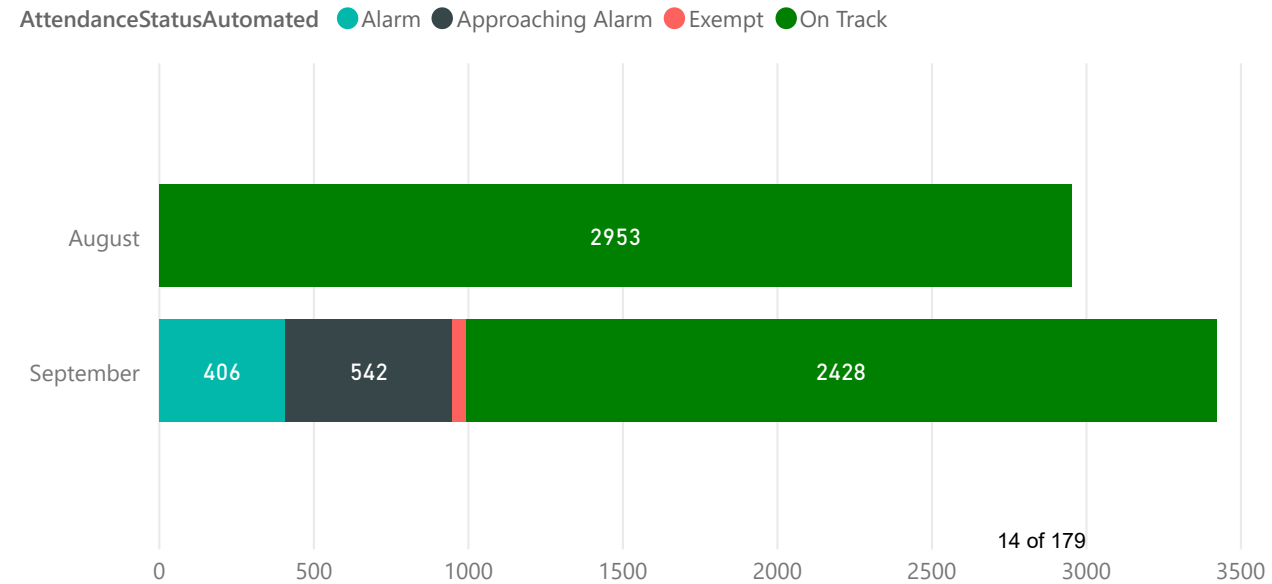
Contacts Per Week



School Year: 2020-2021



School Year: 2019-2020



Currently Enrolled

8208

Reach Cyber Charter School

September 30, 2020

Average Participation

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	100%	95%	100%	84%
3-5	95%	97%	100%	85%
6-8	93%	98%	100%	87%
9-12	82%	99%	98%	77%
Total	89%	98%	99%	83%

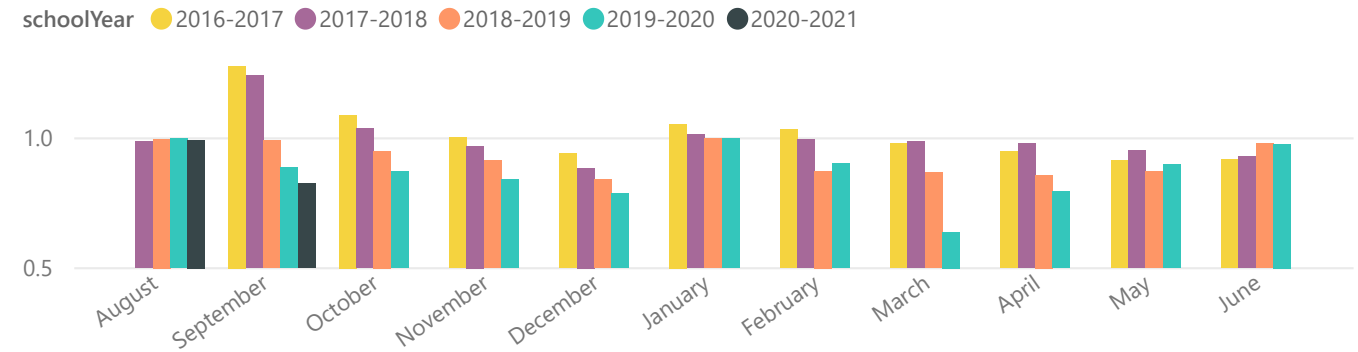
Average Performance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	89%	86%	86%	92%
3-5	77%	81%	74%	77%
6-8	69%	77%	58%	76%
9-12	72%	76%	57%	79%
Total	74%	78%	61%	80%

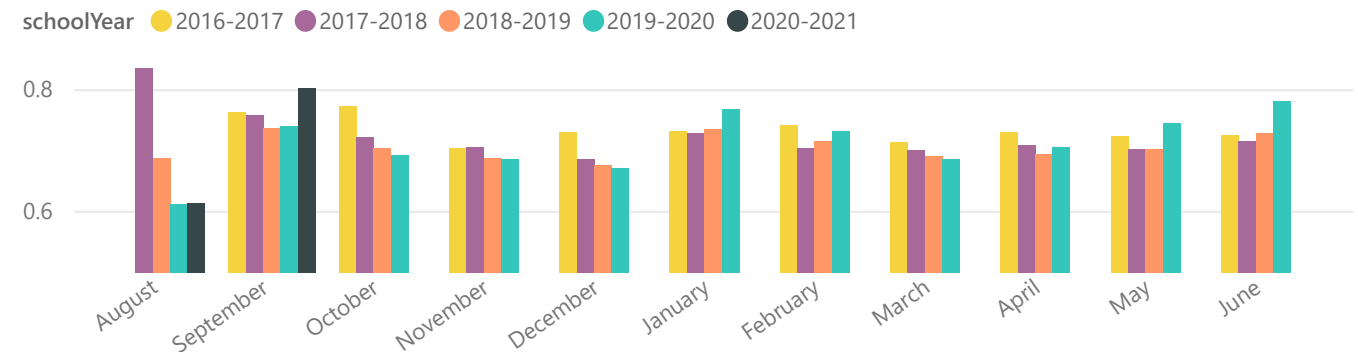
Average Attendance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	97%	86%	99%	106%
3-5	100%	89%	99%	106%
6-8	95%	84%	98%	105%
9-12	90%	82%	97%	103%
Total	94%	84%	98%	105%

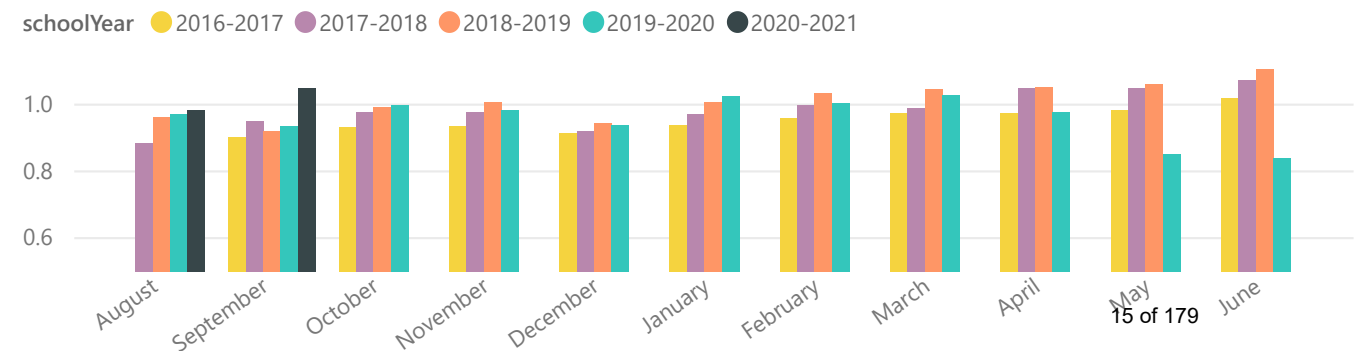
Average Total Participation



Average Total Performance



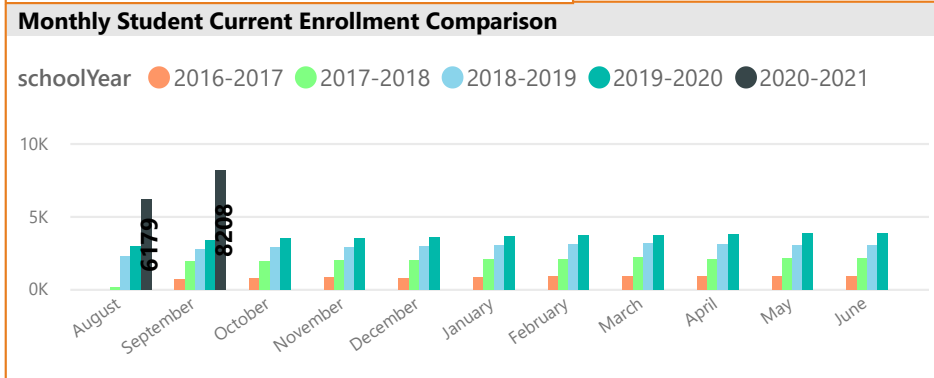
Average Total Attendance



Currently Enrolled	Total YTD Enrolled
8208	8680
Enrollment Services Complete (Stage 4)	
8887	

Reach Cyber Charter School
September 30, 2020

Current Enrollment Month-Over-Month Change
33%
Current Enrollment Year-Over-Year Change
140%



Total YTD Enrollment

ReportPeriod	SameMonthPriorYear		CurrentMonth	
	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	3421	94%	8211	95%
Graduated	19	1%	3	0%
Prior To Engagement	57	2%	67	1%
Withdrawal During School Year	145	4%	399	5%
Total	3642	100%	8680	100%

New & Returning

ReportPeriod	SameMonthPriorYear		CurrentMonth	
	New or Returning Students	%CT Students	Students	%CT Students
New	1450	42.40%	5405	65.85%
Returning	1970	57.60%	2803	34.15%

Household Data

Household Data	SameMonthPriorYear	CurrentMonth
Active	2667	5745
Graduated	19	3
WD During School Year	119	276
WD Prior To Engagement	55	54

Students Per Active Household

SameMonthPriorYear	CurrentMonth
1.28	1.43

Grade Distribution

ReportPeriod	SameMonthPriorYear		CurrentMonth	
	GradeDistribution	Students	%CT Students	Students
PK-2	409	12%	1920	23%
KG	152	4%	773	9%
1	116	3%	609	7%
2	141	4%	538	7%
3-5	525	15%	1962	24%
3	176	5%	644	8%
4	169	5%	643	8%
5	180	5%	675	8%
6-8	895	26%	1920	23%
6	247	7%	622	8%
7	312	9%	629	8%
8	336	10%	669	8%
9-12	1591	47%	2406	29%
9	469	14%	700	9%
10	428	13%	638	8%
11	298	9%	494	6%
12	296	12%	574	7%
Total	3420	100%	8208	100%

Withdrawal Reason

Withdrawal Reason	SameMonthPriorYear
Applying for next year	
Enrollment was intended to be short term and is no longer needed for my student.	
Generally dissatisfied with curriculum/course options	
Inactivity/Lack of Attendance	
My student is pursuing GED	
My student wants to return to a traditional school setting for other (non-socialization related) reasons.	
My student wants to return to a traditional school setting for socialization reasons.	
No reason provided	
Technical Difficulties	
The curriculum is too easy.	
The curriculum is too hard.	
The program takes too much of the Learning Coach's time.	
The program takes too much of the student's time.	
The program/schedule is not flexible enough.	16 of 179
The transition to virtual school was too difficult.	

**Reach Cyber Charter School
September 30, 2020**

Gender		
Gender	SameMonthPriorYear	CurrentMonth
	1	1
F	1851	4260
M	1568	3947

Primary Language		
Home Language	SameMonthPriorYear	CurrentMonth
English	1118	1149
Spanish	146	408
Russian	4	10
Arabic	12	34
Urdu	3	6
Another Language	67	206
No Language Reported	2070	6395

Disability		
Disability	SameMonthPriorYear	CurrentMonth
Autism	77	132
Cognitive Disability	21	58
Developmentally Delayed	1	
Emotionally Impaired	82	123
Hearing Impaired	2	9
Multiple Disabilities	2	2
Other	19	10
Other Health Impaired	115	244
Physical Disability	1	1
Specific Learning Disability	293	535
Speech/Language Impaired	48	144
Traumatic Brain Injury	3	1

Gifted		
Gifted	SameMonthPriorYear	CurrentMonth
Yes	47	152

Plan 504		
Plan504	SameMonthPriorYear	CurrentMonth
504	104	235

IEP		
IEP	SameMonthPriorYear	CurrentMonth
IEP	647	1292

Gifted	Plan504
2%	3%
IEP	Not in Special Population
16%	80%

Ethnicity		
Ethnicity	SameMonthPriorYear	CurrentMonth
Hispanic or Latino	475	1112
Not Hispanic or Latino	2943	7093

Distinct Race/Ethnicity		
Distinct Race/Ethnicity	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	25	27
Asian	27	78
Black/African American	672	1532
Hispanic or Latino	475	1112
Multiple Races	258	589
Native Hawaiian or Other Pacific Islander	2	1
Not Indicated	2	2
Parent refused to report race		1
White	1959	4866

Race		
Race	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	143	256
Asian	71	201
Black/African American	1006	2324
Native Hawaiian or Other Pacific Islander	38	81
White	2533	6171

Household FARM Eligibility		
HouseholdFARMEligibility	SameMonthPriorYear	CurrentMonth
Applied-Does not qualify	545	1388
Family Reported-Does not qualify	264	1110
Qualifies for free	1078	2468
Qualifies for reduced	302	597
Refused to report	565	1383

Prior Schooling		
Prior Schooling	SameMonthPriorYear	CurrentMonth
Charter School (Public)	272	411
Home School	199	248
No Prior School	380	311
Online (Virtual) Public School	349	456
Private/Parochial School	178	718
Public School	1872	4317
Prior Schooling Not Reported	170	1747

Reach Cyber Charter School September 30, 2020

Contacts Per Week

ContactsPerWeekWithoutWebMail	SameMonthPriorYear	CurrentMonth
Met	3162	7609
Not Met	252	559

Attendance Status

AttendanceStatusAutomated	SameMonthPriorYear	CurrentMonth
Alarm	406	707
Approaching Alarm	542	726
Exempt	44	59
On Track	2428	6716

Average Participation

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	100%	84%
3-5	95%	85%
6-8	93%	87%
9-12	82%	77%
Total	89%	83%

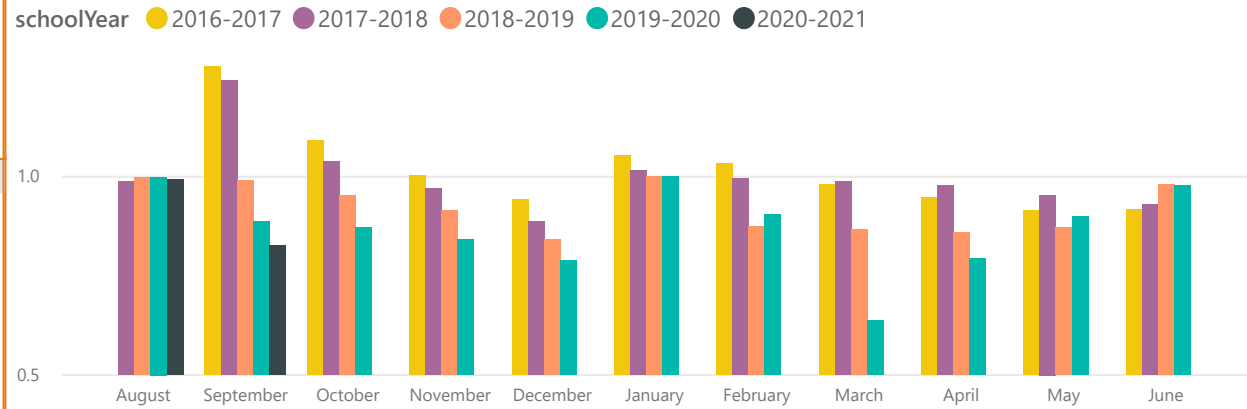
Average Performance

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	89%	92%
3-5	77%	77%
6-8	69%	76%
9-12	72%	79%
Total	74%	80%

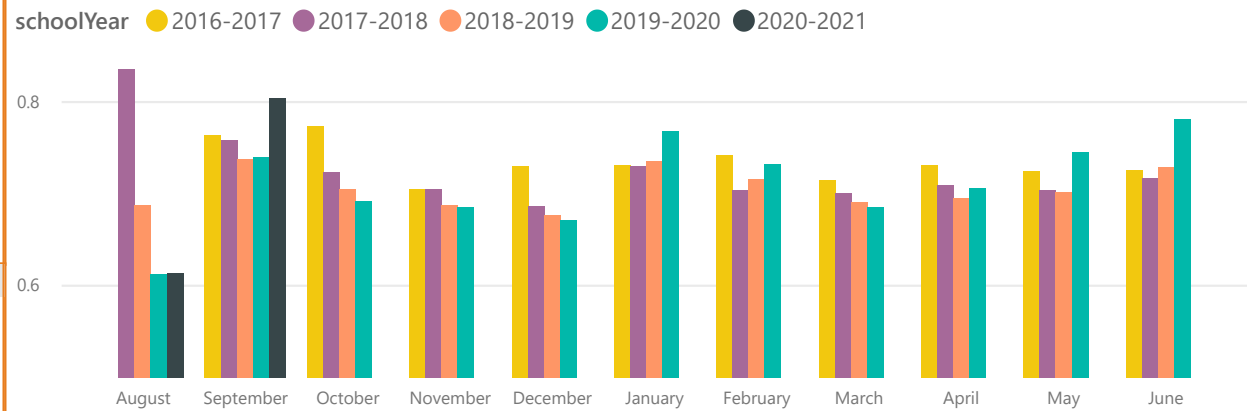
Average Attendance

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	97%	106%
3-5	100%	106%
6-8	95%	105%
9-12	90%	103%
Total	94%	105%

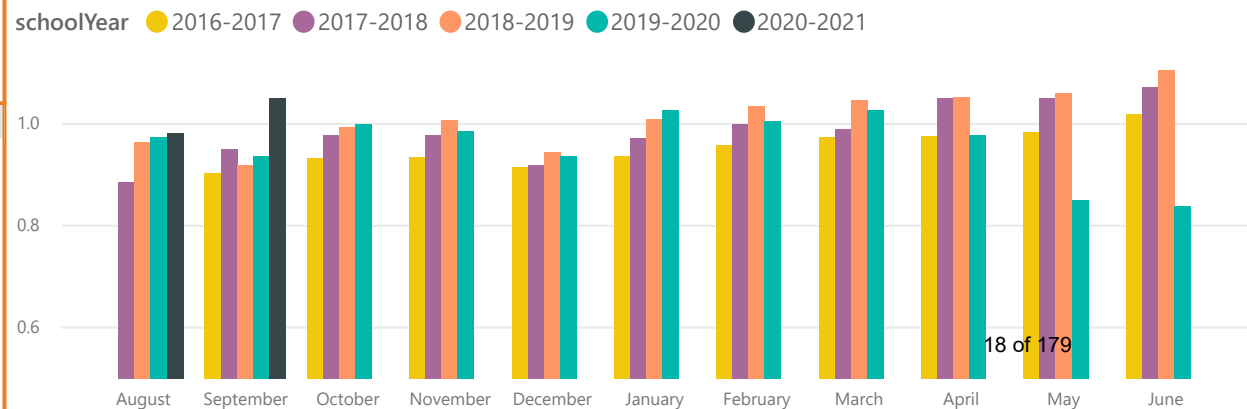
Average Total Participation



Average Total Performance

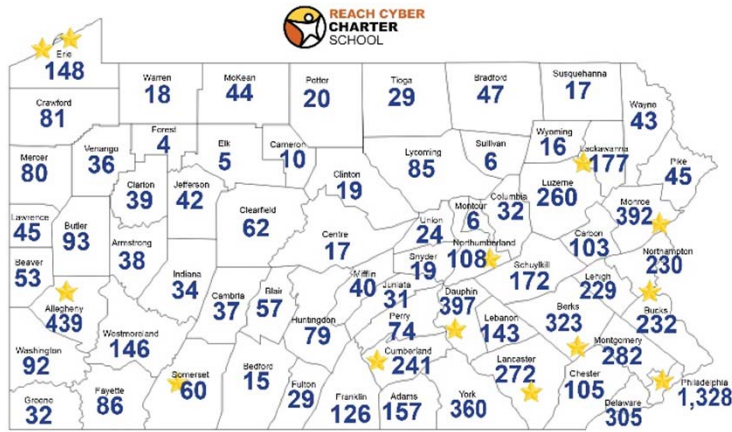


Average Total Attendance





Vision: to inspire and nurture future success for all students!



Enrollment by County - as of October 15, 2020



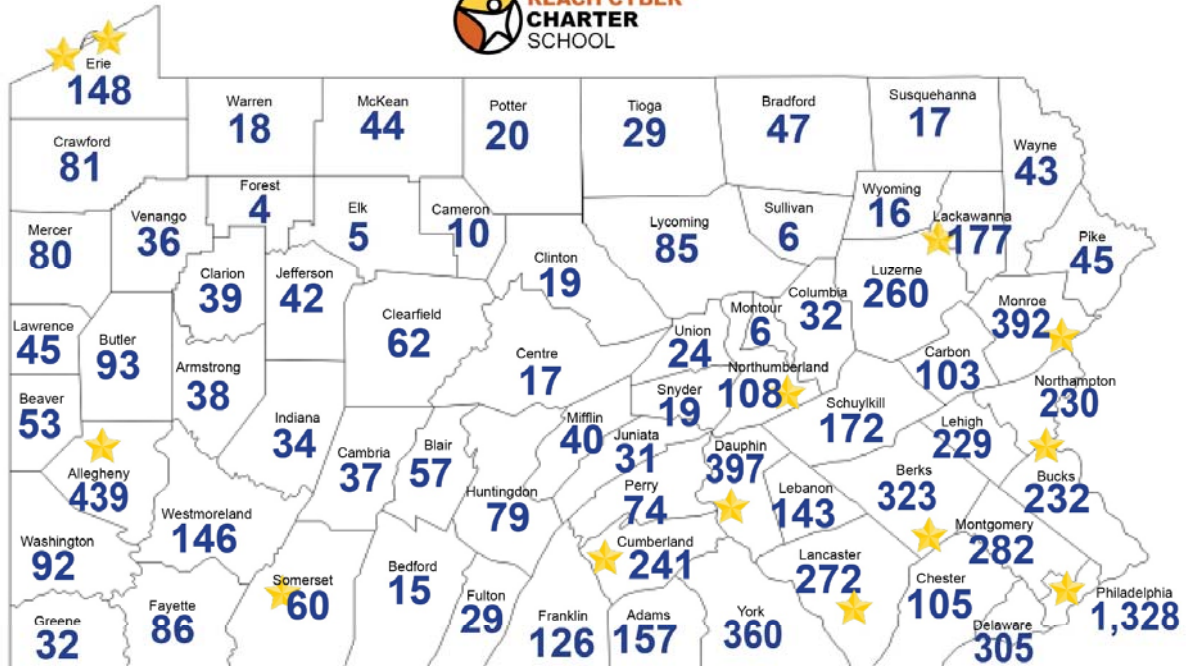
Mission: to help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program, through flexible pacing and 21st Century Learning including STEM opportunities.





On June 9th, we celebrated our second graduating class, virtually! 455/461 graduated!



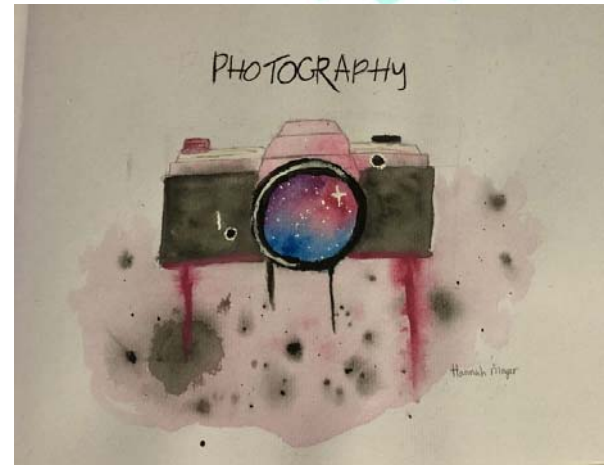
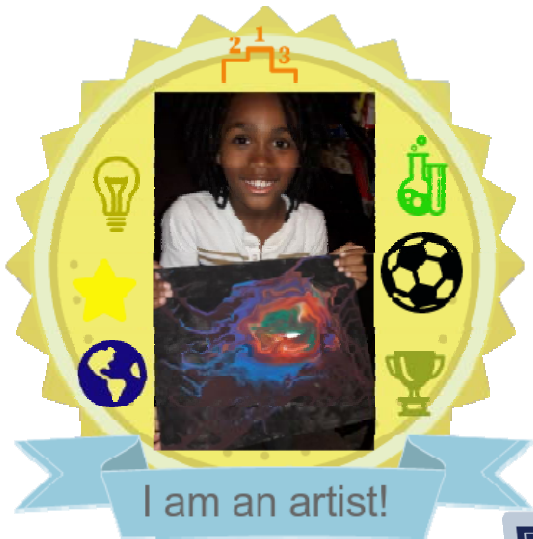


Enrollment by County - as of October 15, 2020

★ Reach Community Coordinators



Back to School events
Virtual Celebrations-over 2500 in attendance





Parent Satisfaction Survey 2019-2020

Key questions Highlights

Overall parent satisfaction with Reach Cyber Charter School is high, **with 91.6% of parents giving Reach an A or B rating, up 1.6% from last year.**

98% of parents are satisfied with the helpfulness of their child's teacher, an increase of nearly 1% from the prior year.

96.3% agree that the teachers improve the learning experience, indicating a slight increase over the previous year.



School Focus Goals 2019-2020



Goal	Score	Points
Benchmark Assessments	99.6	29.88
Parent Satisfaction	88.8	8.88
Cohort Summary	66.1	6.61
100% of completed courses in Mathematics, English Language Arts, Science, and Social Studies will result in a passing grade or credit	85.03	12.7545
HS Cohorts (all 4 current) % on-track (additional 10%)	76	7.6
Parent Satisfaction (additional 5%)	91.6	4.58
Total		70.3045
Adjusted total	Tier 3	87.88

adjusted because we only had 90% of the goals last year due to removing the state testing growth goal



**REACH CYBER
CHARTER
SCHOOL**

School Improvement Plan

What's the Why? **Comprehensive support and improvement designation**

Priority Statement #1: **Align curriculum, assessments and instruction to PA standards.**

Priority Statement #2: **Implement a multi-tiered system of supports for academics and behavior.**

Four goals-measured by quarterly benchmarks to meet the priorities for the school.





Priority Statement:
Align curriculum, assessments and instruction to PA standards.

Career Exploration & Readiness Goal: By the conclusion of the 20-21 SY, 85% of Reach students will demonstrate, through the collection of artifacts in grades 5, 8, and 11, meaningful engagement in career exploration and preparation aligned to the Career Education and Work (CEW) Standards.



Test Score Growth Goal - ELA: Students will meet or exceed 39% PSSA/Keystone Exam ELA as determined by Exit Criteria Aggregate Gains. **Test Score Growth - Math:** Students will meet or exceed 15.7% PSSA/Keystone Math as determined by Exit Criteria Aggregate Gains.



Priority Statement:
Implement a multi-tiered system of supports for academics and behavior

Contacts goal: 100% of teachers will make a minimum of required successful synchronous contacts per day (small group/individual LL, phone call, face to face) that include evidence of strategies implemented based on student need



Engagement Goal: 100% of full academic year students will meet engagement goals as measured by completion of monthly Curriculum Based Assessments (90%), quarterly based interim assessments (75%), and weekly lesson completion (85%).



Proposed School Goals 2020-2021

30% Test Score Growth Goal

10% Career Exploration & Readiness Goal

10% Contacts goal

10% Engagement Goal

20% Graduation/Cohort

Rate: Reach will meet or exceed the state graduation rate per guidelines provided by ESSA (67.7%)

10% Parent Satisfaction Survey:

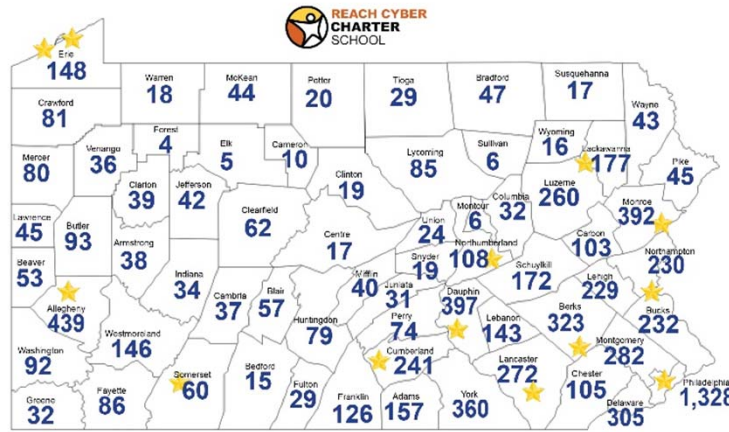
Reach will have an average of 100% positive responses on the 21 Parent Satisfaction Survey questions that are most directly affected by schools.

10% STEM Performance Accountability: Reach will meet 100% of the STEM related participation measures outlined in the school's charter.





Vision: to inspire and nurture future success for all students!



Enrollment by County - as of October 15, 2020



Mission: to help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program, through flexible pacing and 21st Century Learning including STEM opportunities.





Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, September 23, 2020 at 9:00 a.m.

