



**Reach Cyber Charter School  
BOARD MEETING**

Pursuant to the Pennsylvania Open Meeting Laws, notice is hereby given to the members of the Reach Cyber Charter School Board and the general public that the Board will hold a meeting open to the public on:

**Date and Time:**

Wednesday, May 20, 2020 at 9:00 a.m.

**Meeting Location:**

Via Teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic

**1(800) 747-5150; Code 703-4511#**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jane Swan at (717) 704-8437.

**AGENDA**

- I. Call to Order and Roll Call – D. Taylor
- II. Public Comment – D. Taylor

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to the Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

- III. Audit Committee, Committee of the Entire Board
  - a. Approval of Audit Firm Engagement for the 2019-2020 School Year Financial Audit (attached) – D. Biondo/ K. Yeselavage
- IV. Routine Business – D. Taylor
  - a. Approval of Agenda
- V. Oral Reports
  - a. Executive Director’s Report (MSR attached) – J. Swan
    - i. CSI Status Update
    - ii. Enrollment and Staffing Report
    - iii. Graduation Plans
    - iv. COVID-19 Response Update
  - b. Financial Report (attached) – K. Yeselavage
    - i. Review of Draft Budget for the 2020-2021 School Year (to follow)
- VI. Consent Items
  - a. Approval of Minutes from the April 15, 2020 Board Meeting (attached)
  - b. Approval of Staffing Report (attached)
  - c. Approval of OBL Invoice(s) for April (attached)
  - d. Approval of Board President as Board Designee to Approve Summer Staffing Decisions for the 2020- 2021 School Year
- VII. Action Items
  - a. Approval of Charter School Resolution (attached) – J. Swan
  - b. Approval of New Staff Positions (attached) – J. Swan
  - c. Approval of Renewal Statement of Agreement (SOA) with OBL (to follow) – D. Taylor/ J. Swan/ L. Johnson
- VIII. Information Items
  - a. State Account Relations (STAR) Update – L. Johnson
  - b. Partner School Leadership Team (PSLT) Update – M. Brown
    - i. School Leader Review Process Planning
    - ii. School Facility Re-Opening Planning
- IX. Strategic Planning
  - a. STEM Program Update(s) and Approval of Proposal for STEM Endorsement (attached) – J. Swan
  - b. Approval of Teacher Mentor Stipends (attached) – J. Swan
- X. Adjournment and Confirmation of Annual Meeting – Wednesday, June 17, 2020 at 9:00 a.m.



April 11, 2020

To the Board of Trustees and Management  
Reach Cyber Charter School  
750 E. Park Drive, Suite 204  
Harrisburg, PA 17111

We are pleased to confirm our understanding of the services we are to provide Reach Cyber Charter School for the year ended June 30, 2020. We will audit the financial statements of the governmental activities and the major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements, of Reach Cyber Charter School as of and for the year ended June 30, 2020. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Reach Cyber Charter School's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Reach Cyber Charter School's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Governmental Fund Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies Reach Cyber Charter School's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of expenditures of federal awards.

### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Trustees of Reach Cyber Charter School. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain

controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Reach Cyber Charter School's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of Reach Cyber Charter School's major programs. For federal programs that are included in the 2019 Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the 2019 Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Reach Cyber Charter School's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Reach Cyber Charter School in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you, as well as prepare the Internal Revenue Service Form 990. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

### **Management Responsibilities**

Management is responsible for (1) designing, implementing, establishing and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to Reach Cyber Charter School; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of SD Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the PA Department of Education or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of SD Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the PA Department of Education. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Keith Drobnes is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will not exceed \$22,000 for the audit and \$1,500 for the Form 990. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to Reach Cyber Charter School and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*SD Associates P.C.*

SD Associates, P.C.

RESPONSE:

This letter correctly sets forth the understanding of Reach Cyber Charter School.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# MONTHLY SCHOOL REPORT

School & Date Selection

**School**

Reach Cyber Charter School

**Report Date**

April 30, 2020

**Currently Enrolled**

**3823**

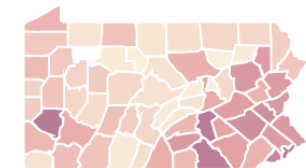
**Total YTD Enrolled**

**4892**

**Enrollment Services Complete (Stage 4)**

**5059**

**Enrolled Students by County**



# Reach Cyber Charter School

April 30, 2020

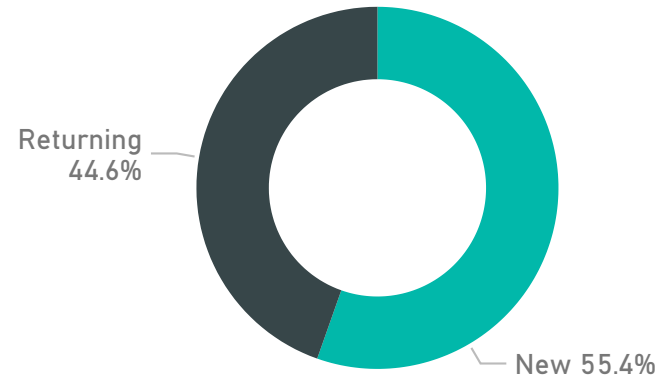
**Current Enrollment Month-Over-Month Change**

**2%**

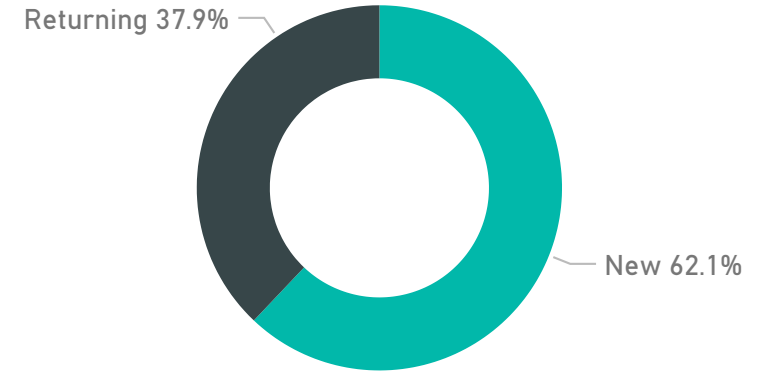
**Current Enrollment Year-Over-Year Change**

**23%**

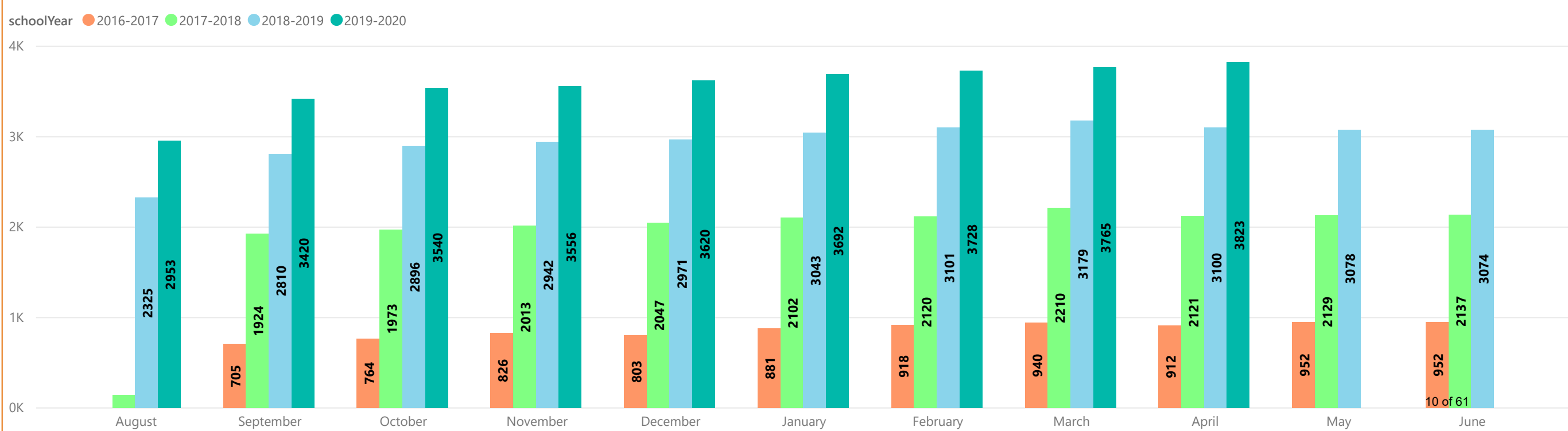
## New and Returning



## New and Returning Prior Year



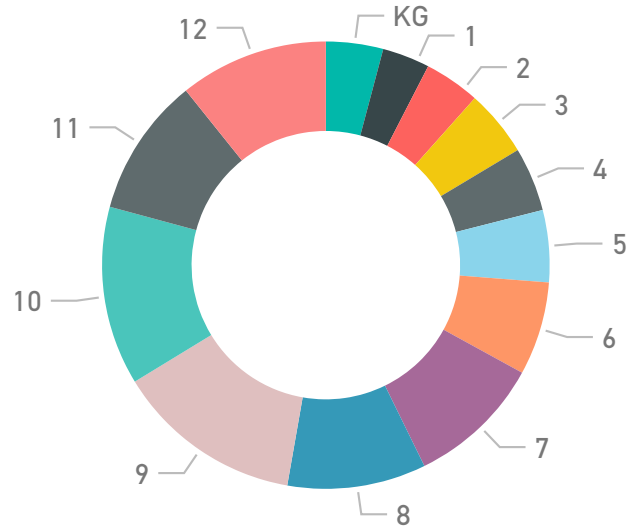
## Monthly Student Current Enrollment Comparison



# Reach Cyber Charter School

April 30, 2020

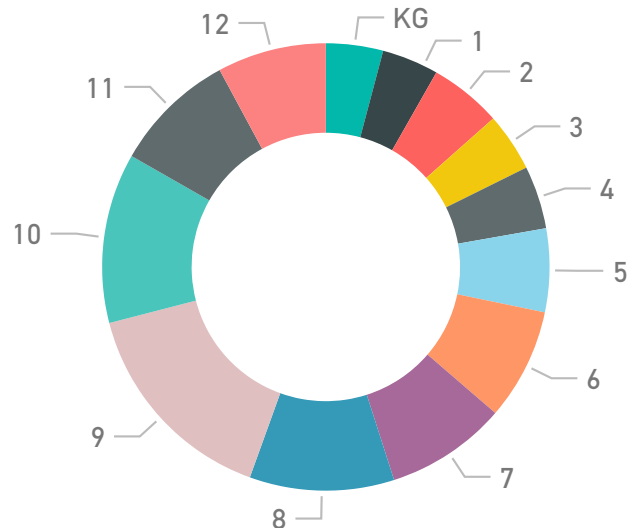
## Enrolled Students by Final Grade



## Grade Distribution

ReportPeriod GradeDistribution	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Students	%CT Students	Students	%CT Students	Students	%CT Students	Students	%CT Students
<b>PK-2</b>	<b>417</b>	<b>13%</b>	<b>418</b>	<b>14%</b>	<b>433</b>	<b>12%</b>	<b>443</b>	<b>12%</b>
KG	128	4%	129	4%	154	4%	158	4%
1	127	4%	127	4%	128	3%	131	3%
2	162	5%	162	5%	151	4%	154	4%
<b>3-5</b>	<b>459</b>	<b>15%</b>	<b>458</b>	<b>15%</b>	<b>550</b>	<b>15%</b>	<b>560</b>	<b>15%</b>
3	131	4%	130	4%	181	5%	184	5%
4	141	5%	143	5%	174	5%	177	5%
5	187	6%	185	6%	195	5%	199	5%
<b>6-8</b>	<b>845</b>	<b>27%</b>	<b>843</b>	<b>27%</b>	<b>996</b>	<b>26%</b>	<b>1014</b>	<b>27%</b>
6	250	8%	252	8%	254	7%	258	7%
7	271	9%	270	9%	370	10%	373	10%
8	324	10%	321	10%	372	10%	383	10%
<b>9-12</b>	<b>1379</b>	<b>44%</b>	<b>1355</b>	<b>44%</b>	<b>1786</b>	<b>47%</b>	<b>1806</b>	<b>47%</b>
9	479	15%	469	15%	520	14%	517	14%
10	381	12%	369	12%	486	13%	494	13%
11	275	9%	273	9%	375	10%	384	10%
12	244	8%	244	8%	405	11%	411	11%
<b>Total</b>	<b>3100</b>	<b>100%</b>	<b>3074</b>	<b>100%</b>	<b>3765</b>	<b>100%</b>	<b>3823</b>	<b>100%</b>

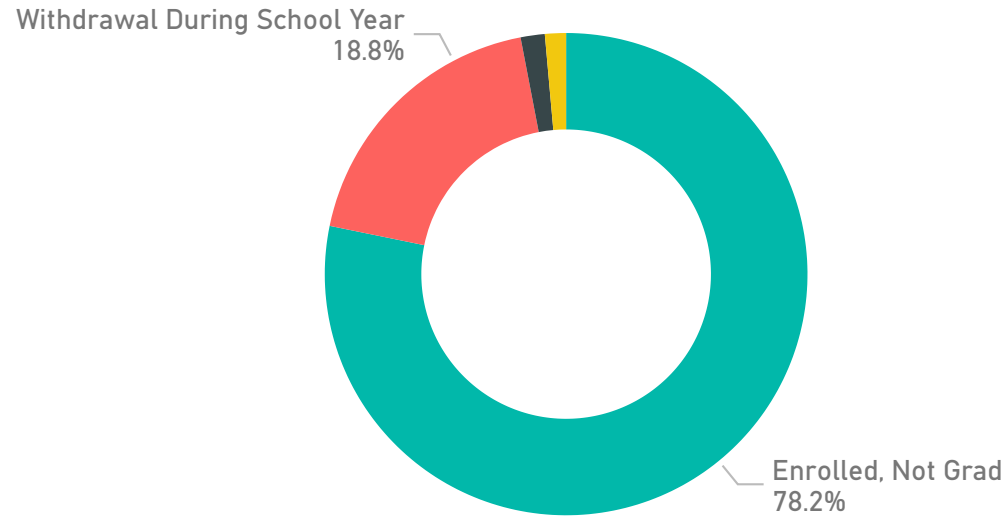
## Enrolled Students Prior Year by Final Grade



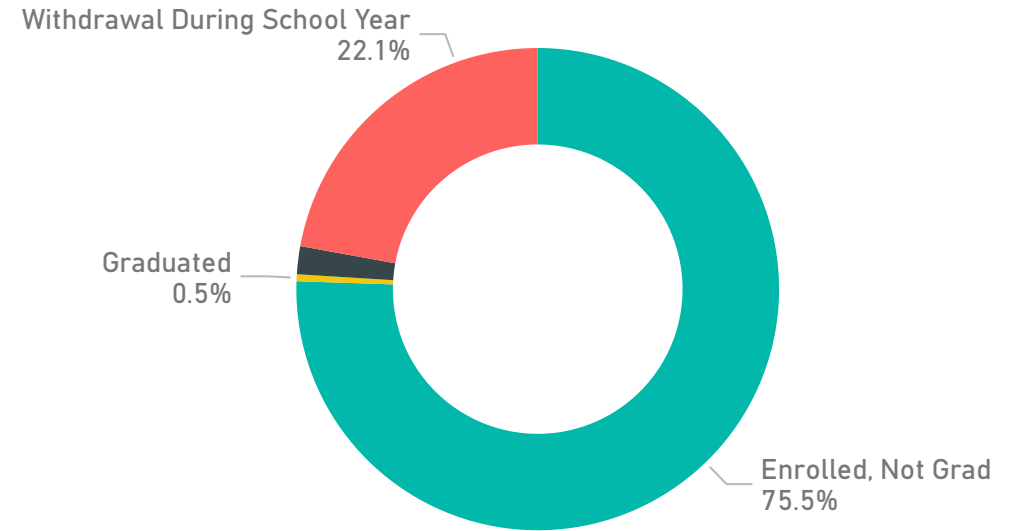
# Reach Cyber Charter School

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### Total YTD Enrollment by Withdrawal Category



### Total YTD Enrollment Prior Year by Withdrawal Category



## Total YTD Enrollment

ReportPeriod Withdrawal Category	SameMonthPriorYear		PriorEOY		LastMonth		CurrentMonth	
	Student Count	%CT Student Count	Student Count	%CT Student Count	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	3103	76%	3074	74%	3767	78%	3826	78%
Graduated	19	0%	19	0%	69	1%	69	1%
Prior To Engagement	77	2%	79	2%	78	2%	79	2%
Withdrawal During School Year	910	22%	975	24%	920	19%	918	19%
<b>Total</b>	<b>4109</b>	<b>100%</b>	<b>4147</b>	<b>100%</b>	<b>4834</b>	<b>100%</b>	<b>4892</b>	<b>100%</b>

**Enrollment Services Complete (Stage 4)**

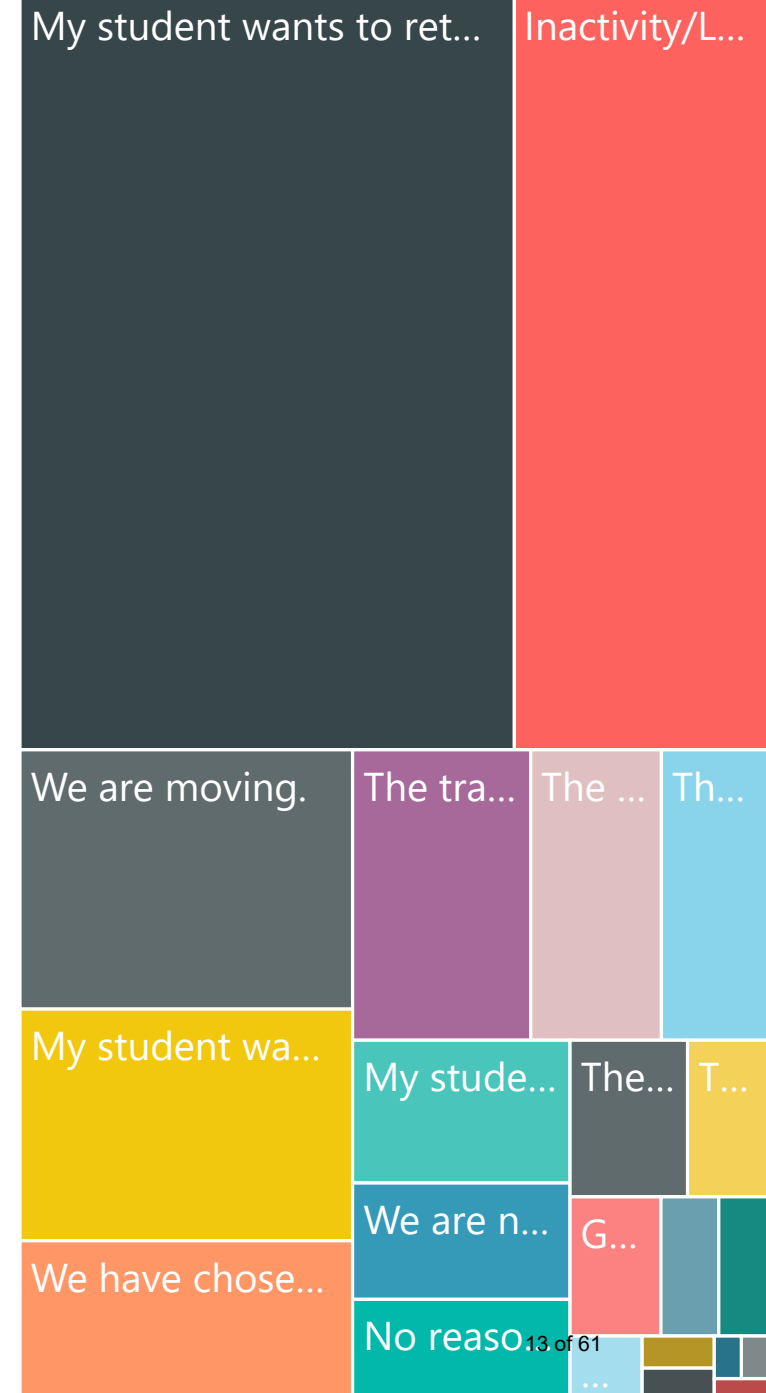
**5059**

# Reach Cyber Charter School

April 30, 2020

## Withdrawal Reason

WD Reason	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
			16	16
Another Reason	25	26	1	1
Applying for next school year	1	1		
Different/Better Schooling Option (Not related to socialization)	514	524	327	327
Generally dissatisfied with curriculum/course options			11	11
Getting started with the school was too difficult	2	2		
Inactivity	200	236	170	168
Life change	97	108		
Mismatch Academic	14	15		
Mismatch Family Schedule	5	5		
No longer able to provide a Learning Coach			22	22
No Reason Given			18	19
Program not flexible enough			16	16
Program takes too much of Learning Coach's time			27	27
Program takes too much of student's time			11	11
Pursuing GED	25	31	27	27
Required Documentation Incomplete			2	2
Student wants more socialization	9	9	67	67
Technical Difficulties	3	3	1	1
The curriculum is too hard			33	33
Transition to virtual school too difficult			45	45
Unhappy with the school	14	14	4	4
We are moving			76	75
We have chosen to home school			46	46



