



Reach Cyber Charter School
BOARD MEETING

Pursuant to the Pennsylvania Open Meeting Laws, notice is hereby given to the members of the Reach Cyber Charter School Board and the general public that the Board will hold a meeting open to the public on:

Date and Time:

Wednesday, October 18, 2017 at 9:30 a.m.

Meeting location:

750 East Park Drive, Suite 204
Harrisburg, PA 17111

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Chair.

Reasonable efforts will be made to assist and accommodate persons with a disability. Please contact Jane Swan at (717) 704-8437.

AGENDA

- I. Call to Order and Roll Call – D. Taylor
- II. Public Comment – D. Taylor

The Board welcomes participation by the members of the public both in-person and telephonically. To address an item on the agenda, before the scheduled start of the meeting, an individual must provide their name and a short description of the agenda item on which they wish to comment to the Chair, along with any materials they want to have distributed to Board. Individuals who wish to address the Board telephonically must contact the Principal or Board President by phone or by email at least twenty four (24) hours before the scheduled start of the Board meeting. If the individual wants to provide any written materials to the Board, these should be emailed to the Principal or Board President at least twenty four (24) hours before the scheduled start of the meeting.

The total time for any individual to present, either in person or via telephone, on an item on the agenda shall not exceed three (3) minutes, unless the Board grants additional time.

Individuals desiring to make a formal presentation to the Board on an item not on the agenda but desiring it be placed on the agenda must provide notice and written submissions detailing the subject of the presentation to the Principal or Board President at least fourteen (14) days prior to the meeting. Any such presentations shall not exceed fifteen (15) minutes in duration, unless otherwise permitted by the Chair.

- III. Routine Business – D. Taylor
 - a. Approval of Agenda

IV. Oral Reports

- a. Principal's Report (MSR attached) – J. Swan
 - i. Final Results on 2016-2017 Goals and State Testing Results
 - ii. State of the School Report (attached)
- b. Financial Report (attached) – M. Whisman
 - i. 2016-17 SY Fee Schedule Update
 - ii. Fund Balance Update

V. Consent Items

- a. Approval of Minutes from the September 20, 2017 Board Meeting (attached)
- b. Approval of Staffing Report (attached)
- c. Approval of Connections Education Invoice for September (attached)
- d. Approval of Livespeech Invoice(s) (attached)
- e. Approval of Enrollment Opening on First Business Day in March and Authorization for the School Leader to Work with Pearson Online and Blended Learning (POBL) on Opening Enrollment
- f. Approval of Revision(s) to 2017-2018 School Year State Specific School Handbook: Immunizations Policy (to follow)
- g. Approval of Revised Fee Schedule for the 2016-2017 School Year (attached)

VI. Action Items

- a. Approval of School Focus Goals for the 2017-2018 School Year (attached) – J. Swan

VII. Information Items

- a. State Relations Update – A. Jay
- b. Partner School Leadership Team (PSLT) Update – A. Pasquinilli
 - i. School Operations Metrics (attached)
- c. Pearson Online and Blended Learning (POBL) Rebranding Update – M. Arthur
- d. EMO Evaluation Discussion – M. Arthur

VIII. Adjournment and Confirmation of Next Meeting – Wednesday, November 15, 2017 at 9:00 a.m.

IX. Social Lunch To Follow Meeting at O'Reilly's Tap Room and Kitchen, 800 East Park Drive, Harrisburg, PA 17111



MONTHLY SCHOOL REPORT

Reach Cyber Charter School

September 2017

EOY 16-17		9/30/2016		8/31/2017		9/30/2017		
Number	Percent	Number	Percent	Number	Percent	Number	Percent	%Change

ENROLLMENT DATA

School Enrollment

	952	100%	705	100%	143	100%	1924	100%	173 %
Reach Cyber Charter School	952	100%	705	100%	143	100%	1924	100%	173 %