Meeting Location:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic

1(800) 747-5150; Code 703-4511#

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:04 a.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

Board Members Present: David Taylor, Dave Biondo, Paul Donecker and Alex Schuh (all via phone);

Board Members Absent: Joseph Harford and Gail Hawkins Bush;

Guests: Jane Swan, School Leader; Pat Hennessey, Board Counsel; Karen Yeselavage, Jordann (J.D.) Smith, Scott Stuccio, Rachel Graver, LeeAnn Richey, Andy Gribbin, Kelly McConnell, Cory Groff, Jamie Miedel, Kristen Hovorka, Greg McCurdy, Christine Miller, Alicia Swope, Cody Smith, Heather Berger, Stephanie Bost, Devin Meza-Rushanan and Dan Ladislaw, School Staff; Kevin Corcoran, Charter Choices, Financial Consultant; Laura Johnson, Melissa Brown, Gary Corkran, Emily Lee and Megann Arthur, Online and Blended Learning (OBL) staff (via phone).

II. Public Comment

There were no public comments made at this time.

[Ms. Hennessey and Mr. Smith joined the meeting at 9:05 a.m.]

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. The Board advised of their intent to move Consent Agenda Item (f): Approval of Employee Handbook to Action Items for discussion. The Board further advised of their intent to add an Executive Session to the end of the agenda. There being no further changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 23, 2020 Meeting of the Reach Cyber Charter School Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. School Leader's Report

i. Enrollment and Staffing Update

Ms. Swan provided an update on enrollment, including the distribution of enrollment by grade level. Ms. Swan further provided an update on staffing, noting the number of new hires totaling over 200 new staff members for the start of the current school year. Board members discussed the special education population within the new enrollments, and Ms. Swan and Mr. McCurdy advised the Board of the onboarding process for special education enrollees to ensure compliance measures are met. Mr. McCurdy further advised the Board of newly hired staff who are directly supporting special education students.

ii. Introduction of New Administrators

Ms. Swan introduced several new administrators to the Board including Ms. Smith, Ms. Bost, Mr. Purnell and Mr. Ladislaw. The Board welcomed the new administrators and discussed continued staffing efforts with Ms. Swan in line with enrollment interest.

b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet and current forecast.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 19, 2020 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of OBL Invoice(s) for July and August;
- d. Approval of Federal Title Funding Documentation for the 2020- 2021 School Year: Parent and Family Engagement Policy and School-Parent Compact; and
- e. Approval of Revision(s) to the 2020-2021 School Year State Specific School Handbook: Attendance and Truancy Policies, and Title IX Updates; are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Cell Phone Reimbursement Policy

Ms. Graver presented this item to the Board, providing an overview of the policy included in the Board materials, as well as the background to the proposed policy. Ms. Graver also reviewed with the Board the specific updates from the previous version of the policy. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Cell Phone Reimbursement Policy, as presented, is hereby approved.

The motion passed unanimously.

b. Approval of Employee Benefits Plan Options

Ms. Swan advised that Ms. Hovorka would provide a detailed overview of the proposed employee benefits plan options, as included in the Board materials. Ms. Hovorka discussed the process undertaken to determine the proposed options and highlighted the merits of each option. Ms. Yeselavage then updated the Board on the proposed options alignment with budget projections. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Employee Benefits Plan Options, as presented, are hereby approved.

The motion passed unanimously.

c. Approval of Employee Handbook

Ms. Hovorka provided an update on the Employee Handbook, as included in the Board materials. She discussed the review process undertaken to ensure policy alignment with current practices in line with the transition of human resources services. Ms. Hovorka further highlighted specific policy updates and Ms. Hennessey outlined the updates to the Social Media Policy. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Employee Handbook, as presented, is hereby approved.

The motion passed unanimously.

VII. Information Items

a. State Account Relations (STAR) Update

Ms. Johnson provided the Board with an update on recent legislative activities in the state, which may impact the school.

i. Back to School Update

Ms. Johnson reviewed with the Board some unanticipated challenges at the start of the new School Year, including Covid-19 related delays, enrollment process wait times, as well as issues with the new Polaris curriculum. She further provided the Board with the efforts from the product, technology, and curriculum teams at OBL to work with partnering schools in addressing their needs, and elicited feedback from all stakeholders to allow OBL to continue improvements

ii. Policy Maker Outreach Projects

Mr. Stuccio outlined the specific components of the project including a timeline for the various outreach efforts to take place over the next few weeks. Mr. Stuccio additionally advised of outreach tracking that will be a vital part of the project.

b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Online & Blended Learning's (OBL) School Leadership Team.

i. Teacher Professional Development Products and Services for the 2020- 2021 School Year

Ms. Brown reviewed the professional development products and services for school staff, as offered by OBL for the 2020-2021 school year. She discussed the various levels and delivery models of professional learning opportunities available to staff members and advised of the curated catalog of content to allow for a more personalized professional development experience.

VIII. Strategic Planning

a. Approval of Expenditure for STEM Kits

Mr. Gribbin advised the Board of the need for an additional expenditure for STEM kits in line with enrollment growth. He further reviewed with the Board the documentation included in the Board materials related to this expenditure. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Approval of Expenditure for STEM Kits, as presented, is hereby approved.

The motion passed unanimously.

b. Review and Consideration of MOU with California University of Pennsylvania for 2020-2021 School Year

Ms. Swan provided an overview of the MOU, as included in the Board materials. She further discussed the advantages to both parties in the agreement, including the potential for future staffing opportunities. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the MOU with California University of Pennsylvania for 2020-2021 School Year, as presented, is hereby approved.

The motion passed unanimously.

c. Approval of Teacher Mentor Stipend Proposal

Ms. Swan reminded the Board of the school's teacher mentor program. She further discussed the proposal to provide a stipend to teachers serving as mentors in the program. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Teacher Mentor Stipend Proposal, as presented, is hereby approved.

The motion passed unanimously.

IX. EXECUTIVE SESSION

The Board entered into an Executive Session at 9:55 a.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)(4): to consult with its attorney or other professional advisor regarding information or strategy in connection with litigation or with issues on which identifiable complaints are expected to be filed: discussions with PDE. Board members present were: David Taylor, Dave Biondo, Paul Donecker and Alex Schuh.

Guests present at the request of the Board were: Jane Swan and Pat Hennessey. All others left the meeting at this time.

The Board discussed legal issues with their attorney regarding discussions with the school's authorizer, the Pennsylvania Department of Education.

There being no further discussion and upon a motion being made, seconded and confirmed via roll call vote of all Board members present, the Board resumed Open Session at 10:42 a.m. No action was taken during Executive Session.

X. Adjournment and Confirmation of Next Meeting – Wednesday, October 21, 2020 at 9:00 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is October 21, 2020 at 9:00 a.m., to be held at the school location and/or via teleconference, based on state recommendations regarding public health and safety, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 10:43 a.m., is hereby approved.

The motions passed unanimously.

REACH Staffing Report

New Hires

First Name	Last Name	Area	Compensation	Bonus Potential	Start Date
Stefani	Allegretti	Teacher - Elementary Art	53,500.00	4%	10/6/2020
Emiley	Allison	Family Relationship Coord	\$52,000.00	4%	9/29/2020
Lisa	Arehart	Teacher - Elementary	\$59,000.00	4%	10/6/2020
Sally	Barton	Teacher- Middle School Math	60,500.00	4%	10/6/2020
Johanna	Bender	Teacher - Elementary	54,500.00	4%	10/13/2020
Holly M.	Boxer	Teacher - Elementary	\$49,000.00	4%	9/29/2020
Rachel	Bulat	Teacher - Elementary	51,000.00	4%	10/13/2020
Beth	Caswell	Teacher - Elementary	\$59,500.00	4%	9/29/2020
Olivia	Charles-Pike	Family Mentor	48,000.00	4%	10/13/2020
Charlene	Cooper	Family Mentor	55,500.00	4%	10/6/2020
Stephanie	Crater	Reading Specialist	59,500.00	4%	10/6/2020
Rebecca	Dando	Special Education Teacher	53,000.00	4%	10/6/2020
Holly	DeLuca	Teacher - Elementary	60,000.00	4%	10/6/2020
Nicole	DeMarte	Teacher - Elementary	55,500.00	4%	10/13/2020
Misti	Demko	Family Mentor	55,500.00	4%	10/6/2020
Caitlin	Eddinger	Teacher - Elementary	51,500.00	4%	10/13/2020
Adam	Ehrhart	Teacher - Elementary	57,500.00	4%	10/6/2020
Kathryn	Eisenhower	Teacher - Elementary	\$52,500.00	4%	10/6/2020
Stephanie	Engler	Family Mentor	55,500.00	4%	9/29/2020
Joshua	Glunk	Teacher- High School	52,000.00	4%	10/6/2020
Latonta	Godboldt	Teacher - Elementary	\$55,500.00	4%	9/29/2020
Elyse	Goodman	Teacher - Elementary	\$49,500.00	4%	9/29/2020

Holly	Haberern	Occupation Therapist	65,000.00	4%	10/6/2020
Brooke	Heater	Teacher - Elementary	54,000.00	4%	10/6/2020
Melissa	Heilner	Teacher - Elementary Art	53,000.00	4%	10/6/2020
Laura	Jecker	Teacher - Elementary	\$54,500.00	4%	9/29/2020
Carly	Kirchner	Special Education Teacher	56,500.00	4%	10/6/2020
Nicole	Martin	School Counselor	56,500.00	4%	10/6/2020
Michelle R.	Mohring	Family Mentor	\$58,500.00	4%	9/29/2020
Keshia	Montgomery	Family Mentor	580,000.00	4%	10/6/2020
Elyse	Morgan	Teacher - Elementary	\$49,000.00	4%	9/29/2020
Bernadette	Rabel	Teacher- High School Science	60,500.00	4%	10/6/2020
Daniel	Raeder	Teacher - Elementary	\$53,500.00	4%	9/29/2020
Toni	Riggs	Teacher Middle School Science	55,500.00	4%	10/6/2020
Kimberly	Ritter	Teacher - Elementary	49,000.00	4%	10/6/2020
Kathleen	Smith	Teacher- High School Science	53,500.00	4%	10/13/2020
Ellen	Smith	Teacher - Elementary	53,000.00	4%	10/6/2020
Billie	Strickler	Teacher - Elementary	52,500.00	4%	10/6/2020
Amy	Stroup	Teacher - Elementary	\$57,000.00	4%	9/29/2020
Christina	Trimble	Teacher - Elementary	\$56,500.00	4%	9/29/2020
Vicki D.	Vinskie	Teacher - Elementary	\$52,000.00	4%	9/29/2020
Allison	Wolf	Teacher - Elementary	53,500.00	4%	10/13/2020
Cortney	Yandrich	Math Specialist	51,500.00	4%	9/29/2020
Miki	Yannarella	Teacher - Elementary Health and PE	57,500.00	4%	10/13/2020
Ashley	Youells	Special Education Teacher	55,500.00	4%	10/13/2020

Katherine	Zangari-Killian	Teacher - Elementary	\$51,000.00	4%	9/29/2020
-----------	-----------------	----------------------	-------------	----	-----------

Departing Employees

Name	Area	Last Day of Work

Promotion / Position Changes

Name	Former Position	New Position	Compensation	Bonus Potential	Start Date
Marcus Kelly	Math Specialist	Assistant Principal	84,000.00	12%	10/16/2020
Mary Smith	Social Worker	Lead Social Worker	9% Stipend added	No change	09/16/2020
Caitlyn Bixler	Elementary Teacher	Lead Teacher	9% Stipend added	No change	10/01/2020
Jessica Baker	Elementary Teacher	Lead Teacher	9% Stipend added	No change	10/01/2020
Cassie Wissinger	Elementary Teacher	Lead Teacher	9% Stipend added	No change	10/01/2020
Katrice Kogut	Administrative Assistant	HR Coordinator	50,000.00	No change	10/16/2020
Ryanne Rosengrant	Administrative Assistant	HR Coordinator	50,000.00	No Change	10/16/2020

Stefani A. Allegretti

431 Marion Street, Creighton, (Pittsburgh Metro Area), PA 15030

Online Art portfolio: www.stefaniallegrettiart.com

e-mail: stefaniallegretti@gmail.com

(c) 609-865-5492

EDUCATION

M.S., *Instructional Design & Technology*, August 2020, University of North Dakota, (online)

Certificates, *Digital Media & Professional Writing*, August 2015, University of Pittsburgh, Pittsburgh, PA

M.Ed., *Elementary Education*, April 2013 & *Teaching Certification*, 2011, University of Pittsburgh, Pittsburgh, PA

BA, *Studio Art*, 2009, University of Pittsburgh, Pittsburgh, PA

Certification, *Journalism*, 2006, New York University, New York, NY

BA, *English*, Minor: Women's Studies, 2003, Rutgers University, New Brunswick, NJ

SELECTED ACADEMIC/EDUCATION EXPERIENCE

Carnegie Mellon University, Pittsburgh, PA

Research Associate, (Temporary, Grant-funded) October 2017-present

- Design and create science-related illustrations, graphics & animations in Adobe Animate & Adobe Photoshop for use in computer tutor and on Google website
- Develop apps for the computer tutor and user testing using Adobe Captivate
- Run pilot studies in schools, collect data, interact with students and teachers
- Research, write and edit aspects of instructional material and content
- Assist with preparation and administration of experimental procedures
- Designed and maintain project website (www.isptutor.org)
- Format and create speech files using Audacity
- Conduct literature searches and assist with grant preparation and writing
- Format and edit HTML and images in web pages using VS Code according to programmer specifications

Penn State University, State College, PA

Research Consultant, (remote), 2017-2018

- Transcribed teacher interviews and class sessions for English Language Robust Academic Vocabulary Encounters (EL RAVE) Project
- Created graphics for project website and assisted with website development

Penn Hills Charter School of Entrepreneurship, Pittsburgh, PA

Instructional Support/Enrichment Teacher, October 2016-October 2017

- Taught S.T.E.M and enrichment classes to various grade levels
- Instructed small groups and individual students in ELA and math based on students' individual needs and learning goals
- Monitored student progress in specific content areas using data collection methods & programs
- Designed instruction based on student performance and assessment data
- Served on grant writing committee

Propel Hazelwood, Propel Schools, Pittsburgh, PA

Long-term Art Educator, August 2016-September 2016

- Implemented instruction to meet interests and individual abilities of students
- Developed a developmentally appropriate art curriculum and projects for all grade levels
- Instructed students in grade levels K-6 (roughly 100 students per day)
- Assessed student performance on continuing basis
- Developed classroom management and behavior management skills
- Encouraged student creativity, taught art techniques and art appreciation and introduced students to a variety of artistic mediums

University of Pittsburgh, Pittsburgh, PA

Research Specialist, (Temporary, Grant-funded) Learning Research & Dev. Center, October 2014-June 2016

- Produced and created audio/visual instructional materials for research study using various design and media software applications
- Interviewed students using established protocols
- Assisted with writing scripts and research protocol documents
- Edited, formatted, reproduced and assembled instructional materials for EL RAVE school-based interventions
- Coordinated experiment sessions and collected data using audio/visual tools
- Ran experiments using established protocol and managed research labs
- Transcribed and annotated audio-taped data using Higgins Linguistics software
- Trained and supervised undergraduate research assistants
- Recruited and screened research participants
- Designed and maintained project web pages and citation databases

Remake Learning Digital Corps, Sprout Fund, Pittsburgh, PA

Digital Literacy Instructor/Facilitator (part-time), March 2014-June 2015

- Successfully learned and received training in STEM-related digital software programs(Thimble, Hummingbird Robotics & Scratch)
- Taught digital literacy skills and technology programs (Thimble, Hummingbird Robotics & Scratch) to students in after-school settings

University of Pittsburgh, Pittsburgh, PA

Trainer, Graduate School of Public Health, June 2014-October 2014

- Assisted with the coordination and planning of education programs for public health education research projects
- Assisted with daily projects related to distance-based education including updating and editing webinars using various content management systems(CMS)
- Designed education and marketing materials as assigned using Adobe InDesign CS6

University of Pittsburgh, Pittsburgh, PA

Research Specialist, (Temporary, Grant-funded), Learning Research & Dev. Center, February 2012-June 2014

Education Research Assistant, Learning Research and Development Center, June 2011-February 2012

- Transcribed and coded (Biology) lessons and interviews using Olympus DSS software
- Edited and verified transcriptions, interviews and audio files
- Ran computer-based Physics studies using established protocol
- Interviewed and scheduled subjects for pilot studies
- Performed various administrative tasks for two education projects including updating large-scale databases & Google website
- Created online learning lessons using Educreations software
- Coded transcripts and other project data for future publication
- Collected data in the field using specific protocol and research software applications
- Co-authored and designed user manuals for data collection software application

Kumon Fox Chapel Math and Reading Center, Pittsburgh, PA

Chief Assistant, August 2009-May 2013

Grader, August 2007-August 2009

- Managed Center operations in Instructor's absence
- Performed data entry using CMS software program in order to manage student progress
- Graded worksheets accurately and prepared student files for class
- Served as Center's designated Reading Specialist

Colfax Accelerated Learning Academy, Pittsburgh Public Schools, Pittsburgh, PA

Pre-Service Teacher (second grade), August 2010-May 2011

- Taught all academic subjects using a variety of strategies
- Planned and prepared lessons for all subjects according to appropriate state and Common Core standards

SELECTED WRITING & COMMUNICATIONS EXPERIENCE

Edovate Learning Corp., (Elephango.com/Bridgeway Homeschool Academy), Catasauqua, PA

Online Curriculum Developer/Independent Contractor, (remote), August 2019-present

- Develop curriculum and web-based lessons for multiple grade levels in a variety of content areas
- Develop interactive activities and quizzes for online lessons using H5P application
- Review and proofread lessons to ensure compliance with standards
- Align academic standards with lessons and perform other project duties as assigned
- Design graphics and worksheets to support lessons as needed

Certica Solutions, Inc., Wakefield, MA

Tagger/Contractor (remote), May 2018-August 2018

- Wrote descriptions about K-6 books for Artifact App Project
- Tagged books according to content using content management system

Spider Learning, Inc., Upper St. Clair, PA

Freelance Science Writer/Contractor (remote), August 2017-January 2018

Freelance Curriculum Writer/Contractor (remote), January 2015-October 2015

- Developed various lessons and web-based assessments on a 'per project' basis, for Middle School English (grade levels 6-8) and Art (6th grade) that align with Common Core standards and reflect multiple "Depth of Knowledge" levels.
- Created content and assessment questions using Learnosity CMS system
- Researched and created video scripts based on Science learning objectives

QBS Learning, Inc. New York, NY

Freelance Art Buyer (remote), September 2016-March 2017

- Corresponded with artists & agents to secure art illustrations as per specifications
- Managed and updated aspects of content management systems

Gina LaGuardia Editorial Services, New York, NY

Freelance Contract Writer (remote), May 2008-August 2008

- Wrote 100+ informative blurbs about colleges & universities for the College Bound Network
- Uploaded content upon deadline via CMS

Ed Hitzel's Restaurant Magazine & Newsletter, Mays Landing, NJ

Freelance Writer, October 2003-June 2006

- Wrote and researched restaurant industry, news and profile pieces for magazine
- Interviewed restaurant industry affiliates and produced copy upon deadline

VOLUNTEER EXPERIENCE

Just Harvest, Pittsburgh, PA

Freelance Graphic Designer, September 2015

- Designed flyers, web graphics and other print-based materials for "Snapshots of Poverty" Exhibit

The Mobile Sculpture Workshop Outreach Program, Pittsburgh, PA

Freelance Public Relations Specialist, Summer 2015

- Drafted press releases and promoted program events

The Sprout Fund, Pittsburgh, PA

Badges for Learning (STEAM) Working Group Member, 2014-2015

- Assisted with the development and creation of competencies for digital badges related to STEAM (Science, Technology, Engineering, the Arts and Math) learning pathways

AWARDS & GRANTS

Artist Opportunity Grant, 2014 & 2019, Greater Pittsburgh Arts Council, Pittsburgh, PA

1st Place Photography Category, "Colors of Copper", Galleria Coronado, Clifton, AZ

Honorable Mention Award, 2017 Bauhaus Prairie Art Gallery, "Open Media -Open Subject", Newkirk, OK

Scovie Award Recipient, 2016, 3rd Place for Best Web Design, Marketing & Advertising

Westmoreland Art Nationals, 2015, Graphics Award, Youngwood, PA

Westmoreland Art Nationals, 2014, Craft Award, Youngwood, PA

CERTIFICATIONS

Teaching Credentials: New Jersey Certificate of Eligibility with Advanced Standing (K-5 & Art, K-12) & PA Instructional Certificate (Art, Pk-12, Elementary K-6 & English, 7-9)

Google Educator Certification, Level I, Google, September 2017-September 2020

Clearances: Act 33, 34, & FBI Clearances

SKILLS

Computer Skills: Zoom, Google Apps, Skype, Content Management Systems(CMS), MAC & PC, Adobe Photoshop, Adobe Illustrator, Adobe InDesign, MS Office Suite, WePay, Quark, Peoplesoft, Prism Systems, Educreations, Olympus DSS & Olympus Sonority, GoogleDocs, Google Sites, Look Who's Talking Data Collection Software, Quizstar, Survey Monkey, Qualtrics, Internet Navigation, basic HTML & CSS, Hummingbird Robotics, Thimble, Higgins Linguistic Software, Learnosity, Powtoons, Adobe Captivate, Adobe Animate, Audacity

SUMMARY

A multidisciplinary dance/ movement therapist, mental health advocate, teaching artist, childcare educator, and training full-spectrum doula. Expertise in working with varied socio-cultural and economic backgrounds. Extensive knowledge and training in antiracism, leadership, conflict intervention, inclusion, and child development. Known for thinking outside the box, which is accredited to working in community arts, reentry, and a focus on Africanist and horticulture healing. Other skills include: CPR/ First Aid, knowledge of Microsoft Office and Google Drive, interpersonal communication, organization, patience, and enthusiasm.

EDUCATION

Drexel University, Philadelphia, Pennsylvania (2018 - 2020)

Master of Arts Degree in Dance/ Movement Therapy and Counseling

Virginia Commonwealth University, Richmond, Virginia (2014 - 2018)

Bachelor of Science Degree in Psychology, Minor in Dance/Choreography and African American Studies

CLINICAL EXPERIENCE

Dance/ Movement Student Therapist

Stephen & Sandra Sheller 11th St Family Health Services

September 2019 – June 2020

- Facilitation of onsite and school-based (St. Malachy, K-8th) individual and group therapy
- Experience with varying group sizes, ages, abilities, cultures
- Treatment/intervention planning/ notation, relationship building, collaboration with varied clinicians, antiracist training
- Shifted individual and group therapy treatment online during Covid-19

Impact at Drexel Psychiatry

September 2018 – June 2019

- Active participant in group therapy; co-facilitation of verbal and dance/ movement therapy sessions
- Experience with older adults with chronic mental illness
- Intervention and task planning
- Skill in utilizing the Data Assessment and Plan note format

Family Court of Philadelphia

September 2018 – June 2019

- Active participant in group dance/ movement, art, and music therapy
- Co-facilitation of dance/ movement therapy groups
- Experience with varying group sizes, ages, abilities, cultures
- Emphasis on intervention planning, rapport and relationship building between families

SCHOOL, WORK & VOLUNTEER EXPERIENCE

Girls Rock Philly - Philadelphia, PA

July 2020

“Team Feelings” Camp Support Counselor

- On call mental health support for youth campers (ages 10-16), adult volunteers, and staff

Training Full Spectrum Doula - Richmond, VA/ Hampton Roads, VA/ Philadelphia, PA

Birth and Postpartum Birth Worker

April 2020 – ongoing

- Support at any stage of the birth process, provides childbirth and breastfeeding education
- Offers individualized physical, mental, and emotional support
- Works as an advocate and communicator between pregnant person and other healthcare professionals

Carver Elementary School - Carver Promise Program, Richmond, VA

Dance/Movement Instructor

January 2018 – June 2018

- Lead facilitator for a biweekly dance/movement program for second to fifth graders
- Allows the participants to move and activate learning outside of a desk
- Students work on fostering body and mind connections

Weinstein Jewish Community Center - Richmond, VA

September 2016 - June 2018

After-School Counselor K - 8th

- Worked in all age rooms, primarily responsible for 2nd grade group
- Duties: keeping a clean and safe environment, afternoon activities, first-aid, snack, etc

- Youth Speaks International - Brave New Voices, Washington, D.C.** July 2016
Future Corps Staff Member
- Administrative tasks: team registration, workshop scheduling, organizing via Google Drive
 - Collaboration with a staff of 20: 600+ youth in George Washington University's housing, facilitation of workshops, open mics, poetry slams, provided emotional support
- Deep Creek Middle School - Chesapeake, VA** March 2016
Poetry Facilitator
- Workshop lead for 6th, 7th, and 8th grade English students (general, honors, special education)
- Lloyd C. Bird High School - Good Clear Sound, Chesterfield, VA** February 2015 – April 2016
Poetry Facilitator
- Workshop lead for 9th and 10th grade English students
- Granby High School - Student Success Mentorship Program, Norfolk, VA** October 2014 – June 2018
Volunteer
- Classroom assistance, homework and time management help
 - Event volunteer (decoration and food set-up)
- Teens With A Purpose - Greater Hampton Roads, VA** February 2013 – July 2018
Teen Mentor, Adult Mentor, Workshop Facilitator, Summer Camp Counselor
- Workshop facilitation on poetry, body image, HIV/ Aids
 - After school and conflict resolution support
 - School-based facilitator (Bayside Middle School)

PROFESSIONAL DEVELOPMENT

- Co-Facilitator, Moving Through Your Grief (Virtual Dance/ Movement Wellness Event)** May 2020
Philadelphia, PA
- PESI Telehealth for Mental Health Professionals Certificate** April 2020
Philadelphia, PA
- Co-Facilitator, Undoing Racism: Body Centered Healing Practices for Racialized Stress** March 2020
Philadelphia, PA
- Advancing the Village: Addressing Disparities & Connecting the Dots in Maternal Mental Health** March 2020
Philadelphia, PA
- The Sanctuary Model Training** November 2019
Philadelphia, PA
- American Dance Therapy Association Annual Conference** October 2019
Miami, Florida
- American Dance Therapy Chapter Member** September 2019-Present
Philadelphia, PA
- Varied Antiracist Trainings & Facilitation** August 2017-Present
Richmond, VA; Hampton Roads, VA; Philadelphia, PA

Lisa Arehart, M.ED.

9900 Medway Rd. Philadelphia, PA. 19115
leachateacha@yahoo.com /cell 215601-7574

Objective

A career in an elementary school setting where I can apply my skills as an educator to facilitate students in becoming lifelong learners.

Experience

Reading Specialist

9/15-Present

Catapult Learning, Philadelphia Pa

- Provide small group reading instruction to eligible students in the title 1 program
- Responsible for providing small group instruction designed to enable the development of literacy skills by selecting appropriate instructional materials that challenge students at the optimal level.
- Administer reading inventories to evaluate students in order to address their specific needs.
- Conducted meeting with parents, principals, teachers and social workers to enhance and the struggling readers learning experience.
- Observe, evaluate, and maintain students' work in the interest of making adjustments to my lessons and meeting the needs of the students.
- Create activities and lessons that have an emphasis on small group instruction for grades 3 through 8.
- Attend Professional development sessions.
- Drafted lesson plans and submitted them for review in a timely manner.
- Facilitate and plan title 1 parent meetings and provide information for increasing at-home reading.
- Created and monitor a group forum on a social media website to promote positive moral and aid in providing coworkers with an outlet for questions and concerns about job duties.

Self-employed tutor**6/05-9/14**

- Implement reading strategies during tutoring sessions
- Teach grammar, writing and study skills to students
- Create lessons that focus on the needs of each student
- Provide materials that engage the students during tutoring sessions.
- Communicate expectations to students
- Challenge students through higher order questioning
- Provide motivational tools that will aid in the success of each student

Teacher second grade**9/99-6/05**

Resurrection of Our Lord School, Philadelphia Pa

- Responsible for communicating objectives and implementing the curriculum to engage students
- Developed a reading program that promoted intrinsic motivation in students and strengthened their reading abilities
- Formulated activities which promoted originality to build a positive self-image
- Prepared appropriate lessons and adapted instruction to meet the needs of each student
- Used methods and materials in the classroom that would promote intrinsic motivation in students
- Collaborated with co- workers to create events and class trips that reinforced daily lessons
- Strengths and weakness of the students were evaluated and addressed

Assistant Supervisor Summer Camp **6/99-8/99**Little Miracles Day Care Center, Philadelphia, Pa

- Planned daily lessons and hands on activities
- Organized trips and outdoor excursions
- Aided the supervisor in making decisions and leading the students in activities
- Prepared supplies that were needed each day
- Communicated the daily agenda with parents

Teacher Kindergarten**9/98-6/99**Little Miracles Daycare Center, Philadelphia, Pa

- Organized activities including, but not limited to, planning and implementing the curriculum
- Instilled discipline and aided in positive mental and physical development of the child
- Provided homework assignments that reflected the daily lessons
- Communicated with parents the expectations for their children
- Created activities that engaged the students
- Created a positive learning environment

Education

M.A. Education

Holy Family University, Philadelphia, Pa

GPA: 3.92

Completion: February 2007

Pa licensure completed: Certified Reading Specialist

B.S. Education/Psychology

Widener University, Chester Pa

Completion: June 1998

Pa licensure completed: Elementary Education

Professional Affiliations

Alpha Upsilon Alpha, Holy Family University Honor Society

Widener Student Association

Keystone State Reading Association

International Reading Association

Interests and Activities

Participate in annual walks for charity

Volunteer services at my children's schools

Enjoy dancing and singing

Writing children's stories

Rock climbing

References

Available upon request

Sally D. Barton

sallyandy@verizon.net

Cell: (412) 860-3097 ; Home: (412) 486-0814

Education

M.S. Education: 1994 ; Duquesne University, Pittsburgh, PA

B.S. Education: 1987 ; Indiana University of Pennsylvania, Indiana, PA

Secondary Math Ed. major with Ed. Psychology minor

Pennsylvania Teaching Certificate: Mathematics grades 7-12

Undergraduate Coursework: Carnegie-Mellon University, Pittsburgh, PA

Sept. 1983-Dec. 1984: Engineering major

Math Teaching Experience

Full-time Math Teacher: Pittsburgh, PA

Blessed Francis Seelos Academy: 6th grade Math, Pre-Algebra and Algebra:

August 2019-June 2020

Long-term, Part-time Substitute Math Teacher: Pittsburgh, PA

Vincentian Academy: Honors Algebra 2: January-May 2018

Long-term, Substitute Teacher: Pittsburgh, PA

Vincentian Academy: Algebra 2 and Computers: April-June 2016

Part-time Math Teacher: Pittsburgh, PA

St. Bonaventure K-8 Parish School: Junior High Pre-Algebra, Algebra, and Geometry:
August 2001- June 2014* (*except for one year at Oakland Catholic High School)

Oakland Catholic High School: Geometry and Honors Geometry:
August 2005- June 2006

Full-time Teacher: Pittsburgh, PA

Vincentian High School: Algebra 1, Algebra 2, Basic Geometry, Trigonometry, and Science:
August 1990- June 1992

Long-term, Full-time, Math Substitute Teacher: Pittsburgh, PA

Montour High School: Algebra 2 and Trig. / Pre-Calc.: January-June 1989

Full-time Math Teacher: Elkton, Cecil County, MD

Elkton High School: Basic Math, Algebra 1-A, and Geometry: August 1987- June 1988

Other Teaching Experience: Pittsburgh, PA

Tutor: Anchorpoint Tutoring Center and Self-Employment: Part-time, one-on-one math tutor:

Anchorpoint: January 2018- current; Self-Employment: 2012-2017

Classroom and School Aide: Blessed Trinity Academy: part-time kindergarten and school aide

September 2018-June 2019

Day-to-day Substitute Teacher:

St. Mary of the Assumption K-8 Parish School / Blessed Trinity K-8 Academy,

St. Sebastian K-8 Parish School / Holy Cross K-8 Academy,

Vincentian Academy, grades 9-12

September 2014-June 2018

Long-Term, Full-Time Substitute Teacher

St. Sebastian K-8 Parish School: 6th Grade Math and Reading: August-October 2015

Part-Time Adult Education Math Teacher

Community College of Allegheny County: non-credit adult math review class teacher:

June 1990- June 1995

Full-Time Junior High Teacher

Most Blessed Sacrament K-8 Parish School: Grades 7 and 8 Math, Science, Religion, Art:

August 1989- June 1990

Day-to-day Substitute Teacher:

Various Local School Districts: August 1988- December 1988

Church and Community Service

St. Bonaventure Parish: CCD teacher and office assistant, Safe Environments Coordinator, church sacristan, and summer Vacation Bible School teacher;

Neighborhood Community Board: financial advisor;

North Hills Community Outreach: office helper;

Assistant for an elderly shut-in;

Brownies and Girl Scouts: Assistant Troop Leader

Related Skills

Familiarity with Google Classroom, some online math sites, and online grading software

References will be provided upon request.