# Reach Cyber Charter School

## April 30, 2020

### Household Data

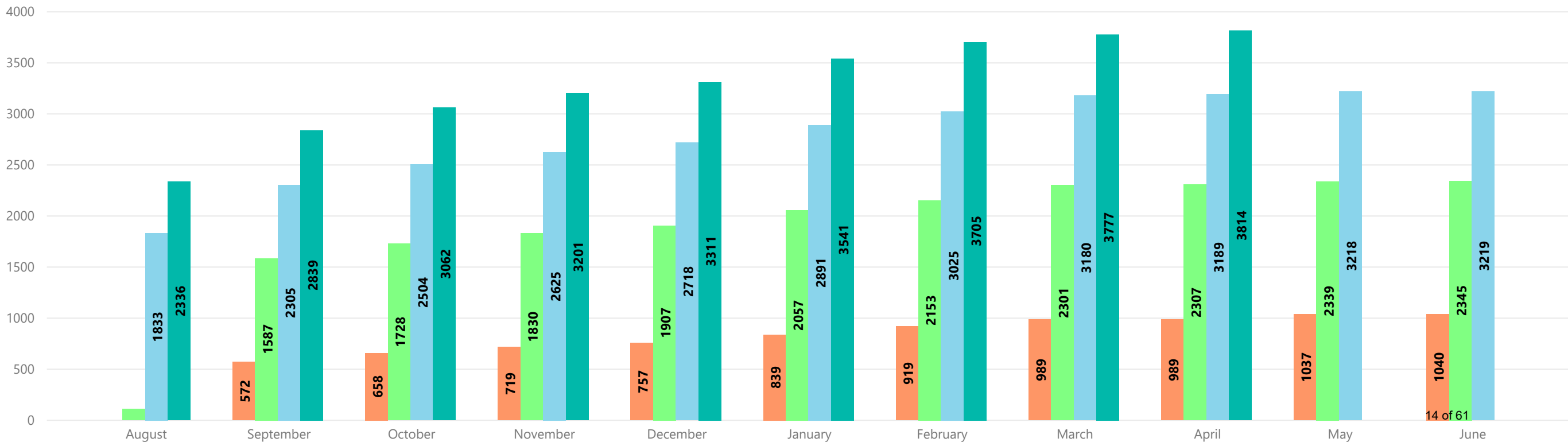
Household Data	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Active	2450	2422	2987	3023
Graduated	19	19	68	68
WD During School Year	724	780	755	751
WD Prior To Engagement	68	71	73	74

### Students Per Active Household

SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
1.27	1.27	1.26	1.27

### Monthly Total Households

schoolYear ● 2016-2017 ● 2017-2018 ● 2018-2019 ● 2019-2020



# Reach Cyber Charter School

April 30, 2020

## Ethnicity

Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Hispanic or Latino	424	427	529	541
Not Hispanic or Latino	2674	2645	3234	3280

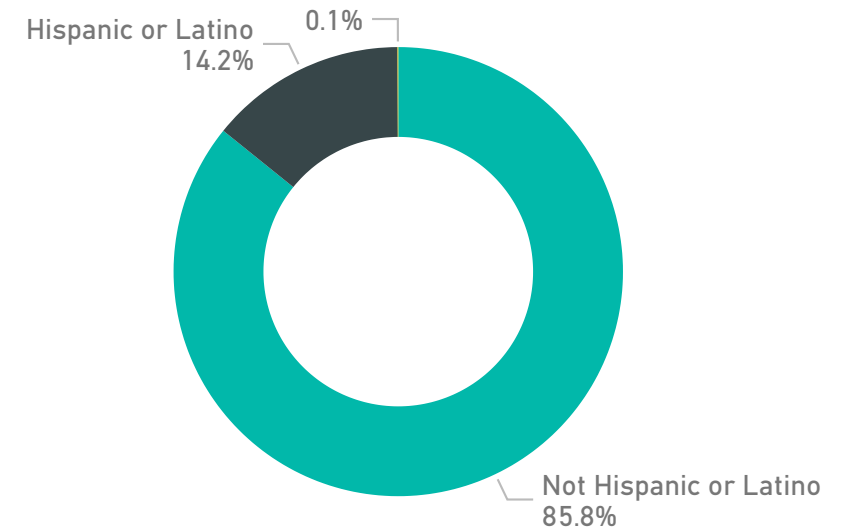
## Race

Race	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	127	127	153	154
Asian	68	68	77	78
Black/African American	894	891	1158	1179
Native Hawaiian or Other Pacific Islander	40	40	44	47
White	2285	2267	2707	2744

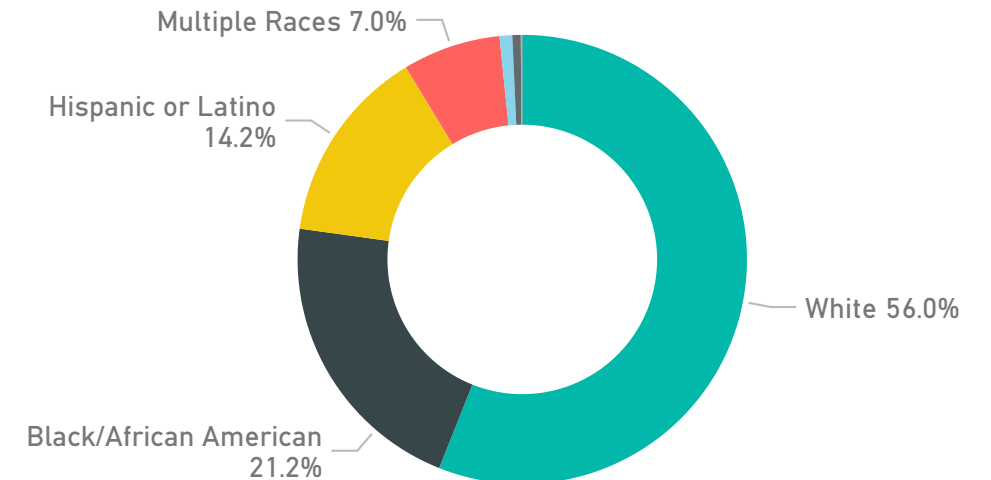
## Distinct Race/Ethnicity

Distinct Race/Ethnicity	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
American Indian or Alaskan Native	21	20	23	23
Asian	29	28	35	35
Black/African American	623	621	794	809
Hispanic or Latino	424	427	529	541
Multiple Races	215	219	266	269
Native Hawaiian or Other Pacific Islander	2	2	2	2
Not Indicated	2	2	2	2
White	1784	1755	2114	2142

## Enrolled Students by Ethnicity



## Enrolled Students by Distinct Race/Ethnicity



# Reach Cyber Charter School

April 30, 2020

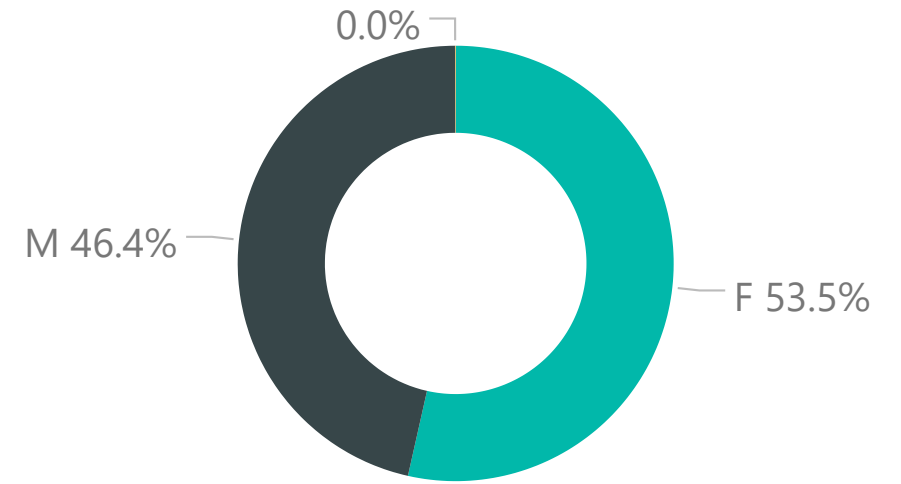
## Gender

Gender	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
	1	1	1	1
F	1732	1721	2023	2046
M	1367	1352	1740	1775
X			1	1

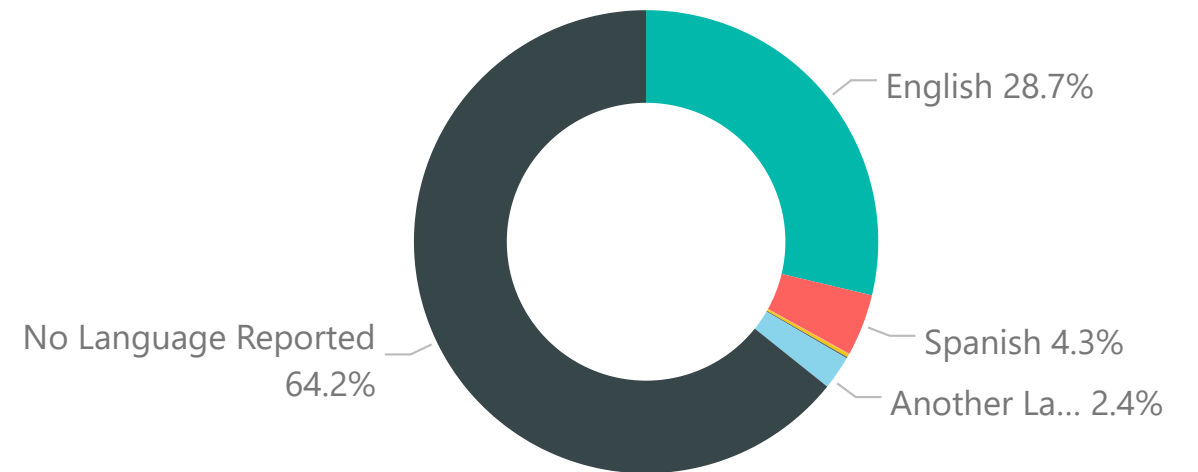
## Primary Language

Home Language	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
English	1372	1355	1090	1098
Spanish	90	93	162	165
Russian	5	5	2	2
Arabic	17	17	8	8
Urdu	1	1	4	4
Another Language	64	61	88	90
No Language Reported	1551	1542	2411	2456

## Enrolled Students by Gender



## Enrolled Students by Language





# Reach Cyber Charter School

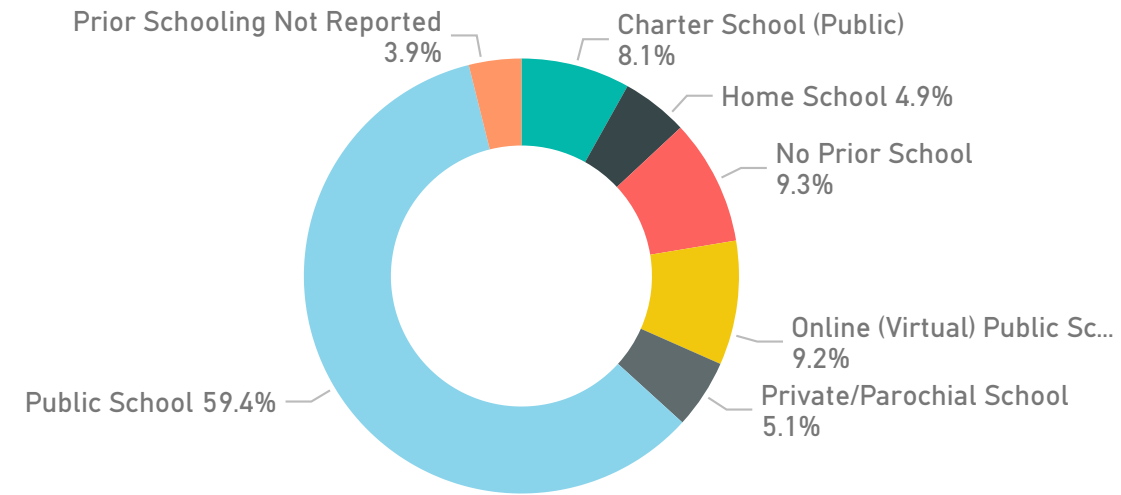
## April 30, 2020

### Prior Schooling

Prior Schooling	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Charter School (Public)	238	243	301	310
Home School	201	196	189	189
No Prior School	272	274	355	357
Online (Virtual) Public School	292	287	351	353
Private/Parochial School	165	166	194	196
Public School	1815	1793	2227	2269
Prior Schooling Not Reported	117	115	148	149