Grade Distribution

Grades PK-2	182	19%	147	21%	34	24%	326	17%	122 %
KG	69	7%	66	9%	11	8%	122	6%	85 %
1	50	5%	39	6%	8	6%	111	6%	185 %
2	63	7%	42	6%	15	10%	93	5%	121 %
Grades 3-5	213	22%	174	25%	34	24%	366	19%	110 %
3	55	6%	48	7%	11	8%	112	6%	133 %
4	70	7%	66	9%	8	6%	102	5%	55 %
5	88	9%	60	9%	15	10%	152	8%	153 %
Grades 6-8	400	42%	275	39%	34	24%	609	32%	121 %
6	97	10%	77	11%	7	5%	157	8%	104 %
7	165	17%	101	14%	11	8%	194	10%	92 %
8	138	14%	97	14%	16	11%	258	13%	166 %
Grades 9-12	156	16%	109	15%	41	29%	623	32%	472 %
9	156	16%	109	15%	26	18%	312	16%	186 %
10	0	0%	0	0%	12	8%	196	10%	0 %
11	0	0%	0	0%	3	2%	115	6%	0 %

New/Returning to CE

New	952	100%	705	100%	56	39%	1339	70%	90%
Returning	0	0%	0	0%	87	61%	585	30%	0%

Total YTD Enrollment

Enrolled, not Grad	952	75%	705	99%	143	97%	1931	95%	174%
Prior To Engagement	44	3%	6	1%	3	2%	37	2%	517%
Withdrawal During School Year	281	22%	3	0%	1	1%	57	3%	1800%
Graduate	0	0%	0	0%	0	0%	0	0%	0%

Total YTD Enrollment	1277	100%	714	100%	147	100%	2025	100%	184 %
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Withdrawal Reason

Different/Better Schooling Option (Not related to socialization)	242	86%	3	100%	1	100%	35	61%	1067%
Life Change	13	5%	0	0%	0	0%	6	11%	0%
Mismatch Academic	4	1%	0	0%	0	0%	4	7%	0%
Getting started with the school was too difficult	1	0%	0	0%	0	0%	0	0%	0%
Mismatch Family Schedule	6	2%	0	0%	0	0%	0	0%	0%
Regulation	0	0%	0	0%	0	0%	0	0%	0%
Student wants more socialization	4	1%	0	0%	0	0%	1	2%	0%
Unhappy with the school (teachers, leadership)	1	0%	0	0%	0	0%	0	0%	0%
Inactivity	6	2%	0	0%	0	0%	6	11%	0%
Missed Deadline	0	0%	0	0%	0	0%	0	0%	0%
No Reason Given	0	0%	0	0%	0	0%	0	0%	0%



MONTHLY SCHOOL REPORT

Reach Cyber Charter School

September 2017

EOY 16-17		9/30/2016		8/31/2017		9/30/2017		
Number	Percent	Number	Percent	Number	Percent	Number	Percent	%Change

HOUSEHOLD DATA

Household Data

Active Households	779	N/A	565	N/A	109	N/A	1523	N/A	170 %
Graduated	0	N/A	0	N/A	0	N/A	0	N/A	0%
WD Prior To Engagement	38	N/A	6	N/A	3	N/A	33	N/A	450 %
WD During School Year	237	N/A	3	N/A	1	N/A	42	N/A	1300 %
Students Per Active HH	1.22	N/A	1.25	N/A	1.31	N/A	1.27	N/A	2%

STUDENT DEMOGRAPHICS

Ethnicity

Hispanic or Latino	133	14%	107	15%	17	12%	249	13%	133%
Not Hispanic or Latino	819	86%	598	85%	126	88%	1673	87%	180%

Race

Asian	19	2%	12	2%	7	5%	28	1%	133%
Black/African American	281	30%	199	28%	47	33%	563	29%	183%
Native Hawaiian or Other Pacific Islander	10	1%	6	1%	1	1%	23	1%	283%
American Indian or Alaskan Native	30	3%	22	3%	2	1%	65	3%	195%
White	686	72%	512	73%	96	67%	1417	74%	177%