Johanna M. Bender

102 N. Third Street, Hamburg, Pa 19526 | 484-529-0026 | jmbender28@gmail.com

MISSION STATEMENT

To build a life-long career as an elementary school teacher where I will be able to utilize my dedication to children's educational needs and development.

EDUCATION

MASTER OF EDUCATION PreK-4 CERTIFICATION

December 14, 2019

Kutztown University of Pennsylvania

BACHELOR OF SCIENCE IN COMMUNICATIONS SCIENCES AND DISORDERS

May 9, 2015

Pennsylvania State University- University Park, PA

Minor in Special Education

EXPERIENCE

ELEMENTARY GENERALIST

January 2020- May 2020

Lake and Peninsula School District, Chignik Lake, AK

- Taught seven elementary age children ranging from Kindergarten to 5th grade in rural Alaska.
- Created and implemented individualized homebound lessons in response to the Covid-19.

SUBSTITUTE TEACHER

December 2016- December 2019

Hamburg Area School District, Hamburg, PA

- Served in the absence of a regular contracted teacher in grades K-12.

Berks County Intermediate Unit, Reading, PA

- Served in the absence of regular contracted employee in Head Start, Pre-K Counts, Early Intervention, and School-Age Childcare Program.
- Collected data and substituted long term as a para-professional for the Early Intervention program in Hamburg on a weekly basis from 2/28/17 -4/24/18.

DAYCARE TEACHER

August 2011-September 2016

The Goddard School for Early Childhood Development, Wyomissing, PA

- Worked with a team to create a safe and personalized learning environment for students.
- Accepted the responsibilities of lead teacher.
 - First step teacher during the summer of 2013
 - Preschool teacher at the end of summer through the month of September 2016
- Trusted with the task of creating school-wide decorations and closing the building.

SERVICE

GIRL SCOUTS OF THE UNITED STATES OF AMERICA

August 1999-Present

Girl Scouts of Eastern Pennsylvania

- Participated and bridged through all levels. Currently a Lifetime Member.
- Daisy and Junior Troop Leader since September 2017.
 - Creates, develops, and implements regularly scheduled troop meetings
 - Empowers girls to lead activities, learn by doing, and cooperate with others while having fun.

REFERENCES

Available upon request

Holly Boxer

New Ringgold, PA

hollyboxer4_982@indeedemail.com

570-573-2908

Emerging teaching professional with good multitasking abilities and strong devotion to student success. Knowledgeable about diverse instructional strategies and technology integration options to enhance classroom environments. Trained in lesson planning, assessments and tutoring.

Authorized to work in the US for any employer

Work Experience

Teacher Intern

GLENSIDE ELEMENTARY

August 2019 to April 2020

- Organized and distributed learning materials: homework, textbooks and classroom supplies.
- Taught students fundamental building blocks and advanced concepts.
- Built and strengthened positive rapport with students, parents and teaching staff.
- Applied proactive behavior management techniques for classroom discipline.
- Created lesson plans that demonstrated knowledge of state curriculum.
- Accepted constructive criticism and feedback with positivity.
- Helped learners of all abilities build learning and study skills to promote life-long educational goals.
- Instructed groups of students in the classroom and provided individual student support.
- Leveraged diverse instructional strategies and hands-on activities to engage students and boost understanding of material.
- Diversified daily use of teaching materials and strategies to test methods and understand usefulness of different approaches.
- After-school Science club, one day/week for one hour. Required a new science project, every week for the students, meeting grade-level standards. Third-grade students for ten weeks, then fourth grade an additional nine weeks (We lost our last week due to COVID-19).

MIGRANT PROGRAM

August 2018 to December 2019

- Assisted ELL students with their homework.
- Promoted ELL's English language skills with various activities.

HB

2

PROFESSIONAL GROWTH

HB

Observations:

St. Ambrose Pre-School

70 hours

Blue Mountain Elementary East
3rd grade: 44 hours

Glenside Elementary

MIGRANT PROGRAM
January 2019 to April 2019

I worked with a group of students in the Migrant Program, which was an after-school program, where I would help students with their homework.

Education

BACHELOR OF SCIENCE in ELEMENTARY AND EARLY CHILDHOOD EDUCATION
PENNSYLVANIA STATE UNIVERSITY
May 2020

TRI-VALLEY JUNIOR/SENIOR HIGH SCHOOL - Hegins, PA
1998 to 2003

Skills

- Differentiated learning techniques
- Group teaching ability
- Individualized instruction
- Written and verbal communication
- Lesson plan development
- Behavior modification
- Special needs students
- Parent/teacher conferences
- Learning assessments

Certifications and Licenses

Teaching Certification

Teaching Certification

RACHEL BULAT

188 Center Grange Road, Aliquippa, PA 15001 · 724-
630-6278

rachelbulat240@gmail.com

EXPERIENCE

08-17-2020-present

TEACHER, THE BRILLIANCE SCHOOL

I am responsible for presenting and explaining learning materials and educating students on standards-aligned subject matter for kindergarten and individualized learning plans. Also, maintaining and managing my classroom and taking disciplinary action when needed.

09-06-2019- 05-29-2020

MATH COACH, AMERICORPS

I provided individual and small group tutoring during class hours in 6 classes each day at Rochester Elementary School; logged student progress, helped prepare tutoring lessons; other duties as assigned.

02-01-2018 – 06-06-2019

SUBSTITUTE TEACHER, KELLY SERVICES

I was the building substitute at New Brighton Elementary School. I provided classroom instruction by following lesson plans, maintained a safe and orderly environment, and I also completed other duties as assigned, such as, assisting other teachers.

07-05-2017 – PRESENT

CHILDCARE WORKER, KID COUNTRY

I supervise and monitor the safety of children (infant-school age) in our care. I develop schedules and routines, communicate with parents, change the diapers of infants/toddlers, and perform cleaning duties during and after my shift.

7/31/2009 – 6/29/2017

CREW MEMBER, MCDONALD'S

I operated a cash register, greeted customers, ran the drive-thru, responded to guest questions/concerns/complaints, cooked and prepared menu items, and performed cleaning duties.

EDUCATION

DECEMBER 2016

**BACHELOR'S IN EDUCATION, SLIPPERY ROCK UNIVERSITY,
SLIPPERY ROCK, PA**

I earned my teaching certification on November 11, 2017.

JUNE 2011

HIGH SCHOOL DIPLOMA, CENTRAL VALLEY HIGH SCHOOL,
MONACA, PA

SKILLS

- Flexible
- Organized
- Critical Thinker
- Enthusiastic
- Patient

OTHER QUALIFICATIONS

- In charge of R.A.M.S. After School Program (reading and math assistance)
- Volunteered at S.T.E.A.M. Walk at Rochester Elementary School (March 2020)
- Volunteered at Story Walk at Rochester Elementary School (February 2020)
- Chaperone at the Father/Daughter Dance at Rochester Elementary School (January 2020)
- Tutor
- Participated in McTeacher's Night
- Group leader for the New Brighton Story Walk (March 2018 & March 2019)
- Long-term kindergarten position (Oct. 2018- Jan. 2019)
- Home-bound instructor (Feb. 2018-May 2018)
- Completed student teaching at Central Valley Primary School (grades 1 & 2)
- Completed a co-teaching workshop at SRU
- Member of the SRU Transitional Program

Beth A. Caswell

1017 Patrisa Drive
Export, Pa. 15632
(724)327-9473

beth.caswell@comcast.net
[Professional Personnel ID # 7639701](#)

CAREER OBJECTIVE

To obtain a teaching position that utilizes my experience as an educator and allow for professional growth

EDUCATIONAL BACKGROUND

Duquesne University, Pittsburgh, PA 1995-1998

MSED Reading and Language Arts

Reading Specialist

Final QPA 3.83

Duquesne University, Pittsburgh, PA 1989-1993

BS Education

Major-Early Childhood/Elementary Education

Final QPA 3.471

Bishop Otter College, Chichester, England-Summer 1992

Studied reading and math and their relation to both the British and American educational systems

CLASSROOM EXPERIENCE

Penn Trafford School District, Harrison City, PA August 2016-present

- Day to day substitute teacher August 2019-present
- SLA Teacher grades 2-3 August 2018-August 2019
- Long term substitute learning support, McCullough Elementary March 2018-May 2018
- FULL YEAR long term substitute, McCullough Elementary 2nd grade
- Trained on running records and guided reading groups

Penn Trafford School District, Harrison City, PA March 2016-May 2016

- Long term Substitute, McCullough Elementary 1st grade

Penn Trafford School District, Harrison City, PA April 2015-May 2015

- Long Term Substitute, McCullough Elementary 1st Grade

Penn Trafford School District, Harrison City, PA 2013-present

- Day to day substitute teacher

Belle Vernon Area School District, Belle Vernon, PA 1999-2005

- Bellmar Middle School Math Teacher grades 6 and 7
Taught regular math 6 periods a day while doing cafeteria duty daily
- Marion Elementary School Teacher grades 1 and 2
Responsible for small group reading instruction in conjunction with classroom teachers daily, eventually given my own classroom in both first and second grades teaching all subjects, depending on yearly enrollment

St. Joan of Arc Elementary School, South Park, PA (closed) 1994-1999

- Teacher grades 5-8, subjects included Spanish, Language Arts and Math, served as Student Council Moderator and Forensics Judge

EDUCATIONAL CERTIFICATIONS

Currently hold Pennsylvania Teaching Certification-Instructional II (Early Childhood/Elementary Education)

Pennsylvania Certified Reading Specialist

TEACHING RELATED EXPERIENCES

- Treasurer Steel City Selects Girl's Hockey Association
- Active PTO Member McCullough Elementary, Penn Trafford, work in conjunction with teachers and Principal to plan and implement after school activities
- Classroom volunteer, party planner
- Private and group tutor-Total Learning Center, Murrysville, Pa.
- Worked at The Chalkboard Teacher Store, McMurray, Pa
- Worked on Middle States Evaluation Report, St. Joan of Arc

REFERENCES

- **Mr. Joseph Marasti, Principal McCullough Elementary School 724-744-7441**
marastij@penntrafford.org
- **Mrs. Richelle Lehman, Parent McCullough Elementary School 724-420-3434**
seashelleobx@gmail.com
- **Mrs. Cathy Suman, Third grade teacher McCullough Elementary School**

724-744-7441 sumanc@penntrafford.org

- **Mr. Robert Nagy, Retired Superintendent Belle Vernon School District 724-470-8348**

Olivia Charles-Pike

(978) 335.2223

olivia.charlespike@sju.edu

<https://www.linkedin.com/in/olivia-charles-pike-09956878/>

EDUCATION

Saint Joseph's University, Philadelphia, PA- AUG. 2020 – PRESENT
Master of Science, Criminal Justice

Juniata College, Huntingdon, PA- AUG. 2016 – DEC. 2019
Bachelor of Arts, Intercultural Conflict Intervention and Advocacy

- GPA: 3.866
- Graduated with distinction

LICENSES

Credential Advocate, National Advocate Credentialing Program-
AUG. 2020 – JUNE 2022
Credential ID N15-386-8645

EXPERIENCE

Dauphin County Children and Youth, Harrisburg, PA- JAN. 2020 - PRESENT
Ongoing Caseworker

- Arranges referrals to partner agencies (mental health, therapy, housing assistance, etc)
- Testifies in court on case-relevant updates between review periods

Juniata College, Huntingdon, PA- SEP. 2017 – DEC. 2019
Student Assistant, College Advancement Office

- Categorizing files for future look-up
- Assisted with letters and notifications to be mailed to alums
- Handled confidential banking and social security information

Baker Institute for Peace, Huntingdon, PA- SEP. 2017 – DEC. 2019
Member of the Advisory Board

- Student Delegate for the Baker Institute at NPPF Conference
- Student Delegate for the Baker Institute at PJSA Conference
- Reviewed the projected annual budget

Gannett Fleming, Camp Hill, PA- MAY 2019 – AUG. 2019
Student Assistant, Peace and Conflict Studies Office

- Formatted corporate resumes for new hires
- Updated current resumes with new projects and job descriptions
- Worked closely with supervisors and team members to reduce a 2,000 update backlog

Fundación CEPALM- OCT. 2018 – DEC. 2018
Refugee Support Services Intern

- Attended home, school, and medical visits
- Responsible for the organization and upkeep of the archive room
- Assisted administration workers with backlog

Charlene Katherine Cooper

420 Timothy Drive •Feasterville, PA 19053•Phone # (267) 616-3454

•Email: treandarielsmom@yahoo.com

OBJECTIVE

Seeking a position in a field to utilize my experience as well as my education. Eager to learn and with the ability to act quickly, will make me a great asset to any company.

EDUCATION

Masters of Science in Psychology 12/13

Capella University Minneapolis, MN

- Concentration: General Psychology
- GPA 3.90

Bachelor of Science in Criminal Justice 2/10

American Intercontinental University Hoffman Estates, IL

- Concentration: Special Population
- GPA: 3.90

Associate of Arts in Business Administration 11/2008

American Intercontinental University Hoffman Estates, IL

- Concentration: Criminal Justice Administration
- GPA: 3.84

PROFESSIONAL EXPERIENCE

PROBLEM SOLVING SKILLS

Skilled in training team members to find resolution to problems.

- Able to find solutions to problems.
- Skilled in preparing others to solve conflict.

CUSTOMER SERVICE

- Knowledge of policies and procedures needed to give superb customer service.
- Able to give customers 100% at all times.
- Skilled in using my expertise to give customers the greatest experience.

COMMUNICATION SKILLS

- Proficient at giving oral presentations.
- Able to reconcile customer issues by talking them through it.
- Strong social awareness the result of working with a diverse variety of people.
- Able to lead a team of professionals for monthly meetings.

- *COMPUTER SKILLS*
- Microsoft Office
- Microsoft XP

CARE GIVING SKILLS

- Able to handle multiple children and adults at one time.
- Trained in insuring all needs are met.
- Knowledgeable in helping educate and mold young and older individual's minds.
- Strong caring ability gives me the ability to keep others entertained.

SPECIAL SKILLS

- Trained in providing medication for individuals with developmental disabilities.
- Able to assist with hygiene needs.
- Knowledgeable in dealing with behaviors and finding resolutions for them.
- Trained in working on goal plans for individual's needs.
- Able to be the liaison for individuals and families.
- Trained in handling a caseload of up to 30 intellectually disabled individuals.
- Trained in handling large caseload of elementary to high school students.

PROFESSIONAL HISTORY

Enrollment Director 10/2019-Present
Action Karate Drexel Hill

Family Coach 8/2015-9/2019
Agora Cyber Charter School

Qualified Intellectually Disabled Professional Caseworker 2/2014-8/2015
NHS Human Services Philadelphia, PA

House Manager Aide 10/2011-2/2014
NHS Human Services, Yardley, PA

Teller, 06/2008-10/2011
Wells Fargo Bank, Levittown, PA

Front End Supervisor, 10/2005- 06/2008
Target, Langhorne, PA

Family Readiness Supervisor, 4/2000 - 4/2004
US Army, Virginia Beach, VA

Assistant Childcare Teacher, 10/1998-3/2000
Bright Horizons, Bensalem, PA

Objective

To apply my skills and knowledge as a professional in an educational setting

Summary Statement

Motivated professional dedicated to ensuring the success and empowerment of all students
Proven ability to work within diverse classrooms in various settings and maintain a professional rapport with others
Successfully able to implement differentiated reading and math instruction in any classroom

Education

Master of Science in Reading and Literacy, K-12 **June 2015**
Capella University, Minneapolis, MN, 3.9 out of 4.0 GPA

Bachelor of Science in Elementary Education, K-6 **December 2006**
Lock Haven University, Lock Haven, PA, 3.3 out of 4.0 GPA

Certifications

Instructional 1, Elementary K-6, State of Pennsylvania **2007**
Instructional 1, Reading Specialist PK-12, State of Pennsylvania **2015**

Work Experience

Part-Time Tutor **September 2019 – Present**
Best Brains Learning Center, Mechanicsburg, PA

- Provide instruction to students ages 3-14 in English, Mathematics and Abacus
- Administer assessments to students and analyze data to determine student growth
- Communicate with families regularly regarding student academic progress

Online ESL Teacher **May 2019 – Present**
VIPKID, San Francisco, CA (web-based)

- Provide online English instruction to foreign language learners
- Scaffold and adapt instruction as needed per learner
- Administer assessments to students to determine English proficiency levels
- Communicate daily with parents regarding student progress in English learning

STEM Club Instructor **October 2018-October 2019**
Sylvan Learning Center, Palmyra, PA

- Developed project-based learning instruction in Engineering, Robotics, and Coding to students at various schools in West Shore School District
- Encouraged higher level thinking and problem-solving skills

LTS Reading Specialist **November 2018 – June 2019**
Elmwood Academy, Mechanicsburg, PA

- Developed weekly lesson plans for students in grade 4 using 95% Group, Sidewalks, and Wright Group programs
- Analyzed student assessment and progress monitoring data throughout the year to determine student growth and instructional needs
- Provided pull-out small group instruction in effective reading strategies for intervention students
- Collaborated frequently with other specialists and classroom teachers to analyze student data and progress in reading and make adjustments to reading intervention groups
- Collaborated with classroom teachers to understand their grade-level curriculum goals and assessments in order to assist students in meeting the learning outcomes
- Administered formal and informal assessments, including AimsWeb, 95% Group, Developmental Reading Assessments, and Core Multiple Measures
- Communicated with school professionals, administrators, and parents on a daily basis via student academics and behavior

LTS Reading Specialist **February 2018 of June 2018**
Dillsburg Elementary & South Mountain Elementary, Dillsburg, PA

- Developed weekly lesson plans for students in grades K-3 using 95% Group and Read Naturally GATE
- Analyzed student assessment and progress monitoring data throughout the year to determine student growth and instructional needs
- Provided small group instruction in effective reading strategies for intervention students and implemented a push-in model for Kindergarten
- Collaborated frequently with other specialists and classroom teachers to analyze student data and progress in reading and make adjustments to reading intervention groups
- Collaborated with classroom teachers to understand their grade-level curriculum goals and assessments in order to assist students in meeting the learning outcomes
- Administered formal and informal assessments, including AimsWeb, 95% Group, Developmental Reading Assessments, and Read Naturally GATE
- Communicated with school professionals, administrators, and parents on a daily basis via student academics and behavior

LTS Remedial Specialist

September 2017 – January 2018

Harrisburg Catholic & Londonderry Elementary, Harrisburg, PA

- Developed weekly lesson plans for students in grades K-8 using iReady and Reading A-Z
- Analyzed student assessment data throughout the year to target students who would benefit from reading and/or math intervention and used this data to form appropriate intervention groups based on students' needs
- Provided one-on-one tutoring and small group instruction in effective reading and math strategies for intervention students
- Collaborated frequently with other specialists and classroom teachers to analyze student data and progress in reading and math and make adjustments to reading intervention groups
- Administered ongoing formal and informal assessments and used progress monitoring to analyze student growth
- Communicated with school professionals, administrators, and parents on a daily basis via student academics and behavior

2nd Grade LTS

October 2016 – April 2017

Hillside Elementary School, New Cumberland, PA

- Developed weekly lesson plans for students using Storytown Reading and Envision Math curriculums
- Communicated with school professionals, administrators, and parents on a daily basis regarding student academics and behavior
- Monitored student academic and behavior goals weekly and developed appropriate instruction and interventions to ensure student success
- Analyzed student assessment data, collected work samples, and developed a schedule for progress monitoring
- Incorporated technology in the classroom using Mac computer programs and Mimeo Board to enhance student learning

Reading Specialist

August 2015 – August 2016

Bellaire Elementary School, Carlisle, PA

- Developed weekly lesson plans for students in grades K-5 using SRA Decoding and Foundations curriculums
- Analyzed student assessment data throughout the year to target students who would benefit from reading intervention and used this data to form appropriate intervention groups based on students' needs
- Provided one-on-one tutoring and small group instruction in effective reading strategies for intervention students
- Collaborated frequently with other specialists and classroom teachers to analyze student data and progress in reading and make adjustments to reading intervention groups
- Collaborated with classroom teachers to understand their grade-level curriculum goals and assessments in order to assist students in meeting the learning outcomes
- Administered formal and informal assessments, including DIBELS Next, Developmental Reading Assessments, and Core Phonics Assessments
- Communicated with school professionals, administrators, and parents on a daily basis via student academics and behavior
- Incorporated technology in the classroom daily using the SmartBoard to enhance and support student learning

First Grade Teacher

August 2014 – August 2015

Gallberry Farm Elementary School, Hope Mills, NC

First Grade Teacher

August 2013 – August 2014

St. Pauls Elementary School, St. Pauls, NC

SACC Head Teacher, Before & After School Program/Summer Camp

January 2007 – August 2013

Child Development & Family Council, State College, PA

Technical Proficiency

MS Word, MS Excel, MS Outlook, MS Powerpoint, Internet Explorer, Google Chrome, Firefox, SmartBoard, Elmo, Projector, Windows XP, Mac, Mimeo Board

Rebecca Dando

Special Education Teacher

New Castle, PA

rebeccadando2_7ha@indeedemail.com

7246746008

#readytowork

Authorized to work in the US for any employer

Work Experience

High School Intervention Specialist

Buckeye Online School for Success - E Liverpool, OH

January 2018 to Present

- 10th and 11th grade Special Education Teacher
- Co-taught in ELA, Geometry and Biology
- Wrote IEPs, Section 1 of ETRs, Classroom observations
- Attended IEP, ETR, transition ETR Planning, TBT, SPED Department, district meetings
- Progress monitored IEP students
- Modified assignments/differentiated for IEP students
- Accommodated assignments for students
- Attended IEP, ETR, Safe Schools, district wide and Child Abuse seminars
- Taught classes through Canvas and Adobe
- Used Edulastic, ProgressBook, Ohio Means Jobs, Kahoot, Quizlet, Quizaa, Same Goal, Google Apps, Desmos

Intervention Specialist

Potential Development Schools - Youngstown, OH

January 2018 to August 2018

Autistic School with Extended School Year

- Teach autistic students within a resource room
- Differentiate each lesson and individual student work to meet the needs of the student
- Write IEPs
- Write Progress Reports
- Attend school wide meetings
- Incorporate technology into my lessons
- Use a multi-sensory approach to teaching
- Tracked student goal progress

Online ESL Teacher

51 Talk - Philippines

March 2017 to July 2018

- Online English as a Second Language teacher

- Taught Chinese students to speak English through Air Class
- Taught children and adults using lessons differentiated according to their ability
- Attended training for Free Trial Students
- Attended training for TPR
- Attended training for Group Class
- Attended initial training for Air Class, Skype, and QQ

Intervention Specialist

Summit Academy - Youngstown, OH

August 2015 to October 2017

- Co-taught 5th grade Special Education self-contained classroom
 - Attended IEP meetings, wrote IEPs
 - Tracked student goal progress for IEPs
 - Differentiated instruction to meet the needs of my students
 - Used a multi-sensory approach to teaching
 - Incorporated technology in all of my lessons
 - Used Smartboard and ELMO
 - Used Progress Book for gradebook and IEP progress reports
 - Used Planbook to write Lesson Plans
 - Administered Aimsweb testing, and kept track of student progress through Aimsweb
 - Administered informal testing
 - Assisted students with Lexia Reading Program and administered interventions
 - Assisted students with Moby Max math program
 - Assisted students with Pearson Realize math program and assigned work to students
 - Attended County-wide and school-wide In-services
 - Attended IAT and TBT meetings
 - Trained in Crisis Prevention and Intervention (CPI)

Education

Bachelor's in Elementary/Special Education

Slippery Rock University of Pennsylvania - Slippery Rock, PA

August 1997 to August 2001

Skills

- Case Management
- Documentation
- Organizational Skills
- Time Management
- Customer Service
- Filing
- Outlook
- Microsoft Excel
- Special Education

- Autism Experience
- Tutoring
- Classroom Management
- Geometry
- Algebra
- Behavior Management
- Geometry
- Special Education
- Autism Experience
- Classroom Management
- Math
- Tutoring

**Holly DeLuca
191 Travis Dr.
Pittsburgh, PA 15236
412-996-2041
Keywest628@gmail.com**

Objective: Seeking employment as an online teacher, to display exceptional communication, organizational, problem-solving, and technical skills.

Education:

California University of Pennsylvania

Bachelor's Degree, Elementary Education, May 2006

Master's Degree, Special Education, December 2007

Certification: K-12 Principal, August 2014

Penn Foster Career School

Medical Billing and Coding, July 2020

Professional Experience:

VIPKID – Online English as a Second Language Instructor

July 2017-Present

- Provide instruction in an online learning environment for ESL students
- Build rapport with students to establish a fun, welcoming virtual classroom atmosphere
- Follow contract and policies set forth by VIPKID
- Provide high quality services by being punctual and professional
- Develop props and reward systems to motivate learners
- Communicate with families to relay student progress

Allegheny Intermediate Unit – Special Education Teacher

August 2008-October 2018

- Supervise students and paraprofessionals
- Maintain positive daily parent/teacher contact
- Implement positive behavior support plans for students with mental health needs
- Utilize research based programs with students
- Plan instructional activities
- Administer achievement and adaptive behavior assessments
- Establish and implement Individualized Education Plans and Re-evaluation Reports
- Conduct IEP meetings as scheduled and required throughout the school year

Middle School Teacher and Special Education Teacher at Wilson Christian

Academy, November 2007-May 2008

- Provide Reading and English instruction to middle school students
- Supervised paraprofessionals
- Maintained accurate records

**Substitute Teacher in Norwin, Steel Valley, and West Mifflin School Districts,
August 2006-November 2007**

- Followed lessons and directives left by classroom teacher
- Maintained positive behavior in the classroom
- Performed all duties of the classroom teacher

Professional Organizations:

National Education Association
Pennsylvania State Education Association
American Academy of Professional Coders

References:

Available upon request

Nicole M. DeMarte

1043 Central Avenue
Renovo, PA 17764
Phone: (570) 484-1251
Email: nmspotts3260@gmail.com

OBJECTIVE To secure a teaching or administrative position within a Pennsylvania Cyber, Charter School.