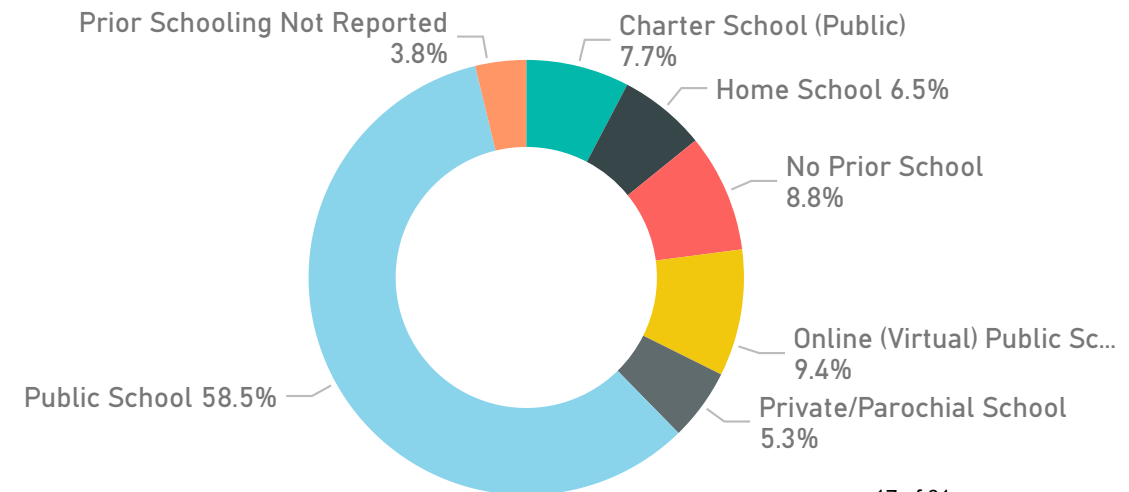
### Prior Schooling

April 30, 2020



### Prior Schooling

April 30, 2019

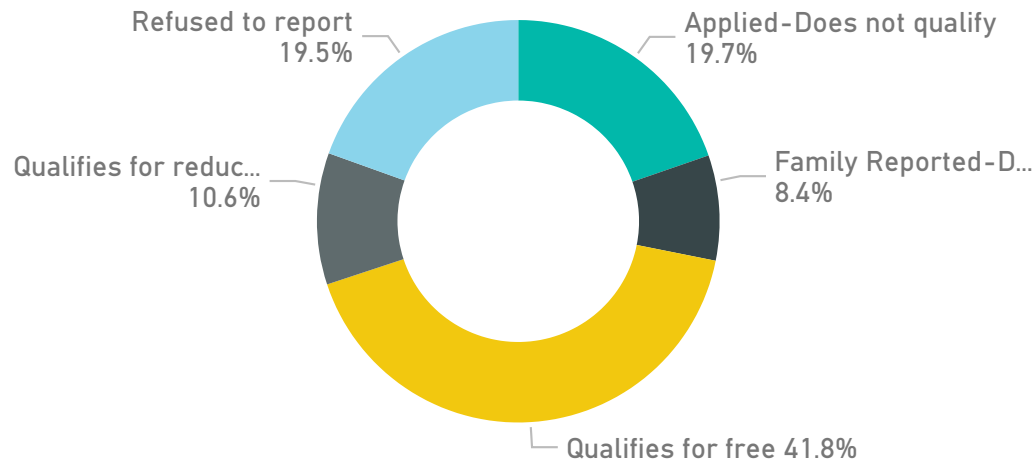


# Reach Cyber Charter School

April 30, 2020

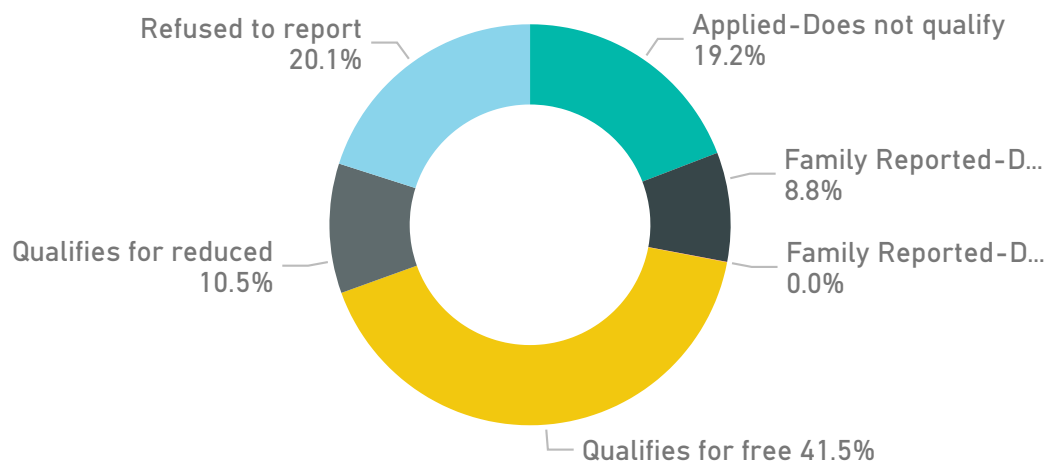
## FARM Eligibility

April 30, 2020



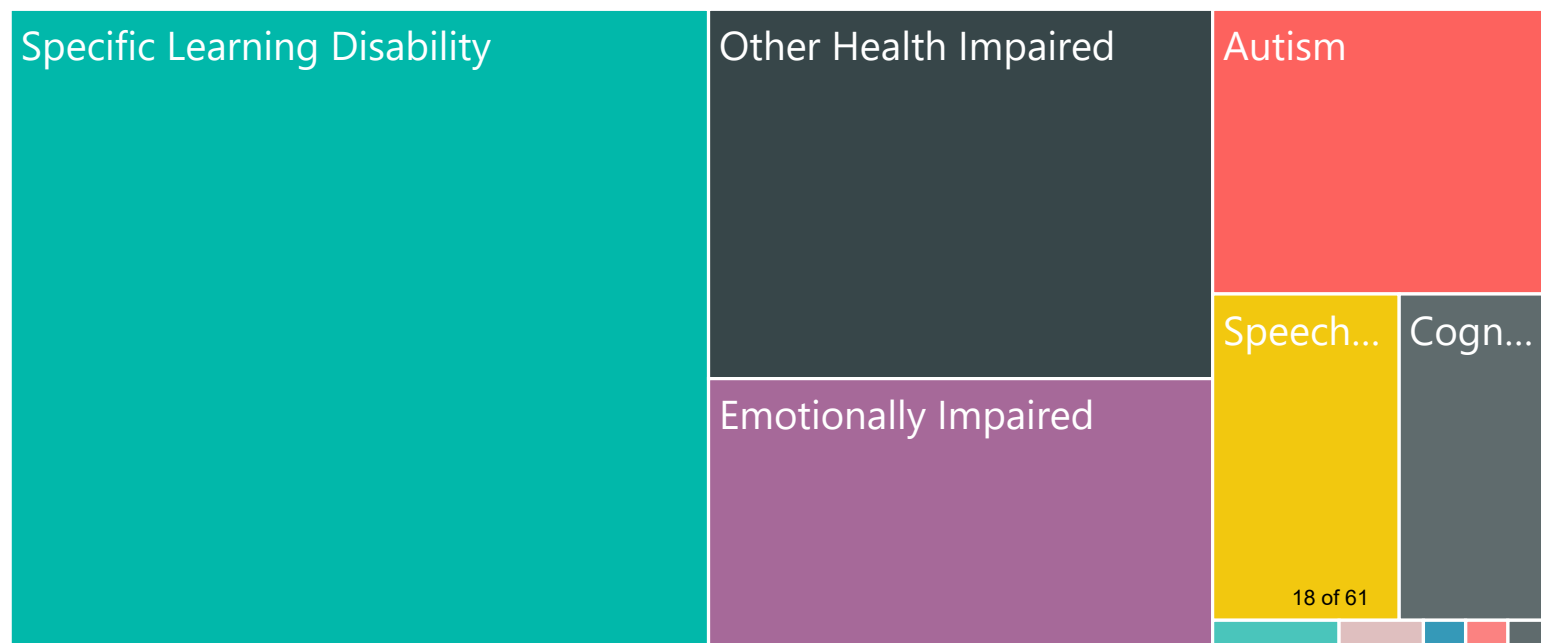
## FARM Eligibility

April 30, 2019



## Disability

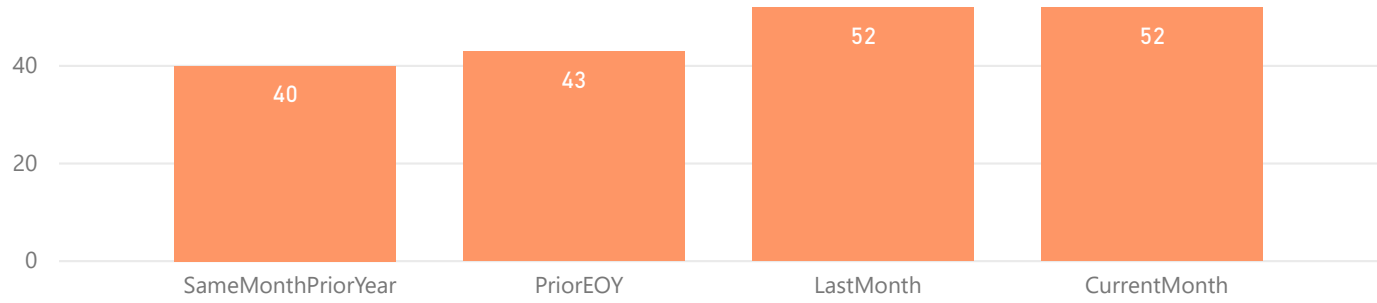
Disability	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
Autism	59	65	80	82
Cognitive Disability	21	20	42	42
Emotionally Impaired	88	84	108	116
Hearing Impaired	3	3	2	3
Multiple Disabilities	2	2	1	1
Other	25	22	3	
Other Health Impaired	124	131	152	159
Physical Disability	1	1	1	1
Specific Learning Disability	243	239	366	381
Speech/Language Impaired	43	45	51	52
Traumatic Brain Injury	1	1	2	1
Visually Impaired	1	1	2	2



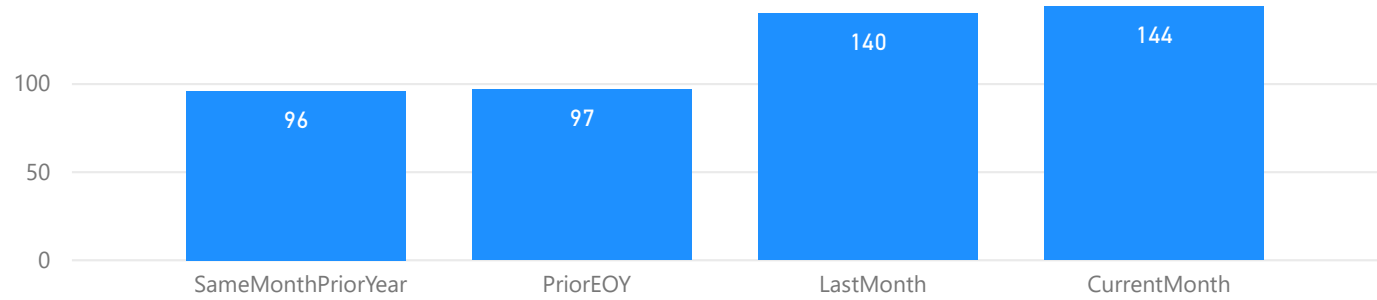
# Reach Cyber Charter School

April 30, 2020

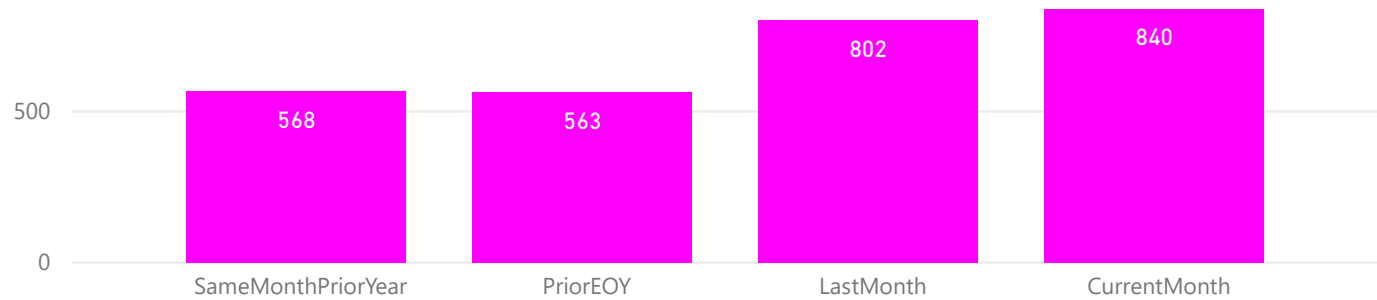
## Gifted



## Plan504



## IEP



## Currently Enrolled

**3823**

### Gifted

**1%**

### Plan504

**4%**

### IEP

**22%**

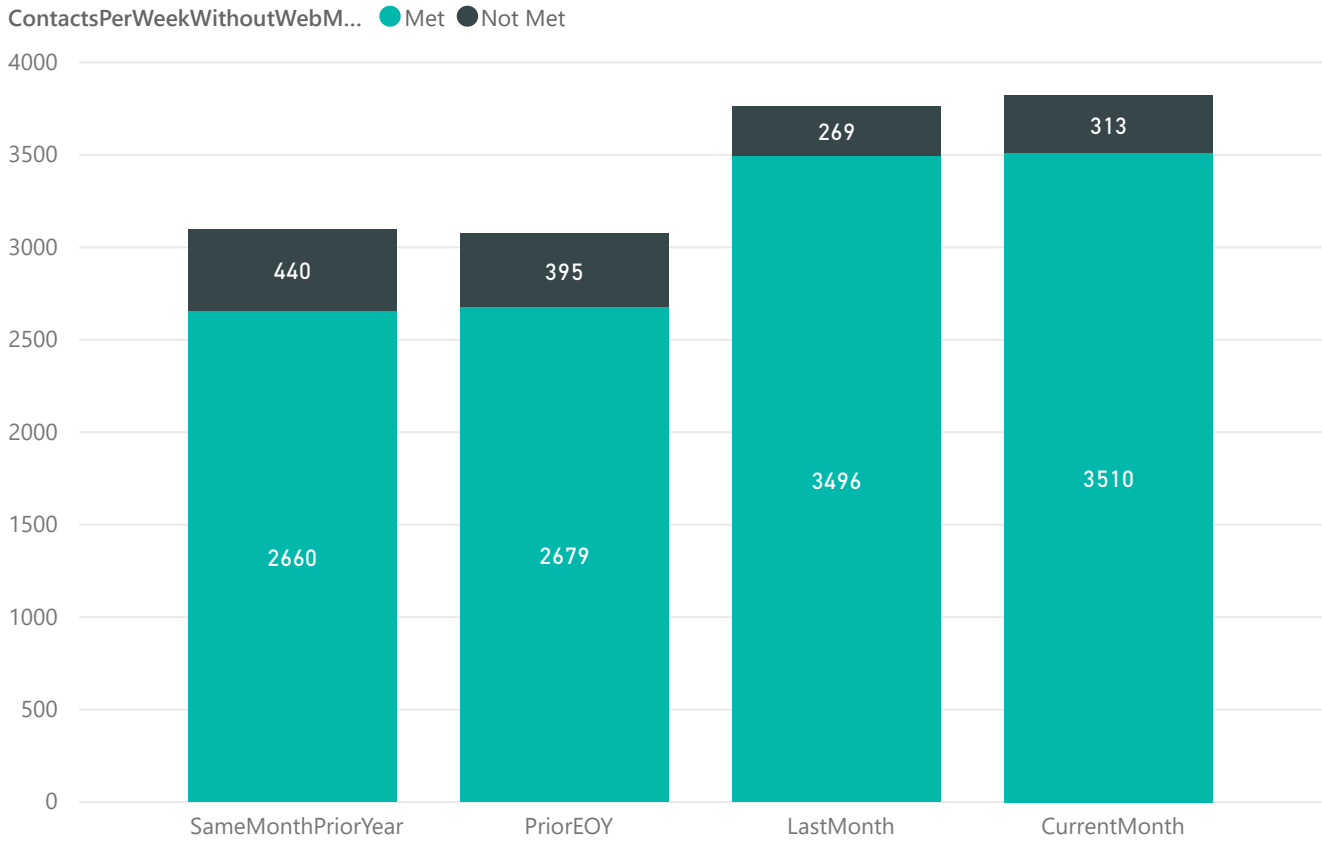
### Not in Special Population

**73%**

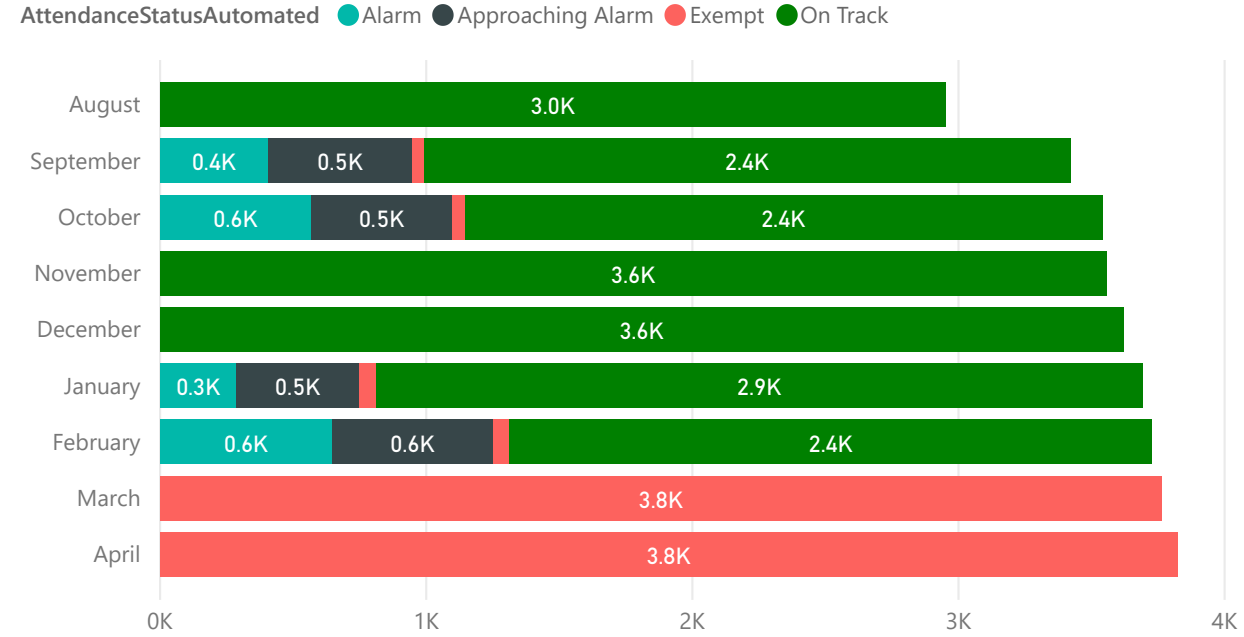
# Reach Cyber Charter School

## April 30, 2020

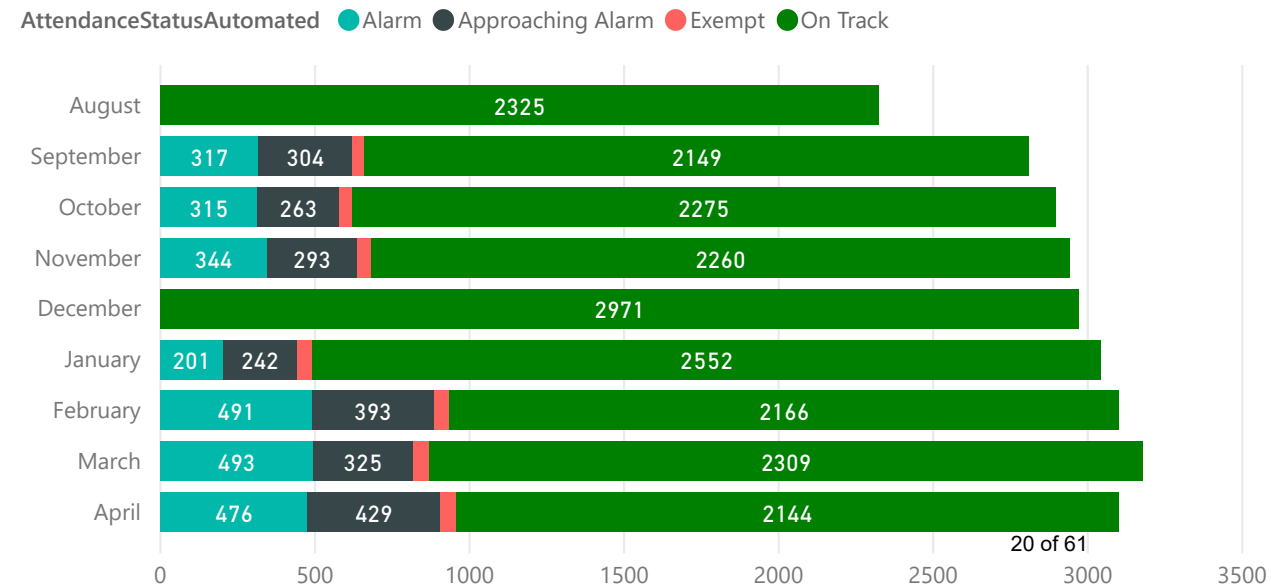
### Contacts Per Week



### School Year: 2019-2020



### School Year: 2018-2019



### Currently Enrolled

**3823**

# Reach Cyber Charter School

April 30, 2020

## Average Participation

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	96%	98%	71%	85%
3-5	88%	101%	68%	83%
6-8	89%	100%	64%	83%
9-12	80%	96%	61%	75%
<b>Total</b>	<b>86%</b>	<b>98%</b>	<b>64%</b>	<b>79%</b>

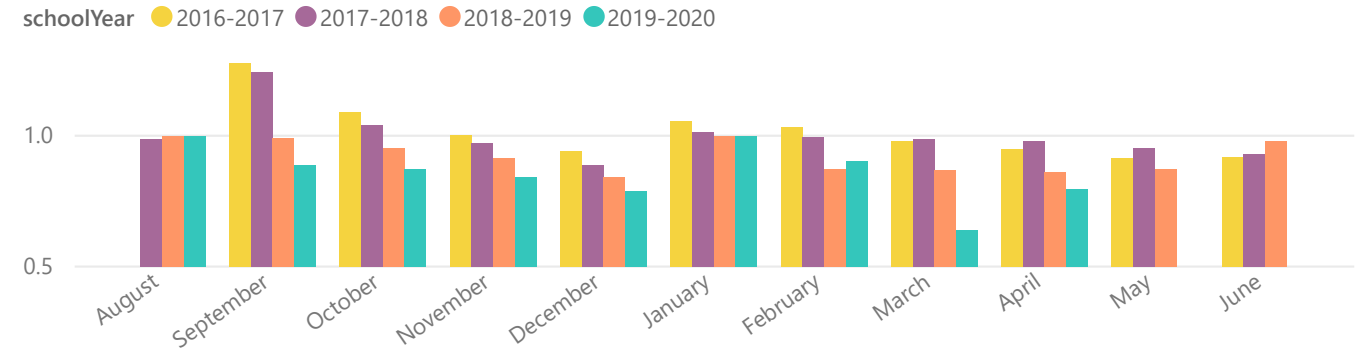
## Average Performance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	82%	83%	81%	81%
3-5	71%	75%	69%	72%
6-8	67%	70%	67%	69%
9-12	67%	71%	66%	68%
<b>Total</b>	<b>70%</b>	<b>73%</b>	<b>69%</b>	<b>71%</b>