Distinct Race/Ethnicity

Hispanic or Latino	133	14%	107	15%	17	12%	249	13%	133%
Multiple Races	56	6%	40	6%	9	6%	131	7%	228%
Black/African American	200	21%	145	21%	36	25%	400	21%	176%
White	552	58%	407	58%	78	55%	1123	58%	176%
Asian	6	1%	4	1%	1	1%	8	0%	100%
American Indian or Alaskan Native	3	0%	1	0%	1	1%	9	0%	800%
Native Hawaiian or Other Pacific Islander	2	0%	1	0%	1	1%	2	0%	100%

Gender

F	533	56%	391	55%	75	52%	1075	56%	175%
M	419	44%	314	45%	68	48%	849	44%	170%

FARM Eligibility

Qualifies for free	533	56%	392	56%	46	32%	745	39%	90%
Qualifies for reduced	106	11%	74	10%	11	8%	189	10%	155%
Refused to report	107	11%	94	13%	69	48%	563	29%	499%

Prior Schooling

Charter School (Public)	62	7%	57	8%	7	5%	106	6%	86%
Home School	57	6%	56	8%	20	14%	111	6%	98%
No Prior School	97	10%	95	13%	6	4%	72	4%	-24%
Online (Virtual) Public School	69	7%	50	7%	8	6%	115	6%	130%
Private/Parochial School	69	7%	53	8%	6	4%	120	6%	126%
Public School	598	63%	394	56%	82	57%	982	51%	149%
Prior Schooling Not Reported	37	4%	51	7%	14	10%	418	22%	720%

Special Populations

Gifted	23	2%	11	2%	3	2%	32	2%	191%
504	20	2%	9	1%	4	3%	25	1%	178%
IEP	170	18%	112	16%	23	16%	312	16%	179%
None	749	79%	575	82%	114	80%	1573	82%	174%



MONTHLY SCHOOL REPORT

Reach Cyber Charter School

September 2017

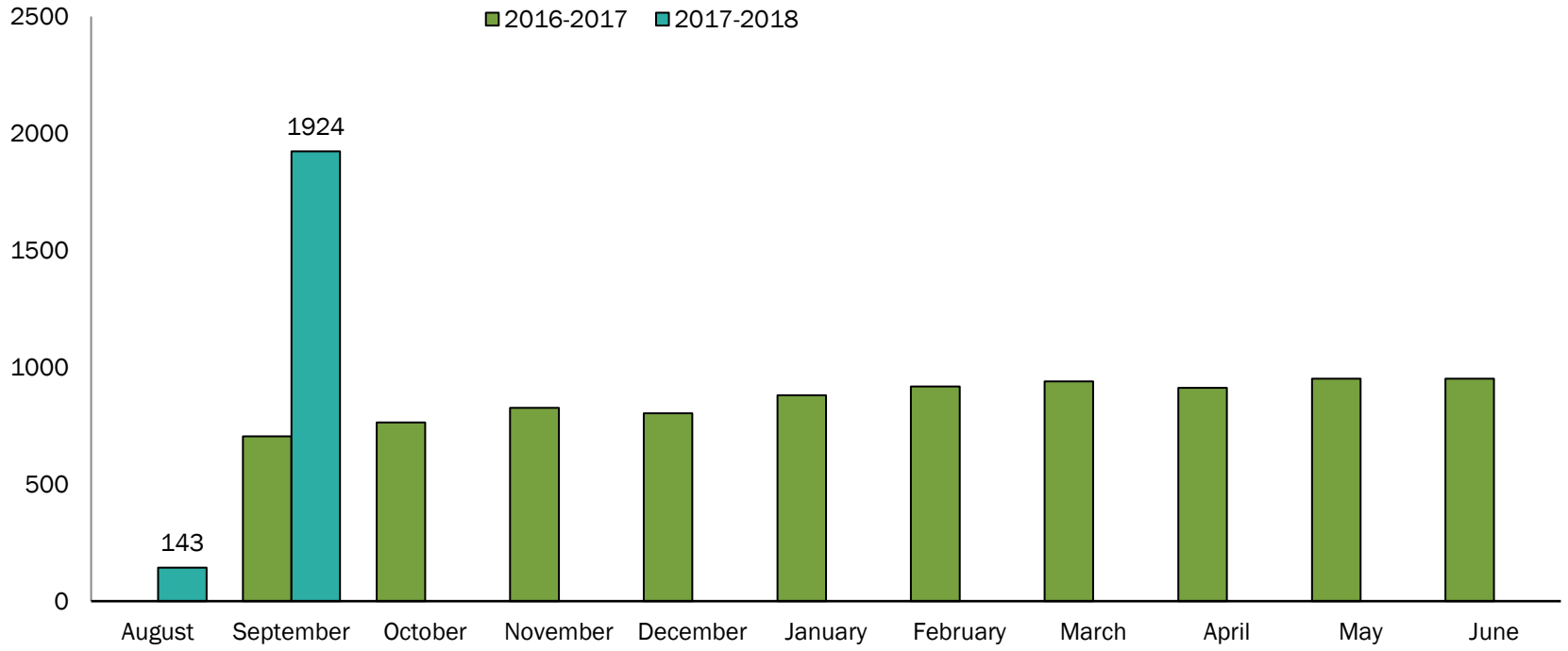
		EOY 16-17		9/30/2016		8/31/2017		9/30/2017		
		Number	Percent	Number	Percent	Number	Percent	Number	Percent	%Change
Disability										
	Autism	15	9%	13	14%	3	14%	23	9%	77%
	Cognitive Disability	7	4%	3	3%	1	5%	7	3%	133%
	Developmentally Delayed	0	0%	0	0%	1	5%	1	0%	0%
	Emotionally Impaired	20	12%	7	7%	2	10%	40	16%	471%
	Hearing Impaired	1	1%	1	1%	0	0%	0	0%	-100%
	Multiple Disabilities	0	0%	1	1%	0	0%	0	0%	-100%
	Other Health Impaired	32	19%	15	16%	4	19%	46	18%	207%
	Physical Disability	0	0%	0	0%	1	5%	1	0%	0%
	Specific Learning Disability	72	44%	39	41%	9	43%	113	44%	190%
	Speech/Language Impaired	18	11%	15	16%	0	0%	26	10%	73%
	Visually Impaired	0	0%	0	0%	0	0%	1	0%	0%
Primary Language										
	English	1	0%	0	0%	0	0%	1738	90%	0%
	Another Language	0	0%	0	0%	0	0%	165	9%	0%
	Spanish	0	0%	0	0%	0	0%	13	1%	0%
	Arabic	0	0%	0	0%	0	0%	5	0%	0%
	Russian	0	0%	0	0%	0	0%	2	0%	0%
	No Language Reported	951	100%	705	100%	143	100%	1	0%	-100%