EDUCATION **California University of Pennsylvania, California, Pa** **August 2020**

M.Ed. Educational Leadership

Leadership Experiences

- Summa Cum Laude - GPA 4.0
- Meet with Elementary Administrator as needed to share concerns and discuss upcoming events
- Collaborate with administration on the staff meeting agendas
- Inform teachers of daily routines and changes regularly
- Communicate information to administrators to share with appropriate committees
- Be directed by Elementary Administrator for daily needs
- Facilitate in the organization of PBIS program and Perfect Attendance
- Provide any coverage when needed and available
- Responsible for planning and preparation of all Elementary events including, but not limited to Science Fair, Field Day, Kindergarten Registration, Field Trips, Assemblies, and Elementary Activities Club
- Generate Elementary Activities Club Budget
- Organize and supervise fundraisers
- Present Professional Development focused on Distance Learning Technology and Resources

Spring Internship

- Attended and was involved in various meetings including: Administrative, Special Education, SWPBIS, SAP, Staff, IEP, Student Activity, Student Engagement, CSTP, MTSS, School Board, Psychologist, Online Instructional Support, Budget, School Climate, and School Improvement
- Observed and was active in enrollments and school tours
- Distributed and analyzed school surveys including: homeless student, school climate, technology
- Obtained professional development including: SWPBIS, Mandated Reporter, Intervention, Teacher Self Care, Literacy, Padlet, Get More Math, ConnectED, Nearpod, Models of Reading, Articulation of Sound, Remote Learning with Pearson,
- Conducted numerous teacher observations and evaluations
- Developed SVRCS PBIS Remote Learning Matrix
- Provided elementary staff with online instruction support and was an advocate for teachers
- K-6 Report Card Review
- Participated in SWPBIS Banner Status Walkthrough
- Implemented School Improvement Plan

- Parental Contacts and Support

Summer Internship

- Attended and was involved in various in person and remote meetings including: Administrative, SWPBIS, Health and Safety, Staff, School Board, Online Instructional Support, Budget, Maintenance, Transportation, and Food Service
- Participated in and presented various technology professional developments to K-12 staff
- Created K-6 Class Lists and Itinerate Schedule
- Observed and was active in enrollments and school tours
- Collaborated and developed Distant Learning Policies and Procedures for staff, student, and parents
- Listen to numerous hours of Educational Leadership Podcasts
- Collected Digital Technology Resources for staff and families

**Lock Haven University, Lock Haven, PA
2009**

December

Bachelor of Science in Elementary Education

Pennsylvania Instructional I Certificate

- Summa Cum Laude - GPA 3.8
- Kappa Delta Phi Honor Society
- Delta Kappa Gamma Scholarship
- Project Learning Tree Certified
- Completed APL Training
- Better Kid Care Professional Development: Parents: Friends or Foes in April 2014
- Better Kid Care Professional Development: Communicating with Children in April 2014
- Better Kid Care Professional Development: Science for Young Thinkers in June 2014
- Student Social and Health Issues Course, Learner's Edge
- Oppositional, Defiant & Disruptive Children and Adolescents: Non-medication Approaches to the Most Challenging Behaviors

RELEVANT EXPERIENCE

**Sugar Valley Rural Charter School
July 2014 – Present**

Second Grade Teacher

- Ensure mastery of the relevant knowledge, content, and skill for all students
- Maintain an atmosphere conducive to learning
- Effectively delivery SVRCS Curriculum aligned to state standards
- Submit lesson plans electronically
- Provide appropriate enrichment materials
- Collaborate with educators and para-professionals to benefit each student's individualized need

- Be knowledgeable of and adapt instruction to IEP goals
- Implement effective classroom management skills
- Develop positive communications and relationships with parents and community through various outlets
- Participate in staff development programs and trainings
- Provide collegial support to other staff members
- Perform self evaluations
- Completed various program and instructional program professional developments including LETRS Training, Integrated Technology in the Classroom, Collins Writing Program, Heggerty Phonemic Awareness Curriculum, Exemplary Center for Reading Instruction (ECRI), Pearson Reading Street, McGraw Hill ConnectEd, Science of Reading 101, PBIS Tier II Systems Networking, Instructional Design, Homeless Training, STEM Education, OnHands Edinsight, and Study Island.
- **Advanced technology skills** – G-Suite, Zoom, View Sonic, SmartBoard, Digital Technology and Media, iPads and Chrome books in the Classroom, Adobe Photoshop, LiveText Accreditation Management System, Learn360 Live Streaming Video, Planboard, CSIU System, ect.

Sugar Valley Rural Charter School

July 2017– Present

Elementary Coordinator

- Meet with Elementary Administrator as needed to share concerns and discuss upcoming events
- Collaborate with administration on the staff meeting agendas
- Inform teachers of daily routines and changes regularly
- Communicate information to administrators to share with appropriate committees
- Be directed by Elementary Administrator for daily needs
- Facilitate in the organization of PBIS program and Perfect Attendance
- Provide any coverage when needed and available
- Aide in the planning and preparation in all Elementary events including, but not limited to Science Fair, Field Day, Kindergarten Registration, Field Trips, Assemblies, and Elementary Activities Club
- Generate Elementary Activities Club Budget
- Organize and supervise fundraisers

MOM'S INC

February 2014 – July 2014

School Age Program Director

- Responsible for developing and implementing creative curriculum aligned to Pennsylvania Standards
- Oversee teachers in all aspects of classroom management, class schedules, student ratios, and classroom activities
- Perform staff evaluations and student assessments

- Provide coverage for private kindergarten teacher and other staff when needed
- Establish positive relationships with students, parents, staff, and the community
- Plan, organize, and schedule all class field trips

Loyalsock Township School District

Keystone Central School District

March 2010 – February 2014

Elementary & Middle School Substitute Teacher

- Facilitate classroom lessons as defined by regular teacher
- Provide coverage for any classroom activity when needed
- Effectively managed classroom during instruction
- Build positive relationships with students, staff and administrators

Loyalsock Township School District

June 2010 – August 2010

Summer Camp Instructor

- Responsible for teaching third through fifth grade mathematics
- Created lesson plans focused on student level and aligned to Pennsylvania Academic Standards
- Organized learning centers to reinforce mathematics instruction
- Adapted instruction and materials to fit students' individual needs
- Maintained positive and engaging learning environment

Ms. Darice Hampton
Elementary Principal
Sugar Valley Rural Charter School
236 East Main Street
Loganton, PA 17747

REFERENCES

(814) 883-4916

Mrs. Tracie Kennedy
CEO
Sugar Valley Rural Charter School
236 East Main Street
Loganton, PA 17747
(570)725-7822

Mrs. Kristen Barzona
Title I Instructor
Sugar Valley Rural Charter School
236 East Main Street
Loganton, PA 17747
(570) 725-7822

Mrs. Christina L. Herman
Director of Student Services
Loyalsock Township School District
2800 Four Mile Drive, Suite 1
Montoursville, PA 17754
(570) 323-5326

(717) 917-4043



Mdemko2@gmail.com



214 Highland Road
Hershey, PA 17033



Misti Demko

School Counselor

EDUCATION

M.Ed. SCHOOL COUNSELING
Elementary School Counseling
*Shippensburg University,
Shippensburg, PA*

B.A. English
Shippensburg University,
Shippensburg, PA

KEY SKILLS

Analytical Thinking, Planning

Solution-focused Counseling

Interpersonal Skills

Organization and Prioritization

Problem Solving

Team Leadership

HONORS

Phi Kappa Phi, Academic
Honor Society

Associations

MEMBER, American School
Counselor Association
MEMBER, National Association
for Gifted Children

CAREER

I am a School Counselor with more than ten years of experience providing guidance to students k-12 regarding career development, academic achievement, social behavior, and mental and emotional health. I use my education and experience to cultivate a stimulating and supportive environment which allows students to reach their fullest potential in all areas recognized as critical by the American School Counselors Association model.

PROFESSIONAL EXPERIENCE

LANGUAGE COACH

Verbatim Language School - Present

- Using Zoom, MindMeister and relevant technology, conduct online individualized English lessons to French-speaking students of all ages
- Assess language skills and increase competence in academic, social and professional use of English
- Work with students to improve ability to read, write and speak toward English fluency
- Conduct private and group lessons to beginner, intermediate and advanced students

SCHOOL COUNSELOR, Long-term substitute

Capital Area Intermediate Unit (CAIU), Harrisburg, PA / 2015 - 2016

- Conducted solution-focused counseling sessions for students with social, emotional or academic challenges
- Served as a member of the Student Support Team identifying and supporting students with exceptional needs
- As a member of the Crisis Response team, provided support to schools served by the CAIU in the event of student or staff crisis requiring intervention and/or counseling support
- Consulted with teachers and administrators regularly about student needs and implemented timely strategies to respond as they arose

Team Coordinator, Aspire Fitness
Harrisburg, PA / 2011 - 2016

- Under the auspices of Aspire Fit and guided by physician care, I helped individuals define and pursue their fitness goals through running
- Led 150 plus runners through a 30-week marathon training plan, holding weekly team runs and training sessions, culminating in the completion of a full marathon
- Organized seminars and information sessions for Team Aspire related to nutrition, mental health, and marathon preparation
- Supported individual team members daily through Facetime, email, text communications, and in-person consultations
- Supported dozens of athletes toward qualification for the Boston Marathon and helped others meet individual health and fitness goals

SCHOOL COUNSELOR

Infinity Charter School, Harrisburg, PA / 2010 - 2013

- Taught weekly Guidance classes to all students in grades K-8 conforming to ASCA Model guidelines
- Conducted solution-focused counseling sessions for students with social, emotional or academic challenges
- Supported the unique needs of intellectually gifted students through group and individual counseling
- Served as a member of the Student Support Team identifying and supporting students with exceptional needs
- Participated in all IEP meetings to support multi-modal strategies for students
- Collaborated with other professionals (speech and language, special education, therapeutic support staff) to create continuity in student support

CAITLIN S. EDDINGER

2030 Mill Lane Unit 18 Williamsport, PA 17701

(570) 502-4983

CaitlinSW12@hotmail.com

EDUCATION

Master of Education Teaching and Learning

August 2019

Lock Haven University, Lock Haven PA

Bachelor Science Education: Early Childhood PreK-4

August 2012-May 2017

Minor: Special Education

Lock Haven University, Lock Haven PA

Education GPA: 3.49/4.0 **Cumulative GPA:** 3.35/4.0

LICENSURE

Pennsylvania License: Early Childhood Education (PreK-4)

May 2017

RELATED EXPERIENCE

Classroom Supervisor

May 2017-present

Bostley's Childcare and Preschool: Williamsport, PA

- Communicate daily with families about child's behavior and development while promoting physical, social, and mental development in the classroom.
- Design and apply classroom management techniques to provide students with a safe and structured learning environment in accordance to STARS and DPW regulations.
- Manage daily, weekly, and monthly data on attendance and meal count.
- Lead the children in a variety of learning activities for up to 10 children that promote social, physical, and mental development in preparation for kindergarten.

ELA/SS Teacher, Third Grade

August 2017-February 2018

Hawk Eye Elementary: Red Springs, NC

- Administer Reading to Achieve passages and reading benchmarks to analyze data for use as a guidance for small group instruction.
- Design and apply classroom management techniques to provide students with a safe and structured learning environment.
- Collaborate with ELA/SS partner to plan engaging and interactive lessons that align to the English Language Arts and Social Studies third-grade standards
- Differentiate lessons for 36 third-grade students on all different reading levels and capabilities in preparation for the end of grade testing.

Student Teacher, First Grade

March 2017-May 2017

Lyter Elementary School: Montoursville, PA

- Plan and teach challenging, exciting, and developmentally appropriate lessons for science, math, language arts, writing, and guided reading for a diverse group of 21 first grade students.
- Develop and implement a science unit consisting of five lessons and evaluate student knowledge pre- and post-unit.

- Adapt daily to the needs of three students with IEPs and establish teacher-to-student relationships.
- Assist in completion of third marking period report cards and communicate with families through parent-teacher conferences and in writing.
- Collaborate with three other first grade teachers and teacher faculty within the school.

Student Teacher, Third Grade

January 2017-March 2017

Jackson Primary School: Williamsport, PA

- Proctored English Language Arts and Mathematics 4sights and became certified as a PSSA test administrator.
- Designed and implemented a Physical Science unit and analyzed learning gains of 20 culturally diverse third grade students and taught grammar, reading, math, RtII, and guided reading.
- Conferenced with the school principal and was observed by him on a Language Arts lesson.
- Implemented School-Wide Positive Behavior Interventions and Supports.

Pre-Service Teacher, Third Grade

October 2016-December 2016

Wingate Elementary School: Wingate, PA

- Implemented developmentally appropriate lessons for third grade science, math, and reading while adapting lessons to a wide range of individual needs.
- Enforced classroom rules and promoted academic learning with hands-on and engaging lessons.
- Organize small groups that would collaborate nicely together to be used during lesson activities.

Pre-Service Teacher, First Grade

August 2016-October 2016

Sugar Valley Charter School: Loganton, PA

- Planned, instructed, and reflected on a variety of lessons for 18 students.
- Administered weekly language assessments and led guided reading groups of 2-3 students.
- Managed student behavior by enforcing the School-Wide PBIS.

Classroom Assistant

September 2013-December 2016

Moms INC: Lock Haven, PA

- Enforced classroom rules for behavior to provide a safe environment for children ages 6 months-12 years.
- Collaborated with director and co-workers about ratio, children's behaviors, and incidents.
- Communicated daily with families and promoted physical, social, and mental development.

Classroom Assistant

River Valley Regional YMCA: Williamsport, PA

June 2013-January 2017

- Maintain a safe environment for children ages 5-12.
- Manage daily, weekly, and monthly data on attendance and meal count.
- Complete accident reports and communicate the accident report to the site supervisor, center director, and the guardian of the child.
- Lead the children in whole-group activities for up to 25 children that promote social, physical, and mental development based on weekly themes.

- Collaborate with the site supervisor and inform parents/relatives about upcoming events during summer camp through lesson plans and weekly newsletters.

Head Coach

June 2016-Present

Williamsport Twisters: Williamsport PA

- Organize and manage practice for two teams of 27 girls three days a week.
- Teach cheerleaders about leadership and sportsmanship.
- Assess skills and strategically place cheerleaders on appropriate level team.
- Collaborate with three other coaches about team routines and competitions.
- Adhere to USASF cheerleading safety guidelines.

COMMUNITY INVOLVEMENT

Head Coach

Loyalsock Youth Cheerleading Association Loyalsock, PA

August 2016-November 2016

- Coordinated practices two days a week for a two-hour time frame.
- Collaborated with one assistant coach and the cheer commissioner.
- Created a competition performance/routine for 18 cheerleaders.
- Communicated with families about upcoming events (i.e. games and competitions) through weekly letters and monthly calendars.

Volunteer for Lock Haven University's Kent's Fest

April 2015

Lock Haven PA

- Planned event schedule and communicated that schedule with the classrooms involved in the event and implemented the event schedule the day of the event.
- Created props to be used during the event (i.e. backdrop, awards, and posters).

AWARDS

- Dean's List December 2015 and 2016, May 2016
- Ready to Succeed Scholar November 2016

References available upon request

Adam Ehrhart

York, PA 17402

adamehrhart3_223@indeedemail.com

717-542-4392

To provide outstanding professional service by transferring mathematical, communication, technology, teamwork, and project management skills acquired in 18 years as a classroom teacher to a new position in the field of education.

Authorized to work in the US for any employer

Work Experience

ACP Generalist

C&S Wholesale Grocers - York, PA

December 2018 to Present

On a daily basis I use mathematical, technological, and communication skills to manage daily operations in the automated selection department at ES3.

5th grade classroom teacher

Red Lion Area School District - Red Lion, PA

2004 to 2018

Building technology (computer) facilitator 2013-2018

Facilitator of Tech.IT.U course for educators

Penn State University

2010 to 2010

I facilitated a continuing education course for four teachers at Penn State York during the summer of 2010.

5th grade classroom teacher

Wake County Public Schools - Raleigh, NC

2000 to 2004

* Accepted to 2010 Keystone Technology Integrator's Summit at Bucknell University; received Keystone STAR award for Leadership

Wake County Public Schools, Raleigh, NC 2000-2004

* 5th grade classroom teacher

Education

Post-Baccalaureate Certificate in Educational Technology Integration

Pennsylvania State University

2010

Master's Degree in Teaching and Curriculum

Pennsylvania State University - Harrisburg, PA
2008

Bachelor's Degree in Elementary Education

Pennsylvania State University - University Park, PA
2000

High school diploma

Red Lion Area Senior High School - Red Lion, PA
1996

Skills

- DATA ANALYSIS (10+ years)
- MAC and PC computer skills (10+ years)
- Problem Solving (10+ years)
- Project Management (10+ years)
- Web 2.0 Applications (8 years)
- Learning Technology
- Classroom Management
- Teaching
- Special Education
- Math
- Classroom Management
- Conflict Management
- Curriculum Development
- Instructional Design
- Learning Technology
- Math
- Special Education
- Teaching
- Supervising Experience
- Troubleshooting
- Adult Education
- Program Development
- Research
- Sports Coaching
- Tutoring
- Writing Skills

Awards

Keystone STAR Award

July 2010

I was given this award for leadership at the Keystone Technology Integrator Summit. The summit was a competitive, scholarship based award given to 100 educators throughout the state who were nominated to attend by school administration for showing exceptional skills in the area of

technology integration. I was presented with the award at the final banquet for showing leadership skills throughout the weeklong conference.

Certifications and Licenses

Elementary K-6 Teaching Certificate

May 2000 to Present

Assessments

Teaching Skills: Elementary Classroom Management — Highly Proficient

December 2018

Measures a candidate's ability to promote learning in an elementary school environment by maintaining classroom order among students.

Full results: [Highly Proficient](#)

Teaching Skills: Elementary Lesson Planning — Expert

December 2018

Measures a candidate's ability to develop lesson plans for elementary-level classrooms that promote effective learning.

Full results: [Expert](#)

Verbal Communication — Expert

December 2018

Measures a candidate's ability to effectively convey information when speaking.

Full results: [Expert](#)

Elementary School Lesson Planning — Expert

July 2020

Developing lesson plans for elementary-level classrooms that promote learning.

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

Skills

Oral and written communication, collaboration with colleagues; project management; maintaining accurate records; designing coherent instruction and assessment; creating an environment of rapport and respect with students and parents; data analysis; mathematics; problem solving; in-depth knowledge of copyright laws; fluency with many Mac, PC, and web-based software applications; decision making; ability to work under pressure; time management; leadership; conflict resolution; adaptability; creativity

Kathryn Eisenhower

Elementary School Teacher

Kathryn Eisenhower

31 Brook Hollow Ave
Felton, PA 17322

310.908.1932
kathryn.heffler@gmail.com

Objective

I strive to work in an elementary school as a teacher, where I can continue to grow and develop my skills, while dedicating time to foster creativity and inspire my students to learn.

Experience

August 2018-Present-Substitute Teacher Service, Building Substitute Stony Brook Elementary School

Central York School District 2018-2019 school year,
2019-2020 school year

Daily substitute assignments within the Central York School District in multiple classrooms ranging from Kindergarten through Sixth grade.

February 2018-June 2018-Substitute Teacher Service, Daily Classroom Substitute

Worked in Kindergarten-Sixth graded classrooms in multiple districts within York and Lancaster counties

Followed lesson plan Supervise the students at recess

May 2014-September 2016-Senior Recreation Leader,

Culver City Teen Center/Summer Camp Counselor

Supervise students between 10.5-18 years old Monitor homework completion

Create and supervise age appropriate arts and crafts

Leads groups of students in recreational activities

Operator and manager of the Teen Center Concession Store

Support staff for the department at community events

May 2009-May 2014- Recreation Leader II, Culver City After School Program/Summer Camp Counselor
Supervise students between 5-10 years old Monitor homework completion
Create and supervise age appropriate arts and crafts Leads groups of students in recreational activities
Support staff for the department at community events

August 2007-September 2016-In-Home Child-Care Provider for Multiple Families
Supervise children, newborn-13
Provide age appropriate care for children, as per the parents' request and the child's needs

Education

Pepperdine University-Malibu, CA
Fall 2016-Summer 2017 Master of Arts in Teaching with a Multiple Subject Teaching Credential

California State University, Northridge-Northridge CA
Spring 2012-Spring 2014
Bachelors Degree in Child and Adolescent Development

Pierce College- Woodland Hills, CA
Fall 2009-Spring 2012 General Education and Early Childhood Education
Dean's List Spring, 2010, Fall 2011, Spring 2011

San Francisco State University- San Francisco, CA
Fall 2008-Spring 2009

Culver City High School- Culver City, CA
Fall 2004-Spring 2008

Student Teaching Experience

Lemay Street Elementary School, Los Angeles Unified School District Fourth Grade January 2017-June 2017
Supervising Teacher- Mrs. Maria Ahumada

Lanai Road Elementary School, Los Angeles Unified School District Kindergarten September 2016-December 2016
Supervising Teacher, Mrs. Beth Manolos

References

Mrs. Diane Grondin
Stony Brook Elementary School Principal
dgrondin@cysd.k12.pa.edu
717.846.6789

Dr. Ricardo Vigil
Professor at Pepperdine University
ricardo.vigil@pepperdine.edu
310.568.5640

Arames White-Shearin
Recreation Coordinator
arames.white@culvercity.org
310.253.6675

Standardized Tests

Pennsylvania Educator Certification Test PreK-4
Module 1, 2, 3-Passed Winter of 2017

Reading Instruction Competence Assessment
(RICA)-Passed Summer Of 2017

California Basic Educational Skills Test (CBEST)-Passed
Fall of 2015

California Subject Examination for Teacher (CSET)

**Community and
Volunteer Services**

Volunteer for the Stony Brook Parent Teacher Organization

Culver City Lions Club, multiple times a year for more than 10 years

Culver Palm YMCA, Model United Nations Program Liaison, for 2 years

STEPHANIE ENGLER

7 Vine Street
Dallas, Pa 18612
(570)817-3084 (cell)
smengler15@gmail.com

Work Experience:

Children's Behavioral Health Services Inc Behavioral Specialist Consultant

104 Woodward Hill Road Edwardsville, Pennsylvania

March 2012-Present Provide support for behavioral health services to clients, families, and school personal. Oversee and manage the TSS on a daily basis, design and edit treatment plans, design and edit schedules, collaborate with team members and transfer skills, attend psychological evaluations, conduct weekly supervision meetings, collaborate with other services/agencies, supervise the TSS and MT, attend trainings, collect and evaluate data, attend school meetings (ie: IEP), consult with personal involved with the client, observe the TSS implementing techniques, offer strategies and support, monitor progress.

ADP Sales Representative

Fort Washington, Pennsylvania

October 2011-March 2012 Sales person in small business aspects of payroll, attended weekly roll call meetings, monitored sales goals, attended team meetings, met with companies to explain payroll services, provided company services to current customers

Community Counseling Services Mobile Therapist

Pennsylvania Boulevard, Wilkes-Barre Pennsylvania

June-October 2011 Provided therapy in the home and community setting for clients, recommended techniques for parents and families in regards to treatment plan goals, designed treatment plans, monitored the clients progress, attended psychological evaluations.

Step By Step Inc Therapeutic Staff Support.

Kidder Street, Wilkes-Barre, Pennsylvania

November 2007-December 2010. Providing support for behavioral and autistic children in home and school settings. Duties include: Applied Behavioral Analysis training, creating behavior plans to improve the clients negative behaviors, completing progress notes and reports on a daily basis to document behaviors, and graphing of their skills to assess progress or decline in behaviors over time.

Education: Marywood University, Scranton, Pennsylvania
M.A. K-12 School Counseling, 3.67 GPA (May 2011)

Wilkes University, Wilkes-Barre, Pennsylvania
B.A. Psychology, 3.3 G.P.A. (May 2007)
Wilkes University Academic Scholarship (2003-2007)

License/Certifications: Behavior Specialist License
License Number: BH002178

Professional Experience:

Dallas School District
2000 Conyngham Avenue, Dallas, Pennsylvania
January-May 2011, Internship in Counseling Department (600 hours)

Joshua Glunk
1119 Thompson St
Jersey Shore, PA 17740
(570) 974-8374

July 31, 2020

Dear Hiring Professional,

I would like to express my interest in applying for the secondary education social studies position at Reach Cyber Charter School. I am a worthy candidate given my content expertise and passion for educating students. During the course of my college career, student teaching, volunteer work, training, and substituting in a full inclusion setting; I have drawn on these experiences to become a more dynamic educator and sharpened my classroom management skills. I am also currently studying to take the Praxis II in English Language Arts to become certified to teach in that content area as well.

I communicate well and relay information effectively, am extremely organized, detail oriented, self-motivated, and a quick learner. I further honed these abilities through professional and A. P. L. training, along with time spent in an actual classroom. Building relationships comes naturally to me, which is not only important in developing a solid rapport with students and parents, but also other professionals. I was able to excel in the classroom during my student teaching and substitution experiences, and worked closely with other educators, increasing my knowledge and instructional competencies. I received a 4.0 GPA and the utmost praise during both student teaching placements, which evolved into long-term substituting opportunities after obtaining my teaching certification and degree. But my time in the classroom extends much further back into my college track, as I organized, assisted with, and ran Salladasburg Elementary's annual fifth grade Social Studies Expo for three consecutive years. As clearly indicated, teaching has long been my professional calling and is more than a career choice for me.

I believe the desire to see all students succeed, my experience in inclusion settings, and exceptional classroom management skills, makes me a suitable candidate for this opportunity. During my long-term substitutions, students not only met the lessons objectives, but exceeded my expectations. With consistent assertions from my classes that they thoroughly enjoyed participating in the learning process, I am certain that the students of Reach Cyber Charter School would share the same success and academic gratification.

Thank you for your consideration,
Joshua Glunk

Joshua Glunk



(570)974-8374



jglunk88@gmail.com



1119 Thompson Street,
Jersey Shore, PA 17740

Education & Training

B. S. in Secondary Education Social Studies

Lock Haven University
Fall 2006 - Spring 2011

Skills

- Develop engaging lesson plans that adhere to curriculum, state standards, and the individual needs of students
- Computer operations, including Microsoft Office and Apple's Pages
- Experienced with interactive whiteboards
- Proficient in Google Suite products—gmail, Google Drive, Calendar, Hangouts, and Dropbox
- Ability to build upon prior knowledge with scaffolding and make broader connections
- Effectively communicate and relay information
- Self-motivated and organized
- Experienced with cross-curricular teaching and STEM
- Fluent writing abilities
- Problem solving
- Ability to develop professional relationships with coworkers and plan with a team
- Implementing classroom management strategies
- Able to develop daily, measurable goals through multiple assessment strategies

Professional Objective

I am seeking a job position in secondary education social studies with Reach Cyber Charter School, where my knowledge and drive will help students meet data-driven objectives and succeed.

Work Experience

Insurance Agent and Overseer of Internet Sales Division 03/04/2015 - Present

AAA Southern Pennsylvania—remote office
2840 Eastern Boulevard, York, PA 17402

- Cultivate and establish customer relationships from leads
- Educate clients on insurance needs and ensure comprehension of complex industry language
- Comply with all industry standards and laws
- Ensure client satisfaction following a sale
- Piloted and now oversee the Internet sales platform

Independently Contracted Insurance Agent 11/19/2012 – 03/11/2015

Mutual of Omaha
4431 N Front St Suite 106, Harrisburg, PA 17110

- Sole proprietorship
- Cultivated insurance leads and sales
- Ensured client satisfaction following a sale
- Maintained and serviced client accounts

Substitute Teaching 08/25/2011 – 04/16/2013

Jersey Shore Area School District
175 A&P Drive, Jersey Shore, PA 17740

- Long-term substitute placement from 02/2012 - 06/2012 in secondary education social studies (9th grade academic and honors history & US History II)
- Short-term substitute placement from 8/25/2011 - 9/12/2011 in six grade (social studies and math)
- Responsible for positive outreach, fostering parental involvement, and developing cooperative learning strategies

Joshua Glunk



(570)974-8374



jglunk88@gmail.com



1119 Thompson Street,
Jersey Shore, PA 17740

Academic Accomplishments

- Received a 4.0 during both placements of student teaching
- Maintained and exceeded the program's required 3.0 GPA
- Achieved Dean's List multiple semesters
- Completed the Team Leader Program at the Pennsylvania College of Technology—12.5 credits (June 2013)
- Completed A. P. L. Educational Leadership training (February 2011)

Volunteer Work

- Organized and ran Salladasburg Elementary's Social Studies Expo (2010-2013)—helped students with their projects and met with parents during the show
- Coordinated and participated in the Children's Miracle Network "Annual Fun Day Event" for five consecutive years at Rite Aid Pharmacy

Substitute Teaching Continued

Jersey Shore Area School District
175 A&P Drive, Jersey Shore, PA 17740

- Relayed information in a way that was relatable and understandable to all students across the learning spectrum
- Developed adaptable, dynamic lessons, accounting for IEP/504 students
- Planned with other professional, including IEP teachers and co-teachers
- Participated in team meetings, parent conferences, and open house events
- Responsible for all duties of absent teacher
- Enforced and promoted positive school-wide behavior plan
- Proctored PSSAs during long-term substitution placement

Assistant Manager

06/27/2004 – 11/16/2012

Rite Aid Pharmacy
1913 E 3rd St, Williamsport, PA 17701

- High school and college employment
- Managed store employees and inventory
- Scheduled employee shifts
- Processed cash and was responsible for bank transportation
- Mediated and resolved conflicts between employees
- Solved customer service issues

EXPERIENCED Educator
Committed to Fostering a Lifelong Love for Learning in All Who Cross My Path

Enthusiastic leader with outstanding management skills coupled with earning a Master Degree in Elementary Education. Capable of providing students with support in many areas including assistants with IEP development and implementation. High priority of the significance in working with parents as partners in conjunction with teachers and other stakeholders to ensure the best outcomes for all children.