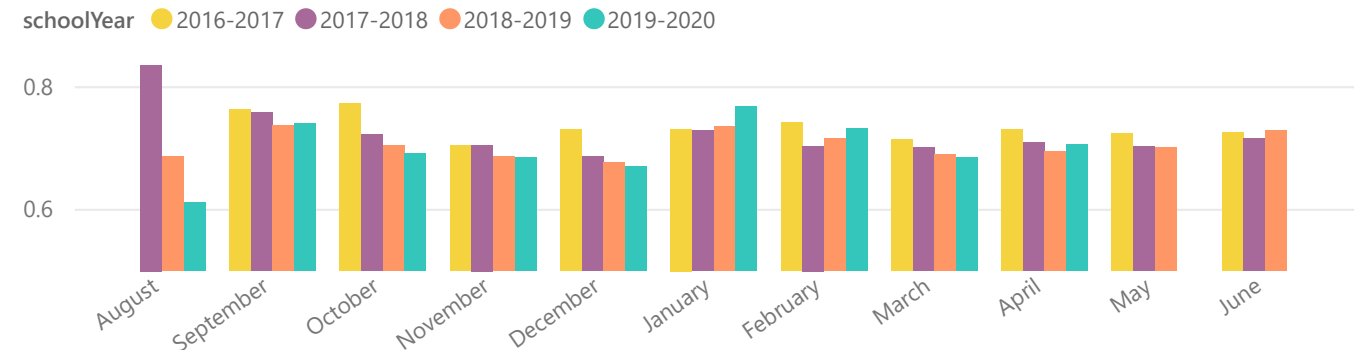
## Average Attendance

GradeDistribution	SameMonthPriorYear	PriorEOY	LastMonth	CurrentMonth
PK-2	107%	112%	105%	100%
3-5	111%	116%	108%	103%
6-8	106%	111%	104%	98%
9-12	102%	108%	100%	96%
<b>Total</b>	<b>105%</b>	<b>111%</b>	<b>103%</b>	<b>98%</b>

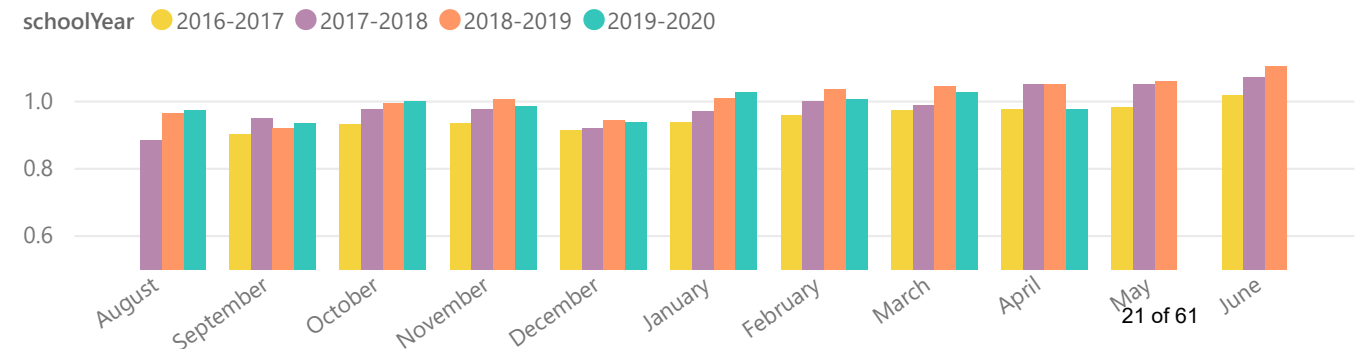
## Average Total Participation



## Average Total Performance



## Average Total Attendance

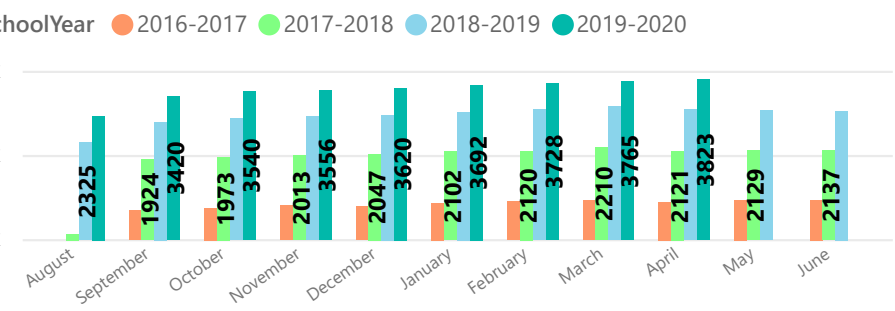


<b>Currently Enrolled</b> <b>3823</b>	<b>Total YTD Enrolled</b> <b>4892</b>
<b>Enrollment Services Complete (Stage 4)</b> <b>5059</b>	

**Reach Cyber Charter School**  
**April 30, 2020**

<b>Current Enrollment Month-Over-Month Change</b> <b>2%</b>
<b>Current Enrollment Year-Over-Year Change</b> <b>23%</b>

**Monthly Student Current Enrollment Comparison**



**Total YTD Enrollment**

ReportPeriod Withdrawal Category	SameMonthPriorYear		CurrentMonth	
	Student Count	%CT Student Count	Student Count	%CT Student Count
Enrolled, Not Grad	3103	76%	3826	78%
Graduated	19	0%	69	1%
Prior To Engagement	77	2%	79	2%
Withdrawal During School Year	910	22%	918	19%
<b>Total</b>	<b>4109</b>	<b>100%</b>	<b>4892</b>	<b>100%</b>

**New & Returning**

ReportPeriod New or Returning	SameMonthPriorYear		CurrentMonth	
	Students	%CT Students	Students	%CT Students
New	1924	62.06%	2118	55.40%
Returning	1176	37.94%	1705	44.60%

**Household Data**

Household Data	SameMonthPriorYear	CurrentMonth
	Active	2450
Graduated	19	68
WD During School Year	724	751
WD Prior To Engagement	68	74

**Students Per Active Household**

SameMonthPriorYear	CurrentMonth
1.27	1.27

**Grade Distribution**

ReportPeriod GradeDistribution	SameMonthPriorYear		CurrentMonth	
	Students	%CT Students	Students	%CT Students
<b>PK-2</b>	<b>417</b>	<b>13%</b>	<b>443</b>	<b>12%</b>
KG	128	4%	158	4%
1	127	4%	131	3%
2	162	5%	154	4%
<b>3-5</b>	<b>459</b>	<b>15%</b>	<b>560</b>	<b>15%</b>
3	131	4%	184	5%
4	141	5%	177	5%
5	187	6%	199	5%
<b>6-8</b>	<b>845</b>	<b>27%</b>	<b>1014</b>	<b>27%</b>
6	250	8%	258	7%
7	271	9%	373	10%
8	324	10%	383	10%
<b>9-12</b>	<b>1379</b>	<b>44%</b>	<b>1806</b>	<b>47%</b>
9	479	15%	517	14%
10	381	12%	494	13%
11	275	9%	384	10%
12	244	8%	411	11%
<b>Total</b>	<b>3100</b>	<b>100%</b>	<b>3823</b>	<b>100%</b>

**Withdrawal Reason**

Withdrawal Reason	SameMonthPriorYear
Another Reason (EOY Import; See Parent ITW)	
Applying for next school year	
Applying for next year	
Different/Better Schooling Option (Not related to socialization)	
Enrollment was intended to be short term and is no longer needed for my student.	
Generally dissatisfied with curriculum/course options	
Getting started with the school was too difficult	
Inactivity	
Inactivity/Lack of Attendance	
Life change	
Mismatch Academic	
Mismatch Family Schedule	
My student is pursuing GED	
My student wants to return to a traditional school setting for other (non-socialization related) reasons.	
My student wants to return to a traditional school setting for socialization reasons.	22 of 61
No reason provided	
Pursue GED	

**Reach Cyber Charter School  
April 30, 2020**

Gender		
Gender	SameMonthPriorYear	CurrentMonth
	1	1
F	1732	2046
M	1367	1775
X		1

Primary Language		
Home Language	SameMonthPriorYear	CurrentMonth
English	1372	1098
Spanish	90	165
Russian	5	2
Arabic	17	8
Urdu	1	4
Another Language	64	90
No Language Reported	1551	2456

Disability		
Disability	SameMonthPriorYear	CurrentMonth
Autism	59	82
Cognitive Disability	21	42
Emotionally Impaired	88	116
Hearing Impaired	3	3
Multiple Disabilities	2	1
Other	25	
Other Health Impaired	124	159
Physical Disability	1	1
Specific Learning Disability	243	381
Speech/Language Impaired	43	52
Traumatic Brain Injury	1	1
Visually Impaired	1	2

Gifted		
Gifted	SameMonthPriorYear	CurrentMonth
Yes	40	52

Plan 504		
Plan504	SameMonthPriorYear	CurrentMonth
504	96	144

IEP		
IEP	SameMonthPriorYear	CurrentMonth
IEP	568	840

Gifted	Plan504
<b>1%</b>	<b>4%</b>
IEP	Not in Special Population
<b>22%</b>	<b>73%</b>

Ethnicity		
Ethnicity	SameMonthPriorYear	CurrentMonth
Hispanic or Latino	424	541
Not Hispanic or Latino	2674	3280

Distinct Race/Ethnicity		
Distinct Race/Ethnicity	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	21	23
Asian	29	35
Black/African American	623	809
Hispanic or Latino	424	541
Multiple Races	215	269
Native Hawaiian or Other Pacific Islander	2	2
Not Indicated	2	2
White	1784	2142

Race		
Race	SameMonthPriorYear	CurrentMonth
American Indian or Alaskan Native	127	154
Asian	68	78
Black/African American	894	1179
Native Hawaiian or Other Pacific Islander	40	47
White	2285	2744

Household FARM Eligibility		
HouseholdFARMEligibility	SameMonthPriorYear	CurrentMonth
Applied-Does not qualify	491	613
Family Reported-Does not qualify	230	265
Family Reported-Does not qualify,Refused to report	1	
Qualifies for free	998	1173
Qualifies for reduced	257	323
Refused to report	512	609

Prior Schooling		
Prior Schooling	SameMonthPriorYear	CurrentMonth
Charter School (Public)	238	310
Home School	201	189
No Prior School	272	357
Online (Virtual) Public School	292	353
Private/Parochial School	165	196
Public School	1815	2269
Prior Schooling Not Reported	117	149

**Reach Cyber Charter School  
April 30, 2020**

**Contacts Per Week**

ContactsPerWeekWithoutWebMail	SameMonthPriorYear	CurrentMonth
Met	2660	3510
Not Met	440	313

**Attendance Status**

AttendanceStatusAutomated	SameMonthPriorYear	CurrentMonth
Alarm	476	
Approaching Alarm	429	
Exempt	51	3823
On Track	2144	

**Average Participation**

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	96%	85%
3-5	88%	83%
6-8	89%	83%
9-12	80%	75%
<b>Total</b>	<b>86%</b>	<b>79%</b>

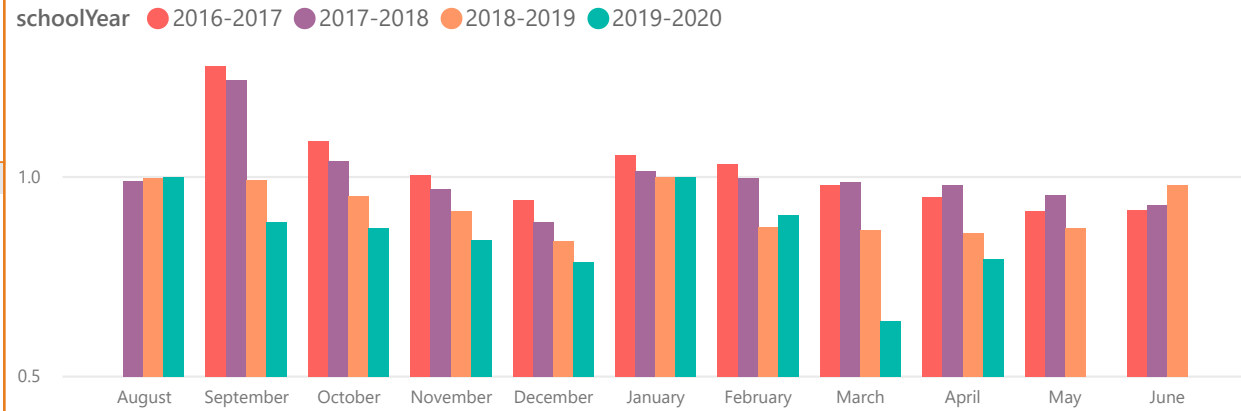
**Average Performance**

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	82%	81%
3-5	71%	72%
6-8	67%	69%
9-12	67%	68%
<b>Total</b>	<b>70%</b>	<b>71%</b>

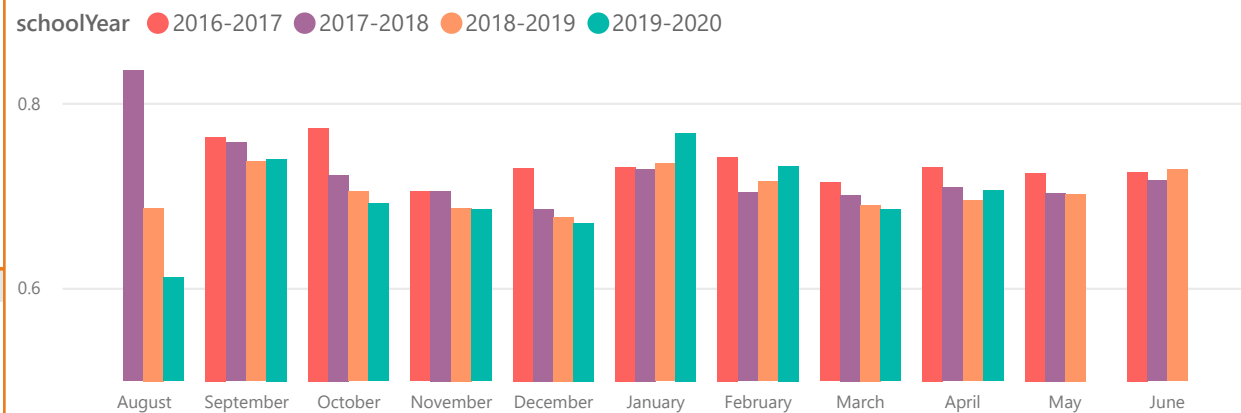
**Average Attendance**

GradeDistribution	SameMonthPriorYear	CurrentMonth
PK-2	107%	100%
3-5	111%	103%
6-8	106%	98%
9-12	102%	96%
<b>Total</b>	<b>105%</b>	<b>98%</b>

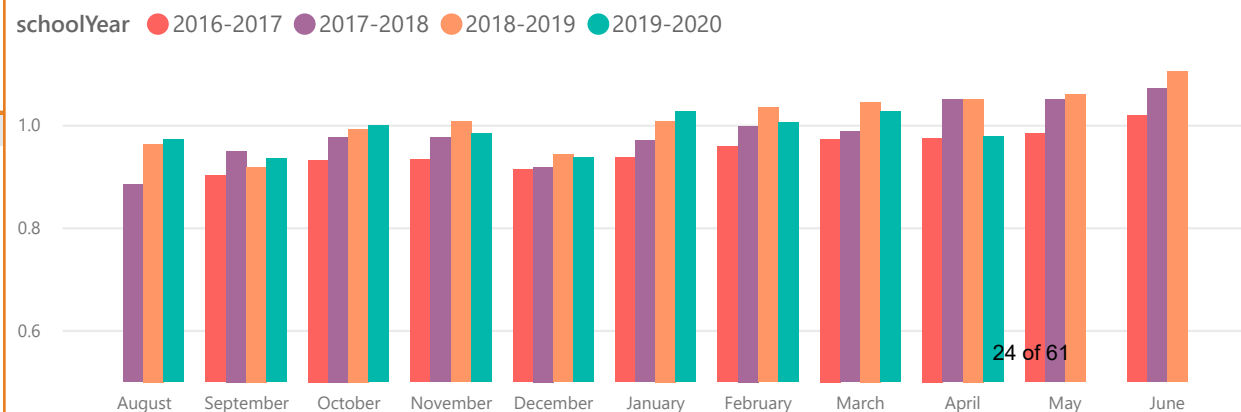
**Average Total Participation**



**Average Total Performance**



**Average Total Attendance**





**Reach Cyber Charter School  
Revenue and Expense Statement  
For the Period Ended April 30, 2020**

	April-20 Actual	YTD Actual	Annual Forecast	Annual Budget	Forecast vs Budget	Forecast vs. Budget Variance
<b>Forecasted Enrollment</b>						
Forecasted ADM			3,600	3,942	(342)	-8.7%
Forecasted Total Enrollment			5,122	6,046	(924)	-15.3%
Forecasted Funded Enrollment			3,749	3,892	(143)	-3.7%
<b>Revenue</b>						
State Funding	6,383,133.99	48,178,227.17	55,945,297.64	54,781,728.00	1,163,569.64	2.1%
Federal Funding	77,118.84	1,101,324.63	1,712,754.90	1,752,427.00	(39,672.10)	-2.3%
Other Funding	19,661.14	202,706.38	245,675.00	21,000.00	224,675.00	1069.9%
<b>Total Revenue</b>	<b>6,479,913.97</b>	<b>49,482,258.18</b>	<b>57,903,727.54</b>	<b>56,555,155.00</b>	<b>1,348,572.54</b>	<b>2.4%</b>
<b>Program Expenses</b>						
<b>Compensation Expense</b>						
Administration Staff	371,552.31	3,432,768.09	4,813,059.99	5,013,020.00	199,960.01	4.0%
Instructional Staff	1,677,348.11	14,350,656.78	21,332,382.92	22,560,802.00	1,228,419.08	5.4%
<b>Total Compensation Expense</b>	<b>2,048,900.42</b>	<b>17,783,424.88</b>	<b>26,145,442.91</b>	<b>27,573,822.00</b>	<b>1,428,379.09</b>	<b>5.2%</b>
<b>Fee Based Expenses</b>						
Enrollment/Unit Based Fees	1,974,287.63	16,633,528.01	21,141,128.69	23,213,988.00	2,072,859.31	8.9%
<b>Total Fee Based Expenses</b>	<b>1,974,287.63</b>	<b>16,633,528.01</b>	<b>21,141,128.69</b>	<b>23,213,988.00</b>	<b>2,072,859.31</b>	<b>8.9%</b>
<b>Other School Expenses</b>						
Assessment	7,150.54	71,898.93	107,000.00	482,000.00	375,000.00	77.8%
Employee Related	13,894.97	213,332.82	326,000.00	489,000.00	163,000.00	33.3%
Facilities	62,933.62	663,120.74	873,000.00	668,120.00	(204,880.00)	-30.7%
Governance	135,334.91	272,692.71	312,285.00	197,500.00	(114,785.00)	-58.1%
Instructional	187,133.43	467,828.06	1,855,260.00	743,260.00	(1,112,000.00)	-149.6%
Professional Services	92,447.69	320,514.05	419,000.00	315,000.00	(104,000.00)	-33.0%
Student Related	129,313.96	1,844,897.33	2,430,000.00	2,667,000.00	237,000.00	8.9%
Pending Allocation	(13,731.90)	26,183.46	55,000.00	-	(55,000.00)	0.0%
<b>Total Other School Expenses</b>	<b>614,477.22</b>	<b>3,880,468.10</b>	<b>6,377,545.00</b>	<b>5,561,880.00</b>	<b>(815,665.00)</b>	<b>-14.7%</b>
<b>Total Program Expenses</b>	<b>4,637,665.27</b>	<b>38,297,420.99</b>	<b>53,664,116.60</b>	<b>56,349,690.00</b>	<b>2,685,573.40</b>	<b>4.8%</b>
<b>Net Increase (Decrease)</b>	<b>1,842,248.70</b>	<b>11,184,837.19</b>	<b>4,239,610.94</b>	<b>205,465.00</b>	<b>4,034,145.94</b>	
<b>Beginning fund balance</b>	<b>18,917,999.56</b>	<b>9,575,411.07</b>	<b>9,575,411.07</b>			
<b>Ending fund balance</b>	<b>20,760,248.26</b>	<b>20,760,248.26</b>	<b>13,815,022.01</b>			