PERFORMANCE DATA

Contacts Per Week										
	Met	739	78%	570	81%	61	43%	1592	83%	179%
	Not Met	213	22%	135	19%	82	57%	332	17%	146%
Escalation Status										
	Alarm	0	0%	0	0%	28	20%	214	11%	0%
	Approaching Alarm	0	0%	0	0%	36	25%	128	7%	0%
	Exempt	0	0%	0	0%	1	1%	4	0%	0%
	On Track	952	100%	705	100%	78	55%	1578	82%	124%
Performance Metrics										
Grades PK-2										
	Average Performance	87 %		94 %		95 %		91 %		-3%
	Average Participation	97 %		127 %		100 %		125 %		-2%
	Average Attendance	103 %		89 %		85 %		96 %		8%
Grades 3-5										
	Average Performance	78 %		78 %		83 %		74 %		-5%
	Average Participation	96 %		130 %		100 %		125 %		-4%
	Average Attendance	106 %		100 %		94 %		102 %		2%
Grades 6-8										
	Average Performance	68 %		69 %		82 %		71 %		3%
	Average Participation	91 %		125 %		97 %		125 %		0%
	Average Attendance	102 %		89 %		84 %		96 %		8%
Grades 9-12										
	Average Performance	62 %		73 %		77 %		75 %		3%
	Average Participation	82 %		131 %		99 %		122 %		-7%
	Average Attendance	97 %		80 %		91 %		90 %		13%
Total Average Performance		73 %		76 %		84 %		76 %		-1%
Total Average Participation		92 %		128 %		99 %		124 %		-3%
Total Average Attendance		102 %		90 %		89 %		95 %		5%



Monthly Student Current Enrollment Comparison





Reach Cyber's mission is to help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program, through flexible pacing and 21st Century Learning including STEM opportunities.