Relevant Skills

Microsoft Office, Strong analytical and problem-solving abilities, Demonstrate ability to be organized and meet deadlines

CAREER DEVELOPMNET

- | | | |
|---|--|-----------------------------------|
| Small Wonders FCCH, | Philadelphia, PA | June 2010 –Present |
| | <u>Director</u> | |
| <ul style="list-style-type: none"> Operating and managing of a High Quality Early Educational program. Philadelphia Universal PreK program, offering Kindergarten readiness to 3, 4 and 5-year-old children. Responsible for marketing and advertisement. Handling enrollment, billing and maintaining records. | | |
| You Me And Wee Child Care and Learning Center, | Philadelphia, PA | Jan. 2010 -June 2011 |
| | <u>Director</u> | |
| <ul style="list-style-type: none"> Responsible for enrollment through local CCIS and other subsidized funded programs. Interviewing, hiring and termination of staff, maintaining staff and children records. Responsible for meeting and implementing all PA State and City childcare standards. Handling of all Keystone Stars processes and paperwork. Billing and invoicing through the Pro Care system. | | |
| We Care Learning Center, | Philadelphia, PA | Dec. 2007 – June 2009 |
| | <u>Lead Teacher</u> | |
| <ul style="list-style-type: none"> Created a child-centered learning environment that promoted cognitive, social and emotional development. Delivered individualized instruction in all areas of the curriculum in both large and small group settings. Developed and implemented lesson plans; made modifications to the environment and lesson plans for children with exceptional needs. Provided feedback to parents by completing daily reports through observation, assessment and use of the work sampling system. | | |
| Brightside Academy, | Philadelphia, PA | March 2006 – June 2007 |
| | <u>Group Supervisor</u> | |
| <ul style="list-style-type: none"> Trained assistant group supervisor on classroom management skills, lesson planning and supporting children’s growth and development. Developed age appropriate lesson plans for toddlers; to promote growth in the key developmental domains. Conducted assessments quarterly. | | |
| Schoolhouse Lane Academy, | East Lansdowne, PA | August 2003 – January 2004 |
| | <u>Lead Teacher</u> | |
| <ul style="list-style-type: none"> Assessed student’s skills and developed age appropriate lesson plans for pre-school age children. Assisted with daily activities for the before-and-after school children. | | |
| Marion Adams Family Daycare, | Philadelphia PA | June 2000 – Dec.2001 |
| | <u>Assistant Childcare Provider</u> | |
| <ul style="list-style-type: none"> Reading to children, and doing arts and craft projects. Involved in the organizing and planning of field trips and outdoor activities. | | |

Performance Highlights:

- Local 1199c Bargaining team member; met with OCDEL to discuss possible proposal ideas to improve conditions for family childcare providers. 2015-2018
- Stars work group member, providing feedback and insight on pitching a new PD/Coaching? Mentoring Cross-system. 2017-2018
- Cofounder of Family Childcare Coalition established 2019, for providers by providers, training, coaching, mentoring and cooperative purchasing power.
- Currently President of Family Childcare Advisory Council elected in December 2018

EDUCATION

- M.Ed., Prek-4th grade Certification**, Eastern University, St. Davis, PA- May-2020
- B. A., Elementary Education**, Temple University, Philadelphia, PA-2012
- A.A., Elementary Education**, Community College Of Philadelphia, Philadelphia, PA – 2006

Certifications

Prek-4 Teaching Certification
PA Professional Quality Assurance System Instructor PQAS

Elyse Goodman

Artist/Marketing Manager - Painting with a Twist

Doylestown, PA 18902

egoodmanarts2_56p@indeedemail.com

570-295-9247

I graduated from Kutztown University in 2015 with a Bachelor's of Fine Arts. I continued my education at Arcadia University and pursued receiving my Master's in Art Education. My goal as an art educator is to push students to see what they're capable of achieving and give them the opportunity to find their voice through the creation of art.

Work Experience

Artist/Marketing Manager

Painting with a Twist - Warrington, PA

November 2015 to Present

- Promote the business using Facebook, Instagram, and Constant Contact.
- Instruct classes step by step for the customers to leave with a finished product.
- Answer phone calls, emails, and various requests from customers.

Art Teacher K-4

Laboratory Charter School - Philadelphia, PA

August 2019 to August 2020

Desk Receptionist

Painting with a Twist - Conshohocken, PA

March 2016 to January 2017

- Provided customer service and acted as an information resource for our customers.
- Performed necessary clerical duties of the desk, such as maintained the organization of the desk, answering the phone, scheduling appointments, and record inventory.

Lab Monitor

Kutztown University - Kutztown, PA

September 2014 to May 2015

- Provided technical assistance to student lab users.
- Maintained physical security of the lab and lab equipment.

Education

Master's in Art Education

Arcadia University - Glenside, PA

January 2017 to May 2019

Certification

M.Ed Art Education Arcadia University - Glenside, PA

May 2019

East Norriton Middle School

March 2018

Bachelor's in Fine Arts

Kutztown University of Pennsylvania - Kutztown, PA

August 2011 to May 2015

B.F.A. in Fine Arts

Kutztown University of Pennsylvania - Kutztown, PA

May 2015

Secondary Art Education - East Norriton, PA

Skills

- painting (Less than 1 year)
- MailChimp
- Constant Contact
- Teaching
- Classroom Management

Certifications and Licenses

Instructional 1 Art K-12

June 2019 to June 2025

Teaching Certification

1429 GARFIELD AVE • WYOMISSING, PA 19610
PHONE: (484) 226-0990 • E-MAIL: HOLLYHABERERNOT@GMAIL.COM

HOLLY HABERERN

EDUCATION:

2010-2013 Misericordia University Dallas, PA
Masters of Science Degree in Occupational Therapy

2006-2009 Kutztown University Kutztown, PA
Bachelors Degree of Science in Psychology
Minor: Criminal Justice

2005-2006 West Virginia University Morgantown, WV
Major: Forensic Science

WORK EXPERIENCE:

March 2020-Present Advance Home Health Care
Wyomissing, PA
Occupational Therapist – PRN

- Evaluating patients and developing an appropriate plan of care
- Writing appropriate treatment orders
- Holistically treating patient
 - Patients presenting in a deconditioned state – balance training and HEP development for improved strength and functional endurance
 - Patients presenting with residual affects s/p CVA –working to maximize safety and independence during ADLs and IADLS as well educating and training on adaptive techniques and assistive devices
- Building a rapport with the patients
- Completing visit notes, recertifications, discharges, and discharge OASIS as appropriate
- Collaborating with other disciplines to ensure patient needs are met
- Prepared patient’s for transition to outpatient services as appropriate
- Traveling to individual homes to provide treatment

June 2019 – January 2020 Health Calls Home Health
Wyomissing, PA
Lead Occupational Therapist
Company permanently closed 1/24/2020

- Evaluating patients and developing an appropriate plan of care
- Writing appropriate treatment orders
- Documenting on NDOC
- Holistically treating patient

- Patients presenting with new orthopedic devices – treated for safety in the home during ADLs and IADLs’
- Patients presenting with neurological deficits – LSVT Big certified
- Patients presenting in a deconditioned state – balance training and HEP development for improved strength and functional endurance
- Patients presenting with residual affects s/p CVA –working to maximize safety and independence during ADLs and IADLS as well educating and training on adaptive techniques and assistive devices
- Building a rapport with the patients
- Completing visit notes, recertifications, discharges, and discharge OASIS as appropriate
- Collaborating with Nursing, Physical Therapy, and Speech Therapy to ensure patient needs are met
- Prepared patient’s for transition to outpatient services as appropriate
- Traveling to individual homes and ALFs to provide treatment
- On committee to remain updated on bundle payment information and prepare for PDGM changes

April 2018-Present

Genesis Healthcare

Exeter, PA

Occupational Therapist -PRN

- Screening patients
- Evaluating patients and developing an appropriate plan of care
- Holistically treating patient’s based upon their needs using a variety of methods
- Building a rapport with the patients
- Writing daily notes, weekly progress notes, medical orders, conducting chart reviews, completing Updated Plans of Care
- Oversee COTAs
- Collaborate with Physical Therapy, Speech Therapy, and Nursing to ensure patient’s needs are met

May 2016-June 2019

Fox Rehabilitation

Cherry

Hill, NJ

Occupational Therapist

- Screening patients
- Evaluating patients and developing an appropriate plan of care
- Holistically treating patient’s based upon their needs using a variety of methods
- Building a rapport with the patients
- Writing daily notes, 10 day progress notes, completing recertifications and discharges as appropriate
- Collaborate with Physical Therapy and Speech Therapy to ensure patient needs are met
- Traveling to individual homes and ALFs to provide treatment
- Contract with a Home Health Agency to provide their therapy services as necessary

April 2014-May 2016

Accomplish Therapy (formerly ProStep Rehab)

Reading, PA

Occupational Therapist

- Screening patients
- Evaluating patients and developing an appropriate plan of care
- Holistically treating patient’s based upon their needs using a variety of methods
- Building a rapport with the patients

- Writing daily notes, weekly progress notes, medical orders, conducting chart reviews, completing Updated Plans of Care
- Oversee COTAs
- Collaborate with Physical Therapy, Speech Therapy, and Nursing to ensure patient's needs are met
- Conducting home evaluations
- Determining appropriate discharge dates
- Ensuring proper equipment is orders for patient

INTERNSHIP EXPERIENCES:

LEVEL 1 (48 hours of observation):

- CLIU #21—Children aged 3-5 years old
- HCR Manor Care –Short and Long term rehabilitation
- Gunderson Rehabilitation Unit—Typically encountered individuals with Physical Disabilities

LEVEL 2 (12 weeks each –Full time)

- Connective Intervention Services –Early Intervention
 - Responsible for picking proper treatment techniques and engaging activities
 - Wrote daily progress notes as well as Quarterlies
 - Wrote treatment plans
 - Presented on the topic of Plagiocephaly and Brachycephaly
 - Completed Screenings and Evaluations
 - Completed Discharge paperwork
 - Built rapport with client and their families
- Schuylkill Health System – Transitional Rehabilitation Unit
 - Responsible for picking proper treatment techniques and engaging activities
 - Wrote daily progress notes
 - Completed Billing
 - Completed Screenings and Evaluations
 - Completed Discharge paperwork
 - Presented residents' progress at weekly meeting
 - Presented a resident case study, activity analysis, and an in-service (History of OT)
 - Built rapport with residents
 - Collaborated with physical therapy, speech therapy, nursing, and social work for the best course of action for each resident.

REFERENCES:

Paula Corbacio – Physical Therapist/ Therapy Manager with Health Calls – (484)529-8380

Nicole Wentzel –Teacher with Connections Academy – (610)223-8985

Ashlee Baer – Former COTA at Accomplish and Current COTA at Genesis – (610)316-7847

Elementary Education Teacher & Special Education Teacher

Teacher experienced working with wide range of grades in a general education and special education setting.

Core Competencies

- Common Core implementation
- Guided reading
- Curriculum development
- Reading Centers
- Guided Math
- Behavioral strategies
- Math centers
- Classroom management
- Literacy Center Development
- Behavior Plans
- Tracking progress
- Adapting curriculum
- Differentiated teaching
- Implementing IEP's
- Writing IEP's

Education and Licensing

Clarion University, BA, Majored in early childhood education (K-4) and special education (K-8) Teaching Reading Endorsement

Western Governors University, MA, Majoring in Curriculum and Instruction (graduating in Dec. 2020)

Professional Teaching Experience

Watson Friendship Academy, Pittsburgh, PA

Watson Friendship Academy, Special Education Teacher Grades 3-5 August 2018- Current

I organize and maintain a safe and effective learning environment. I plan, implement, and adapt instructional activities and record and interpret assessment data. I develop, maintain, and monitor present education levels, goals objectives, success criteria and specially designed instructions for Individualized Education Programs. I have to plan and conduct assessments. I need to communicate routinely with parents and appropriate school district personnel. I utilize appropriate behavior management strategies and techniques.

Watson Friendship Academy, Special Education Teacher Grades 6-8 Feb. 2018 – Aug. 2018

Created a classroom environment that allowed me to meet the needs of a wide range of learners and behaviors. Accommodated instruction to meet the individualized IEP goals of my students. Created behavior plans as needed throughout the year.

Imagine Leadership Academy, Kindergarten Teacher August 2017 – February 2018

Created a classroom environment that allowed me to meet the needs of a wide range of learners. Accommodated instruction to meet the individualized IEP goals of special needs students. Researched, developed, and implemented a vigorous curriculum for 25 students and 1 student with an IEP. Created behavior plans as needed throughout the year. Worked with Title 1 support staff and Special Education staff to create appropriate programming for the students in my classroom.

Imagine Leadership Academy, Grade 3 Teacher August 2016 – July 2017

Created a classroom environment that allowed me to meet the needs of a wide range of learners. Accommodated instruction to meet the individualized IEP goals of special needs students. Researched, developed, and implemented a vigorous curriculum for 17 students, 15 students ranging from a 1st grade level to a 5th grade level, 3 students with IEP's and 1 ELL student. Created behavior plans as needed throughout the year. Worked with Title 1 support staff and Special Education staff to create appropriate programming for the students in my classroom. 16 out of 17 of my students took the Ohio AIR Test. 13 out of the 16 students who took the test passed and will proceed to 4th grade.

Imagine Leadership Academy, Grade 2 Teacher August 2015 – July 2016

Created a classroom environment that allowed me to meet the needs of a wide range of learners. Accommodated instruction to meet the individualized IEP goals of special needs students. Researched, developed, and implemented a vigorous curriculum for 20 students, 15 students ranging from a 1st grade level to a 4th grade level

and 5 students with IEP's. Improved classroom scores on school wide STAR's assessment from a grade equivalence 2.1 to 2.8 in Math and a grade equivalence 2.0 to a 2.5 in reading with their last test to be in May. Created behavior plans as needed throughout the year. Worked with Title 1 support staff and Special Education staff to create appropriate programming for the students in my classroom. Part of the Building Leadership Team.

Student Teaching

Student Teaching School, Clarion, PA

January - May 2014

Classroom Teacher, Grade 2

Responsibilities included working with individuals, small and large groups. Planned daily lessons in all subject areas, using hands-on activities when appropriate.

Special Education, Kindergarten through 3rd Grade Learning Support

Responsibilities included designing and implementing lessons for students with mild disabilities. Designed and utilized IEP goals and objectives. Participated in case conferences and developed behavior management plans. Gave a Kaufman Test of Education Achievement, Second Edition

Work Experience

SERVPRO, Allentown, PA

May 2008- March 2015

Marketing Coordinator

Provided support for the manager and marketing reps. Provided assistance in planning and implementing marketing events. Controlled all social media through a social media marketing program.

SERVPRO, Medina OH

March 2015- February 2018

Business Consultant

Provided remote support to marketing department for improvement and updating of 2015 - 2016 strategic marketing plan.

Melissa Heilner

10 Chatham Drive Morgantown PA 19543
(610)506-5312 heilnerm@yahoo.com

Work Experience

Twin Valley School District - Elverson, Pennsylvania Substitute Teacher	August 2019-June 2020
Derry Township School District - Hershey, Pennsylvania Elementary Art Teacher (Long Term Substitute)	August 2019-June 2020
Palmyra Area School District - Palmyra, Pennsylvania Elementary Art Teacher (Long Term Substitute)	September 2018-August 2019
Substitute Teacher Service ELANCO School District - New Holland, Pennsylvania Spartan Academy - Garden Spot High School Paraeducator - New Holland Elementary Substitute Teacher	August 2015-September 2018 September 2014-June 2015 September 2012-September 2014

Education

Cabrini University In Progress: Masters of Education - Curriculum, Instruction and Assessment	August 2018-Present
Millersville University of Pennsylvania Bachelor of Science in Education - Art K-12	August 2007-2011
University of KwaZulu-Natal - Durban, South Africa Millersville University Study Abroad Program	July 2010-November 2010
Pennsylvania State University - Berks Campus Twin Valley High School Dual Enrollment	August 2006-May 2007

Student Teaching

Garden Spot Middle School Eastern Lancaster County School District	October 2011-December 2011
Paradise and Salisbury Elementary Schools Pequea Valley School District	August 2011-October 2011
Lancaster County Youth Intervention Center School District of Lancaster	February 2011-April 2011

Certification

Pennsylvania Department of Education
Instructional I - Art K-12
Instructional I - Mathematics 4-8

Laura Jecker
918 Lower Mountain Dr.
Effort, PA 18330
570-972-0777 home 570-972-1000 cell
laurajecker@gmail.com

OBJECTIVE

To obtain a teaching position that utilizes advanced teaching methods, including team learning and e-learning to ensure rigor in student learning during the reopening of school that works in conjunction with the COVID school health and safety plan.

Certifications and Endorsements: PA Department of Education-Elementary Education K-6, Business, Computer and Information Technology Education PK-12, Marketing (Distributive Education) Pk-12

SUMMARY OF QUALIFICATIONS

An accommodating and versatile individual with the talent to develop inspiring hands-on lessons that will capture a student's imagination and breed success. Highly motivated, enthusiastic, and dedicated educator who wants all children to be successful learners. Committed to creating a classroom atmosphere that is stimulating and encouraging to students. Proficient in Microsoft products, internet research, computer software and Google Apps. Experience and academic training includes:

- Measurement & Evaluation
- Student Advocacy Skills
- Customized Assessments
- Classroom Management
- Differentiated Instruction
- Creative Learning Activities

RELEVANT EXPERIENCE & SKILLS

Curriculum Development / Inquiry

- Developed curriculum for student teaching projects for Science and Test prep, Language Arts.
- Researched the effectiveness of utilizing different styles of project based work as assessments of learning.
- Developed and administered customized assessments to students and compared the results to typical assessments.

Educational Measurement

- Researched, examined, and implemented various assessment methods, tools, techniques, processes and procedures in evaluating student performance for Measurement and Evaluation in Education.
- Completed a project on student learning styles to ascertain the prevalence of oral and visual learners, and their related study habits.

Teaching / Presentation

- Developed strong presenting and teaching style by utilizing a variety of educational tools that included games, team building exercises, use of laptops, visual aids, lectures, and alternative activities.

- Skilled speaker, comfortable in presenting to groups as a manager and community volunteer.

EDUCATION

University of Phoenix 2011
 MAEd Elementary Education K-8
 GPA: 3.98

University of Phoenix 2004
 B.S. Business Management, Business Marketing
 GPA: 3.88

EMPLOYMENT EXPERIENCE

- LTS Computer technology teacher, 5th grade Math & Science teacher Pocono Mountain School District 2017/18
- Substitute Teacher Pleasant Valley School District-2010 to 2017
- Substitute Teacher for Colonial Unit 20 – 2010 to 2012
- Substitute Teacher for Pocono Mountain School District 2010 to present
- Partner, Resort Consulting and Management 1998 to present
- Referral Agent Associate Broker, Great Lakes Real Estate Associates 2008 to 2019
- Broker of Record & Staff Development, Prudential New Jersey Properties Highlands Realty 2006 to 2007
- Associate Real Estate Broker, Century 21 Gross & Jansen 2002 to 2005
- Real Estate Sales, Century 21 Gross & Jansen 1999 to 2001
- Director of Marketing and Sales, Staff Development Hidden Valley Ski Resort 1994 to 1998
- Marketing and Sales Associate, Hidden Valley Ski Resort 1993 to 1994

VOLUNTEER EXPERIENCE

- Student Teacher, Pocono Mountain Elementary Center- 2011
- Teacher Assistant Pleasant Valley Reading and Math camp- 2010
- Advocate for Valor Clinic Organization 2014 to present
- Vice President for Pleasant Valley Middle School PTO- 2014-15
- President for Pleasant Valley Middle School PTO- 2015-16

CARLY A. KIRCHNER

122 Tel Star Drive □ Pittsburgh, PA 15236 □ (412) 953-6676 □ cziegler1026@gmail.com

Education:

Slippery Rock University - Slippery Rock, Pennsylvania
Master of Education – Technology for Online Education
2020
Bachelor of Science in Special Education, May 2013
Bachelor of Science in Elementary Education, May 2013
Seton-LaSalle High School – Pittsburgh, Pennsylvania
2005-2009

Certification:

Pennsylvania – Special Education (N-12), May 2013
Pennsylvania – Elementary Education (K-6), May 2013
Pennsylvania – Technology Education, January 2020

Work Experience:

Agora Cyber Charter School February 2017 – Present

- High School Special Education Teacher
- Plan and develop lessons for a replacement reading curriculum for high school students with learning disabilities
- Implement and develop IEP's for students

Ringgold Elementary School South September 2013 – February 2017

- Fifth Grade Learning Support Teacher (2013-14)
- Third Grade Learning Support Teacher (2014-2017)
- Co-teacher with regular education teacher
- Adapt lessons for each individual student's needs
- Develop and implement student IEP's

Ringgold High School

- Competitive Cheerleading Spirit Coach July 2013- Present

Aramark – PNC PARK May 2010 – August 2013

- Responsible for counting money and maintaining accurate records for concession sales

Babysitter, 2006-Present

- Responsible for care of children ages newborn through 12

Munchkin University Child Care Center December 2011-January 2012

- Taught lessons to students 2 – 8 years of age
- Responsible for care of children ages newborn through 10

Elementary Cheerleading Coach 2005-2009

- Taught cheers and dances to girls in first through third grade

Professional Preparation:

Student Teaching

Ringgold School District, Ringgold Elementary School South Spring 2013

4th and 5th Grade Learning Support
2nd Grade General Education

- Planned and implemented developmentally and grade appropriate lessons

adhering to The Common Core Standards

- Developed differentiated lessons for students identified with specific learning needs
- Collaborated with cooperating teacher for feedback, evaluations and lesson planning
- Facilitated whole group, small group and one-on-one instruction
- Developed, implemented and managed whole group and individual behavior plans

Field Experiences

Seneca Valley School District, Haine Elementary School Fall 2012

K-6 Life Skills

Pittsburgh Public School District, Dilworth Elementary School Spring 2011

1st grade General Education

Butler School District, McQuiston Elementary School Fall 2010

3rd Grade General Education

- Assisted cooperating teacher with lessons, classroom management and planning
- Worked with children with different disabilities and learning styles
- Attended IEP meetings and meetings with parents

Professional Development:

CPI Training May 2016

Act 80, Act 48 and in-service participation August 2013- present

Intermediate Unit New Teacher Induction Courses September 2013- present

Autism Awareness Conference April 3, 2013

IEP Workshop March 9, 2013

PSSA Rules and Regulation Test March 7, 2013

Member of PSEA 2011-2013

Member of Kappa Delta Pi 2010-2013

Nonviolent Crisis Intervention December 15, 2012

Secondary Transition Training November 2012

Special Olympics Committee 2009-2012

Classroom Management Workshop May 2012

Member of NSTA 2010-2012

Autism Awareness Walk Committee 2011,2012

Read Across America Committee for Wexford Elementary March 2011,2012

Volunteer for The Office of Students with Disabilities (SRU) Spring 2011

Member of Council for Exceptional Children 2010,2011

Project Wild Workshop December 2011

20 observation hours at Whitehall Elementary School March 2010

Slippery Rock Area Middle School Tutor for grades 6-8 Spring 2010

Skills:

Proficient in the following technologies: Smart Board and Promethean Board, Microsoft Word, PowerPoint, Excel and IEP Writer

Honors:

Slippery Rock University Dean's List 2010-2013

NICOLE K. MARTIN

OBJECTIVE

To seek meaningful full time employment as a school counselor for Reach Cyber Charter School.

EDUCATION

May 2007

Holy Family University Newtown, PA
Master of Science (60 credits)
Curriculum: Counseling Psychology, Elementary and Secondary School Certification,
National Certified Counselor, Licensed Professional Counselor
Cumulative GPA: 4.0/4.0

December 2003

York College of Pennsylvania York, PA
Bachelor of Science (124 credits)
Major: Behavioral Science
Minors: Psychology, Special Education
Cumulative GPA: 3.89/4.0—Magna Cum Laude

RELATED EXPERIENCE

Fall 2007- Present

Catapult Learning, Inc. Langhorne, PA

K-8 School Counselor

- Collaborate and consult with parents, administrators and teachers
- Facilitate individual and small group counseling
- Develop and implement classroom guidance lessons
- Administer and score learning assessments
- Make appropriate educational and/or mental health recommendations and referrals
- Develop appropriate classroom accommodations based on the interpretation of standardized learning assessments
- Develop and implement monthly character education themes
- Attend monthly staff development trainings
- Maintain current Instructional Level II Elementary and Secondary Counselor certifications
- Maintain current National Counselor Certification

August 2020- Present

NKM Counseling & Educational Services, LLC

Bucks County, PA

Licensed Professional Counselor

- Collaborate and consult with parents, administrators and teachers
- Facilitate individual and family counseling
- Develop and implement treatment plans
- Administer and score screening tools for mental health and behavioral disabilities
- Make appropriate educational and/or mental health recommendations and referrals
- Attend professional development trainings
- Keep abreast on relevant mental health topics, such as: diversity, gender identity, trends in education, etc...
- Maintain current Licensure as a Professional Counselor in the state of Pennsylvania
- Maintain current National Counselor Certification
- Maintain involvement in the ACA and ASCA affiliations

NICOLE K. MARTIN

- Fall 2011- Fall 2014 Alpha Therapeutic Counseling Richboro, PA
Licensed Professional Counselor
- Collaborate and consult with parents, administrators and teachers
 - Facilitate individual and family counseling
 - Develop and implement treatment plans
 - Administer and score screening tools for mental health and behavioral disabilities
 - Make appropriate educational and/or mental health recommendations and referrals
 - Attend professional development trainings
 - Maintain current Licensure as a Professional Counselor in the state of Pennsylvania
 - Maintain current National Counselor Certification
 - Maintain involvement in the ACA and ASCA affiliations
- Summers 2008-2010 Council Rock School District Newtown, PA
1:1 Teacher Assistant- Autistic Support Extended School Year program
- Collected and recorded educational and behavioral data daily
 - Instructed student on a one to one basis
 - Monitored behavior plans and implemented correct behavioral procedures
- Spring 2007
& Spring 2006 Cornwells Elementary School Bensalem, PA
School Guidance Counseling Internship (300 hours)
- Facilitated individual counseling sessions with students grades K-6
 - Facilitated small groups for children of changing families
 - Facilitated and co-facilitated small groups for adolescent females
 - Prepared and delivered classroom guidance lessons to primary and intermediate grade levels
 - Coordinated a tobacco awareness poster contest with a local agency for students in grade 6
 - Administered standardized testing to students
 - Consulted with teachers, social workers and parents regarding the needs of various students
 - Attended several Individualized Education Plan (IEP) and parent meetings
- Fall 2006 Bensalem High School Bensalem, PA
School Guidance Counseling Internship (300 hours)
- Learned computer-based scheduling system to create and manage student schedules
 - Facilitated individual counseling sessions with students grades 9-12
 - Consulted with teachers, parents, and student assistance program coordinators regarding the needs of various students
 - Wrote individualized recommendation letters and processed college applications
 - Developed quarterly township and school newsletters
 - Attended various student IEP meetings
- January-February 2006 Maple Point Middle School Langhorne, PA
School Guidance Counseling Internship (60 hours)
- Attended IEP meetings/other parent meetings
 - Attended weekly team meetings
 - Observed and participated in individual and small group counseling
 - Organized standardized testing materials
 - Helped develop behavior plans

NICOLE K. MARTIN

INVOLVEMENTS

Spring 2018	Catapult Learning Site Spotlight Recognition	Bucks County, PA
Fall 2017-present	Our Lady of Good Counsel School Partners in Education Committee	Southampton, PA
Fall 2017	Southampton Soccer Association Head Coach	Southampton, PA
Fall 2016	Southampton Soccer Association Volunteer Coach	Southampton, PA
Fall 2014	Catapult Learning Educator Spotlight Recognition	Bucks County, PA
Summer 2011- present	Licensed Professional Counselor	PA
Summer 2009- present	National Certified Counselor	National
Spring 2004- present	Member of American Counseling and American School Counseling associations	National
Fall 2010	Cambridge <i>Who's Who</i> recognition	Cambridge, NY
Fall 2004-Winter 2007	O.L.G.C. Swim Team Volunteer Assistant Coach	Southampton, PA
Fall 2003	Behavioral Science Departmental Honoree	York, PA
Fall 2003	Alpha Chi National Collegiate Honor Society	York, PA
Fall 2003	Senior Honor Society Nominee	York, PA
Fall 2000 – Fall 2003	York College Dean's List	York, PA
Fall 2002	Volunteer Tutor- Children's First Learning Center	York, PA
Spring 2001	Adopt-a-block volunteer program	York, PA
Fall 2000 - Spring 2001	Athletic Honor Roll York College Swim Team	York, PA

Michelle R. Mohring

4651 Wilburke Ave
Pittsburgh, PA 15236
(412)885-7458

Objective

To obtain a position as a Guidance Counselor

Work History

2019-Present *Mental Health Specialist, Day School Pittsburgh*

- Provide mental health treatment in a classroom setting.
- Facilitate psychoeducational group counseling.
- Administer assessments, develop and implement mental health treatment plan goals.

2018-2019 *Family Therapist, Pressley Ridge*

- Provided child centered and family focused therapy.
- Provided care that is intensive, comprehensive, collaborative, strength-based, and culturally competent.

2017-2018 *Substitute Teacher, Baldwin-Whitehall School District*

- Grades K-12

2000-2003 *Guidance Counselor, WCPS Potomac Heights Elementary*

- Responsible for providing guidance and counseling services for students K-5.
- Provided academic support to students and cultivated self-esteem.
- Supported children facing personal, social, and educational problems.
- Provided counseling and consultation to students, teachers, and parents.

1998-2000 *Guidance Counselor, PGCPs, Largo High School*

- Responsible for providing guidance and counseling services for approximately 500 students.
- Guidance in critical educational and career decision-making skills.
- Collaboration with parents, administration, and teachers to enhance each student's academic, social, and emotional growth.
- Assisting students in developing interpersonal and problem-solving skills.
- Regular participation in guidance and counseling in-service training.

1995-1998 *Milieu Therapist, Western Psychiatric Institute and Clinic*

- Responsible for continuous patient monitoring on challenging child and adolescent unit.
- Implementation of individual and structural behavioral plans.
- Structuring of activities and therapeutic groups sessions.
- Classroom instruction and assistance.

1997-1998 *Guidance Counselor Internship, Baldwin High, Harrison Middle*

- Completed 700 hours at both the primary and secondary level.
- Devised and implemented group counseling programs and classroom guidance activities.
- Developed conflict resolution and mediation skills.

Education

1991-1998 *University of Pittsburgh*

- Master of Education, School Counseling, 3.63
- Bachelor of Science, Psychology, 3.15

Keshia Montgomery
501 Kelly Avenue Apt.6
Pittsburgh, Pa. 15221
412-320-5317
Kmontgomery102@yahoo.com

Mentor

A caring, patient, and enthusiastic professional dedicated to helping the lives of others. An excellent communicator who stresses accountability, social interaction, critical thinking, and problem-solving skills. A person who makes every student and parent feel respected and heard. The person who has the ability to excel in challenging situations while maintaining their composure.

Professional Experience

Imani Christian Academy Pittsburgh, Pa. Aug.2015-present

Kindergarten Teacher

- Provided students with instructional materials that address individual learning needs.
- Monitored students in a variety of educational environments (classroom, playground, field trips, and during lunch) for the purpose of a safe and positive learning environment.
- Directed Instructional Assistants, Volunteers, and student workers for the purpose of providing an effective learning environment.
- Communicated with parents on a regular basis about their students' progress throughout the year.
- Remained flexible at all times considering changes at any given moment.
- Prepared students for online learning by using technology in the classroom.