**Reach Cyber Charter School  
Balance Sheet  
April 30, 2020**

**ASSETS**

**Cash and Short Term Investments:**

Cash:Checking	\$ 3,005,449.28
Cash:Money Market Account	11,544,311.70
	-----
<b>Total Cash and Short Term Investments</b>	<b>14,549,760.98</b>

**Other Current Assets:**

Current State Receivables - FY20	9,154,045.73
PY State Receivables - FY19	47,077.46
SHARRS Receivable - FY19	46,592.75
Allowance for Doubtful Accounts	(142,340.91)
Prepaid Rent	38,819.79
	-----
<b>Total Other Current Assets</b>	<b>9,144,194.82</b>

**Fixed Assets:**

**Property Plant & Equipment:**

Computer Hardware	48,121.10
Leasehold Improvements	212,123.35
Furniture	103,706.34
Accum Depr:Computer Hardware	(41,773.66)
Accum Depr:Leasehold Improvements	(65,950.56)
Accum Depr: Furniture	(37,811.37)
	-----
<b>Net Fixed Assets</b>	<b>218,415.20</b>

**Other Assets:**

Security Deposit	8,916.65
	-----
<b>Total Other Assets</b>	<b>8,916.65</b>

<b>Total Assets</b>	<b>\$ 23,921,287.65</b>
	=====

**LIABILITIES**

**Current Liabilities:**

Due to (from) Pearson Online & Blended Learning	\$ 2,688,293.30
Pension Payable	162,366.20
Payroll Taxes Payable	167.95
Accounts Payable	2,861.31
Accrued Expenses	54,014.71
Payable to District	34,920.73
	-----
<b>Total Current Liabilities</b>	<b>2,942,624.20</b>

<b>Total Liabilities</b>	<b>2,942,624.20</b>
	-----

**FUND BALANCE**

Invested in Capital	218,415.20
Reserved Fund Balance	4,574,962.25
Undesignated Fund Balance	16,185,286.01
	-----
<b>Ending Fund Balance</b>	<b>20,978,663.46</b>

<b>Total Liabilities and Fund Balance</b>	<b>\$ 23,921,287.65</b>
	=====

**Reach Cyber Charter School  
Schedule of Revenue  
For the Period Ended April 30, 2020**

	April-20 Actual	YTD Actual	Annual Forecast	Annual Budget	Actuals vs. Budget Variance
<b>Revenue</b>					
<b>State Funding</b>					
Regular Education Funding	3,837,872.41	29,750,541.14	34,549,015.52	35,942,309.00	(1,393,293.48)
State- Prior Year	(26,685.84)	22,390.33	22,390.34	-	22,390.34
Special Education Funding	2,571,947.42	18,405,295.70	21,373,891.78	18,839,419.00	2,534,472.78
<b>Total State Funding</b>	<b>6,383,133.99</b>	<b>48,178,227.17</b>	<b>55,945,297.64</b>	<b>54,781,728.00</b>	<b>1,163,569.64</b>
<b>Federal</b>					
Title I	59,143.14	887,144.00	887,144.00	1,072,000.00	(184,856.00)
Title IIA	6,427.60	86,558.43	96,414.00	153,000.00	(56,586.00)
Title III	-	-	1,284.00	-	1,284.00
IDEA	1,500.00	1,500.00	581,314.90	466,000.00	115,314.90
Title IV	4,500.60	54,004.20	67,506.00	60,000.00	7,506.00
CSI	5,547.50	72,118.00	77,665.00	-	77,665.00
Erate	-	-	1,427.00	1,427.00	-
<b>Total Federal &amp; Other Programs Funding</b>	<b>77,118.84</b>	<b>1,101,324.63</b>	<b>1,712,754.90</b>	<b>1,752,427.00</b>	<b>(39,672.10)</b>
<b>Other Funding</b>					
Interest Income	16,336.14	189,150.62	224,000.00	10,000.00	214,000.00
Student Activities Income	3,325.00	13,555.76	21,675.00	11,000.00	10,675.00
<b>Total Other Funding</b>	<b>19,661.14</b>	<b>202,706.38</b>	<b>245,675.00</b>	<b>21,000.00</b>	<b>224,675.00</b>
<b>Total Revenue</b>	<b>6,479,913.97</b>	<b>49,482,258.18</b>	<b>57,903,727.54</b>	<b>56,555,155.00</b>	<b>1,348,572.54</b>

**Reach Cyber Charter School**  
**Schedule of Fees**  
**For the Period Ended April 30, 2020**

	April-20 Actual	YTD Actual	Annual Forecast	Annual Budget	Forecast vs Budget
<b>SCHEDULE OF COMPENSATION:</b>					
<b>Administrative Compensation</b>					
Salaries - Administration	276,503.00	2,556,773.32	3,575,438.92	3,686,044.00	110,605.08
Benefits - Administration	60,830.66	562,490.14	786,596.57	810,930.00	24,333.43
Pension - Administration	13,825.26	119,065.53	169,998.81	184,302.00	14,303.19
Taxes - Administration	20,393.39	194,439.11	281,025.69	331,744.00	50,718.31
<b>Total Administrative Compensation</b>	<b>371,552.31</b>	<b>3,432,768.09</b>	<b>4,813,059.99</b>	<b>5,013,020.00</b>	<b>199,960.01</b>
<b>Instructional Compensation</b>					
Salaries - Teachers	1,248,720.44	10,665,465.55	15,817,981.29	16,588,825.00	770,843.71
Benefits - Teachers	274,718.50	2,339,518.12	3,473,071.57	3,649,541.00	176,469.43
Pension - Teachers	62,215.14	508,259.13	765,884.92	829,441.00	63,556.08
Taxes - Teachers	91,694.03	837,413.99	1,275,445.14	1,492,995.00	217,549.86
<b>Total Instructional Compensation</b>	<b>1,677,348.11</b>	<b>14,350,656.78</b>	<b>21,332,382.92</b>	<b>22,560,802.00</b>	<b>1,228,419.08</b>
<b>Total Compensation</b>	<b>2,048,900.42</b>	<b>17,783,424.88</b>	<b>26,145,442.91</b>	<b>27,573,822.00</b>	<b>1,428,379.09</b>
<b>SCHEDULE OF FEES:</b>					
<b>Enrollment/Unit Based Fees</b>					
Curriculum and Instructional Support Services	596,408.33	5,069,795.43	6,450,624.49	7,182,191.00	731,566.50
Direct Course Instruction Support	10,444.30	107,104.10	124,378.03	-	(124,378.03)
Enrollment/Placement/Student Support Services	245,075.00	2,942,395.10	3,675,305.65	4,238,552.00	563,246.35
Facilities Support Services	2,083.33	20,833.33	25,000.00	25,000.00	-
Professional Development Services	38,750.00	267,612.50	345,282.50	365,977.00	20,694.50
School Business Support Services	60,240.00	406,810.72	526,003.01	567,716.00	41,712.99
School Operations Support Services	244,725.00	1,652,668.55	2,136,887.25	2,306,347.00	169,459.75
School Staff Support Services/Human Resources Support	147,250.00	1,016,927.50	1,312,073.50	1,390,714.00	78,640.50
Short Term Substitute Teachers	27,900.00	107,100.00	124,374.19	-	(124,374.19)
Student Connexus License	263,550.00	1,779,796.90	2,301,263.19	2,483,758.00	182,494.81
Student Technology Assistance Services	337,861.67	3,262,483.88	4,119,936.87	4,653,733.00	533,796.13
<b>Total Enrollment/Unit Based Fees</b>	<b>1,974,287.63</b>	<b>16,633,528.01</b>	<b>21,141,128.69</b>	<b>23,213,988.00</b>	<b>2,072,859.31</b>
<b>Total Fee Based Expenses</b>	<b>1,974,287.63</b>	<b>16,633,528.01</b>	<b>21,141,128.69</b>	<b>23,213,988.00</b>	<b>2,072,859.31</b>

**Reach Cyber Charter School  
Schedule of Other Expenses  
For the Period Ended April 30, 2020**

	April-20 Actual	YTD Actual	Annual Forecast	Annual Budget	Forecast vs. Budget Variance
<b>SCHEDULE OF OTHER SCHOOL EXPENSES:</b>					
<b>Assessment</b>					
Student Testing & Assessment	7,150.54	71,898.93	107,000.00	482,000.00	375,000.00
<b>Total Assessment</b>	<b>7,150.54</b>	<b>71,898.93</b>	<b>107,000.00</b>	<b>482,000.00</b>	<b>(375,000.00)</b>
<b>Employee Related</b>					
Staff Recruiting/Background Checks	3,265.02	3,824.64	22,000.00	50,000.00	28,000.00
Staff Training/Prof. Dvlpmt	8,219.02	156,191.08	200,000.00	250,000.00	50,000.00
Team Building	-	-	7,000.00	27,000.00	20,000.00
Travel- Nurse	-	-	2,000.00	7,000.00	5,000.00
Travel and Conferences	2,410.93	53,317.10	95,000.00	155,000.00	60,000.00
<b>Total Employee Related</b>	<b>13,894.97</b>	<b>213,332.82</b>	<b>326,000.00</b>	<b>489,000.00</b>	<b>163,000.00</b>
<b>Facilities</b>					
Capital Outlay	-	100,690.00	145,000.00	145,000.00	-
Copiers/ Reproduction	1,642.04	5,139.40	14,000.00	19,000.00	5,000.00
Internet	1,621.85	10,352.32	20,000.00	26,000.00	6,000.00
Maintenance & Repairs	4,698.63	14,162.94	23,000.00	30,000.00	7,000.00
Office Postage	2,527.18	10,219.06	18,000.00	24,000.00	6,000.00
Office Supplies	1,409.26	21,682.91	35,000.00	53,000.00	18,000.00
Office Rent	39,997.18	352,943.32	450,000.00	191,000.00	(259,000.00)
Other School Expense	-	-	5,000.00	11,000.00	6,000.00
Rent Operating Expense	-	-	-	21,120.00	21,120.00
Small Office Equipment	10,974.00	132,865.54	140,000.00	140,000.00	-
Telephone	63.48	15,065.25	23,000.00	8,000.00	(15,000.00)
<b>Total Facilities</b>	<b>62,933.62</b>	<b>663,120.74</b>	<b>873,000.00</b>	<b>668,120.00</b>	<b>(204,880.00)</b>
<b>Governance</b>					
Accreditation	773.00	1,973.00	1,973.00	-	(1,973.00)
Banking Fees	268.51	3,968.74	6,000.00	5,000.00	(1,000.00)
Board-Related Expenses	-	738.04	11,000.00	20,000.00	9,000.00
Dues	162.40	70,700.93	88,000.00	48,000.00	(40,000.00)
External Audit	-	-	10,000.00	20,000.00	10,000.00
D&O Insurance	-	2,418.00	2,418.00	4,500.00	2,082.00
Insurance Expenses	134,131.00	192,894.00	192,894.00	100,000.00	(92,894.00)
<b>Total Governance</b>	<b>135,334.91</b>	<b>272,692.71</b>	<b>312,285.00</b>	<b>197,500.00</b>	<b>(114,785.00)</b>
<b>Instructional</b>					
Other Curriculum	539.29	88,467.33	102,000.00	90,000.00	(12,000.00)
STEM Programmatic Expenses	186,594.14	379,360.73	1,753,260.00	653,260.00	(1,100,000.00)
<b>Total Instructional</b>	<b>187,133.43</b>	<b>467,828.06</b>	<b>1,855,260.00</b>	<b>743,260.00</b>	<b>(1,112,000.00)</b>
<b>Professional Services</b>					
Accounting Services	80,050.90	237,236.20	320,000.00	240,000.00	(80,000.00)
Legal Services	12,299.50	82,169.77	95,000.00	75,000.00	(20,000.00)
Other Consultants	97.29	1,108.08	4,000.00	-	(4,000.00)
<b>Total Professional Services</b>	<b>92,447.69</b>	<b>320,514.05</b>	<b>419,000.00</b>	<b>315,000.00</b>	<b>(104,000.00)</b>
<b>Student Related</b>					
Community Coordinators	-	8,000.00	10,000.00	10,000.00	-
Contracted Pupil Health Support	-	5,000.00	9,000.00	12,000.00	3,000.00
School Discretionary Targeted Outreach	700.00	25,663.90	35,000.00	50,000.00	-
Extracurricular Activities	-	-	5,000.00	95,000.00	90,000.00
Graduation Expense	65.97	7,120.66	18,000.00	45,000.00	27,000.00
Student Technology Support Stipend	26,282.00	623,545.78	974,000.00	1,071,000.00	97,000.00
SPEd Related Services	63,274.88	1,027,922.13	1,209,000.00	1,329,000.00	120,000.00
Student Activities	38,991.11	147,644.86	170,000.00	55,000.00	(115,000.00)
<b>Total Student Related</b>	<b>129,313.96</b>	<b>1,844,897.33</b>	<b>2,430,000.00</b>	<b>2,667,000.00</b>	<b>237,000.00</b>
<b>Pending Allocation</b>					
Expenses Pending Allocation	(13,731.90)	26,183.46	55,000.00	-	(55,000.00)
<b>Total Pending Allocation</b>	<b>(13,731.90)</b>	<b>26,183.46</b>	<b>55,000.00</b>	<b>-</b>	<b>(55,000.00)</b>
<b>Total Other Expenses</b>	<b>614,477.22</b>	<b>3,880,468.10</b>	<b>6,377,545.00</b>	<b>5,561,880.00</b>	<b>(815,665.00)</b>



**Reach Cyber Charter School**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
Wednesday, April 15, 2020 at 9:00 a.m.

**Meeting Location:**

Via Teleconference due to State Precautions regarding Public Health and Safety  
During COVID-19 Pandemic

**1(800) 747-5150; Code 703-4511#**

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**I. Call to Order and Roll Call**

Mr. Taylor called the meeting to order at 9:04 a.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

Board Members Present: David Taylor, Paul Donecker, Joe Harford and Gail Hawkins Bush (via phone);

Board Members Joined During Meeting: Dave Biondo (via phone);

Board Members Absent: Alex Schuh;

Guests: Jane Swan, School Leader; Karen Yeselavage, Jordann (J.D.) Smith, Scott Stuccio, Rachel Graver, LeeAnn Richey, Nancy Wagner, Michael Hinshaw, John McMurray, Rachel Parker, Andy Gribbin, Alicia Swope, Kelly McConnell, Cory Groff, Heather Berger, Jamie Miedel, Devon Rushanan, Greg McCurdy, School Staff; Pat Hennessey, Board Counsel; Kevin Corcoran, Charter Choices, Financial Consultant; Jay W. Ragley, Laura Johnson, Melissa Brown, Megan Holston, Gary Corkran, Laura Coleman and Megann Arthur, Pearson Online and Blended Learning (POBL) staff (via phone).

**II. Public Comment**

There were no public comments made at this time.

**III. Routine Business**

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the April 15, 2020 Meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

#### IV. Oral Reports

##### a. Executive Director's Report

##### i. CSI Status Update

Ms. Swan provided the Board with an update on the school's CSI designation status, and associated activities.

[Mr. Biondo joined the meeting at 9:07 a.m.]

##### ii. Enrollment and Staffing Report

Ms. Swan provided the Board with an update on enrollment and staffing levels at the school.

##### iii. State Testing Update

Ms. Swan advised the Board that standardized testing had been cancelled by state mandate for the current school year due to COVID-19.

##### iv. Graduation Plans

Ms. Swan advised the Board of the school's preparations to hold the graduation ceremony virtually. The Board discussed options to enhance the graduating student's experience in detail with Ms. Swan.

##### v. COVID-19 Response Update

Ms. Swan reviewed the school's response to the ongoing COVID-19 pandemic, including the cancellation of all in-person field trips and events, as well as increased flexibility for teachers and staff.

##### i. Continuity of Education Plan

Ms. Swan reviewed with the Board the Continuity of Education Plan in detail, as included in the meeting materials. She further advised of the state requirements to have such a plan in place.

##### b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet.

##### c. Products, Services and Initiatives Update

Ms. Johnson reviewed details within the Pearson Online & Blended Learning's (OBL) 2020-2021 Products, Services and Initiatives memo, as included in the Board materials. She reviewed upcoming program enhancements, planned product roll-outs, and specific initiatives that are high on the priority list of OBL for deployment to the school both within the next school year, and beyond. Ms. Johnson further detailed curriculum changes and alignment initiatives, including all the advantages of utilizing Polaris® for curriculum development and improving the student experience.

She reviewed the anticipated timeline for the next generation of the school's learning management system to be available, and highlighted specific enhancements being made to the current platform, resulting largely from what's received positive feedback in beta testing.

## **V. Consent Items**

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the March 18, 2020 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of OBL Invoice(s) for March;
- d. Approval of Staff Compensation Plan for the 2020-2021 School Year;
- e. Ratification of Accounting Software and HR Systems Vendor Agreements; and
- f. Approval of Continuity of Education Plan; are hereby approved.

The motion passed unanimously.

## **VI. Action Items**

There were no action items to consider.

## **VII. Information Items**

### a. State Account Relations (STAR) Update

Ms. Johnson provided the Board with an update on recent legislative activities in the state, which may impact the school. Additionally, Ms. Johnson discussed the impact of COVID-19 on schools and families throughout the state.

### b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (OBL) School Leadership Team.

#### i. School Operations Metrics

Ms. Brown provided a thorough review of the data included in the Board materials, highlighting the school's performance as compared with other OBL partnering schools of similar size and years in operation. All participants had extensive discussion regarding the school's quarterly metrics data and progress throughout the school year of initiatives and student outcomes.



c. Renewal Statement of Agreement (SOA) with OBL Update

Ms. Swan and Ms. Hennessey provided the Board with an update on the progress to date and ongoing communications regarding the school's Statement of Agreement (SOA) renewal with OBL, as well as the anticipated timeline for documentation to be available for the Board's review.

d. Board Relations Update

Ms. Arthur discussed the planning for the 2020-2021 school year that OBL has been working on with the school.

i. Board Meetings Schedule for the 2020-2021 School Year

The Board confirmed their support of maintaining the current meeting schedule for the upcoming school year. Ms. Arthur reminded Board members that the consideration of the Board meeting schedule for the 2020-2021 school year will be included on the June Annual Meeting agenda.

ii. Board Composition

Ms. Arthur discussed with the Board the current composition, including board member terms that would be up at this year's Annual Meeting. Mr. Taylor and Ms. Hawkins Bush confirmed their desire to renew their terms on the Board. The Board and Ms. Arthur further discussed the Board composition.

**VIII. Strategic Planning**

Ms. Arthur advised the Board that the strategic planning discussion documentation and proposed updates discussed at the Board's recent retreat will be brought to the Board for review and consideration at a future meeting.

**IX. Adjournment and Confirmation of Next Meeting – Wednesday, May 20, 2020 at 9:00 a.m.**

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is May 20, 2020 at 9:00 a.m., to be held at the school location and/or via teleconference, based on state recommendations regarding public health and safety, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 9:52 a.m., is hereby approved.

The motions passed unanimously.