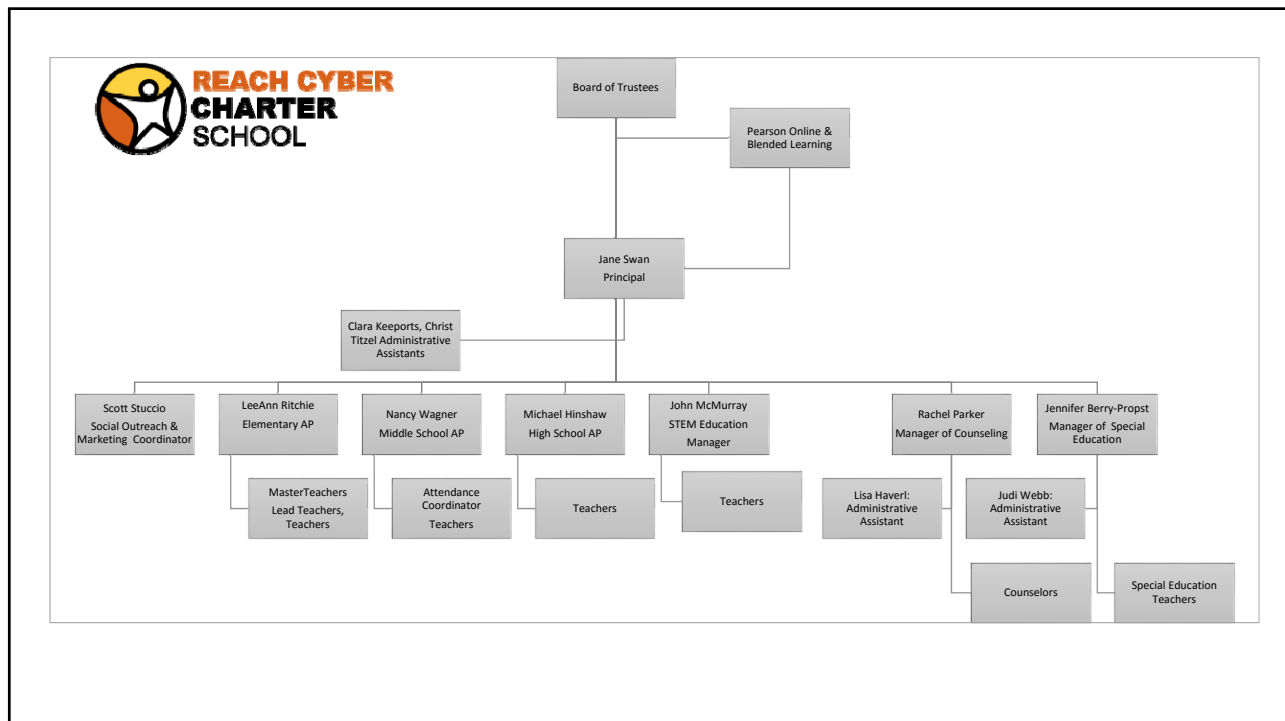
- INTRODUCTIONS
 - Meet two people
 - Introduce someone



Students 10/3/2017: 1933

Staff 10/3/2017: 85

ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL	SPECIAL EDUCATION	SPECIALISTS	COUNSELORS	ADMINISTRATIVE	PRINCIPALS AND MANAGERS
16	11	21	15	4	4	5	9






**REACH CYBER
CHARTER
SCHOOL**

2017-2018 begins




Staff views the eclipse

**REACH CYBER
CHARTER
SCHOOL**

School	2nd semester core courses completed		
	K-8 core courses	HS ELA, Sci. & SS	HS Math
Reach 2017	75%	67%	55%
Small Average	83%	80%	75%
Group 3 Average	85%	81%	74%
Connections Average	85%	81%	74%

% of 2nd semester courses successfully completed – Three columns show the % of 2nd semester “core” courses (English Language Arts or ELA, Science, Social Studies, and Mathematics) successfully completed (a passing grade) – with grades K-8 reported as a group, and HS (grades 9-12) reported as a group with Math broken out due to its importance. Course completion rates, especially for high school students, have been a focus across Connections-supported schools. There are many reasons for variations in course completion rates by school, ranging from state-specific enrollment regulations (some schools must enroll any student without question, others can exercise discretion), to state rules about what constitutes a passing course grade, to differences in teacher grading practices. This data is shown in comparison to the previous year.



