



APPROVED 04/18/2018

**Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING**
Wednesday, February 21, 2018 at 9:00 a.m.

Held at the following location and via teleconference
750 East Park Drive, Suite 204
Harrisburg, PA 17111

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:03 a.m. when all participants were present and able to hear each other.

Board Members Present: David Taylor and Dave Biondo, Joe Harford and Paul Donecker (via phone);

Board Members Absent: Gail Hawkins-Bush and Alex Schuh;

Guests: Jane Swan, School Leader; John McMurray, Karen Yeselavage, Scott Stuccio, LeeAnn Richie and Nancy Wagner, School staff; Kevin Corcoran, Charter Choices, Financial Consultant (in person); Andrew Pasquinilli, Amanda Jay, Tina Blair, Mindy Whisman, TraKisha McNeil, Vickie Vermeire and Laura Coleman, Pearson Online & Blended Learning (POBL) staff (via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the Agenda distributed prior to the meeting. The Board requested to discuss the Business Manager's bank signatory permissions. There being no additional changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the February 21, 2018 meeting of the Reach Cyber Charter School Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

Ms. Swan reviewed the Monthly School Report (MSR) and most up-to-date enrollment numbers with the Board.

i. State Testing Update

Ms. Swan updated the Board on staff preparations for upcoming state testing, including the anticipated participation rates.

ii. Winter Leadership Retreat Update

Ms. Swan reported to the Board on the Winter Leadership Retreat that she recently attended, including professional development initiatives and networking opportunities.

b. Financial Report

Ms. Whisman reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, advising on changes since the previous months' statements. Ms. Whisman further noted that all financial documents had been reviewed with the school's financial consultants prior to the meeting.

Business Manager's Bank Signatory Permissions

The Board reviewed the school Business Manager's current permissions regarding online banking and authorized signatory functions. Board members confirmed their support of the Business Manager having signatory authority similar to the School Leader in day-to-day operations for the school's accounts.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no items moved, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the January 17, 2018 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoice(s) for January; and
- d. Approval of LiveSpeech Invoice(s); are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Math Time to Talk Proposal and Contract for Reach

Mr. Pasquinilli presented this item to the Board. He reviewed the proposal, as included in the Board materials, including estimated costs. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, the Math Time to Talk Proposal and Contract for Reach, as presented, is hereby approved.

The motion passed unanimously.

VII. Information Items

a. State Relations Update

Ms. Jay provided the Board with an update on recent legislative activities in the state, which may impact the school. She further provided the Board with an update on the Charter renewal process and timeline.

b. Partner School Leadership Team (PSLT) Update

Mr. Pasquinilli presented to the Board on behalf of Pearson Online & Blended Learning's (POBL) School Leadership Team. He provided the Board with additional background on the recent Winter School Leaders' Conference.

c. Outreach Plan for the 2018-2019 School Year

Mr. Stuccio presented this item to the Board. He reviewed the school's proposed Outreach Plan for the upcoming school year, as included in the Board materials. Mr. Stuccio highlighted current and projected enrollment numbers, as well as planned activities for student recruitment.

d. Curriculum and Outreach Additional Planning Tools for 2018-2019 School Year

Ms. Coleman reminded the Board of the additional information recently sent on the Outreach plans for the upcoming school year via email. She further reminded the Board of the timing of the upcoming Curriculum Town Hall presentation as part of the annual review process. She advised the Board that additional information on the presentation would be sent via email.

e. Board Professional Development Opportunities Discussion

Mr. Taylor reminded Board members of the Professional Development opportunities available to Board members, including state and national conferences as well as an upcoming on-site strategic planning workshop and governance training.

VIII. Adjournment and Confirmation of Next Meeting - Wednesday, April 18, 2018 at 9:00 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting will be held on Wednesday, April 18, 2018 at 9:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:51 a.m.