## REACH Staffing Report

### New Hires

Name	Area	Compensation	Bonus Potential	Start Date
Kothe, Jodie A.	Staff Accountant	\$55,000.00	0.04	04/13/2020
Kretchman, April	Teacher - Secondary	\$60,600.00	0.05	05/05/2020
Williams, Andrew S.	Teacher - Secondary	\$56,500.00	0.05	04/28/2020

### Departing Employees

Name	Area	Last Day of Work	Reason for Leaving
N/A			

### Promotion / Position Changes

Name	Former Position	New Position	Compensation	Bonus Potential	Start Date
N/A					

# Jodie Kothe

## **Accountant**

Harrisburg, PA 17110

[jodiekothe@comcast.net](mailto:jodiekothe@comcast.net)

717-329-6821

## Skills Summary

Critical thinker who thrives under pressure, organized professional with strong time management skills, capable of detailed analysis, successful at managing multiple projects while meeting managerial demands, effective communicator, active listener which fosters rapport with customers, co-workers and supervisors, works well as part of a team or independently, knowledgeable in various software and systems and quick to learn, flexible and able to work effectively in a variety of situations, 15 plus years with various accounting experience.

Authorized to work in the US for any employer

## Work Experience

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### **Accounting Professional**

Robert Half Finance & Accounting - Mechanicsburg

March 2018 to Present

Worked as a Professional Temporary Contract Worker. Last Contract was for a non profit faith based company, where I was responsible for year end and monthly closing entries. Other responsibilities included Fund Balance maintenance entries, Bank reconciliations, general ledger entries for payroll, cash transfers and inter-company accounts while learning a newly installed software system and checking for mapping issues and accuracy of balances. Previous contract was Government Auditing which included auditing of Counties and Non Profits for compliance, reconciliation of major programs, and issuance of close letters.

### **Staff Accountant/Accounts Payable Manager**

Legacy Homes - Mechanicsburg, PA

April 2016 to October 2017

Managing accounts payable processing, purchase orders, invoices, costing, progress billing, bank and vendor statement reconciliation, cost analysis, special projects, creating and maintaining Excel spreadsheets and working knowledge of Word and Outlook. I was liaison between the field supervisors and management. Managed and maintained Bank advances on construction projects. Responsible for researching invoice and budget discrepancies and resolving vendor issues.

### **Accounts Payable Clerk**

Classic Communities Corporation - Harrisburg, PA

April 2014 to April 2016

Accounts payable processing of purchase orders and invoices, bank and vendor reconciliations, costing and coding.

### **Owner/Operator, 2 home based businesses**

Beauticontrol/Kothe Family Day Care - Harrisburg, PA

September 1996 to April 2014

Ran 2 Home based businesses. Responsible for daily operations, bookkeeping and management of sales team.

### **Commercial Loan Operations Liason**

PNC Bank - Camp Hill, PA

April 1992 to April 1995

Assisting with Merger/Conversion of 3 banks, training employees on commercial loan system, reviewing system payments on commercial loans and bi-weekly mortgages. Also responsible for journal entries, reconciliation of accounts, maintaining the automotive floor planning system, and supported/supervised the department for the conversion.

### **EDI and Financial Analyst**

Rite Aid Corporation - Camp Hill, PA

January 1989 to April 1992

Part of a team responsible for implementation of electronic purchase orders and EFTs. Prepared financial reports for the specialty retail division and reviewed the profit loss statements. Also responsible for account analyst, reconciliations and assisted with forecasting.

### **Payroll/Accounts Payable Specialist**

Central Storage and Transfer - Harrisburg, PA

February 1987 to January 1989

Responsible for computerized payroll, Union dues, healthcare deductions, unemployment vouchers, and garnishment of wages. Maintained Accounts payable- coding,data entry and bank reconciliations,

## Education

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### **B.S. in Business Administration - Concentration Finance/Marketing**

West Chester University - West Chester, PA

1985

### **Accounting**

Harrisburg Area Community College - Harrisburg, PA

## Skills

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Excel (6 years), Word (5 years), Outlook (5 years), Accounts Payable, Quickbooks, Payroll, Bookkeeping, Accounting, Billing, General Ledger, Accounts Receivable

**April Kretchman**

164 Waterloo Drive, Meyersdale, PA 15552

(814)634-9733

kretchman@verizon.net

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**Objective** To obtain a position as an instructional leader to increase student achievement in a progressive school.

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- Profile**
- Ten years of teaching experience across all grade levels, K-12.
  - Ability to write, develop and deliver curriculum aligned with state and Common Core standards in traditional classroom as well as online.
  - Proven ability to work in unison with administration, staff, students and board of directors.
  - Ability to develop and foster professional relationships.
  - Proven ability to develop concepts, plan and coordinate instruction.
  - Seven years of experience in the area of Marketing and Public Relations.
- 

**Education** M.Ed., Administration, California University of Pennsylvania  
B.S., Elementary Education, California University of Pennsylvania

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**Relevant Experience & Accomplishments**

- Identified specific needs, secured funding through grants, and implemented Classroom Plus Tutoring initiative including the management of tutors.
- As Elementary Intervention Specialist, identified academically at-risk students, designed, and implemented skill based remediation plan to bring students to grade level and increase scores on state assessments.
- Completed six-week summer administrative internship.
- Completed and submitted PA-Pact and ABG grant successfully utilizing e-Grants system.
- Provided training to district K-12 teachers on various topics including Inclusion practices, differentiating instruction to increase student achievement and utilizing technology in the classroom.
- Goal-oriented individual with strong leadership capabilities.
- Ability to analyze test scores, conduct needs assessments, institute and facilitate instruction change to meet identified needs.
- Ability to multi-task.
- Created Special Education digital flow chart, incorporating all procedures, forms and regulations into a user-friendly document.
- Able to research to find correct answers for applicable problems.
- Possess a strong work ethic and able to build this quality in others.
- Ability to build instructional technology as an integral part of classroom instruction.
- Directed successful inclusionary practices, collaborating with educators to provide achievement for students with special needs.
- Partnered with Guidance Counselor to identify students and complete the remediation scheduling process.
- Instituted Classrooms for the Future reform effort through participation as Keystone Technology Integrator.
- Collaborated with administration, peers, parents and students to implement Instructional Support Team process.
- Completed restructuring of secondary remediation plan using relevant research.
- Coordinated, trained and led sales staff in continual advertising sales growth.
- Designed, planned and implemented Classrooms for the Future Open House.
- Presented at state level conferences.
- Successfully networked through various community organizations, functions and businesses.
- Designed and produced promotional advertising including newspaper, print, radio, television, brochures, newsletters, direct mailers and flyers.
- Formulated, wrote and implemented marketing plans to meet the specific needs of various organizations.

<b>Employment</b>	<p><b>Mathematics Teacher</b>, <i>Rockwood Area School District</i>, Rockwood, PA</p> <p>Responsibilities include all aspects of classroom management and instruction including writing and aligning math curriculum to the PA State Standards and Common Core Standards to prepare students for rigor of Keystone testing. Classes taught include Pre-Algebra, Algebra II and Technical Algebra II. In charge of remediation program, class advisor and prom advisor.</p>	<i>2009-Present</i>
	<p><b>Mathematics/English Teacher</b> , <i>Shanksville Stonycreek School District</i>, Shanksville, PA</p> <p>Responsibilities include all aspects of classroom management and instruction including inclusionary practices, differentiated instruction, lesson planning, assessment and analyzing data to drive lessons. Classes taught include 6<sup>th</sup> grade math and English, Academic Algebra, Algebra 1B, Technical Algebra 2, Academic Geometry, College Algebra, 8<sup>th</sup> grade Problem Solving and Gifted Math. Planned and implemented middle/high school IST program, Junior class and prom advisor, Classroom Plus tutoring coordinator, Varsity Cheerleading Coach and Keystone Technology Integrator. Wrote and facilitated online component of classroom.</p>	<i>2005-2009</i>
	<p><b>Elementary Intervention Specialist</b>, <i>Shanksville Stonycreek School District</i>, Shanksville, PA</p> <p>Responsible for the development and implementation of a series of diagnostic and prescriptive lessons for academically at-risk students based on a skills driven, research based approach.</p>	<i>2004-2005</i>
	<p><b>Owner/Publisher Visitor's Quarterly Magazine/AJ Publications</b>, Somerset, PA</p> <p>Responsible for the daily operation of an advertising agency and the output of a quarterly 32 page tourism/recreational publication including establishing client relationships, advertising sales, layout, distribution, bulk mailings, editorial content, customer relations, press releases, promotional pieces, brochures and accounting. Professional relationships established with national and local companies.</p>	<i>1996-2003</i>
	<p><b>Administrative Assistant</b>, <i>Horizon Group Ltd.</i>, Somerset, PA</p> <p>Responsible for assisting the General Manager in all aspects of operating a 500,000 square foot outlet retail village. Placed advertising buys, direct mailing campaigns, tradeshow marketing, and operational management. Responsible for monthly Focus Group and Manager's meetings to facilitate tenant relationships. Accountable for special event planning and implementation.</p>	<i>1995-1996</i>
<b>Computer Skills</b>	<p>Working knowledge of Microsoft Office 2007, Adobe Photoshop, Adobe Illustrator, Quark Xpress, Plato Learning, SMART Board technology, Promethean Board technology</p>	

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**Professional  
References**

**Mrs. Misty Demchak**

Assistant Principal  
Rockwood Area School District  
439 Somerset Ave.  
Rockwood, PA 15552  
(814)926-4631

**Mr. Reno Barkman**

Elementary Principal  
Shanksville-Stonycreek School District  
1325 Cornerstone Road  
Shanksville, PA 15560  
(814)267-4649

**Mr. Timothy A. Kretchman**

Director of Curriculum and Instruction  
Meyersdale Area School District  
309 Industrial Park Road  
Meyersdale, PA 15552  
(814)634-8450

**Mr. Greg King**

Math Department Chairperson  
Rockwood Area School District  
439 Somerset Ave.  
Rockwood, PA 15552  
(814)926-4631

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# Andrew S. Williams

1795 Empress Drive  
Mechanicsburg, PA 17055  
(717) 579-4403  
andrew.s.williams6167@gmail.com

## QUALIFICATIONS AND PROFESSIONAL STRENGTHS

- Secondary music teacher with 12+ years of experience
- Permanent Pennsylvania Teaching Certificate
- Masters Degree
- Skilled at making personal connections with students
- Looking to foster growth and interest in music through online learning.

## EXPERIENCE

### **East Pennsboro Area School District, Enola PA** - *Music Teacher/Director of Bands*

August 2008 - PRESENT

- 9-12 Instrumental Music
- Concert Band, Marching Band, Jazz Ensemble (Founder), Indoor Percussion Ensemble (Founder), Empowered Percussion (Founder), Enola Brass (Founder), Reed All About It (Founder)
- Coordinator for Indoor Color Guard and MS Indoor Color Guard (Founder)
- Music Theory I, Music Theory II, Music History, Guitar and Piano

### **Wilson College** - *Pep Band Director*

August 2019 - Present

- Tasked with creating first-ever athletic band for Wilson College's Athletic Department

### **Lincoln Intermediate Unit, New Oxford PA** - *Special Education Teacher*

August 2006 - August 2008

- Life Skills Support at New Oxford High School
- Responsible for creating IEPs, executing meaningful academic instruction, and preparing students for vocational success.

## EDUCATION

### **Messiah College, Grantham PA** - *Master of Music in Instrumental Conducting - 4.0 GPA*

July 2010 - July 2012

Intensive course of study focused on instrument pedagogy, rehearsal techniques, and program development.

### **Mansfield University, Mansfield PA** - *Bachelor of Science in Music Education - 3.71 GPA*

July 2003 - July 2006

Undergraduate studies focused on pedagogy, music instruction, music performance.



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## AWARDS and ACCOMPLISHMENTS

2014 Cavalcade of Bands American Conference Champions  
2014 KIDA Scholastic White Moving Percussion Champions  
2015 KIDA Scholastic Blue Moving Percussion Champions  
2016 KIDA Scholastic White Color Guard Champions  
5 time WGI Percussion Regional Finalist  
3 time WGI Color Guard Regional Finalist  
8 PMEA All-State musicians in eleven years  
1 NAFME All-National Concert Band Musician  
3 Army All-American Marching Band Members  
Performed for Pennsylvania Auditor General Eugene Depasquale's Inauguration  
WGI World Championships performances (Color Guard - '17, Percussion - '16, '17)  
Hosted 2011 PMEA All-State Wind Ensemble under the Direction of Robert W. Smith  
Host largest annual indoor show in KIDA - Artistry in Motion - KIDA Season Kickoff  
50% Increase in Concert Band enrollment  
100% Increase in Marching Band enrollment  
Cumberland County Music Educators Association Vice President - 2013-Present  
Cumberland County Band Festival Coordinator - 2017-Present  
Co-created the East Pennsboro Music Booster Association, Inc. and doubled the annual budget

## REFERENCES

**Dr. Wiliam Stowman** - *Professor of Music, Department Co-Chair, Messiah College*  
(717) 609-2146  
[wstowman@messiah.edu](mailto:wstowman@messiah.edu)

**Greg Milbrand** - *Asst. Superintendent, Cumberland Valley School District*  
(717) 648-6871  
[gmilbrand@cvschools.org](mailto:gmilbrand@cvschools.org)

**William M. George** - *Assistant Band Director, Drill Designer*  
(717) 576-9258  
[maestro767@gmail.com](mailto:maestro767@gmail.com)

**Lisa McIntyre** - *Former East Pennsboro High School Choral Director*  
(717) 798-4144  
[lisamcintyreep@gmail.com](mailto:lisamcintyreep@gmail.com)

**Carina Bolton** - *East Pennsboro High School Choral Director*  
(717) 756-2183  
[cbolton@epasd.org](mailto:cbolton@epasd.org)



Pearson

**INVOICE**

**Customer Bill-to:**  
Reach Cyber Charter School  
750 East Park Drive  
Suite 204  
Harrisburg, PA 17111

**Attention:**  
Accounts Payable

**Customer Ship-to:**  
Reach Cyber Charter School  
750 East Park Drive  
Suite 204  
Harrisburg, PA 17111

**Connections Education LLC dba  
Pearson Online & Blended Learning  
K-12 USA**  
10960 Grantchester Way  
Columbia, MD 21044  
**Tel:** 1-800-843-0019  
**Email:**  
poblsalesops@pearson.com  
**Tax ID No:**  
68-0519943

**Invoice Number :** 91000005028  
**Date :** 12-MAY-2020  
**Due Date :**  
**Payment Terms :**  
**Customer Account :** 3924545  
**Project Number :** 82037947  
**Currency :** USD  
**Shipment Terms :**  
**Purchase Order Number :** Reach  
**Number of Pages :** Page 1 of 2

<b>Total Ordered Quantity (No. Of Items) :</b> 3	<b>REMITTANCE INFORMATION</b>	
<b>Net Amount :</b> USD \$2,688,293.30	<b>Make Checks Payable to:</b>	<b>Bank Wire to:</b>
<b>Tax Total :</b> USD \$0.00	Pearson Online & Blended Learning	<b>Bank Name :</b>
<b>Invoice Total :</b> USD \$2,688,293.30	32369 Collection Center Drive	<b>Bank Address :</b>
<b>Amount Due :</b> USD \$2,688,293.30	Chicago, IL 60693-0323	<b>ABA ACH No :</b>
		<b>ABA Wire No :</b>
		<b>SWIFT Code :</b>
		<b>A/C No :</b>
		<b>Bank Account Name :</b>



Invoice Number: 91000005028							Page 2 of 2
Project Number	Project Agreement Number	Description	Quantity	List Price	Net Price	Tax	Line Total
82037947	Reach	Direct Charges	7		2,309,836.79	0.00	2,309,836.79
82037947	Reach	Other Charges	1		33,370.00	0.00	33,370.00
82037947	Reach	Pass Through	23		345,086.51	0.00	345,086.51

To pay your invoice online: Visit <https://ipay2.bizsys.pearson.com/register> to register.  
 Already registered? Access your online account by visiting <https://ipay2.bizsys.pearson.com>

Invoice Total	Subtotal	Total Tax	Invoice Total
	USD	USD	USD
	\$2,688,293.30	\$0.00	\$2,688,293.30



# Pearson

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Charges for the Following Period:

April 2020

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**Compensation Expenses**

Benefits - Administration	60,830.66
Benefits - Instructional	274,718.50
Credit for Nonbillable Earnings Paid by the School	(10,782.72)
Withholdings	84,496.77
	<hr/>
	409,263.21

**Enrollment/Unit Based Charges**

Direct Course Instruction Support	10,444.30
Facility Support Services	2,083.33
Monthly Fee per School Staff Member	186,000.00
Monthly Fee per Student	1,408,110.00
Short Term Substitute Teaching Services	27,900.00
Upfront Fee per Student	339,750.00
	<hr/>
	1,974,287.63

**Additional Services**

Rev Mar'20 LiveSpeech	33,370.00
	<hr/>
	33,370.00

**Pass Through Expenses**

Miscellaneous	271,372.46
	<hr/>
	271,372.46

**Total Amount Due**

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**2,688,293.30**

A RESOLUTION OF THE PENNSYLVANIA COALITION OF PUBLIC CHARTER SCHOOLS AND **REACH CYBER CHARTER SCHOOL** OPPOSING GOVERNOR WOLF'S PROPOSED FUNDING CUTS DIRECTED AT CHARTER SCHOOLS AND THEIR FAMILIES/STUDENTS

WHEREAS, the right of parents to choose the best school for their children is an urgent civil right;

WHEREAS, all over this Commonwealth, as in every state in the United States, parents of 143,000 students have selected charter schools as the best educational fit for their children; with thousands more on waiting lists;

WHEREAS, the vast majority of brick and mortar charter schools are located in underserved areas with a high percentage of economically disadvantaged students;

WHEREAS, charter schools receive 25% less funding per student than traditional public schools yet continue to offer superior choice for students; for example, brick and mortar charter schools do not receive per pupil revenue relating to facilities;

WHEREAS, charter schools are required by law to operate as public non-profit corporations and are directly accountable to the local authorizing school board and to the Pennsylvania Department of Education;

WHEREAS, the boards of trustees of charter schools are public officials and operate their meetings in public and are required, like school district board members, to file annual ethics statements of financial interest;

WHEREAS, charter schools do not “take” money from school districts, rather school funding follows the student and the family who has made a conscious choice to enroll in a charter school;

WHEREAS, the legislative intent of the Charter School Law is to promote innovative education and increased opportunities for students;

WHEREAS, the Pennsylvania Department of Education already authorizes deductions to charter school funding beyond what is provided for in the Charter School Law;

WHEREAS, parents often select charter schools because their students have special education needs;

WHEREAS, the Governor, through his supporters, intends to introduce his “charter reform proposal” as legislation which would slash funding for charter students by \$280 million and limit charter school enrollment;

WHEREAS, the Governor claims he seeks to “level the playing field” in charter funding, with charters already receiving 25% less than school districts, any funding cuts, leveled at special education students would jeopardize the existence of charter schools and therefore limit or eliminate choices for families, especially racial minorities and impoverished students;

WHEREAS, 150 school districts in the Commonwealth fail to make legally required monthly payments to charter schools, thus creating cash flow problems and requiring charter schools to expend time and effort seeking redirection from the Department of Education;

WHEREAS, Governor Wolf displayed his unfair bias against charter schools and their families when he issued an executive order requiring charter schools to pay a fee each time a school district violated the law by not making legally required charter school tuition reimbursements and thus forcing charter school to assert a redirection claim;

WHEREAS, charter school students and their families pay tax dollars to fund schools and charter schools are public schools; and

WHEREAS, regardless of what public school a child attends, school district, brick and mortar charter or cyber charter, they are all public school children and deserve the same financial support.