School	Final DSY Withdrawal Rate	Students planning to return as of 6/30	State Testing Participation
Reach 2017	22%	75%	63%
Small Average	25%	76%	89%
Group 3 Average	22%	80%	77%
Connections Average	25.6%	78%	87%

Final 16-17 "During School Year" Withdrawal Rate – The % of students enrolled during the 16-17 school year who completed at least 20 lessons but withdrew before the end of the school year. These withdrawal rates are typically higher than those of traditional brick and mortar schools, and differences between Connections-supported schools can be a result of state-specific regulatory issues and other factors. The Monthly School Report for your school shows this metric compared with the same month last year and overall, Connections-supported schools overall improved from 29.5% in 14-15 to 26.1% in 15-16 to 25.6% in 16-17. This improvement, we believe, is due to continual improvement in student and family engagement and connectedness.



Year one Reach State Testing Results



- Keystones: Algebra
- 4/42 Proficient or Advanced (1 Adv/3 Prof) 5%
- 38/42 Basic or Below Basic (28 B/10 BB) 90%

- Biology
- 1/1 Basic



- PSSAs: ELA
- 137/404 Prof/Advanced (12 Adv/ 125 Prof) 34%
- 257/404 (192 Basic /65 BB) 64%
- 10 blank



**REACH CYBER
CHARTER
SCHOOL**

- PSSAs: Math
- 44/403 P or Advanced (4 A/40 P)
- 351/B or BB (65 B/286)
- 8 blank