East End Cooperative Ministries Pittsburgh, Pa. Nov.2012-Aug.2015

After School Director (Fulton Elementary School)

- Managed a staff of six employees as well as two Ameri-Corps Members.
- Tutored students individually and in groups.
- Planned and prepared for monthly field trips and small outings.
- Communicated with Administrators, Teachers, Staff, and Parents on a daily basis.
- Planned and prepared lessons that would benefit At-Risk students.
- Attended all school faculty meetings and school functions.
- Attended training that would enhance the quality of our after school program.

Bright Horizons Inc. Pittsburgh, Pa. Sept. 2010-Nov.2012

Infant Teacher

- Lead Infant room Teacher for infants six weeks to twelve months.
- Planned and prepared developmentally appropriate lessons for infants.
- Communicated with parents by phone and the daily communication log.
- Planned and prepared monthly display boards highlighting weekly artwork.
- Attended all infant and school aged trainings.

Duval County School Board Jacksonville, Fl. Nov. 2005-June 2010

Substitute Teacher, Reading Tutor, and Kindergarten Teacher

- Substitute Teacher for students in Pre-K through fifth grade.
- Tutored individual students and small groups to assist with guided reading.
- Planned special reading nights to engage students and parents.
- Assisted the Reading Specialist with Parent Communicator folders and Reading display boards.
- Maintained discipline in the classroom at all times
- Prepared and taught all subjects for the Kindergarten Classroom.
- Copied, organized, and filed materials for distribution to the students.
- Communicated with parents on a daily basis.
- Remained flexible.

Children's Corner Daycare Inc. Orange Park, Fl. June 2006-Aug.2006

School Age Summer Camp Teacher

- Planned weekly activities for students to do on a daily basis.
- Assisted the director in the planning of weekly field trips.
- Communicated with parents daily about any questions or concerns.

Duquesne City Schools Duquesne, Pa. Sept. 2004-June2005

Special Education Paraprofessional

- Performed a variety of non-instructional duties.
- Assisted the classroom teacher with lessons that were adapted for all learners.
- Attended all IEP meetings.
- Assisted with the care of all classroom equipment.
- Maintained a safe, confidential, and reassuring environment in the classroom.
- Remained flexible at all times
- Communicated with parents on a daily basis.

Allegheny Intermediate Unit Homestead, Pa. Aug. 2003-Aug.2004

Child and Family Mentor

- Assisting at-risk children and their families.

- Worked with families to bring about constructive change through support, guidance, and instruction.
- Maintained a high level of confidentiality.
- Checked our at-risk database on a consistent basis.
- Maintained a level of flexibility when scheduling appointments with families.

Education

Duquesne University, Pittsburgh, Pa.

Bachelor of Science in Education (Dec. 2001)

Elyse Morgan

Experience

February 2020 - Current

Substitute Teacher • ESS 800 Kings Highway North Suite 405 • Cherryhill, NJ 08034 • 877.983.2244

I am responsible for maintaining daily routines and learning of classrooms which range from Kindergarten through 12th grade. My responsibilities include implementation of content, application of rules, and daily activities within the classroom and school.

July 2010 - Current

Office Manager/Secretary • Green Valley Biomass Enterprises LLC
10510 Route 540 • Millerton, PA 16936 • (570)537-2937

I am responsible for inventory management, processing orders, waiting on customers, monthly sales taxes, and balancing and maintaining accounts payable and receivable.

March 2009 – August 2010

Customer Service Representative • First Citizens Community Bank
15 S Main St • Mansfield, Pa 16933 • (570)662-2121

On a daily basis I dealt with customers directly processing their transactions. I also counted and balanced the ATM, night deposits, balanced my cash drawer, and processed transaction through a digital processing machine. I would refer customers for products within the bank as needed.

July 2006- July 2009

Waitress • Friendly's Restaurant
2669 Corning Rd • Horseheads, Ny 14845 • (607)739-9800

I was responsible for waiting on and maintaining customers as they were seated. I also managed all funds paid to the restaurant given to me each shift. I was required to work with a variety of employees at the restaurant to ensure customers were provided with a smooth and exceptional experience.



10451 Route 549
Millerton, PA 16936



570-404-9889
570-537-2863



Emorgan1988
@hotmail.com

<https://emorgan198>



[8.wixsite.com/websit](https://emorgan198.wixsite.com/websit)

[e](#)

In all my jobs I have always strived to do the best that I could. I have held positions which have required me to be adaptable, creative, and well managed.

Education

University of Phoenix, Phoenix, AZ

- I received my Bachelor of Science in Education for Elementary Teacher Education in December of 2019 with a 3.99 GPA. During this time, I completed all required coursework, 100 hours of observations, and a 12-week student teaching experience with above normal grades. I graduated with honors recognition.

Mansfield University, Mansfield, PA

- I began my college education at Mansfield University. I took a variety of elective courses at the start of my education experience from May 2006-May 2008.

Southside High School, Elmira, NY

- I graduated half a year early from high school in February 2006 with an Advanced Regents Diploma. During my time here, I took a variety of advanced courses during my last year of schooling.

References

Letters of reference provided with the following link and on next page.

[..\Downloads\Elyse Morgan LOR \(1\).pdf](#)

Andrea H. Simpson
3rd Grade ELA/Social Studies Teacher
Troy Intermediate School
206 King Street
Troy, PA 16947

Nov. 25, 2019

To Whom It May Concern:

Mrs. Elyse Morgan recently completed her 12-week student teaching experience in my ELA/Social Studies third grade classroom at the Troy Intermediate School. Both the students and I enjoyed and benefitted from having Mrs. Morgan in our room. She is an enthusiastic, caring, and effective teacher. I have absolutely no hesitation in recommending her for an elementary teaching position.

Whether she was leading instructional reading groups, administering assessments, or engaging students in whole-class lessons Mrs. Morgan was always professional, responsible, and student centered. Elyse planned and implemented lessons and center activities that were standards based and instructionally sound. She was able to scaffold instruction, reteach, and adjust the lesson depending on the needs of the students. Since our classroom is an inclusion classroom Mrs. Morgan became adept at planning lessons that could reach students of varying abilities and temperaments. She participated in all professional development opportunities, faculty meetings, parent/teacher conferences, assigned duties, and grade level meetings. She built a rapport with all personnel in our building including other teachers, aides, secretaries, custodians and cafeteria workers. Utilizing various teaching strategies, incorporating technology, reflecting upon lessons, and managing students in a respectful manner were all strengths that Mrs. Morgan demonstrated. Mrs. Morgan was always receptive to suggestions and reflected on her teaching. She wasn't afraid to try new strategies! She developed such a good rapport with the students. She took a genuine interest in their lives and interests. The students loved and respected her!

Mrs. Morgan was always timely, dependable, and prepared. Her excellent work ethic and positive attitude will benefit any school system. She has a bright future in education ahead of her and I wholeheartedly endorse her for any elementary teaching position. Should you have any further questions, do not hesitate to contact me for more information.

Sincerely,

Andrea H. Simpson
570-297-4565

BERNADETTE RABEL

(570) 575-3143 | rabelbaker@gmail.com | 208 Bellis Rd. Milford, NJ 08848

PROFESSIONAL SUMMARY

Highly motivated high school biology teacher seeking employment that offers asynchronous and synchronous learning modules. Skilled in all facets of curriculum development and instruction for advanced placement (AP), honors biology, and general science including classroom lessons and laboratory experiments. Consistently achieved highest student scores for standardized tests across all levels within my department.

QUALIFICATIONS

- Educator for 14 years in the Pennsylvania public school system.
- Developer of asynchronous and synchronous AP biology curriculum.
- Online teaching endorsement levels K-12.
- Master's of the Arts degree in classroom technology.
- Proficient at Word, Excel, Google, and other learning management systems.
- Highly effective public speaker and writer.
- Expert data analyst.

EXPERIENCE

Biology Teacher

2013-Present

Northampton High School, Northampton, PA

- Developed and designed synchronous and asynchronous AP biology curriculum.
- Devised alternate approaches to educate students with individualized plans.
- Produced self directed learners.
- Served as lead data analyst for student test score performance; helped troubleshoot problem areas; conducted training sessions for teachers and administrators to improve student performance.
- Designed, developed, and delivered online training resources through our school's LMS.
- Collaborated with colleagues to develop lessons that meet best practices.

Biology Teacher

2007 – 2013

North Pocono High School, Moscow, PA

- Established a creative and inspiring learning environment by utilizing current classroom technologies.
- Utilized online learning technology to promote independent work study, accessible daily classroom notes, and web based graded assessments.
- Maximized rigor and relevance by implementing learner-centered applications.
- Created online learning tutorials for colleagues and administrators.

EDUCATION

Wilkes University Online Teaching Endorsement Certification	Spring 2020
Wilkes University Masters of Online Teaching	Currently
Wilkes University Masters of Education and Technology	Spring 2012
Wilkes University Bachelor of Science in Biology Major: Biology	Fall 2005

OTHER RELEVANT EXPERIENCE

Head JV Track & Field Coach <i>North Pocono School District, Moscow, PA</i>	2007 – 2013
<ul style="list-style-type: none"> ● Specialized in sprinting, pole vaulting ● Concussion and sudden cardiac arrest certified ● Lackawanna Jr. High 2013 AAA girls team champions 	
Head Varsity Cheerleading Coach <i>North Pocono School District, Moscow, PA</i>	2011 – 2013
<ul style="list-style-type: none"> ● Engaged cheerleaders in community service ● Developed North Pocono's first competitive cheerleading squad ● Placed 11th out of 47 teams at PIAA Competitive Spirit State competition in 2014 	

REFERENCES: Available upon request

Daniel Raeder

2504 Turner St, 19130 -- Raederdg@gmail.com -- 301.529.2966

EXPERIENCE

August 2018 –May 2019

DISTRICT OFFICE OF STATE REPRESENTATIVE CHRIS RABB | PHILADELPHIA, PA

Policy Intern

- Utilized government data bases to conduct policy research that was used to create education related legislation
- Used data to create interactive visuals for law maker issue education
- Coordinated large scale public relation campaign for policy roll outs
- Conducted research to develop policy analysis, decision matrixes, and policy recommendations
- Participated in strategy sessions with community and government partners
- Crafted policy reports and one-pagers
- Organized public-relations campaign surrounding education legislation
- Wrote co-sponsorship memos for upcoming legislation

August 2017 –June 2018

FRIENDS CENTRAL SCHOOL | WYNNEWOOD, PA

Kindergarten Co-Teacher

- Engage in professional development to create culturally responsive and race literate classrooms
- Utilize student generated data to guide lessons and interventions
- Utilize diverse methods of communication to stay in touch with families and community members
- Establish a cross cultural classroom environment based in respect, teamwork, and community accomplishments.

December 2014-June 2017

IRVING PARK ELEMENTARY SCHOOL | GREENSBORO, NC

Second/Third Grade Teacher

- Represented N.C. Educators Alliance in the school, researching and communicating local policy to staff
- Creating engaging and rigorous lessons for students aligned with the Common Core standards.
- Plan and implement differentiated lessons to challenge and assist students at all levels.
- *Gained Responsive Classroom certification (Summer 2016)*

Honors:

Rookie Teacher of the Year, 2015-16

Education Trainings

-FUNdations

-Wilsons Suite

-Guided Reading; *Fountas and Pinnell, Jan Richardson*

-Responsive Classroom Certification

EDUCATION

2017-2019

Masters in Urban Education, Policy and Practice

TEMPLE UNIVERSITY | PHILADELPHIA, PA

Research Interest: fair education funding formula, community based finance reform, mayoral control, teacher retention

May 2014

Bachelor of Science in Community and Justice Studies

Minor and Certification in Primary Education

GUILFORD COLLEGE | GREENSBORO, NC

TONI M. RIGGS

230 Maple Meadow Dr. Somerset, Pennsylvania 15501
Phone: (814) 442-9718 E-Mail: toni_riggs@yahoo.com

Objective

To obtain a position with the Commonwealth Charter Academy as a Middle School Science Teacher

Education

Saint Vincent College, Latrobe, Pennsylvania

Master of Science in Curriculum and Instruction
Current

Spring 2015-

Pennsylvania Certification in Middle Level Education (4-8th grade)
Concentration in Science; and Biology (7-12th grade)
GPA: 3.77/4.00

June 2017

Indiana University of Pennsylvania, Indiana, Pennsylvania
Bachelor of Science in Natural Science
1999

Fall 1995-Fall

Coursework in biology, chemistry, physics and psychology
GPA: 2.98/4.00

Experience

Commonwealth Charter Academy, Harrisburg, Pennsylvania

Science 8 Teacher
Current

March 2019-

- Communicate with families and students regularly and collaborate with teaching staff to create alternate strategies that support personal student learning.
- Utilize web conferencing and design engaging lessons for synchronous and asynchronous instruction.
- Develop a detailed knowledge of curriculum, keep student records and manage all grading in a timely manner.

Somerset County Technology Center, Somerset, Pennsylvania

Adult Literacy Instructor
March 2019

January 2019-

- Designs engaging lessons that align with the College and Career Readiness Standards for PA for the content area that focuses on Adult Basic Education – GED Test mastery skills.
- Implementation of the appropriate TABE PA assessment of adult learners.

Ignite Education Solution, Cambria County, Pennsylvania

Lead Teacher in Alternative Education (7th-12th grade)
2019

August 2018-January

- Collaborated with multiple school districts, families, and agencies in student assessments for academics and behavior in order to achieve goal specific growth and progress.
- Facilitated student progress with both academic and behavior growth utilizing the online platforms Edmentum and Class Dojo

Ligonier Valley School District, Ligonier, Pennsylvania

AmeriCorps Teacher (4-5th grade)
2018

January 2018-June

Classroom support at R.K. Mellon Elementary, math and reading intervention, PSSA admin

Substitute Teacher (4-7th grade)
2018

May 2017-January

Student Teacher
2017

August 2016-May

7th Grade Science

- Designed and implemented interactive lessons for the content area focusing on the PA State Standards Aligned System using a modified flipped classroom and personalized learning model.
- Incorporated technological tools into classroom learning that included SmartBoard, Google Classroom, and multiple applications using the one to one I pads.
- Participated in staff meetings on curriculum writing to develop cross curricular and interdisciplinary units.
- Attended trainings that included curriculum mapping, makerspace, and the policies and procedures of proper PSSA protocol.

Grandview Elementary, Derry Area School District, Derry, Pennsylvania

Student Teacher
2017

August 2016-May

4th Grade Mathematics, Science, Social Studies

- Designed and implemented engaging Mathematics lessons using manipulatives and a multitude of strategies for problem solving.
- Incorporated technological tools into classroom learning that included SmartBoard, Everyday Mathematics Series, game play, and many hands on activities.
- Participated in team and faculty meetings to develop STEAM driven activities in the classroom as well as an after school program.

- Developed and implemented a data assessment for two groups of students to establish a need for an intervention.
- Designed a SLO based on a set of standards for 4th grade literacy in the content area.

Additional Teaching Experience

Saint Thomas Aquinas Academy, Greensburg, Pennsylvania

Spring 2016

5th Grade Science & Social Studies

- Planned, designed, and implemented hands on lessons using team teaching strategies.

St. Vincent college Step-Up Education Program, Latrobe, Pennsylvania

Spring 2016

4th/5th Grade Physical Science course in matter and energy

- Designed and instructed a ten-week standard based curriculum unit.
- Participated in parent meetings, transporting students in between classes, and creating a student-centered and engaging classroom setting using innovation.

Qualifications

- PA Teaching Certification Middle Level 4-8 Science; 7-12th Biology
- Skilled in Interpersonal and collaborative relationships
- Ability to be flexible, resilient, and effective in any environment
- License through SCTC 2009 as an Esthetician with PA
- Creates student-centered, standard-based units
- Proficient with multiple educational technology tools for learning
- Thorough knowledge of diverse learners and IEP implementation

Professional Affiliations and Development

- Kappa Delta Pi, International Education Honor Society, 2017
- Graduate courses that included topics such as inclusion, instructional methodology, issues in education, and Teaching non-native learners
- Makerspace Workshop, Westmorland Intermediate Unit, 2017
- Communicating with Families, PD Center, 2017
- Professional member of NSTA (National Science Teachers Association), AMLE (Association for Middle Level Education), and PSEA (Pennsylvania State Education Association).

Volunteer Experience

- Monitored activities for students in the classroom at St. Peters Catholic Elementary School
- Assisted in leadership and organizational roles in 4-H, Boy scouts of America, softball and baseball programs, hair and makeup for Johnstown Concert Ballet performances
- Implemented fundraisers for local community organizations
- Currently preparing a Little Free Library to encourage and develop literacy in the community

References

Mr. Richard Volpatti
Student Teaching Supervisor
Saint Vincent college
300 Fraser Purchase Road
Latrobe, PA 15650
724-787-9271

Mrs. Lynn Adamerovich
Seventh Grade Cooperating Teacher
Ligonier Valley Middle School
536 Bell St.
Ligonier, PA 15658
724-498-5544

Mr. Chris Theys
R.K. Mellon Assistant Principal
Ligonier Valley School District
559 Bell St.
Ligonier, PA 15658
724-238-5663

Mr. Wayne Waugh
Laurel Valley Assistant Principal
Ligonier Valley School District
559 Bell St.
Ligonier, PA 15658
814-242-5151

Kimberly Ritter

Middletown, PA 17057

kimberlyritter49_2z7@indeedemail.com

(570) 541-9249

Authorized to work in the US for any employer

Work Experience

Preschool Teacher

U-GRO Learning Centres - Hummelstown, PA

March 2020 to Present

Work along side my co teacher to create centers and activities for our 3 year old students

Used weekly themes to create activities for the students

Student Teaching Placement

Eisenhower Elementary School

August 2019 to December 2019

Designed and developed age appropriate lessons

Created lessons that met the needs of all students no matter their learning abilities

Incorporated Smart Board into lessons daily

Constructed activities to aid students in learning multiplication facts

Operated in small guided groups for multiple topics and with differing levels of student abilities

Organized science lessons into specific days

Learned and implemented 95%, multisyllabic routine

Assisted with completing report card comments for students

Selected appropriate guided reading books based on students' level and created lessons and activities to accompany the reading

Participated in after school activities: Mini Mini Thon and Camp Hill Run Club

Involved in IEP and 504 meetings

Engaged in Parent Teacher Conferences

Tutoring

Teacher

Hope United Methodist Church - Port Trevorton, PA

June 2017 to August 2017

Taught students a weekly lesson and bible verse that went along with it

Created hands on activities

Led activities with the students in the gym

Education

Bachelors of Science in Elementary Education

Bloomsburg University
August 2016 to December 2019

High School Diploma
Selinsgrove Area High School
August 2012 to May 2016

Skills

- Early Childhood Education
- Teaching
- Childcare
- Classroom Management
- Tutoring
- Experience with Children
- Toddler Care
- Microsoft Word
- Microsoft Powerpoint
- Google Docs
- Experience Working With Students
- Organizational Skills

Certifications and Licenses

Teaching Certificate

January 2020 to January 2026

Grades PK-4

Assessments

Knowledge of Early Childhood Development — Highly Proficient

June 2020

Knowledge of the development of children ages 0-3 and of ways to foster that development.

Full results: [Highly Proficient](#)

Teaching Skills: Elementary Classroom Management — Highly Proficient

June 2020

Managing behavior in elementary school classrooms.

Full results: [Highly Proficient](#)

Teaching Skills: Elementary Lesson Planning — Expert

June 2020

Developing lesson plans for elementary-level classrooms that promote learning.

Full results: [Expert](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Ellen Smith

Director - Professional Development in Education

York Haven, PA 17370

zmapleleaf2_t7h@indeedemail.com

717-659-8099

Eager to spark excitement and an interest for learning in the minds of young students using a unique combination of educational experience coupled with years of hands-on, personal experience working with both community and my three children.

- Bachelors Degree in Elementary Education with a GPA of 3.96.
- PA Certification
- Graduated with honors in the Spring of 2012.
- Experienced in use of the Internet and educational software.
- Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge for the students.
- CPR Certified
- Mandated Reporter Training Certificate

Willing to relocate: Anywhere

Authorized to work in the US for any employer

Work Experience

Director

Mt. Zion Preschool - York, PA

March 2016 to Present

I currently hold a teaching position and a Director position at a private preschool. I started my career as a pre-k teacher and was promoted to Interim-Director and then to the permanent Director. I continue to hold both positions as pre-k teacher and Director at the preschool. As Director, I have been responsible for interviewing, hiring, implementing employment verification duties, and maintaining staff. I host and organize monthly staff meetings and yearly performance evaluations. I perform most Treasurer duties and financial organization for the preschool. I am responsible for developing the yearly budget. I researched, purchased, and implemented our computer accounting program. I have earned money for the preschool through several fundraising events and ventures. I fundraised for, and constructed a playground for the school. I am responsible for all marketing and advertising. I attend monthly board meetings and present a report of the preschool business. I provide regular communication with parents and staff.

Leadership and Volunteer Positions

Mt. Zion Lutheran Preschool - York, PA

March 2016 to Present

Teacher

Mt. Zion Preschool - York, PA

July 2012 to Present

Pre-k teacher for children ages 4-5. Lesson planning, classroom management, communicating with LIU and various therapists. Compose weekly newsletters, monthly calendars, and regular communication with parents. Experience working with children from all levels of development including children with special needs.

In-Class Assistant/Aid

York Haven Elementary School - York Haven, PA
September 2008 to Present

I volunteer in the classrooms my children attend each year. I started in the kindergarten classrooms and have worked in classrooms through 6th grade.

Treasurer and Secretary

Goldsboro Manor Homeowner's Association Board - York Haven, PA
September 2004 to Present

Social Service Worker

PPL Public Partnerships - York, PA
February 2015 to 2017

Assist a special needs adult with daily life skills, job charts, behavior reports, and activities. Crisis intervention and behavior management.

Interim Director

Mt. Zion Preschool - York, PA
October 2015 to March 2016

Offered Director position and accepted.

Student Teacher

York Haven Elementary School - York Haven, PA
January 2012 to March 2012

U5 Soccer Coach

Fusion F.C. Soccer Club
September 2011 to March 2012

Red Land, PA

Childcare Provider

In-Home Daycare - York Haven, PA
September 2006 to 2012

Junior Achievement Instructor

York Haven Elementary School - York Haven, PA
December 2009 to February 2010

Girl Scout Daisy Troop Leader

Girl Scouts of America - York Haven, PA
September 2008 to March 2009

Senior Representative in Customer Service

Aetna Health Insurance
1999 to 2004

Education

Bachelor of Science in Elementary Education

University of Phoenix - Phoenix, AZ

2012

Bachelor of Arts in Psychology

Kutztown University - Kutztown, PA

January 1997 to May 1998

Bachelor of Arts in Psychology

Pennsylvania State University - Allentown, PA

January 1995 to December 1996

Observation in Pennsylvania School Classrooms

Skills

- Microsoft Windows (Less than 1 year)
- Microsoft Word (Less than 1 year)
- PowerPoint (Less than 1 year)
- teaching (Less than 1 year)
- Word (Less than 1 year)
- Organizational Skills
- Time Management
- CPR
- Marketing
- Classroom Management
- Curriculum Development
- Crisis Intervention
- Behavior Management
- Special Needs

Certifications and Licenses

Elementary Education

Teaching Certificate

Present

Pennsylvania certification Elementary Education

Additional Information

Key Qualifications

- Certified in Elementary Ed. (K-6) in Spring 2012.

- Plan and instruct each subject area using wide variety of teaching aids, motivational and implementation strategies to engage students in active learning.
- Incorporate learning modality principles into classroom and individual instruction. Develop and conduct inter-grade activities.
- Implement technological approaches to subject material. Research educational resources on the Internet. Assist with information retrieval.
- Planned, prepared, and executed curriculum-based lessons in language arts, mathematics, science and social studies.
- Utilized a variety of activities during instruction to meet all learning styles.
- Utilized various classroom management techniques.
- Taught in an inclusive setting.
- Managed staff.

Computer Skills

- Software: Microsoft Windows®, Microsoft Word, PowerPoint
- Working knowledge of the Internet

Kathleen A. Smith

4910 Tall Cedar Court, Pipersville, PA 18947
Phone: 215-815-9069 Email: KatieAnn1124@gmail.com

Objective

Experienced Veterinary Science educator desiring a challenge to use my professional expertise in veterinary/medical sales, education, curriculum development, writing and implementation, the science fields, leadership, mentoring, relationship building, business skills, and management experiences.

Experience

Owner, Creature Care by Katie June 2017-present

- Maintain appointments, records, and boarding requirements for clients and their pets.
- Professional interactions with pet owners to meet the demands of caring for their animals for grooming and petsitting.
- Marketing, advertising, and social media management of business offerings.

Veterinary Science Teacher, Eastern Center for Arts and Technology August 2016 - June 2017

- Teach and guide high school students as they prepare for a career in the Veterinary industry, including soft and transferable skills relative to any potential career.
- Create and design curriculum and equipment needs for a brand new Veterinary-related HS program.
- Build an Advisory Panel of professionals in the Veterinary industry.

Veterinary Science Teacher, Technical College HS Brandywine August 2008 - August 2016

- Prepared students for post-secondary education or a career in the

Veterinary industry.

- Incorporated industry standards into curriculum while addressing learning styles and hands-on activities.
- Created an engaging curriculum that incites a natural learning desire.

Animal Nutrition Teacher, Harcum College
January 2015 - May 2015

- Presented information regarding Veterinary nutrition as it related to Animal Center Management students and their goals of working in business management.

Biology Teacher, Phoenixville High School
January 2011 - June 2011

- Taught Biology to students in the evening Alt-Ed program. **National Account Rep (Retail) and District Manager (Veterinary)**

Royal Canin Veterinary Diets
June 2005 - August 2008

- Managed a wide territory of accounts, presented and sold Veterinary nutrition to Vets and Vet Techs, met specific sales goals, trained new employees, and represented the company at multiple Veterinary Conferences.

Education

Valpairaso University **December 2018 - Master's degree**
Completed all requirements for a Master's Degree in Humane Education.

Temple University **June 2015 - Voc II**
Completed all requirements for a Vocational II Certification in Veterinary Science.

Delaware Valley College (University) **February 2008 Cohort**
Completed all requirements for an Instructional I Certification in Biology.

Delaware Valley College (University) **August 1998 - May 2002**
Completed all requirements for a BS in Animal Science with a minor in Business.

Linked-In: <https://www.linkedin.com/in/ksmith1124/>

**Billie Strickler
Elementary Teacher (26)**

4528 State Route 184
Trout Run, PA 17771
billiestrickler93@gmail.com
(570) 850-6577

PERSONAL INFORMATION

General Information

How did you learn about this position? **Employee Referral**

Contact Information

<i>First Name</i>	Billie	<i>Middle Name</i>	
<i>Last Name</i>	Strickler	<i>Other Name</i>	
<i>Email</i>	billiestrickler93@gmail.com	<i>Have you worked here before?</i>	No
<i>Primary Phone</i>	5708506577	<i>Mobile Phone</i>	

Address

<i>Street</i>	4528 State Route 184	<i>City</i>	Trout Run
<i>State</i>	Pennsylvania	<i>Zip Code/Postal Code</i>	17771

Work Authorization

Are you legally able to work in the U.S.? **Yes**

Equal Opportunity Information

Providing this information is strictly voluntary. You will not be subject to adverse action or treatment if you choose not to provide this information.

Instructions: If you choose to provide this information select the corresponding ethnic group with which you identify.

If you choose not to provide this information, please select 'Decline to Identify' and move to the next step in the application.

<i>Gender</i>	Female	<i>Ethnicity</i>	Not Hispanic/Latino
<i>Ethnicity</i>	White		

BACKGROUND INFORMATION

Background

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

Have you ever been convicted of a violation of law other than a minor traffic violation? **No**

If yes, please explain

Have you ever had a professional certificate revoked or suspended? **No**

If yes, please explain

Have you been **No**

convicted of any offense for physical or sexual abuse of a child?

If yes, please explain

Have you ever had a charge of child abuse against you substantiated? **No**

If yes, please explain

Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from the employment of another school district?

No

If yes, please give the name of the district, the date and the reason for the resignation or termination

EDUCATION

Undergraduate Institution #1

Type of School	College/University	Name of School	LOCK HAVEN UNIVERSITY
City	Lock Haven	State	Pennsylvania
Degree	Bachelor of Science	GPA	3.8

Graduate Institution #1

Name of School	Other: University of North Carolina at Charlotte	City/State	Charlotte, North Carolina
GPA	3.8	Semester Hours Credit	
Degree	Other: Teaching License/Masters of Arts in Elementary Edu		

Major/Course of Study

Undergraduate	B.S. in Interdisciplinary Studies with concentrations in Elementary Ed, Special Ed, and Psychology	Master's	Elementary Education
Specialist's Publications		Doctorate	
		Activities/Honors	

JOB SKILLS

Activities

List activities you are willing to sponsor

If appointed to the staff, are you willing to accept assignments where your services are needed?

Certification Information/Professional Certificate #1

Certification Area	Elementary Education K-6	Certification Area Type	Licensed
Grade Level		Expiration Date	06/2022

Certification Information/Professional Certificate #2

Certification Area

Certification Area
Type

Grade Level

Expiration Date

Certification Information/Professional Certificate #3

Certification Area

Certification Area
Type

Grade Level

Expiration Date

REFERENCES

Please provide at least 3 professional references. Note references will not be contacted until after an interview. Please notify the hiring manager if we need to delay contacting references for any reason.

