



APPROVED 05/20/2020

Reach Cyber Charter School

MINUTES OF THE BOARD OF DIRECTORS MEETING

Wednesday, April 15, 2020 at 9:00 a.m.

Meeting Location:

Via Teleconference due to State Precautions regarding Public Health and Safety
During COVID-19 Pandemic

1(800) 747-5150; Code 703-4511#

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:04 a.m. when all participants were present and able to hear each other. The meeting was open to the public and held via teleconference due to state precautions regarding public health and safety during the COVID-19 pandemic.

Board Members Present: David Taylor, Paul Donecker, Joe Harford and Gail Hawkins Bush (via phone);

Board Members Joined During Meeting: Dave Biondo (via phone);

Board Members Absent: Alex Schuh;

Guests: Jane Swan, School Leader; Karen Yeselavage, Jordann (J.D.) Smith, Scott Stuccio, Rachel Graver, LeeAnn Richey, Nancy Wagner, Michael Hinshaw, John McMurray, Rachel Parker, Andy Gribbin, Alicia Swope, Kelly McConnell, Cory Groff, Heather Berger, Jamie Miedel, Devon Rushanan, Greg McCurdy, School Staff; Pat Hennessey, Board Counsel; Kevin Corcoran, Charter Choices, Financial Consultant; Jay W. Ragley, Laura Johnson, Melissa Brown, Megan Holston, Gary Corkran, Laura Coleman and Megann Arthur, Pearson Online and Blended Learning (POBL) staff (via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the April 15, 2020 Meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Executive Director's Report

i. CSI Status Update

Ms. Swan provided the Board with an update on the school's CSI designation status, and associated activities.

[Mr. Biondo joined the meeting at 9:07 a.m.]

ii. Enrollment and Staffing Report

Ms. Swan provided the Board with an update on enrollment and staffing levels at the school.

iii. State Testing Update

Ms. Swan advised the Board that standardized testing had been cancelled by state mandate for the current school year due to COVID-19.

iv. Graduation Plans

Ms. Swan advised the Board of the school's preparations to hold the graduation ceremony virtually. The Board discussed options to enhance the graduating student's experience in detail with Ms. Swan.

v. COVID-19 Response Update

Ms. Swan reviewed the school's response to the ongoing COVID-19 pandemic, including the cancellation of all in-person field trips and events, as well as increased flexibility for teachers and staff.

i. Continuity of Education Plan

Ms. Swan reviewed with the Board the Continuity of Education Plan in detail, as included in the meeting materials. She further advised of the state requirements to have such a plan in place.

b. Financial Report

Ms. Yeselavage reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Yeselavage further reviewed with the Board the school's balance sheet.

c. Products, Services and Initiatives Update

Ms. Johnson reviewed details within the Pearson Online & Blended Learning's (OBL) 2020-2021 Products, Services and Initiatives memo, as included in the Board materials. She reviewed upcoming program enhancements, planned product roll-outs, and specific initiatives that are high on the priority list of OBL for deployment to the school both within the next school year, and beyond. Ms. Johnson further detailed curriculum changes and alignment initiatives, including all the advantages of utilizing Polaris® for curriculum development and improving the student experience.

She reviewed the anticipated timeline for the next generation of the school's learning management system to be available, and highlighted specific enhancements being made to the current platform, resulting largely from what's received positive feedback in beta testing.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the March 18, 2020 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of OBL Invoice(s) for March;
- d. Approval of Staff Compensation Plan for the 2020-2021 School Year;
- e. Ratification of Accounting Software and HR Systems Vendor Agreements; and
- f. Approval of Continuity of Education Plan; are hereby approved.

The motion passed unanimously.

VI. Action Items

There were no action items to consider.

VII. Information Items

a. State Account Relations (STAR) Update

Ms. Johnson provided the Board with an update on recent legislative activities in the state, which may impact the school. Additionally, Ms. Johnson discussed the impact of COVID-19 on schools and families throughout the state.

b. Partner School Leadership Team (PSLT) Update

Ms. Brown presented to the Board on behalf of Pearson Online & Blended Learning's (OBL) School Leadership Team.

i. School Operations Metrics

Ms. Brown provided a thorough review of the data included in the Board materials, highlighting the school's performance as compared with other OBL partnering schools of similar size and years in operation. All participants had extensive discussion regarding the school's quarterly metrics data and progress throughout the school year of initiatives and student outcomes.

c. Renewal Statement of Agreement (SOA) with OBL Update

Ms. Swan and Ms. Hennessey provided the Board with an update on the progress to date and ongoing communications regarding the school's Statement of Agreement (SOA) renewal with OBL, as well as the anticipated timeline for documentation to be available for the Board's review.

d. Board Relations Update

Ms. Arthur discussed the planning for the 2020-2021 school year that OBL has been working on with the school.

i. Board Meetings Schedule for the 2020-2021 School Year

The Board confirmed their support of maintaining the current meeting schedule for the upcoming school year. Ms. Arthur reminded Board members that the consideration of the Board meeting schedule for the 2020-2021 school year will be included on the June Annual Meeting agenda.

ii. Board Composition

Ms. Arthur discussed with the Board the current composition, including board member terms that would be up at this year's Annual Meeting. Mr. Taylor and Ms. Hawkins Bush confirmed their desire to renew their terms on the Board. The Board and Ms. Arthur further discussed the Board composition.

VIII. Strategic Planning

Ms. Arthur advised the Board that the strategic planning discussion documentation and proposed updates discussed at the Board's recent retreat will be brought to the Board for review and consideration at a future meeting.

IX. Adjournment and Confirmation of Next Meeting – Wednesday, May 20, 2020 at 9:00 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is May 20, 2020 at 9:00 a.m., to be held at the school location and/or via teleconference, based on state recommendations regarding public health and safety, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 9:52 a.m., is hereby approved.

The motions passed unanimously.