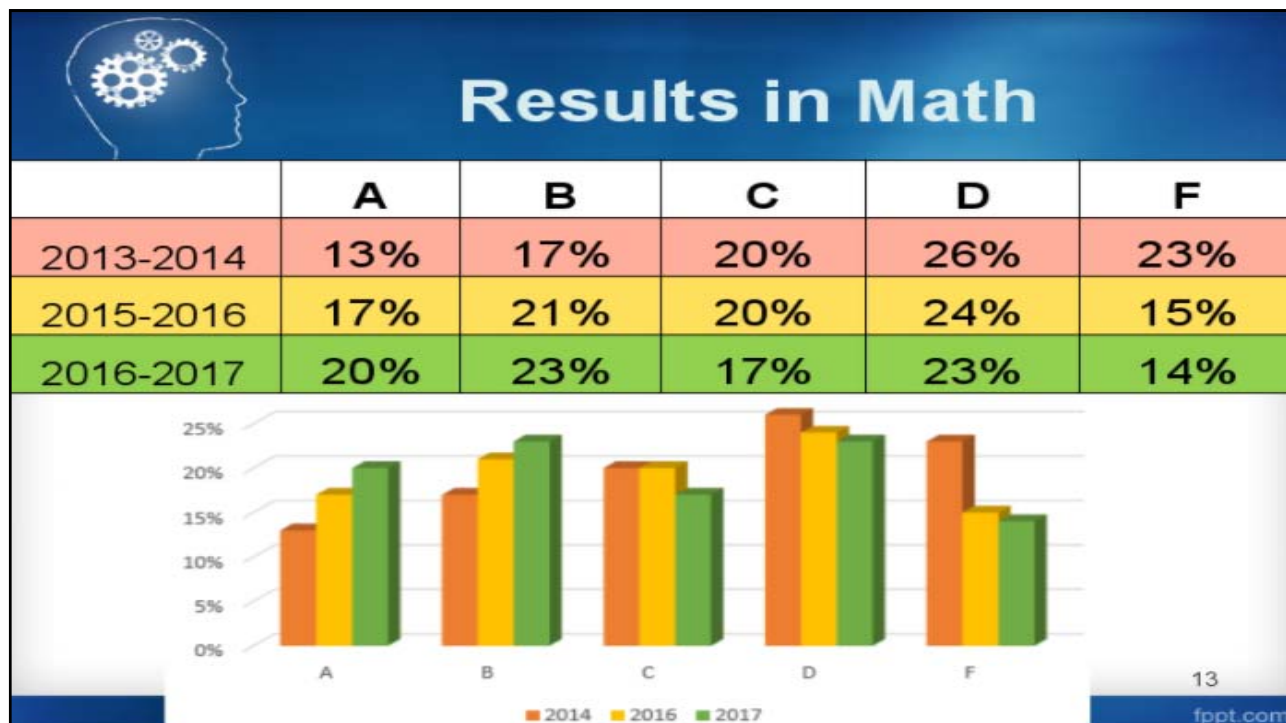


**REACH CYBER
CHARTER
SCHOOL**

- PSSAs: Science
- 58/138 Proficient and Advanced (19 A/ 39/P)
- 79/138 Basic or BB (44/B 35/BB)
- 1 blank

The Homeroom

Good News...



Improve CBA quality and increase contact to 95% with each student receiving eight CBAs, as measured by enrollment date to improve student achievement.

- Homeroom teacher conducts CBAs (all teachers) as both a content assessment & a means to identify academic barriers to engagement.
- Improve student ownership via a monthly self-reflection goal sheet.
- Publish monthly progress reports to create visibility containing student self-reflection goal sheet.

HR Live Lesson

- Live Lesson for students in homeroom – Event Planner- WEDNESDAY 830 to 930
- Phone contact for those who do not attend
- CBAs from the monthly question bank- Created by PLC Team
- The self-reflection goal sheet
- Log CBA and publish a monthly progress report (by end of month) that captures the self-reflection goal sheet

Publish Progress Reports

- Monthly
- Document student's current academic progress
- Self-reflection goal sheet added in comments

The Monthly Question Bank

- Content area teachers update monthly with a current topic question- Google Doc Question Bank (K-5, 6-8, HS)
- Within one week of scheduled homeroom live lesson
- Must contain the answer(s)

***Where am I now?
Where am I going?
How am I going to get there?***



Reach Cyber's mission is to help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program, through flexible pacing and 21st Century Learning including STEM opportunities.

REACH Connections Academy
Revenue and Expense Statement Fiscal Year 2018
Period Ended September 30, 2017

	September-16 Actual	YTD Actual	Annual Forecast	Annual Budget	Variance - Favorable (unfavorable)
<u>Forecasted Enrollment</u>					
Funded Enrollment			2,000	1,700	300
<u>Revenue</u>					
Regular Ed Funding	580,299.91	1,876,829.49	16,196,640	14,039,678	2,156,962
Special Ed Funding	184,022.31	844,052.02	8,148,830	7,063,623	1,085,207
Subtotal	764,322.22	2,720,881.51	24,345,470.40	21,103,301.33	3,242,169
Title I	-	-	398,000	398,000	-
Title II-A	-	-	56,000	56,000	-
Title VI - IDEA B	-	-	213,000	213,000	-
E-Rate	-	-	-	-	-
Miscellaneous Income	-	-	-	-	-
Subtotal	-	-	667,000	667,000	-
Total Revenue	764,322.22	2,720,881.51	25,012,470	21,770,301	3,242,169
<u>Compensation Expense</u>					
Salaries - Administration	60,516.41	181,990.40	953,478	937,036	(16,441)
Benefits - Administration	13,313.61	40,037.89	209,765	206,148	(3,617)
Pension - Administration	3,025.85	9,099.60	86,248	93,704	7,455
Taxes - Administration	4,507.93	13,853.52	83,287	84,333	1,046
Subtotal Administration	81,363.80	244,981.41	1,332,778	1,321,221	(11,557)
Salaries - Teachers	266,675.37	445,345.32	3,765,032	3,511,944	(253,088)
Benefits - Teachers	58,564.46	100,537.24	830,868	772,628	(58,241)
Pension - Teachers	13,286.10	13,301.50	345,270	351,194	5,924
Taxes - Teachers	24,674.87	39,401.38	338,173	316,075	(22,098)
Subtotal Instructional Staff	363,200.80	598,585.44	5,279,344	4,951,841	(327,503)
Total Compensation Expense	444,564.60	843,566.84	6,612,123	6,273,062	(339,060)
<u>Connections Products and Services</u>					
Curriculum and Instructional Support Services	89,487.11	268,461.33	3,617,156	3,063,370	(553,786)
Student Connexus License	-	-	1,275,750	1,084,889	(190,861)
Student Technology Assistance Services	84,223.16	252,669.48	2,322,675	1,963,295	(359,380)
Enrollment/Placement/Student Support Services	110,542.90	331,628.70	2,088,281	1,760,251	(328,030)
School Operations Support Services	-	-	1,184,625	1,007,397	(177,228)
School Business Support Services	-	-	291,600	247,975	(43,625)
Special Ed Oversight	-	-	1,160,494	870,585	(289,908)
Professional Development Services	-	-	100,125	95,293	(4,832)
School Staff Support Services/human resources support	-	-	348,435	331,620	(16,815)
Facilities Support Services	2,083.33	6,250.00	25,000	25,000	-
Total Connections Products and Services Fees	286,336.50	859,009.51	12,414,141	10,449,675	(1,964,466)