April Aulmer

<i>Title</i>	Principal	<i>Relationship</i>	Supervisor
<i>Address</i>	8701 Mallard Creek Rd	<i>City</i>	Charlotte
<i>State</i>	North Carolina	<i>Zip</i>	28262
<i>Email</i>	aaulmer@queencitysystem.org	<i>Phone</i>	9802996633
<i>From</i>	08/2019	<i>To</i>	present
<i>Reference Letter</i>	B. Strickler Letter of Recommendation.pdf		

Suleyman Limon

<i>Title</i>	Finance/Operations Manager	<i>Relationship</i>	Supervisor
<i>Address</i>	8701 Mallard Creek Road	<i>City</i>	Charlotte
<i>State</i>	North Carolina	<i>Zip</i>	28262
<i>Email</i>	slimon@queencitysystem.org	<i>Phone</i>	9802996633
<i>From</i>	08/2019	<i>To</i>	present
<i>Reference Letter</i>	Billie Strickler Reference Letter.pdf		

Jessica Williams

<i>Title</i>	Testing Coordinator	<i>Relationship</i>	Colleague
<i>Address</i>	8701 Mallard Creek Road	<i>City</i>	Charlotte
<i>State</i>	North Carolina	<i>Zip</i>	28262
<i>Email</i>	jwilliams@queencitysystem.org	<i>Phone</i>	9802996633
<i>From</i>	08/2019	<i>To</i>	present
<i>Reference Letter</i>	Strickler Recommendation Letter.pdf		

EMPLOYMENT HISTORY

Please complete this section with your employment history or you may upload your resume in the next section.

Present Position

If you are currently unemployed, please type "NA" in all required fields.

<i>Present Title</i>	<i>Salary</i>
<i>Name of Employer</i>	<i>Employer's Address</i>
<i>Employer's City</i>	<i>Employer's State</i>
<i>Employer's Zip Code/Postal Code</i>	<i>Start Date</i>
<i>Supervisor Name</i>	<i>Supervisor Phone Number</i>

Supervisor Email
Duties and Responsibilities
Reasons for Leaving
May we Contact this Employer

Work Experience #1

Employer
Employed to (mm/yyyy)
Reason For Leaving
Address
Supervisor Name
May we Contact this Employer

Employed from (mm/yyyy)
Title
Phone Number

Work Experience #2

Employer
Employed to (mm/yyyy)
Reason For Leaving
Address
Supervisor Name
May we Contact this Employer

Employed from (mm/yyyy)
Title
Phone Number

Work Experience #3

Employer
Employed to (mm/yyyy)
Reason For Leaving
Address
Supervisor Name
May we Contact this Employer

Employed from (mm/yyyy)
Title
Phone Number

ATTACHMENTS

Attachments

Resume [Billie Strickler Teaching Resume.pdf](#)
Cover Letter [Billie Strickler Cover Letter.docx](#)

DISCLAIMERS AND AFFIRMATION

District Policy

Reach Cyber Charter School does not discriminate on the basis of race, color, national origin age, sex or disability, in admission or access to, or treatment or employment in its programs and activities. Any person having inquiries concerning the School's compliance with the regulations implementing Title VII of the Civil Rights Act of 1964 (Title VI), Section 504 of the Rehabilitation Act of 1973 (Section 504), or Title II of the Americans with Disabilities Act of 1990 (ADA), may contact Human Resources or the CEO.

Reach Cyber Charter School participates in the E-Verify program.

Application Confirmation Statement

I affirm that all information set forth in this application is accurate, truthful and complete. If I am employed by Reach Cyber Charter School, I will abide by all Board of Education and school policies, work on assigned committees, and continue my professional growth to the best of my ability and within reasonable and personal standards. I grant permission for school officials to obtain a personal record check from the federal, state, county, and/or local law enforcement agencies and Division of Family Services; also a credit history check may be made. I release individuals listed as references and current or former employers from any liability for information given in response to a request for an employment reference. I understand that I will be required to take a drug test and physical exam prior to assuming any position for which I may be employed. In the event that I am employed by Reach Cyber Charter School and in the further event that I have provided false or misleading information in this application or in subsequent employment interviews, I understand that my employment may be terminated at any time after the discovery of the false or misleading information. I understand that this application will be considered active for one year from date of submission.

I agree to the terms **Affirm**
above

Initials **BS**

Affirmation Date **08/19/2020**

Billie Strickler

4528 State Route 184

Trout Run, PA 1771

570-850-6577

billiestrickler93@gmail.com

EDUCATION

- **Masters of Education**, University of North Carolina at Charlotte, Charlotte, NC
(currently enrolled)
Major: Masters of Art in Elementary Education
- **Teaching License (K-6)**, University of North Carolina at Charlotte, Charlotte, NC
(12/2019)
- **Bachelor of Science**, Lock Haven University, Lock Haven, PA Graduated: 05/2018
Major: Interdisciplinary Studies with Concentrations in Early Childhood Education,
Special Education, and Psychology
GPA: 3.8

SKILLS

- Certified North Carolina Teacher (K-6)
- Member of Kappa Delta Pi- International Honor Society in Education
- EdTPA certified
- Attending graduate school and completing masters level credits
- Knowledge of Microsoft Office- Excel, PowerPoint, Word, Access
- Clear Background Checks

EXPERIENCE

Second Grade Classroom Teacher, Queen City Stem School, Charlotte, NC 08/19- 05/20

- Create a collaborative learning environment with students of varying backgrounds while building an atmosphere of respect and rapport
- Identify children's individual and collective learning needs and planned, prepared and delivered instruction designed to capture students' interest and maximize individual learning
- Assessed, recorded and communicated student progress.

Substitute Teacher, St. John Neumann Regional Academy, Williamsport, PA 12/18-3/19

- Adhere to the curriculum and lesson plans assigned by the regular teacher and follow procedures and achieve lesson goals.
- Comply with all school regulations and policies at all times and make sure students are following directions outside of the classroom, such as lunch rooms and in hallway.

- Take attendance and document daily notes and oversee the normal classroom rhythms and activities.
- Compile a report for the teacher for when he/she returns.

Teacher Assistant, Governor Village Stem Academy, Charlotte, NC

10/18-12/18

- Assisting the teacher with tasks such as taking attendance, collecting homework, recording grades, and enforcing classroom rules.
- Helping teachers prepare and set up materials and information for lessons.
- Reinforcing lessons and providing students assistance as they complete classwork. Including small group or one-on-one help.
- Enforcing rules outside of the classroom, such as hallway monitoring in the morning and in between classes

Amy Stroup

Levittown, PA

amystroup9_nex@indeedemail.com

2673917192

Work Experience

Teacher

St. Michael the Archangel School - Levittown, PA

September 2014 to Present

PCA

STS - Levittown, PA

February 2014 to June 2014

Responsibilities

Personal care for student with autism. Helped student with daily schedule in classroom setting.

Accomplishments

Helped non verbal child become verbal and able to socialize with peers.

Owner/Manager

The Learning B's Daycare - Levittown, PA

June 2010 to January 2014

Responsibilities

Managed everyday care of young children

Completed all payroll responsibilities

Managed all tuition payments

Accomplishments

I started the business. I provided excellent care for children and their families. I helped organize and keep all teachers on task to implement curriculum.

Skills Used

Organized and multi tasked

Teacher

St Josaphat's Ukrainian Catholic School - Philadelphia, PA

September 1999 to June 2010

Responsibilities

Managed classrooms in grades K through 8 during the absence of assigned teachers. Established clear objectives for all lessons, units and projects. Implemented a variety of teaching methods such as lectures, discussions and demonstrations. Set and communicated ground rules for the classroom based on respect and personal responsibility. Tutored children individually and in small groups to help them with difficult subjects. Established positive relationships with students, parents, fellow teachers and school administrators.

Education

BA in Elementary Education

Holy Family College - Philadelphia, PA
1994 to 1999

Skills

- Teaching
- Child care
- Training
- Autism Experience
- Behavior Management
- Classroom Experience
- Classroom Management
- Toddler Care

Links

<https://www.youtube.com/channel/UCCx4Da9377bFVZKnhMRZo6w>

Certifications and Licenses

PA Certification Pre-k through grade 4

August 2012 to June 2026

Assessments

Work Style: Reliability — Familiar

August 2020

Tendency to be dependable and come to work.

Full results: [Familiar](#)

Active Listening — Proficient

August 2020

Actively listening and appropriately responding in conversations.

Full results: [Proficient](#)

Elementary School Classroom Management — Proficient

August 2020

Managing behavior in elementary school classrooms.

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

CHRISTINA TRIMBLE

478 Parkwynne Road
Lancaster PA 17601
(717) 823-3070
TINATRIMBLE71@GMAIL.COM

OBJECTIVE:

My desire is to continue my passion for education while equipping families to achieve success.

QUALIFICATIONS

Dedicated, resourceful, and innovative instructor, leader, and administrator - Through more than nine years of being the director of a Christian preschool, two years as Director of Children's Ministry, and over twenty years of experience of working with children, parents, and volunteers in person and virtually. I have learned to create an atmosphere of mutual respect, open and honest communication, and a sense of diplomacy.

EDUCATION

- ACSI ACT 48 Hours
- Pennsylvania ACT 48 Hours
- Masters of Elementary Education, Millersville University, PA – 1997
- Bachelors of Elementary Education, Millersville University, PA – 1994
- Associates Degree in Early Childhood Education, Bucks County Community College – 1992
- Online-virtual teacher training a workshops with VIPKID - over 45 training sessions

EMPLOYMENT

2019 - Current **Lititz Christian School** - Life Science 7th grade, Computer Technology 1st-6th grades

- Curriculum writing & implementation
- Created and Instructed Teacher Remote Teaching workshops
- Created an online curriculum, supported teachers' technology needs

2017 - Current **VIPKID** - online English Language Learner Teacher

- 42 Certifications earned
- 2000+ classes
- 1000/1000 Top earning parent feedback - over 50% feedback response

2015 - Current **Legacy Landscape Materials** - Administrative Assistant

Responsibilities: Scheduling, data entry, client setup, office management, verbal/written communication, social media planning/publishing, website maintenance, general office management, bookkeeping, sales & invoicing, inventory, bank deposits, sales, and business growth planning.

Main accomplishment: learning of the products & uses, transforming the company from a paper-driven to a paperless company, establishing a social media presence, standardizing costs, contracts, and forms.

2014 - 2015 **Landis & Associates** - Administrative Assistant for Accounting Firm

Responsibilities:

Scheduling, data entry, client setup, office management, initial client contact, verbal/written communication, tax return processing, social media plan & publishing, website maintenance, general office management

2006 - 2014 **Grace Church at Willow Valley**

2006-2014 - Kids Express Preschool – Director

2006-2013 - Website Designer

2012-2014 - Children’s Ministry Directory

- Foster a Christ-centered environment for staff
- Responsible for training, maintaining, hiring, terminating and evaluating all preschool staff
- Develop and evaluate curriculum in relation to academic and Bible standards
- Evaluate age-appropriate developmental standards in the areas of academics, fine and gross motor skills, speech, social and emotional development
- Work closely with local public schools and the IU13
- Supervise, develop and implement staff handbook, ACSI accreditation manual, marketing materials, website, and parent newsletters and materials
- Coordinate the use of rooms, supplies, maintenance and custodial needs with the church administrator
- Establish and maintain a ministry relationship with Grace Church

2005 – 2006 **First United Methodist Church-** Discovery Corner Preschool 2s Teacher

First United Methodist Church- Preschool Website Designer

Tumble Town (small, local business) Website Designer

IU13 Adult Education Teacher – English as a Second Language

2004 – 2005 **Lampeter-Strasburg School District**, Lampeter, Pa

Alternate Education Grades 6, 8, 10, 12 and GED Preparation

1994 – 2004 **Hempfield School District**, Landisville, Pa

Classroom teacher grades 3, 5 and 6

- **Curriculum Development** – Developed innovative sixth-grade math curriculum to instruct individuals, small groups, and classes of 28+ students. The curriculum focused on PA Standards and individual student levels.
- **Mentor** – Orientated new teachers to curriculum and policies, counseled, gave suggestions based on personal experience, helped organize time, space, and resources.
- **Webmaster** – Created a comprehensive website to unify and update district services.
- **Homebound Instructor** – Guided student through the sixth-grade curriculum.
- **Cooperative Teacher** – Guided five Millersville University student teachers. Helped students recognize the need for appropriate pacing and delay time to ensure students’ understanding of concepts taught. Focused on numerous assessment methods and techniques in relation to state standards. Organization, resources, deadlines, teacher-made materials, and student/parent/teacher relationships were a focus.
- **Instructor** – Created/Instructed teacher in-service classes. Topics: spelling, reading, math (Hands-On-Equations), website development, internet use in the classroom, computer basics.

REFERENCES

Wendy McFarland, Teacher, Kids Express Preschool 717-314-6909

Pastor John Smith, Senior Pastor, Grace Church at Willow Valley, 717-464-2782

Pastor Alec Millen, Senior Pastor, One City Church, 717-464-2782

Holly Wismer, Missions’ Director, Grace Church at Willow Valley, 717-464-2782



AW

ALLISON WOLF
EARLY CHILDHOOD EDUCATOR

CONTACT

137 WYNDHAM WAY
HARRISBURG, PA 17109
(717) 319-2521
AWOLF494@HOTMAIL.COM

EDUCATION

**MASTER OF SCIENCE,
TEACHING, LEARNING AND
CURRICULUM PRE-K-4 •
DEC 2017 •
DREXEL UNIVERSITY**
Graduation with honors
GPA 3.6

**BACHELOR OF ARTS, FINE ART
AND PHOTOGRAPHY •
AUG 2014 •
PENNSYLVANIA STATE
UNIVERSITY**
GPA 3.5

SKILLS

-Highly refined writing and editing
-Exceptional verbal and written communication
-Rapport building
-Microsoft Office, Word, Outlook and PowerPoint
-Word Processing
-Flexible and Responsive

EXPERIENCE

**KINDERGARTEN TEACHER • SAINT THERESA SCHOOL •
AUGUST 2019-PRESENT**

- Expertly construct lessons based upon State and Diocesan Standards of learning and curriculum
- Successfully adapt to, create and maintain engaging online distance learning content through use of Zoom, recorded videos, personal website and Class Dojo
- Mold early learners into respectful and critically-thinking students
- Manage and oversee full-time classroom aide, including duties as assigned
- Maintain orderly, respectful and welcoming classroom environment to enhance and stimulate a learning community
- Manage and perform safety procedures including fire, intruder, and extreme weather drills
- Perform and track assessments including DRA, DIBELS and DIBELS Math
- Maintain professional, compassionate and open communication via e-mail, phone and sit-down meetings with all parents and legal guardians
- Continuing education to fulfill Diocese requirements, as well as work toward Level II certification

**ART, 5TH GRADE RELIGION TEACHER • HOLY NAME OF JESUS SCHOOL •
AUGUST 2018-JUNE 2019**

- Instruct students Kindergarten through Eighth in visual arts
- Additionally, instruct all Fifth Grade students in religion
- Develop innovative and dynamic lesson plans tailored to developmental skills of all elementary and middle school students
- Track and manage all student progress, grades and comments
- Act as lead chair and coordinator for “Night of the Arts” event, curating all hand-selected student artwork created throughout year to showcase skills and evidence of deep learning experiences

FIRST GRADE TEACHER, LONG-TERM SUBSTITUTE • HOLY NAME OF JESUS SCHOOL •

FEBRUARY 2018-JUNE 2018

- Act as long-term substitute, assuming all duties and responsibilities of former teacher mid-school year
- Maintain former teacher's practices, while seamlessly incorporating own practices and routines
- Collaborate closely with learning support professionals to meet emotional and academic needs of students on daily and weekly basis
- Implement effective, class-wide and individual behavior management systems
- Track progress of students in need of additional behavior and academic support
- Re-create safe, positive learning community within classroom
- Establish and maintain daily and weekly classroom routines

KINDERGARTEN INSTRUCTIONAL AIDE • SAINT THERESA SCHOOL •

AUGUST 2015-JUNE 2017

- Contribute to creating daily curriculum and activities to enhance student learning
- Co-teach whole group instruction in reading, writing and math
- Lead small group instruction in reading skills 3x weekly
- Regularly work individually with students in need of emotional and academic support, including those with Individualized Education Plans (IEPs)
- Additionally act as personal push-in interventionist to first grade student with multiple learning disabilities during reading and math instruction
- Manage organization of all classroom materials, copies, projects, parent payments and forms
- Track weekly homework progress of all students

**INVENTORY CONTROL SPECIALIST • MODCLOTH •
SEPTEMBER 2014-FEBRUARY 2015**

- Collaborate with Customer Service to immediately resolve all incomplete customer orders to the satisfaction of the customer
- Act as lead to biweekly team meetings
- Expertly train new employees on all team processes
- Collaborate within small team environment to contribute to specialized company customer promotions
- Efficiently and accurately perform daily cycle counting for mid-range fashion warehouse
- In- and out-of-house product requests for on-site photography studio, world-renowned magazines and television shows and their subsequent returns
- Quality assurance and damage control
- Perform accurate inventory adjustments and data entry follow-up

**VOLUNTEER, INTERNSHIP AND LEADSHIP
EXPERIENCE**

- “Night of the Arts” lead coordinator, curator and host, *Spring 2019*
- Penn State THON—Rules and Regulations Member and Planner—*Winter 2014*
- Summer Teaching Assistant—Pittsburgh Center for the Arts, Internship, *Summer 2013*

References available on request.



CORTNEY YANDRICH

cyandrich@yahoo.com | C: 724-689-6081 | Washington, PA 15301

Summary

Tech-savvy and emotionally supportive teacher able to provide students with warm, nurturing environments. Focused on helping learners of all skill levels advance through skilled group instruction and personalized support. Well-organized in handling all record keeping requirements.

Skills

- Creative and purposeful lesson planning
- Positive and encouraging
- Problem Solver
- Differentiated instruction
- Time management
- Organization

Experience

Recon Oilfield Services | Bridgeport, OH
Outside Sales Representative
07/2019 - 02/2020

- Negotiated prices and set up contracts to finalize service agreements with new and existing customers

Aerion Rental Services | Cambridge, OH
Outside Sales Representative
03/2014 - 06/2019

- Negotiated prices and set up contracts to finalize service agreements with new and existing customers

Greenes Energy Group | Imperial, PA
Outside Sales Representative
09/2012 - 03/2014

- Negotiated prices and set up contracts to finalize service agreements with new and existing customers

Greene County Career & Technology Center | Waynesburg, PA
Math Coach
10/2011 - 09/2012

- Teach CTC students math to help with state testing

Clayton Academy | Pittsburgh, PA
Math Teacher
02/2011 - 07/2011

- Educated at risk students on core principles and advanced concepts of mathematics.

CIS Academy | Pittsburgh, PA
Math Teacher
04/2009 - 11/2009

- Educated at risk students on core principles and advanced concepts of mathematics.

Edison Learning/Provost Systems | Pittsburgh, PA
Math Teaching Consultant
11/2008 - 03/2009

- Standards Alignment (temporary job)

Education and Training

Saint Vincent College And Seminary | Latrobe, PA

Master of Science in Curriculum And Instruction

12/2008

Universtiy of Pittsburgh | Greensburg, PA

Bachelor of Science in Applied Mathematics

04/2006

Certifications

Teaching Certification in Mathematics: May 2008

Miki Yannarella

2558 Monsour Drive, New Castle, PA 16101

412-916-4900

Mikirella22@gmail.com

Professional Profile

Currently teaching Elementary-High School Health and Physical Education online, and 3 different Health courses to grades 9-12 online but eager to begin expanding my career in education with designing and implementing curricula and teaching online.

- Hold Masters Degree in Education with a concentration in Curriculum and Instruction and Bachelor's Degree in Health and Physical Education with a minor in Driver's Education.
- Experienced in use of the Internet and educational software.
- Dedicated to enthusiastic and dynamic teaching as a means of creating and nurturing a lifelong love of knowledge in children.

Education, Honors, and Certifications

M.S. Education Curriculum and Instruction

Clarion University, Clarion, PA. 2014

B.S. Health and Physical Education

Indiana University of Pennsylvania, Indiana, PA. 2008

Phi Kappa Phi Honor Society Member

Provisional Certifications

PA State Health and Physical Education. 2008

PA State Drivers Education. 2013

Key Qualifications

Certified in Health and Physical Education (K-12) and Drivers Education.

Plan and instruct different units aligning with PA State Standards in Health and Physical Education.

Adapt lessons both in the physical content and academic content.

Implemented use of technology in Health and Physical Education by using different programs and sites.

Research and update curriculum yearly to keep health education both up to date and resourceful for students.

Provide online Health Instruction to students in grades 9-12 enrolled through the district.

Created previous Health curriculum for hearing impaired.

Experienced Drivers Theory Educator

Designed and implemented Drivers Education curriculum to students in grades 9-12. In the process of building the curriculum into an online learning environment, with remote access from home rather than classroom.

Computer Skills

- **Software (IBM and MAC environments):** Microsoft Windows® and DOS, WordPerfect, Microsoft Office Platform and all components, Moodle, Edgenuity.
- Working knowledge of the **Internet**

Employment

Professional Development in Education

- **Substitute Teacher, K thru High School**, December 2008 to August 2009
- **Health and Physical Education Teacher**, December 2009 to August 2020.
Riverside Beaver County School District, Ellwood City, PA
- **Online Health and Physical Education Teacher**, September 2012 to present.
Riverside High School, Ellwood City, PA
- **Driver's Education Teacher**, December 2013 to present.
Riverside High School, Ellwood City, PA
- **Health and Physical Education Teacher**, July 2019 to present.
Lincoln Learning Solutions, remote.

Computer Related Training Positions

- **Moodle Training**, September 2012
- **E2020 (Edgeunity) Training**, September 2012
- **Google Training**, July 2019
- **Blackboard Collaborate Training**, July 2019
- **Jigsaw Training**, September 2020

Professional Affiliations

Pennsylvania State Association for Health, Physical Education, Recreation, and Dance.
Pennsylvania State Education Association

Ashley M. Youells
16 Zarychta Road
Tunkhannock, PA 18657
Phone: (570) 991-0932
Email: amyouells@m.marywood.edu

OBJECTIVE

To be considered as an applicant for employment as an elementary teacher, special education teacher, or family mentor for the 2020/2021 school year.

EDUCATION

May 2015 **Marywood University**
to *Scranton, PA 18505*
Dec 2018 *Master of Arts in Teaching K-4/ Special Education K-8 GPA: 3.90*

August 2005 **Bloomsburg University of Pennsylvania**
to *Bloomsburg, PA 17815*
May 2009 *B.A. Psychology GPA: 3.77*

- *Member of Psychology Association*
- *Active member of Psi Chi Psychology Honors Fraternity*
- *Acted as President and Vice President of Phi Chi*
- *Active member of Phi Sigma Pi National Honors Fraternity*
- *Acted as Treasurer, Regional Delegate, Service Chair, Scholarship Chair, Initiate Advisor, and Homecoming Chair during six active semesters of membership in Phi Sigma Pi*
- *Completed two semesters as a Teaching Assistant*
- *Completed one semester Practicum for credit and one semester for experience in School Psychology*
- *General Psychology Assistant*
- *Completed an Independent Study in Adlerian Psychology*

August 2001 **Tunkhannock Area School District**
to *Tunkhannock, PA 18657*
June 2005 *High School Diploma*

EMPLOYMENT HISTORY

February 2019 **Learning Support Teacher**
to *Fell Charter School*
present *Simpson, PA*

Develop and implement IEPs for students receiving special education services and supports

- *Coordinate and facilitate IEP meetings*
- *Weekly progress monitoring using Aimsweb Plus and Acadience*
- *Provide support to classroom teachers to ensure student success*
- *Provide case management for related services*

April 2018 **Kindergarten Teacher**
To Daydreamers Childcare
February 2019 Newton Ransom, PA

Implement curriculum and provide care for children ages 5-7 in a half day kindergarten program

- *Develop and implement weekly lesson plans*
- *Assess student progress*
- *Communicate with parents*
- *Develop and implement classroom management procedures*

August 2017 **Special Education Teacher**
To New Story School
March 2018 Throop, PA

Provide instruction for students in grades 3-7 in an emotional support classroom.

- *Provide differentiated instruction*
- *Develop and implement weekly lesson plans*
- *Develop and implement Individualized Education Programs (IEP)*
- *Work as a part of a multidisciplinary team*

June 2017 **Special Education Teacher**
To NHS School
August 2017 Scranton, PA

Provide instruction for extended school year program to high school students in an autism support classroom.

- *Provide differentiated instruction*
- *Develop weekly lesson plans*
- *Implement IEPs*

December 2015 **Substitute Teacher**
To Kelly Services
June 2017 Scranton, PA

Day to day substitute teach for the Tunkhannock Area School District grades K-12

September 2016 **Pre-Kindergarten Teacher**
To Daydreamers Childcare
March 2017 Fleetville, PA

Implement curriculum and provide care for children ages 3 and 4

October 2013
to
August 2014

Classroom Therapist- Partial Program
Children's Service Center
Wilkes-Barre, PA

Provide intensive individual, family and group therapy under the clinical direction of a psychiatrist for children in grades 4-6

- *Facilitate daily group therapy as well as individual and family therapy as prescribed in treatment plan*
- *Maintain records and daily notes for all students on my caseload*
- *Attend daily/weekly staff meetings*
- *Attend medication review*
- *Assist with classroom management*

June 2010
to
October 2013

ID Supports Coordinator
Tri-Valley Care, Inc.
Carbondale, PA

Locate, Coordinate and Monitor services and supports for individuals with developmental disabilities in their home and community environments.

- *Facilitate individual support plan meetings for each individual on caseload*
- *Prepare individual support plans to be implemented by treatment team*
- *Monitor to assure that services are rendered as authorized*

October 2009
to
May 2010

Therapeutic Support Staff
Children's Service Center
Tunkhannock, PA 18657

Support children diagnosed with Autism Spectrum Disorders within home, school and community environments

May 2009
to
October 2009

Residential Program Worker
Impact Systems: Luzerne/Wyoming County
Tunkhannock, PA 18657

Care for the needs of adults with developmental disabilities in a community home

- *Prepare meals*
- *Assist in person hygiene and grooming*
- *Attend community activities with consumers*
- *Administer daily medications*

August 2008
to
May 2009

Intern
Central Columbia School District
Bloomsburg, PA 17815

Completed a one semester, 32 hour/week internship in the field of school psychology.

- *Attended Individualized Education Program (IEP) meetings*
- *Attended 504 plan meetings*
- *Administered Woodcock/Johnson III achievement test*
- *Administered WAIT achievement tests*

March 2007
to
May 2009

Orientation Workshop Leader
*Orientation Office- Bloomsburg University of Pennsylvania
Bloomsburg, PA 17815*

Executed tours of campus for incoming students and their parents. Aided in freshman move-in. Eased the transition for freshman from home to college. Lead a weekend-long orientation program.

- *Attended Leadership Conferences*
- *Active member of executive board*
- *Developed and implemented motivational speaking programs for staff and incoming students*

August 2007
to
May 2008

General Psychology Teaching Assistant
*Psychology Department- Bloomsburg University of Pennsylvania
Bloomsburg, PA 17815*

- *Attended General Psychology lectures*
- *Developed test questions for exams*
- *Lead a discussion group for students*
- *Tutored students individually on material presented in class*
- *Presented a 20 minute lecture*

October 2006
to
May 2009

General Psychology Assistant
*Psychology Department- Bloomsburg University of Pennsylvania
Bloomsburg, PA 17815*

Scored and entered grades into a database for over 600 students. Maintained organization of Teaching Assistant Class. Monitored excuses for exams. Submitted mid-term and final grades to University staff.

- *Executed use of Blackboard technology*
- *Maintained an excel spreadsheet of grades*
- *Secretarial duties involving confidential storage of tests and accurate record-keeping*
- *Created semester long training program for successor*

CERTIFICATIONS

- *Instructional I Grades PK-4*
- *Instructional I Special Education PK-8*

REFERENCES

Angel Hawley, Special Education Teacher- (570) 836-0645
John Butash, Internship Supervisor- Marywood University- 570-955-6183
Jean Dow, former Special Education Director/ School Psychologist- (570) 490-8319
Hollie D'Agata, Graduate Reading Program Instructor- (570) 881-9239

RESUME

Katie M. Zangari-Killian

k.zangari@yahoo.com

(484)-695-2939

1321 Atlas Lane

Northampton, PA 18067

EDUCATION

Northampton Community College, Bethlehem, PA

Associates Degree in Early Childhood Education

Cumulative GPA: 3.53 (Graduated with Honors)

Activities: Early Childhood Club

Bloomsburg University, Bloomsburg, PA

Bachelors Degree in Early Childhood Education

Professional Certification in Teaching in PA Pk-4

Cumulative GPA: 3.54

Activities: Alpha Phi Omega Service Fraternity, Society of Professional Journalists

EXPERIENCE

George Wolf Elementary School, Bath, PA

Reading Specialist/Substitute Teacher (January 2020- current)

- Creating lessons for small reading groups
- Pushing into classrooms as needed
- Art teaching position during maternity leave

Central Avenue Elementary School, Kissimmee, FL

Instructional 2nd Grade Teacher (July 2019 – May 2019)

- Creating lesson plans with differentiation
- Working with grade level to create assessments
- Held frequent parent conferences to address concerns

LifeSpan School and Daycare, Allentown, PA

Summer Camp Teacher (July 2017- current)

- Supervised children in classroom and on field trips
- School-age summer camp teacher
- Addressed parents' concern



Pearson

INVOICE

Customer Bill-to:
Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111

Attention:
Accounts Payable

Customer Ship-to:
Reach Cyber Charter School
750 East Park Drive
Suite 204
Harrisburg, PA 17111

**Connections Education LLC dba
Pearson Online & Blended Learning
K-12 USA**
10960 Grantchester Way
Columbia, MD 21044
Tel: 1-800-843-0019
Email:
poblsalesops@pearson.com
Tax ID No:
68-0519943

Invoice Number : 91000006257
Date : 30-SEP-2020
Due Date :
Payment Terms :
Customer Account : 3924545
Project Number : 82043226
Currency : USD
Shipment Terms :
Purchase Order Number : REACH
Number of Pages : Page 1 of 2

Total Ordered Quantity (No. Of Items) : 2	REMITTANCE INFORMATION
Net Amount : USD \$1,254,588.01	Make Checks Payable to: Pearson Online & Blended Learning 32369 Collection Center Drive Chicago, IL 60693-0323
Tax Total : USD \$0.00	Bank Wire to: Bank Name : Bank of America N A
Invoice Total : USD \$1,254,588.01	Bank Address :
Amount Due : USD \$1,254,588.01	ABA ACH No : 071000039
	ABA Wire No : 026009593
	SWIFT Code : BOFAUS3N
	A/C No : 8188290225
	Bank Account Name : Connections Education LLC dba Pearson Online & Blended Learning K-12 USA



Pearson

Invoice Number: 91000006257							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82043226	REACH	Direct Charges	5		1,176,716.09	0.00	1,176,716.09
82043226	REACH	Pass Through	13		77,871.92	0.00	77,871.92

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$1,254,588.01	\$0.00	\$1,254,588.01



Pearson

Charges for the Following Period:

September 2020

Compensation Expenses

Benefits - Administration	80,126.22
Benefits - Instructional	447,876.54
Credit for Nonbillable Earnings Paid by the School	(34,791.87)
Withholdings	85,935.53
	<hr/>
	579,146.42

Enrollment/Unit Based Charges

Direct Course Instruction Support	19,855.00
Facility Support Services	2,083.33
Short Term Substitute Teaching Services	17,700.00
Upfront Fee per Student	609,075.00
	<hr/>
	648,713.33

Pass Through Expenses

Miscellaneous	26,728.26
	<hr/>
	26,728.26

Total Amount Due

1,254,588.01

State Account Relations (STAR)

October 2020

DESCRIPTION:

The STAR team provides schools with client relations support, including the following: ensuring school satisfaction with Pearson Online & Blended Learning (OBL) services, providing strategic planning and trusted counsel, and sharing information regarding public policy and advocacy.