NOW THEREFORE, BE IT RESOLVED THAT the Pennsylvania Coalition of Public Charter Schools and **REACH CYBER CHARTER SCHOOL** hereby strongly oppose and condemn Governor Wolf’s charter school funding cut proposals, and the accompanying proposed legislation, and urge the Pennsylvania General Assembly to reject these dangerous and destructive cuts. A copy of this Resolution shall be publicized to the Governor, Pennsylvania General Assembly, media outlets and social media as well as other relevant sources.

RESOLVED THIS 20 DAY OF MAY, 2020



**Manager of Family Services  
Reach Cyber Charter School**

### **Company Summary**

At Reach Cyber Charter School, a Connections Academy, helping students maximize their potential and meet the highest performance standards through a uniquely individualized learning program is at the core of our mission. Connections Academy was founded in 2001 to deliver high-quality, highly accountable online education to students in grades K-12. Hallmarks of Connections Academy-supported online schools include personalized learning, an award-winning curriculum and Education Management System (EMS), dedicated state-certified teachers, and a supportive school community. Parents of enrolled students consistently share their satisfaction with Connections Academy: 92% “would recommend the schools to other families” and 95% say the curriculum is “high quality.” In 2017, Connections Academy-supported public schools serve students in 27 states, while the private online school, International Connections Academy meets the online school needs of students worldwide. Recognized for its outstanding curriculum and leadership, Connections Academy is committed to expanding quality education through technology, and helping students achieve both academic and personal success. Connections Academy is part of the global learning company, Pearson, and its Online & Blended Learning group. For more information, visit [www.ConnectionsAcademy.com](http://www.ConnectionsAcademy.com).

Reach Cyber Charter School (Reach Cyber), a Pennsylvania Connections Academy, is a tuition-free, public cyber school serving students in grades K-12 statewide. Reach Cyber offers a variety of academic pacing options for students including a traditional school year option, a year-long school year option and an accelerated option. Reach Cyber is authorized by the Pennsylvania Department of Education and governed by an independent Board of Trustees. The school utilizes the Connections Education program. Connections Academy, a division of Connections Education, is accredited by Cognia, formerly known as AdvancED.

### **Position Summary and Description:**

The Manager of Family Services will report to the Director of Family Services and will be responsible for helping to develop a strong and effective team of Regional Family Mentors. The Manager will coach this team through at-risk student concerns and create and cultivate the family outreach strategies for our most at-risk students. The Manager will work closely with the Attendance and Truancy team, the Social Outreach and Marketing team, and the State Testing Department. There will be additional travel to

offer in-person support to Family Mentors and to complete observations for the Mentor evaluation process as well.

**Job Responsibilities:**

- Supervise, manage, train, and monitor staff and projects of the Family Services Department;
- Coordinate and implement Student & Family Services enrichment programs as well as special projects as assigned;
- Monitor at-risk student outcomes and successes;
- Evaluate quality and efficiency of Family Services programs and make adjustments as needed based on review of data;
- Participate in the development, adherence, and achievement of goals and objectives consistent with the strategic plan and school community priorities in collaboration with CEO and other key stakeholders;
- Participate in regular meetings with senior leadership and department directors to provide input on school wide concerns and decisions;
- Participate in and represent Reach Cyber Charter School at community events as needed;
- Support and collaborate with leadership of Marketing/Outreach, Truancy & Attendance, and State Testing.

**Requirements:**

- A Master's degree preferred but a minimum of a Bachelor's degree from an accredited institution.
- Leadership experience is preferred.
- Ability to collaborate and work well with others
- Ability to drive to various areas of the state as necessary
- Other duties as assigned





## Supervisor of Special Education

### Company Summary

Founded in 2001, Connections Education is a leading provider of high-quality, highly accountable online education solutions for schools, school districts, and students in grades K–12. It serves families and schools with a variety of digital learning and online school solutions including [Connections Academy](#), [International Connections Academy](#), and [Pearson Connexus](#). In 2017, Connections Education brings full-time online and blended school to 65,000 students across the U.S. and abroad, and delivers online courses to over 340,000 students. In total, over 400,000 students in the U.S. and 48 countries will receive online learning from Connections Education in 2017. Connections Education is based in Baltimore, Maryland and was named a “Top Workplace” by the Baltimore Sun for the third consecutive year and a 2013 “Best Place to Work” by Baltimore magazine. Regularly recognized for its outstanding curriculum and leadership, Connections Education is committed to expanding quality education through technology, and helping students achieve both academic and personal success. Connections Education is part of the global education company, Pearson.

Reach Cyber Charter School (Reach Cyber), a Pennsylvania Connections Academy, is a tuition-free, public cyber school serving students in grades K-12 statewide. Reach Cyber offers a variety of academic pacing options for students including a traditional school year option, a year-long school year option and an accelerated option. Reach Cyber is authorized by the Pennsylvania Department of Education and governed by an independent Board of Trustees. The school utilizes the Connections Education program. Connections Academy, Pearson, is accredited by Cognia, formerly AdvancED.

### Position Summary and Responsibilities

The ability to multi-task is critical to the success of this candidate. The Supervisor of Special Education will report directly to the Director of Special Education but will need to be able to work collaboratively with grade level administration, as well as, teachers to ensure consistent programming and messaging throughout the school. Working from our office in Harrisburg, or home within the state, the Supervisor of Special Education will assist in management of the Special Education Department and will be a point of contact for families of students with disabilities. The Supervisor of Special Education will be an expert in Federal and State Special Education regulations as well as the Reach Cyber Charter School policies and procedures

The Supervisor of Special Education will be responsible for the successful completion of the following tasks:

- Assist and oversee with all special education compliance;
- Manage processes with Evaluation and Reevaluations;
- Assist Directors with audit reviews;
- Review new registrant records and complete the necessary information to complete placement;
- Meet weekly with Master Teacher and administration;
- Conduct teachers observations, create and execute Professional Improvement Plans as necessary;
- Assign teacher disciplinary consequences as appropriate with guidance from the Director;
- Assist with the hiring and onboarding process of special education teachers;
- Facilitate coaching conferences with staff once per month;
- Visit Live Lessons to provide support to teachers;
- Facilitate professional development workshops and team meetings;
- Collect and analyze all data relevant to special education programs;
- Attend and participate in monthly leadership meetings;
- Report to the leadership team in an effort to improve student achievement;
- Delegate tasks within the team as needed;
- Serve as point of contact for staff through Google Hangouts, virtual meetings and office hours;
- Coordinate and identify projects as needed;
- Attend trainings at PaTTAN and PDE as directed;
- Participate in Special Education program and planning Reviews and;
- Other duties as assigned.

### Requirements

- All clearances including Act 34, 114, 151, and 168 must be up to date at time of employment
- PA State Supervisor of Special Education or Principal Certification
- Six Years Teaching within Special Education
- Valid Pennsylvania Special Education certification

- Experience in policy (IDEA) and/or administration with Special Education
- Strong technology skills (especially with Microsoft Office products)
- Excellent communication skills, both oral and written
- Customer focused approach
- High degree of flexibility
- Demonstrated ability to work well in fast paced environment
- Team player track record
- Willingness to travel on occasion for marketing and state testing events (may require occasional overnight travel)
- Monthly in office meetings are required.
- Beginning and End of Year travel to in-person teacher professional development trainings

<https://www.connectionsacademy.com/reach-cyber-school>

### Physical Demands Checklist

For the purpose of measuring the amount of time required for physical ability, refer to the chart below:

Occasionally = under 1/3 of time      Frequently = 1/3 to 2/3 of time      Regularly = over 2/3 of time

**While performing the above job, please indicate the frequency the employee is required to do the following:**

Stand: Frequently = 1/3 to 2/3 of time	Climb or balance: under 1/3 of time
Walk: Frequently = 1/3 to 2/3 of time	Stoop, kneel, crouch or crawl: under 1/3 of time
Sit: Regularly = over 2/3 of time	Talk or hear: Frequently = 1/3 to 2/3 of time
Reach with hands and arms: Frequently = 1/3 to 2/3	
Use hands to finger, handle or feel (manual dexterity): Frequently = 1/3 to 2/3 of time	

**Select the specific vision requirements of this job** (select all that apply):

- Close vision – ability to see clearly 20 inches or less
- Distance vision – ability to see clearly 20 inches or more
- Color vision – ability to identify and distinguish colors
- Peripheral vision – ability to observe an area that can be seen up and down or to the left and right while eyes remain fixed on a given point (i.e. monitors, control panels, driving in various traffic conditions, operating heavy equipment)
- Ability to adjust focus – ability to adjust the eye to bring an object into sharp focus (i.e. shifts gaze from viewing a computer monitor at a distance of several feet to forms that are closer to compare data at close vision)
- Commercial Driver's License per DOT Standards

**Choose the level of noise typical for the work environment of this job:**

**Choose the frequency the employee must lift specified weights or exert force:**

- Does *not* lift weight or exert force
- Must *occasionally* lift and/or move up to 20 pounds
- Must *frequently* lift and/or move up to 20 pounds
- Must *regularly* lift and/or move up to 20 pounds

If more than 50 pounds, please explain the amount required and frequency:

Can the employee use a handling device (dolly, cart, etc.) or work with another team member to lift and/or move excessive poundage of more than 50 pounds?

**Form Prepared by:**

Name: Mr. Gregory C. McCurdy

Title: Director of Special Education

Date: April 30, 2020



### **Proposal for STEM Endorsement Stipends**

Reach administration proposes that certified teachers who successfully complete a Pennsylvania Department of Education approved program for STEM Endorsement, or a Master's of Science degree in STEM Education, receive a \$1,000.00, one time, stipend at the time of completion.

Reach believes that this STEM Endorsement or Master's degree serves to validate the commitment of teachers to provide a quality STEM integrated education for the students of Reach in line with the mission and vision of the school.



**Proposal for Teacher Mentor Stipends**  
**School Year 2019-2020**

Reach administration proposes that teachers who served as Teacher Mentors receive a \$500.00 stipend, per mentee up to two mentees, payable for the school year ending June 12, 2020.

These teachers served as a mentor through a Pennsylvania approved and required induction process for a period of one school year.

**REACH CYBER CHARTER SCHOOL 2020-2021 DRAFT BUDGET**

**Revenue and Expense Statement**

	2020-2021 M&O Budget	2020-2021 Title I Budget	2020-2021 Title II Budget	2020-2021 IDEA-B Budget	2020-2021 Title IV Budget	2020-2021 Combined Budget	2019-2020 Combined Forecast
Average Enrolled Students	4,165					4,165	3,600
Funded Enrollment	4,165					4,165	3,749
<b>Revenue</b>							
Regular Education Funding	39,426,644					39,426,644	34,549,016
Special Education Funding	20,846,882					20,846,882	21,373,892
Prior Year School District Funding							22,390
Subtotal	60,273,527	-	-	-	-	60,273,527	55,945,298
Title I	-	1,025,383				1,025,383	887,144
Title IIA	-		125,000			125,000	96,414
Title III	-					-	1,284
Title IV	-				76,000	76,000	67,506
IDEA	-			621,613		621,613	581,315
CSI	75,000					75,000	77,665
Student Activities Income	24,000					24,000	21,675
Interest Income	210,000					210,000	224,000
Erate	1,427					1,427	1,427
Subtotal	310,427	1,025,383	125,000	621,613	76,000	2,158,423	1,958,430
<b>Total Revenue</b>	<b>60,583,954</b>	<b>1,025,383</b>	<b>125,000</b>	<b>621,613</b>	<b>76,000</b>	<b>62,431,950</b>	<b>57,903,728</b>
<b>Compensation Expense</b>							
Salaries - Administration	3,881,550	-	-	121,246	-	4,002,796	3,575,439
Benefits - Administration	892,756	-	-	27,887	-	920,643	786,597
Pension - Administration	194,077	-	-	6,062	-	200,140	169,999
Taxes - Administration	349,339	-	-	10,912	-	360,252	281,026
Subtotal Administration	5,317,723	-	-	166,107	-	5,483,830	4,813,061
Salaries - Teachers	17,489,382	707,875	125,000	320,778	25,254	18,668,290	15,817,981
Benefits - Teachers	4,051,308	162,811	-	73,779	5,808	4,293,707	3,473,072
Pension - Teachers	828,024	70,788	-	32,078	2,525	933,414	765,885
Taxes - Teachers	1,585,294	63,709	-	28,870	2,273	1,680,146	1,275,445
Subtotal Instructional Staff	23,954,009	1,005,183	125,000	455,505	35,860	25,575,557	21,332,383
<b>Total Compensation Expense</b>	<b>29,271,731</b>	<b>1,005,183</b>	<b>125,000</b>	<b>621,613</b>	<b>35,860</b>	<b>31,059,387</b>	<b>26,145,444</b>
<b>Connections Products and Services</b>							
Curriculum and Instructional Support Services	7,173,989					7,173,989	6,450,624
Student Connexus License	2,623,868					2,623,868	2,301,263
Student Technology Assistance Services	4,527,214					4,527,214	4,119,937
Enrollment/Placement/Student Support Services	3,967,039					3,967,039	3,675,306
School Operations Support Services	2,436,449					2,436,449	2,136,887
School Business Support Services	-					-	526,003
Professional Development Services	398,250					398,250	345,283
School Staff Support Services/Human Resources support	876,150					876,150	1,312,074
Facilities Support Services	-					-	25,000
Short term substitute teachers	96,000					96,000	124,374
Direct Course Instruction Support	140,000					140,000	124,378
<b>Total Connections Products and Services Fees</b>	<b>22,238,961</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,238,961</b>	<b>21,141,129</b>
<b>Other Instructional and Student Support Expenses</b>							
Student Testing & Assessment	509,000					509,000	107,000
Student Technology Support Stipend	1,127,000					1,127,000	974,000
Special Education Related Services	1,399,000					1,399,000	1,209,000
Contracted Pupil Health Support	10,000					10,000	9,000
STEM Programmatic Expenses	2,028,361					2,028,361	1,753,260
Career Pathways Program Licenses and Apprenticeships	50,404					50,404	-
Other Curriculum	110,000					110,000	102,000
Student Activities	80,000					80,000	170,000
Extracurricular Activities	95,000					95,000	5,000
Graduation Expense	45,000					45,000	18,000
Community Coordinators	6,500	20,000				26,500	10,000
Benevolent Outreach	10,000	200				10,200	-
Community Partnerships	124,500					124,500	-
School Discretionary Targeted Outreach	40,000					40,000	35,000
<b>Total Other Instructional and Student Support Expenses</b>	<b>5,634,765</b>	<b>20,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,654,965</b>	<b>4,392,260</b>

**REACH CYBER CHARTER SCHOOL 2020-2021 DRAFT BUDGET**

**Revenue and Expense Statement**

	<b>2020-2021 M&amp;O Budget</b>	<b>2020-2021 Title I Budget</b>	<b>2020-2021 Title II Budget</b>	<b>2020-2021 IDEA-B Budget</b>	<b>2020-2021 Title IV Budget</b>	<b>2020-2021 Combined Budget</b>	<b>2019-2020 Combined Forecast</b>
<b><u>Other School Expenses</u></b>							
Office Supplies	40,000					40,000	35,000
Copiers/ Reproduction	16,000					16,000	14,000
Office Postage	21,000					21,000	18,000
Staff Recruiting/Background Checks	45,000					45,000	22,000
Staff Training/Prof. Dvlpmt	250,000				25,000	275,000	200,000
Travel and Conferences	161,860				13,140	175,000	95,000
Travel- Nurse	5,000					5,000	2,000
Maintenance & Repairs	30,000					30,000	23,000
Internet	28,000					28,000	20,000
Telephone	8,000					8,000	23,000
Office Rent	467,900					467,900	450,000
Rent Operating Expense	21,120					21,120	-
Small Office Equipment	140,000					140,000	140,000
Team Building	25,000					25,000	7,000
Banking Fees	6,000					6,000	6,000
External Audit	18,000					18,000	10,000
Accreditation	1,200					1,200	1,973
Dues	88,000				2,000	90,000	88,000
D&O Insurance	3,500					3,500	2,418
Insurance Expenses	100,000					100,000	192,894
Legal Services	75,000					75,000	95,000
Board-Related Expenses	15,000					15,000	11,000
Other School Expense	11,000					11,000	5,000
Other Consultants	5,000					5,000	4,000
Accounting Services	250,000					250,000	320,000
Accounting System License and Implementation	55,000					55,000	-
HR System License and Implementation	21,000					21,000	-
<b>Total Other School Expenses</b>	<b>1,907,580</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,140</b>	<b>1,947,720</b>	<b>1,785,285</b>
<b>Total Program Expenses Before Depreciation</b>	<b>59,053,037</b>	<b>1,025,383</b>	<b>125,000</b>	<b>621,613</b>	<b>76,000</b>	<b>60,901,033</b>	<b>53,464,118</b>
Capital Outlay	145,000					145,000	145,000
<b>Total Program Expenses Including Depreciation</b>	<b>59,198,037</b>	<b>1,025,383</b>	<b>125,000</b>	<b>621,613</b>	<b>76,000</b>	<b>61,046,033</b>	<b>53,609,118</b>
<b>Net</b>	<b>1,385,916</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,385,917</b>	<b>4,294,610</b>
<b>Beginning fund balance</b>	<b>13,870,021</b>					<b>13,870,021</b>	<b>9,575,411</b>
<b>Ending fund balance</b>	<b>15,255,937</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,255,938</b>	<b>13,870,021</b>

**REACH CYBER CHARTER SCHOOL 2020-2021 DRAFT BUDGET  
Enrollment and Revenue**

**4,165 ADM  
4,165 Funded**

School Days 180

<b>Average Daily Membership (ADM)</b>			
<b>Grade</b>	<b>Total</b>	<b>Grade Mix</b>	<b>Funded</b>
K	173	4.1%	173
1	139	3.3%	139
2	159	3.8%	159
3	202	4.9%	202
4	197	4.7%	197
5	203	4.9%	203
6	274	6.6%	274
7	406	9.7%	406
8	415	10.0%	415
9	576	13.8%	576
10	525	12.6%	525
11	388	9.3%	388
12	508	12.2%	508
<b>Total</b>	<b>4,165</b>	<b>100.0%</b>	<b>4,165</b>

Special Ed Population 18%

<b>Revenue Source</b>	<b>Annual Base Rate</b>	<b>Enrollment</b>	<b>Adjustments</b>	<b>Budgeted Revenue</b>
Regular Ed Funding	\$11,544	3,415		39,426,644
Special Ed Funding	\$27,808	750		20,846,882
Title I				1,025,383
Title II				125,000
IDEA-B				621,613
Title IV				76,000
CSI				75,000
Student Activities Income	\$6	4,165		24,000
E-Rate	\$0			1,427
Interest	\$0			210,000
<b>Total Revenue</b>				<b>62,431,950</b>

REACH CYBER CHARTER SCHOOL 2020-2021 DRAFT BUDGET

Staffing Model

Enrollment Plan	
Kindergarten	173
First	139
Second	159
Third	197
Fourth	202
Fifth	203
Sixth	274
Seventh	406
Eighth	415
Ninth	576
Tenth	525
Eleventh	388
Twelfth	508
<b>Average Enrollment</b>	<b>4,165</b>
<b>Funded Enrollment</b>	<b>4,165</b>
<b>ADM to Funded Ratio</b>	<b>100.0%</b>

Total Population			
Elementary (K-5)	1,074	26%	
Secondary (6-12)	3,091	74%	
<b>Total Regular FTE</b>	<b>4,165</b>		
Special Population			
Category	%	Factor	Total FTE
IEP	21%	100%	861
IEP - Alt Asses.		100%	31
504	4%	33%	48
Gifted	2%	0%	0
ELL	1%	0%	0
<b>Total</b>	<b>22%</b>		<b>940</b>
Peak Enrollment			
Peak Enrollment			4,412
Adm to Peak %			94.4%
Peak Enrollment Month			April

Base Rate for New	
Reach - Harrisburg	48,000
Reach - Philadelphia	48,000
Reach - Pittsburgh	48,000
Reach - Wilkes-Barre/Scr	48,000
Reach - Allentown	48,000
New Staff - Salary Adjustment	
Avg - Existing	57,655
Adj. - New Staff	(1,730)
Prior Year iNaCA FTE	
FTE	0.7

Compensation Metrics		
<b>Merit</b>		
Teachers	3.0%	566,136
Admin	3.0%	177,971
<b>Total Merit (Incl. Benefits &amp; Taxes)</b>		<b>744,107</b>
Bonus for Returning	4.8%	730,357
Career Ladder Points		74
Career Ladder Point %	4.0%	171,566
Summer Support (# of FTE)	4	25,600
Summer Instruction	10	86,400
STEM Endorsement Incentive	100	100,000
Teacher Mentor (\$500/ea)	\$100	50,000
<b>Total Other Compensation</b>		<b>1,163,923</b>

	Staffing					Base Compensation		Salaries, Benefits and Taxes			
	19-20	20-21		20-21 Grant Funding	20-21 Combined	New	Average	Average 20-	General Fund 20-21 Salaries	Total Grant 20-21 Salaries	Total Combined 20-21 Salaries
		General Fund	Funding				19-20 Salaries	21 Salaries			
<b>Instructional Staff</b>											
Elementary Teachers (K-5)	35.0	32.1	2.9	35.0	0.0	55,250	56,908	1,832,241	159,521	1,991,763	
Secondary Teachers (6-12)	84.0	88.9	2.1	91.0	7.0	56,403	58,095	5,157,515	117,031	5,274,546	
Credit Recovery Teachers	5.0	5.0	0.0	5.0	0.0	56,403	58,095	290,475	-	290,475	
Adjuncts	0.0	0.0	0.0	0.0	0.0	27,000	27,000	-	-	-	
ELL Teachers	3.0	3.0	0.0	3.0	0.0	57,340	59,060	177,181	-	177,181	
Gifted Teacher	1.0	1.0	0.0	1.0	0.0	60,250	62,058	-	-	62,058	
Special Ed Teachers	44.0	46.4	5.6	52.0	8.0	57,219	58,936	2,730,034	320,778	3,050,812	
Elective Teachers	20.0	21.0	0.0	21.0	1.0	56,403	58,095	1,218,267	-	1,218,267	
Intervention Specialists	12.0	20.0	0.0	20.0	8.0	58,193	59,939	1,184,939	-	1,184,939	
Social Worker	2.0	0.8	1.2	2.0	0.0	54,833	56,478	47,156	65,800	112,956	
Related Services Coordinator	1.0	1.0	0.0	1.0	0.0	57,345	59,065	59,065	-	59,065	
Professional Development Coordinator	1.0	1.0	0.0	1.0	0.0	60,322	62,132	62,132	-	62,132	
Occupational Therapist	0.0	0.0	0.0	0.0	0.0	58,500	60,255	-	-	-	
Speech Pathologist	1.0	1.0	0.0	1.0	0.0	58,500	60,255	60,255	-	60,255	
School Psychologist	1.0	1.0	0.0	1.0	0.0	57,500	59,225	59,225	-	59,225	
State Testing Coordinator	1.0	1.0	0.0	1.0	0.0	68,000	70,040	70,040	-	70,040	
STEM Coaches	10.0	12.5	0.5	13.0	3.0	54,710	58,605	731,427	25,254	756,681	
Tuancy Coordinator (10 month)	3.0	1.5	1.5	3.0	0.0	59,750	61,543	95,003	89,625	184,628	
Family Mentors	31.0	32.0	5.0	37.0	6.0	55,156	56,811	1,815,719	275,898	2,091,617	
School Counselors	14.0	14.0	0.0	14.0	0.0	55,321	56,981	797,729	-	797,729	
<b>Subtotal Instructional Staff</b>	<b>270.0</b>	<b>283.3</b>	<b>18.7</b>	<b>302.0</b>	<b>32.0</b>	<b>56,273</b>	<b>57,961</b>	<b>16,450,459</b>	<b>1,053,907</b>	<b>17,504,367</b>	
Other Compensation								1,038,923	125,000	1,163,923	
<b>Subtotal Instructional Wages</b>								<b>17,489,382</b>	<b>1,178,907</b>	<b>18,668,290</b>	
Benefits	22%	23%						4,051,308	242,399	4,293,707	
Pension	5%	5%						828,024	105,391	933,414	
Taxes	9%	9%						1,585,294	94,852	1,680,146	
<b>Total Instructional Expense</b>								<b>23,954,009</b>	<b>1,621,549</b>	<b>25,575,557</b>	
<b>Administration</b>											
Chief Executive Officer	1.0	1.0	0.0	1.0	0.0						
Lead Principal	1.0	1.0	0.0	1.0	0.0						
Principal (K-5)	1.0	1.0	0.0	1.0	0.0						
Principal (6-12)	1.0	1.0	0.0	1.0	0.0						
Assistant Principal	6.0	7.0	0.0	7.0	1.0						
Director of Special Education	1.0	0.4	0.6	1.0	0.0						
Assistant Director of Special Education	2.0	1.4	0.6	2.0	0.0						
Administrative Assistant	13.0	12.0	0.0	12.0	(1.0)						
Director of Counseling	1.0	1.0	0.0	1.0	0.0						
Manager of Counseling	1.0	1.0	0.0	1.0	0.0						
Director of Multi-Tiered Systems of Support	1.0	1.0	0.0	1.0	0.0						
Director of Data and Student Assessments	1.0	1.0	0.0	1.0	0.0						
Accounting Specialist	1.0	1.0	0.0	1.0	0.0						
Staff Accountant	1.0	1.0	0.0	1.0	0.0						
HR Director	1.0	1.0	0.0	1.0	0.0						
HR Coordinator	1.0	1.0	0.0	1.0	0.0						
Coordinator of Counseling	1.0	1.0	0.0	1.0	0.0						
Coordinator of Social Workers	1.0	1.0	0.0	1.0	0.0						
Director of STEM Education	1.0	1.0	0.0	1.0	0.0						
Director of Financial Services	1.0	1.0	0.0	1.0	0.0						
Director of Career Pathways	1.0	1.0	0.0	1.0	0.0						
Director of Family Services	1.0	1.0	0.0	1.0	0.0						
Social Outreach and Marketing Manager	1.0	1.0	0.0	1.0	0.0						
School Nurse	3.0	3.0	0.0	3.0	0.0						
School Psychologist	1.0	1.0	0.0	1.0	0.0						
Attendance Manager	1.0	1.0	0.0	1.0	0.0						
Attendance Coordinator	1.0	1.0	0.0	1.0	0.0						
Manager of School Office	1.0	1.0	0.0	1.0	0.0						
Billing Associate	0.0	1.0	0.0	1.0	1.0						
STEM Camp Coordinator	0.0	1.0	0.0	1.0	1.0						
Supervisor of Special Ed	0.0	1.0	0.0	1.0	1.0						
Manager of Family Services	0.0	1.0	0.0	1.0	1.0						
<b>Subtotal Administration</b>	<b>48.0</b>	<b>50.8</b>	<b>1.2</b>	<b>52.0</b>	<b>4.0</b>			<b>3,534,851</b>	<b>121,246</b>	<b>3,656,097</b>	
<b>Total Staff</b>	<b>318.0</b>	<b>334.1</b>	<b>19.9</b>	<b>354.0</b>	<b>36.0</b>						
Bonus Pool								346,698	-	346,698	
<b>Subtotal Administrative Wages</b>								<b>3,881,550</b>	<b>121,246</b>	<b>4,002,796</b>	
Benefits	22%	23%						892,756	27,887	920,643	
Pension	5%	5%						194,077	6,062	200,140	
Taxes	9%	9%						349,339	10,912	360,252	
<b>Total Administrative Expense</b>								<b>5,317,723</b>	<b>166,107</b>	<b>5,483,830</b>	
<b>Total Compensation Expense</b>								<b>29,271,731</b>	<b>1,787,656</b>	<b>31,059,387</b>	



**REACH CYBER CHARTER SCHOOL 2020-2021 DRAFT BUDGET**  
**Connections Charges**

**Connections Charges Forecast**

Turn Over Ratio      **30.00%**

**Connections Products and Services**

Description	Enrollment/		Months	Projected
	Rate	Unit		
Curriculum and Instructional Support Services - Upfront	\$425	5,414		2,301,091
Curriculum and Instructional Support Services - Monthly	\$130	4,165	9	4,872,899
Student Connexus License	\$70	4,165	9	2,623,868
Student Technology Assistance Services - Upfront	\$400	5,414		2,165,733
Student Technology Assistance Services - Monthly	\$63	4,165	9	2,361,482
Enrollment/Placement/Student Support Services - Upfront	\$525	5,414		2,842,524
Enrollment/Placement/Student Support Services - Monthly	\$30	4,165	9	1,124,515
School Operations Support Services	\$65	4,165	9	2,436,449
School Business Support Services	\$0	4,165	9	-
Professional Development Services	\$125	354	9	398,250
School Staff Support Services	\$275	354	9	876,150
Direct Course Instruction Service	\$2.75	0		96,000
Short Term Sub Teaching Services	\$300	0		140,000
<b>Total Connections Products and Services</b>				<b>22,238,961</b>

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\*\* Projected charges for 20/21 based on 19/20 data

**REACH CYBER CHARTER SCHOOL 2020-2021 DRAFT BUDGET**  
**Fee Schedule**

Schedule of fees for the Educational Program under the terms of the Agreement:

Fee Type	Fee	Price through June 30,2020	Price from July 1, 2020 through Dec. 31, 2020	Price from Jan. 1, 2021 through June 30, 2021	Price from July 1 , 2021	Description
<b>Upfront Fees</b>	Curriculum and Instructional Support Services	\$425.00	\$425.00	\$425.00	\$425.00	Charged annually per each student enrolled at time student becomes eligible for billing to districts/state
	Enrollment/Placement/Student Support Services	\$525.00	\$525.00	\$525.00	\$525.00	Charged annually per each student enrolled at time student becomes eligible for billing to districts/state
	Student Technology Assistance Services	\$400.00	\$400.00	\$400.00	\$400.00	Charged annually per each student enrolled at time student becomes eligible for billing to districts/state
<b>Monthly Fees</b>	Curriculum and Instructional Support Services	\$130.00	\$130.00	\$130.00	\$130.00	Charged per each student enrolled at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	Student Connexus License	\$70.00	\$70.00	\$70.00	\$70.00	Charged per each student enrolled at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	Student Technology Assistance Services	\$63.00	\$63.00	\$63.00	\$63.00	Charged per each student enrolled at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	Enrollment/Placement/Student Support Services	\$30.00	\$30.00	\$30.00	\$30.00	Charged per each student enrolled at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	School Operations Support Services	\$65.00	\$65.00	\$65.00	\$65.00	Charged per each student enrolled at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	School Business Support Services	\$16.00	n/a	n/a	n/a	Charged per each student enrolled at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	Professional Development Services	\$125.00	\$125.00	\$125.00	\$125.00	Charged per each staff member employed at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
	School Staff Support Services	\$475.00	\$275.00	\$275.00	\$212.00	Charged per each staff member employed at the end of the month; measured monthly for nine months of the school year - 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of the school year)
<b>Discretionary Services</b>	Direct Course Instruction Support	\$2.75	\$2.75	\$2.75	\$2.75	Charged on a per student per course per day basis whenever the school has elected to use OBL to provide course instruction.
	Short Term Substitute Teaching Services	\$300.00	\$300.00	\$300.00	\$300.00	Charged on a per day basis whenever the school has elected to use OBL to provide a substitute teacher to cover a short-term need.
	Percent of Compensation (Benefits Fee)	23%	23%	n/a	n/a	Charged as a % of compensation (wages, bonus, stipend, etc.) earned by school staff.

When OBL acts as the pay agent for school staff compensation (base salary, bonus, and payroll taxes) and other school operating expenses, OBL will be reimbursed at cost (i.e., with no markup added).

## **Highlights**

- Funded enrollment = 4,165 students
- Per pupil funding = \$14,990
- 36 new staff positions
- Shift of responsibility from Connections to Reach:
  - Financial oversight/reporting-- The School is assuming all responsibility beginning on July 1, 2020, eliminating approximately \$525,000 of service fees.
  - Human Resources-- The School is assuming management of the HR function as of July 1, 2020, and administration of benefits as of January 1, 2021, resulting in a reduction of Connections oversight and fees of approximately \$637,200.

## **Enrollment and Grade Distribution**

- Average enrollment- 4,165 students
  - 1,074 Grade K-5 students (26%)
  - 3,091 Grade 6-12 students (74%)
- 18% of students expected to receive special education services

## **Total Revenue from All Funding Sources \$62.4 Million**

**Revenue from resident school districts**  
\$60,273,527 (96.5% of total revenue)

Weighted average per-pupil funding rates:

- \$11,544 Non-Special Education student rate
- \$27,808 Special Education student rate

These rates represent district averages weighted according to 19/20 enrollments to date.

**Revenue from Federal Title funding**  
\$1,847,996 (3.0% of total revenue)

- \$1,025,383 Title I (low income, disadvantaged students)
- \$125,000 Title II (professional development)
- \$621,613 IDEA-B (special education)
- \$76,000 Title IV funding (student support and academic enrichment)

The use of these funds is restricted, is budgeted in an appropriate manner, primarily for teacher compensation and other resources targeted at these populations

**Revenue from other sources**  
\$310,427 (0.5% of total revenue)

- Includes Comprehensive Support and Improvement Funds, Student Activities Income, Interest Income, and E-rate Income

## **Compensation and Benefits Expense- \$31.1 million**

- The Staffing Model presents the proposed Full-Time Equivalents (FTEs) for each position
- Ideally, the assumptions made in the staffing model will provide school management with an objective guide throughout the year to make hiring decisions.
- The budgeted staffing model presents the number of positions funded by federal funds separately from the number of positions funded by the general fund. This presentation supports the fact that federal funds are supplementing the school's educational program and not supplanting it. The budget assumes federal funds will be used to support the employment of 19 teachers and 1 special education administrator.
- For budgeting purposes only, all returning staff are assumed to be eligible to receive a 3% merit increase and earn their maximum incentive award.
- The actual merit increase and incentive award to each individual would be driven by a performance evaluation, based on objectives approved by the Board. Returning instructional staff are eligible to pursue career ladder positions that carry additional compensation.
- The budget includes a \$1,000 incentive for an estimated 100 staff who opt to complete the STEM endorsement program to enhance their STEM instructional skills.
- Benefits will be charged to the School by Connections at 23% of compensation expense from July 1, 2020 until December 31, 2020. On January 1, 2021 the school will assume administration of benefits and will begin direct payment of benefits expenses. For the purposes of this annual budget, the direct benefits costs for the period of January 1, 2021 to June 30, 2021 will be estimated at 23% (the same rate as had been charged by Connections). Pension expense is budgeted at 5%, and payroll taxes will be charged back to the school at cost. Benefits, pension and taxes are estimated to represent approximately 37% of wages.

### **Proposed 10-Month Instructional Staff**

35 Elementary Teachers  
 91 Secondary Teachers  
 5 Credit Recovery Teachers  
 52 Special Education Teachers  
 3 ELL Teachers  
 1 Gifted Teacher  
 21 Elective Teachers  
 20 Interventionists  
 1 Related Services Coordinator  
 3 Social Workers  
 1 Professional Development Coordinator  
 1 Speech Pathologist  
 1 School Psychologist  
 1 State Testing Coordinator  
 13 STEM Coaches  
 3 Truancy Coordinators  
 37 Family Mentors  
 14 School Counselors

### **Proposed Administrative and 12-Month Staff**

1 Chief Executive Officer  
 1 Lead Principal  
 2 Principals (K-5 and 6-12)  
 7 Assistant Principals  
 9 Department Directors  
 2 Assistant Department Directors  
 5 Department Managers  
 1 Department Supervisor  
 5 Department/Instr. Support Coordinators  
 3 School Nurses  
 1 School Psychologist  
 3 Business Office Staff  
 12 Administrative Assistants

The proposed model results in these combined ratios of students to instructional staff:

31:1 for K-5	208:1 for Intervention Specialists
34:1 for 6-12	297:1 for School Counselors
18:1 for Special Ed	320:1 for STEM Coaches
147:1 for Elective Teachers	113:1 for Family Mentors

## **Connections Products and Services- \$22.2 Million**

- The forecasted Connections service fees are calculated based on the attached fee schedule per the Statement of Agreement between Connections and the School. The fees are based on specified units such as average enrollment, total enrollment, or total staff, as follows:
  - **Upfront Fees** are based on the number of total enrolled students and are charged per each student enrolled at the time he/she becomes eligible for school district billing. These fees include:
    - Curriculum and Instructional Support
    - Enrollment/ Placement/ Student Support Services
    - Student Technology Assistance Services
  - **Monthly Fees** for student related services are based on Average Enrollment of 4,165 and are charged per each student enrolled at the end of the month, measured monthly for 9 months of the year. These fees include:
    - Curriculum and Instructional Support (monthly portion)
    - Student Connexus License
    - Student Technology Assistance Services
    - Enrollment/ Placement/ Student Support Services
    - School Operations Support Services
  - **Monthly Fees** for staff related services are based the number of staff members employed at the end of the month, measured monthly for 9 months of the year. These fees include:
    - Professional Development Services
    - School Staff Support Services (includes HR and Benefits administration which is being transitioned to Reach)

## **Other Instructional and Student Support Expenses (\$5.6 Million)**

- The School will continue to provide STEM kits to students at a budgeted cost of \$2 million.
- Student Technology Support Stipends and Special Education Related Services make up the next largest percentage of these expenses, and have been budgeted to reflect the expected average enrollment.
- The COVID-19 pandemic during the Spring of 2020 has caused a decrease in 2019-2020 Combined Forecast for certain cancelled programs, including Student Testing and Assessment, Graduation, and end of year Student Activities. The 2020-2021 budget for these activities is based on historical levels of spending per student, and assumes that these activities will be held as planned during the Spring of 2021.
- The budget includes \$50,404 for new initiatives for Career Pathways, including program licenses and apprenticeship programs for students.
- The School continues to expand its community partnerships with organizations such as the Franklin Institute, DaVinci Science Center, Carnegie Science Center, and others. These partnerships are budgeted at \$124,500 for the 2020-2021 year.

## **Other School Expenses (\$1.9 Million)**

- This portion of the budget includes staff professional development of \$250,000; office rent of \$467,900; and \$250,000 of accounting services that is comprised of fees paid to Charter Choices, Inc. primarily for school district billing services.
- The budget includes implementation and user licensing for accounting software (\$55,000) and human resources software (\$21,000) which is necessitated by the School's assumption of the financial services function and human resources function, respectively.
- The remainder of the expenses budgeted in this category are related to the school administrative function, dues, insurance, legal services, and other administrative costs.