TEAM MISSION:

For partner schools, STAR provides the confidence that the school will have expert advocates working on the school's behalf to meet a client's goals, working with external and internal groups to ensure each school has the best possible information and communication on policy, regulatory, and political climates.

IMPORTANT STATS:

Since the first Connections Academy school opened in 2002, no charter school supported by OBL and the STAR team had its charter non-renewed or involuntarily revoked.

Since 2016, working collaboratively with clients and stakeholder groups, the STAR team has averaged at least a 75% success rate on legislative priorities for clients by either helping advocate for positive legislation or defeating negative legislation.

PRIMARY FUNCTIONS:

CLIENT RELATIONS

- Liaise with the Board members and serve as the first point of contact for questions about products and services.
- Proactively communicate with clients about external events, such as legislation or media stories, about their school and virtual schools in general that may impact the client.
- Collaborate with the client on mutually agreeable goals for the partnership and benchmarks to measure progress and success towards those goals.
- Support any renewal efforts and requirements with authorizers or local/state governments in order for the school to maintain its license to operate.

REGULATORY CLIMATE MONITORING, SUPPORT, AND ADVOCACY

- Support school with review of legislation and regulations that affect regulatory climate, including but not limited to school funding, enrollment requirements, attendance requirements, state accountability, charter school policy, and online learning policy.
- Propose and implement strategies to improve regulatory and policy climate for the school, many times utilizing a lobbyist contracted by OBL.

BOARD RELATIONS SERVICES

DESCRIPTION: The Board Relations team is responsible for ensuring clients feel supported through board meeting management. This includes board meeting preparation, follow up activities, and maintaining compliance for all activities. The team also provides strategic guidance to internal stakeholders working with boards and feedback to internal stakeholders to support the resolution of client concerns that are shared by board members

VALUE PROPOSITION:

Connections Academy schools need to keep in compliance with applicable Board and State Authorizers. Board Services enables Boards to perform smoothly and achieve their goals while ensuring compliance with legal and regulatory requirements.

PRODUCT & SERVICE:

General Board Support and Board Compliance (as applicable):

- Confirm quorum for each Board meeting
- Draft Board meeting agendas and minutes
- Attend Board meetings
- Track deliverables and comments for meetings
- Prepare and disseminate Board packages
- Disseminate all required agendas or public notice postings to required locations
- Ensure all required Board member documentation is completed and submitted to the requesting party or entity
- Track all required authorizer portal submissions and state and federal filings
- Conduct Quarterly review of Board pages on school websites to confirm all state or authorizer requirements are visible on sites
- Complete and comply with legal notice postings in newspapers and with the appropriate SOS's and/or Clerk's offices
- Ensure all fingerprints and EBI clearances are on file and up to date
- Serve as the primary contact for school audits related to Board documentation and compliance
- Board Governance policy creation and maintenance
- Onboarding of Board members and ongoing training
- Track and monitor state required training for Board
- Coordinate the travel and logistics of Board for National Board Conferences

Support Connections partnering Boards by drafting meeting agendas and minutes, preparing and disseminating Board packages, complying with all necessary legal posting requirements (newspaper, at the school, state systems), corresponding with board members, attending Board meetings, tracking deliverables and comments for meetings and maintaining minute books and other Board records and documentation; assisting the Board and the school leader with ensuring compliance related matters requiring Board consideration in a timely manner. Draft correspondence to Board Counsel as needed on behalf of the Board and act as a liaison with the school, Connections and Board for all matters as appropriate. Assist with all legal items and maintenance of the charter school entity (Articles, Bylaws, EIN, etc.). Draft Board policies for review by Board Counsel and consideration by the Board. Provide requested Board training. Services provided where applicable.

1ST QUARTER OPERATIONS METRICS

Pearson Online and Blended Learning (POBL) works with leadership teams, teachers, and other staff members of the schools it supports to continuously improve student achievement. The Partner School Leadership (PSLT) and Partner School Success (PSS) Teams work to support schools through School Improvement Planning, Advisory Committees, Professional Learning Communities (PLCs) and weekly communication with each school's leadership to support all stakeholders working through the daily challenges of successful school operations.

Common operational threads in these school-based efforts are monitored across all schools with priorities placed on different metrics depending on the school year cycle timeline. All metrics align with the Core Standards for Facilitating Student Learning (revised August 2019); a guide of best practices and recommendations for school operations provided to all teachers and school leaders. What is reported here is as follows:

- **Professional Responsibilities:** first semester core course passing rates (course completion), cohort summary information, and SPED document compliance (IEP required reviews).
- **Student Engagement:** on time and completed welcome calls, start up tasks, student contacts, learning coach contacts, and during school year withdrawals.
- **Instructional Expertise:** teachers completing the Teacher Orientation course and other POBL-offered professional learning sessions.
- **Data Driven Instruction:** RTI tier status and curriculum based assessment (CBA) completion.
- **School Operations:** teacher positions filled by student first day, students enrolling late, and eligible returning students enrolled

The data behind these metrics is pulled from Connexus and the other operational systems that support the schools on or slightly after October 1. The metrics shown here are compared with a group of other Connections Academy schools – aggregated to give some context without sharing every school's data with the other schools. There are no truly “comparable schools” but we have grouped them by student start date, and also by size (small 0-1499, medium 1500-3999, large 4000+ students). Additionally, year over year comparison data is provided where available to highlight specific school trends. Your school is displayed below, along with the start date and size groupings to which it belongs, and the corresponding averages from across all Connections Academy schools. Many other factors contribute to and should be considered when evaluating successful school operations (age of the school, its rate of growth, its funding per pupil, enrollment caps and/or other rules affecting student demographics, etc.); that information is not provided in this report.

Professional Responsibilities

	ELA Course Pass Rates			Math Course Pass Rates		
	K-5	6-8	9-12	K-5	6-8	9-12
Reach 2020	90%	73%	87%	83%	83%	82%
Reach 2019	86%	71%	71%	81%	68%	78%
Large Avg.	91%	78%	82%	87%	84%	73%
Group 3 Avg.	93%	80%	87%	87%	88%	84%
Connections Avg.	92%	80%	82%	87%	85%	75%
	Science Course Pass Rates			Social Studies Course Pass Rates		
	K-5	6-8	9-12	K-5	6-8	9-12
Reach 2020	83%	76%	83%	83%	72%	86%
Reach 2019	81%	73%	76%	81%	66%	76%
Large Avg.	88%	77%	80%	88%	77%	83%
Group 3 Avg.	90%	80%	84%	87%	74%	85%
Connections Avg.	89%	77%	81%	88%	74%	83%

- First semester “core” courses on track for successful completion** – This shows the first semester “core” courses with current passing scores broken down by grade bands; K-5, 6-8 and 9-12. Course completion plays a key role in school graduation rates and reteach, relearn policies to help students demonstrate mastery of standards and are part of a successful school’s core operating principles. There are many reasons for variations in course completion rates by school and by grades. Please be cognizant that it is still early in the semester, grades can, and will change.

	Compliant IEP Review
Reach 2020	94%
Reach 2019	94%
Large Avg.	93%
Group 3 Avg.	92%
Connections Avg.	93%

- Special education students with a compliant IEP review** – Special education students are required to have an annual review of their Individual Education Plan (IEP) at or before their current IEP due date. Additionally, at least every three years, special education students are required to have a re-evaluation meeting that is at or before their current re-evaluation due date. This metric reports on the average of both compliant reviews and re-evaluations across schools and, due to the legal nature of this metric, is expected to stay consistently above 95%.

	4 HS Cohorts % On track	2020	2021	2022	2023
Reach 2020	66%	65%	63%	69%	67%
Reach 2019	68%	68%	57%	70%	79%
Connections Avg.	63%	64%	57%	61%	70%

- Cohort Summary Report – HS Cohorts % On Track** – Average metrics of 4 current cohorts for prior school year. (Classes of 2020, 2021, 2022, 2023). For each cohort it's (# EOY Grad Status = Early or On Time) / (All Students Ever Enrolled in the Cohort and not Validated by State as Excluded from Denominator). This is now a standard quarterly metric in addition to being a school focus goal. The results shared here are the school's final standing for the 2019-2020 school year. Much work is done by schools over the summer to help summer graduates complete and to remove withdrawn students from the denominator by researching and documenting their next school of enrollment. For the remainder of the school year (quarters 2-4), this school year's four current cohorts (class of 2021, 2022, 2023, and 2024) will be reported.

Student Engagement

	On Time Welcome Calls	Welcome Calls Complete	Student Start Up Tasks	Student Contacts Met	LC Contacts Met	DSY WD
Reach 2020	79%	94%	73%	91%	86%	4.2%
Reach 2019	91%	96%	77%	93%	89%	3.3%
Large Avg.	90%	96%	86%	91%	87%	4.2%
Group 3 Avg.	78%	93%	75%	92%	84%	2.2%
Connections Avg.	90%	96%	87%	91%	87%	3.9%

- Students receiving a “Welcome Call” on time, and total Welcome Calls complete** – Welcome Calls to students by teachers (or designated school staff members) have been shown to correlate strongly with prolonged student enrollment and parent satisfaction; a Welcome Call is “on time” if completed within 7 calendar days of enrollment. Even with a large increase in overall enrollment, schools worked hard to ensure that 90% of welcome calls were completed on time. The target for this metric is set to 95% because some students who enroll never engage but cannot be immediately withdrawn due to truancy and other non-compliance processes.
- Students enrolled 21 or more days who have completed Start-Up Tasks** – Students are monitored and encouraged to complete a set of “start-up tasks within the first 21 days. These tasks include the student orientation, welcome call and honor code acknowledgement.

- **Student & Learning Coach Contacts Met** – Although much contact happens in other ways (webmail, LiveLesson recording, etc.), Connections recommends a phone (or individual synchronous) contact between teachers and students every 14 days. Additionally, an expectation of at least 3 annual contacts with the Learning Coach is considered a Core Standard. The metrics here are reporting the % of students with an individual synchronous contact within the last 14 days for the student and at least 1 phone contact with the learning coach during the first quarter.
- **During School Year Withdrawals** – This shows % of students who enrolled, completed at least 20 lessons, and subsequently withdrew this school year. Withdrawal rates are typically higher than in traditional brick and mortar schools, and differences between Connections Academy schools can be a result of a number of factors. As anticipated, the during school year withdrawal rate is lower this time of year and remained steady compared to last year’s average across all CA schools (3.9%).

Instructional Expertise

- **Teachers completing assigned Orientation courses** – The most important task on the teacher start-up checklist is completion of assigned orientation courses. This task is even more important for teachers new to Connections Academy. As of October 1, completion of assigned teacher orientation courses by new teachers who started before September 1 is at 80%.
- **Professional Learning available to teachers** – Connections has offered an extensive professional learning program for the last several years. This year’s overview shared with Boards demonstrated a commitment to flexibility and meeting the unique needs of individual teachers. Instead of assigned course levels and a specified learning path, the Professional Learning course features a calendar for teachers to choose sessions most relevant to their needs. Sessions will start October 2020, and due to this flexibility, will not be easily tracked across all schools. Quarters 2-4 will focus on highlighting available choices rather than reporting on specific participation.

Data Driven Instruction

	Rtl Tier I	Rtl Tier II	Rtl Tier III	CBA “Met” K-8	CBA “Met” 9-12
Reach 2020	90%	1.5%	1.1%	98%	96%
Reach 2019	86%	3.5%	0.0%	99%	99%
Large Avg.	90%	3.7%	0.4%	92%	92%
Group 3 Avg.	91%	2.7%	0.6%	100%	100%
Connections Avg.	91%	2.9%	0.6%	94%	93%

- **Students identified for Response to Intervention (RtI) tiers** – RtI is a systematic way of connecting instructional components that are already in place in a class. It integrates assessment data and resources efficiently to provide more support options for every type of learner. Based on the RtI framework, a percentage of students (approximately) will be identified at each tier level to receive increasingly structured and frequent interventions. Reporting on this metric helps to identify schools where the identification and documentation process is working to move students between the tiers as needed. The Three-Tiered Pyramid of Interventions estimates the percent of students at each tier should be: Tier I – 80-90%, Tier II – 5-10%, and Tier III – 1-5%. Tier III here does not include students with an active IEP in ELA or Math.
- **Students with CBAs Met** – Connections-supported schools use a minimum number of “curriculum-based assessments” (CBAs) as one way to ensure student learning is authentic). CBAs are usually 1:1 phone calls during which a teacher probes the student’s understanding of a specific part of the curriculum. This metric is the % of students at the school meeting this criteria by the end of the first quarter.

School Operations

	Teachers Hired On Time	Total Enrolled Students	Students Enrolled Late	Students Returning
Reach 2020	99%	8,097	26%	35%
Reach 2019	93%	3,447	19%	58%
Large Avg.	92%	5,976	16%	48%
Group 3 Avg.	97%	3,568	19%	38%
Connections Avg.	93%	2,929	23%	40%

- **Teachers hired on time** – This is active teachers who were “on the job” on the first official work day for teachers. Some late hires are inevitable in response to last minute resignations and other unexpected events. This year’s 93% rate across all partner schools is consistent with last year and reflects the continued focus on hiring efforts especially as schools have grown.
- **Students who enrolled late** – Across the partner schools supported by Connections, 23% of students enrolled after the first day of school. This is a decrease from last year’s 29% and reflects efforts to encourage families to start on time. It will increase as the year goes on if enrollment remains open at each location.
- **Students who are “returning” from prior year** – Across all partner schools, 40% of eligible students who were enrolled during the 2019-2020 school year have returned and are actively enrolled as of October 1 this year. This is a decrease from last year but reflects the large percentage of new students enrolling in 2020-21.

AFFILIATION AGREEMENT

THIS AGREEMENT is made between the MESSIAH UNIVERSITY GRADUATE PROGRAM IN COUNSELING, (hereinafter referred to as “University”) and **Reach Cyber Charter School** (hereinafter “District”). The parties intend to be legally bound to the following terms:

I. DUTIES AND RESPONSIBILITIES OF THE UNIVERSITY

- a. *Education of Students.* The University shall assume full responsibility for the coursework of its counseling students. The University shall be responsible for the administration of the program, the curriculum content, as well as the requirements for matriculation, grading, and graduation.
- b. *Advising Students of Rights and Responsibilities.* The University will be responsible for advising the student of his or her own responsibilities under this Agreement. The student shall be advised of his or her obligations to abide by the policies and procedures of the University and should any student fail to abide by any policy and/or procedure, he or she may be subject to removal from the DISTRICT or the Counseling Program.
- c. *Designation of Faculty Supervisor.* The University will assign a faculty supervisor to facilitate regular communication between the University and the Site Supervisor. The faculty supervisor will initiate contact at least every four weeks throughout the semester via phone or email.
- d. *Provision to Site Supervisors.* The University will provide orientation, assistance, consultation, and professional development opportunities to the Site Supervisor.
- e. *Professional Liability Insurance.* All students shall be responsible for obtaining professional liability insurance at their own expense. The limits of the policy shall be minimum of \$1,000,000.00 per claim and an aggregate of \$3,000,000.00 per occurrence. This policy must remain in full force and effect for the duration of the field experience.

II. DUTIES AND RESPONSIBILITIES OF THE DISTRICT

- a. *Establishment of Field Experience Opportunities.* The DISTRICT authorizes the use of its facilities as may be agreed upon by the University and the University as a field experience site for graduate counseling students. This field experience is for students enrolled in the University’s Graduate Program in Counseling. This field experience is required by the Council for Accreditation of Counseling & Related Educational Programs (CACREP).

- b. *Policies of DISTRICT.* The DISTRICT will review with each student, prior to the beginning of the field experience, any and all applicable policies, codes or confidentiality issues related to the experience.
- c. *Administration.* The DISTRICT will have sole authority and control over all aspects of services to its clientele. The DISTRICT will be responsible for and retain control over the organization and operation of its programs.
- d. *Removal of Noncompliant Student.* The DISTRICT shall have the authority to immediately remove a student who fails to comply with its policies and procedures. If such a removal occurs, the DISTRICT should immediately contact the University's Faculty Supervisor and Practicum & Internship Coordinator.
- e. *Supervision of Students.* The DISTRICT shall designate a person to serve as a site supervisor who:
 - i. has a minimum of a master's degree in counseling or a related profession
 - ii. has the appropriate certification and/or license and a minimum of two years of experience in the counseling field
 - iii. has relevant training in counseling supervision
 - iv. is willing to complete the orientation module provided by the University
 - v. is willing to dedicate an average of at least one hour per week to supervise the student which involves some examination of student work using observation and/or live supervision
 - vi. will provide opportunities for the student to engage in a variety of counseling activities
 - vii. will communicate regularly with the University faculty supervisor in order to discuss, plan, and evaluate the student's experience
 - viii. will contact the faculty supervisor immediately if any problem or change in relation to the student or site occur
 - ix. *will participate in a live scheduled meeting with the faculty supervisor shortly after the midterm evaluation has been submitted. This meeting may take place as a phone or video conference, or site visit.*
- f. *Reporting of Student Progress.* The site supervisor will complete all evaluation forms and other reports required by the University in a timely manner. This includes mid-term and final evaluations.
- g. *Student Records.* The DISTRICT shall protect the confidentiality of student records as dictated by the Family Educational Rights and Privacy Act (FERPA) and shall release no information absent written consent of the student unless required to do so by law or as dictated by the terms of this Agreement.

III. THE PRACTICUM/INTERNSHIP STUDENT AGREES

- a. *To submit a resume and any necessary documentation to the site/site supervisor;*
- b. *To adhere to the administrative policies, rules, standards, schedules, and practices of the site and University;*
- c. *To be punctual and present at the scheduled times of the student's practicum/internship;*
- d. *To retain professional liability insurance at their own expense for the duration of the experience;*
- e. *To participate in each Tuesday/Thursday faculty led group supervision session;*
- f. *To ensure each client he/she works with signs the Counseling program's Informed Consent Form;*
- g. *To complete the necessary evaluations, including a midterm and final self-evaluation and evaluation of the student's site;*
- h. *To complete hours at the site only within the contracted dates of the semester.*

IV. MUTUAL TERMS AND CONDITIONS

- a. *Term of Agreement.* The term of this agreement shall be for five (5) years from the original date of enactment. This is the maximum permitted length of such agreements and this time runs regardless of breaks in participation. At the end of this term a new affiliation agreement must be executed before student field experiences can occur.
- b. *Termination of Agreement.* The University or the DISTRICT may terminate this Agreement for any reason with ninety (90) day notice. Either party may terminate this Agreement in the event of a substantial breach. However, should the DISTRICT terminate this Agreement prior to the completion of an academic semester, all students enrolled at that time may continue their educational experience until it would have been concluded absent the termination.
- c. *Nondiscrimination.* The parties agree to continue their respective policies of nondiscrimination based on Title VII of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
- d. *Interpretation of the Agreement.* The laws of the Commonwealth of Pennsylvania shall govern this Agreement.
- e. *Modification of Agreement.* This Agreement shall only be modified in writing with the same formality as the original Agreement.
- f. *Liability.* Neither of the parties shall assume any liabilities to each other. As to liability to each other or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this contract.

- g. *Relationship of Parties.* The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this contract to each other shall not be construed to constitute a partnership, joint venture, or any other relationship, other than that of independent contractors.
- h. *Entire Agreement.* This agreement represents the entire understanding between parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship
- i. *Effective Date.* This agreement will become effective the day after it is signed by the Director of the Graduate Program in Counseling/Provost of Graduate Programs.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed this Agreement as of the date previously indicated.

Messiah University

Reach Cyber Charter School

Authorized Signature

Authorized Signature

Print Name

Print Name

Director, Graduate Program of Counseling
Title

Title

Date

Date

AFFILIATION AGREEMENT

ADDENDUM I

This addendum to the Agreement is to identify the specific student to be assigned to DISTRICT for the dates listed below and to verify that the student and faculty supervisor have read and understood this agreement.

This placement must extend over the entire semester established for the practicum or internship experience and may only take place during the contracted dates of the semester beginning _____ through _____.
Month/Day/Year Month/Day/Year

SIGNATURES

_____ Date: _____
(Student)

I acknowledge that checking this box electronically serves the same purpose as affixing my original signature to this document.

_____ Date: _____
(Faculty Supervisor)

I acknowledge that checking this box electronically serves the same purpose as affixing my original signature to this document.

**Reach Cyber Charter School
Revenue and Expense Statement
For the Period Ended September 30, 2020**

	YTD Actual	Approved 20/21 Budget	Current Annual Forecast
<u>Forecasted Enrollment</u>			
Forecasted ADM		4,165	8,427
Forecasted Total Enrollment		5,414	10,955
Forecasted Funded Enrollment		4,165	8,427
<u>Revenue</u>			
Local School District Funding	17,579,212	60,273,527	128,215,416
Federal & Other Program Funding	115,435	2,802,923	2,802,923
Interest Income	5,605	210,000	50,000
Student Activities and Other Income	129	20,000	20,000
Total Revenue	17,700,381	63,306,450	131,088,339
<u>Program Expenses</u>			
Compensation Expense			
Administration Staff	2,484,166	5,731,420	7,139,219
Instructional Staff	3,083,008	25,804,420	47,909,348
Total Compensation Expense	5,567,174	31,535,839	55,048,568
Fee Based Expenses			
Enrollment/Unit Based Fees	1,871,030	22,267,559	44,877,141
Total Fee Based Expenses	1,871,030	22,267,559	44,877,141
Other School Expenses			
Administrative	352,390	2,386,720	3,014,359
Instructional/ Student Related	151,739	5,938,681	8,813,043
Total Other School Expenses	504,129	8,325,401	11,827,402
Total Program Expenses	7,942,333	62,128,799	111,753,111
Net Increase (Decrease)	9,758,048		
Beginning Fund Balance	15,196,361		
Ending Fund Balance	24,954,409		

**Reach Cyber Charter School
Balance Sheet
September 30, 2020**

ASSETS

Cash and Short Term Investments:

Cash:Checking	146,388
Cash:Money market Account	8,558,423
Total Cash and Short Term Investments	8,704,811

Other Current Assets:

Local District Receivables- Prior Year	3,092,942
Local District Receivables- Current Year	16,207,245
State Program Receivables	50,000
Allowance for Doubtful Accounts	(142,341)
Prepaid Expenses	308,818
Total Other Current Assets	19,516,664

Other Current Assets:

Security Deposit	8,917
Total other Assets	8,917

Fixed Assets:

Property Plant & Equipment:

Computer Hardware	48,121
Leasehold Improvements	223,326
Furniture	103,706
Accum Depr:Computer Hardware	(45,521)
Accum Depr:Leasehold Improvements	(79,227)
Accum Depr: Furniture	(40,722)
Net Fixed Assets	209,683

Total Assets	28,440,075
---------------------	-------------------

LIABILITIES

Current Liabilities:

Due to (from) Connections Academy	1,254,588
Payroll taxes, pension and withholdings payable	235,575
Accounts Payable	36,545
Accrued Compensation	1,681,360
Due to Local Districts	67,915
Total Current Liabilities	3,275,983

Total Liabilities	3,275,983
--------------------------	------------------

FUND BALANCE

Invested in Capital	209,683
Reserved Fund Balance	4,552,904
Undesignated Fund Balance	20,401,505
Ending Fund Balance	25,164,092

Total Liabilities and Fund Balance	28,440,075
---	-------------------

Reach Cyber Charter School
Schedule of Revenue
For the Period Ended September 30, 2020

Revenue	YTD Actual	Approved 20/21 Budget	Current Annual Forecast
Local District Funding			
Regular Education Funding	11,867,874	39,426,644	75,324,600
Special Education Funding	5,711,338	20,846,882	52,890,816
Total Local District Funding	17,579,212	60,273,527	128,215,416
Federal			
Title I	-	1,179,505	1,179,505
Title IIA	-	126,357	126,357
Title III	396	3,168	3,168
IDEA	-	621,613	621,613
Title IV	-	67,273	67,273
CSI	-	75,000	75,000
CARES Act	115,039	728,580	728,580
Erate	-	1,427	1,427
Total Federal & Other Programs Funding	115,435	2,802,923	2,802,923
Other Funding			
Interest Income	5,605	210,000	50,000
Student Activities Income	-	20,000	20,000
Uncategorized Income	129	-	-
Total Other Funding	5,734	230,000	70,000
Total Revenue	17,700,381	63,306,450	131,088,339

**Reach Cyber Charter School
Schedule of Compensation and Fees
For the Period Ended September 30, 2020**

	YTD Actual	Approved 20/21 Budget	Current Annual Forecast
SCHEDULE OF COMPENSATION:			
Administrative Compensation			
Salaries - Administration	1,832,215	4,183,518	5,211,109
Benefits - Administration	421,830	962,209	1,198,555
Pension - Administration	91,690	209,176	260,555
Taxes - Administration	138,430	376,517	469,000
Total Administrative Compensation	2,484,166	5,731,420	7,139,219
Instructional Compensation			
Salaries - Teachers	2,269,695	18,835,343	34,970,327
Benefits - Teachers	522,030	4,332,129	8,043,175
Pension - Teachers	113,485	941,767	1,748,516
Taxes - Teachers	177,799	1,695,181	3,147,329
Total Instructional Compensation	3,083,008	25,804,420	47,909,348
Total Compensation	5,567,174	31,535,839	55,048,568

SCHEDULE OF FEES:

Enrollment/Unit Based Fees

Curriculum and Instructional Support Services	575,463	7,173,989	14,515,465
Enrollment/Placement/Student Support Services	705,850	3,967,039	8,026,665
Facilities Support Services	6,250	25,000	25,000
Professional Development Services	-	399,375	760,500
School Operations Support Services	-	2,436,449	4,929,795
School Staff Support Services/Human Resources Support	-	878,625	1,673,100
Student Connexus License	-	2,623,868	5,309,010
Student Technology Assistance Services	545,912	4,527,214	9,160,109
Short Term Substitute Teachers	17,700	96,000	194,236
Direct Course Instruction Support	19,855	140,000	283,261
Total Enrollment/Unit Based Fees	1,871,030	22,267,559	44,877,141



From: Joan Roberts
To: Reach Cyber Charter School Board of Directors
Re: School-Specific Handbook Supplement for 2020-2021

Attached for board approval is a Communication Update to be included in the 2020-2021 School Specific Handbook Supplement.

Once approved, the update will be reflected in the 2020-2021 School Supplement and will be posted on the Virtual Library.

For your convenience, the revisions for board approval are provided below:

2020-2021 School Supplement Updates

External Video and Web Conferencing Services

Reach may use external video and web conferencing services and tools (e.g. Zoom) in addition to the Education Management System. When using external communication services and/or tools, students must comply with the expectations provided by their teacher, school policies and the Honor Code.



From: Joan Roberts
To: Reach Cyber Charter School Board of Directors
Re: Connections Academy General Handbook 2020-2021

Attached for board approval are two updates to be included in the Connections Academy General Handbook for 2020-2021. For your convenience, a summary of the changes to the General Handbook are provided below.

Once approved, the revised Handbook will be posted on the Virtual Library.

2020- 2021 Connections Academy General Handbook Updates

Draft Assessments: Draft assessments allow teachers to monitor students' work as it progresses. For example, students may be required to submit rough drafts or other precursor components of portfolio items via the Drop Box by sending them to their teacher.

Quick Check*: Quick checks are non-cumulative assessments added to the end of some lessons in grades 1-12. Quick checks for most middle and high school courses as well as some elementary courses are graded and weighted, and they account for five percent (5%) of a student's overall grade.

Quick ~~checks~~ Checks are brief (usually 3–5 multiple choice questions), and the questions are automatically scored, so they do not contain any type of question that would be graded or reviewed by a teacher.

Quiz*: Quizzes, which typically contain 5-10 questions, are longer than quick-Quick checks Checks and cover material from more than one lesson. Though some questions may require teacher grading, most quiz questions are automatically scored. Quizzes are not in all courses.

Sample Work: Sample work assessments allow teachers to monitor students' work samples as they progress. The requirements of a sample work submission vary by course and teacher. For example, Algebra 1 teachers may select specific assignment samples and request them from their students.

Unit Test*: Unit tests cover material from all lessons in a specific unit. Unit tests are longer than quizzes, contain a variety of question types, and are weighted more heavily than quizzes toward a student's final grade. Some questions on a unit test may require teacher grading.

*This assessment type must be completed in one sitting. Students cannot answer some questions, save their work, and return [later](#) to complete the remaining portion of the assessment [at a later time](#).

External Video and Web Conferencing Services

Schools may use external video and web conferencing services and tools (e.g., Zoom). Students are expected to comply with all school policies and the Honor Code when utilizing external services and tools.

*Please let us know if we can aid in the review process in any way or if you require further information on this policy.