REACH Connections Academy
Revenue and Expense Statement Fiscal Year 2018
Period Ended September 30, 2017

	September-16 Actual	YTD Actual	Annual Forecast	Annual Budget	Variance - Favorable (unfavorable)
<u>Pass-Through Expenses</u>					
Office Supplies	2,542.60	3,389.07	46,000	46,000	-
Copiers/Reproduction	673.45	744.33	16,000	16,000	-
Office Postage	1,103.61	2,116.70	21,000	21,000	-
Student Testing & Assessment	-	-	195,500	170,000	(25,500)
Staff Recruiting/Background Checks	718.90	2,103.95	84,000	84,000	-
Staff Training/Prof. Dvlpmnt.	29,996.67	38,831.94	65,000	65,000	-
Travel and Conferences	816.10	3,195.45	60,000	60,000	-
Travel- School Nurse	-	-	5,000	5,000	-
Maintenance & Repair	756.51	1,330.09	20,000	20,000	-
High Speed Internet	467.52	934.67	10,000	10,000	-
Telephone	13.19	245.72	2,000	2,000	-
Office Rent (including utilities)	15,061.93	39,040.51	272,101	272,101	-
Rent Operating Expense	-	-	19,200	19,200	-
Expensed Equipment	-	48.23	20,000	20,000	-
Expenses Pending Allocation	7,482.92	21,009.21	-	-	-
Student Technology Support Stipend	-	-	527,850	459,000	(68,850)
Student Printers	-	-	86,250	75,000	(11,250)
Special Education Direct Services	8,257.21	55,126.37	301,300	262,000	(39,300)
Contracted Pupil Health Support	-	-	10,000	10,000	-
STEM Programmatic Expenses	2,530.98	2,530.98	149,000	149,000	-
Extracurricular Activities	-	-	42,500	42,500	-
Team building	46.36	46.36	-	-	-
Total Pass-Through Expenses	70,467.95	170,693.58	1,952,701	1,807,801	(144,900)
<u>Other School Expenses</u>					
Banking fees	210.75	537.65	1,000	1,000	-
External Audit	-	-	22,000	22,000	-
Dues	-	310.00	5,000	5,000	-
D&O Insurance	155.88	2,424.88	6,000	6,000	-
Legal Services	-	-	20,000	20,000	-
Board Related Expense	-	80.62	20,000	20,000	-
Graduation Expense	-	-	-	-	-
Student Activities	301.90	367.63	1,500	1,500	-
Other School Expense	-	-	1,500	1,500	-
Accounting Services	21,546.00	21,546.00	136,486	136,486	-
Total Other School Expenses	22,214.53	25,266.78	213,486	213,486	-
Total Program Expenses Before Capital Outlay	823,583.58	1,898,536.71	21,192,451	18,744,024	(2,448,426)
Capital Outlay	9,196.65	94,377.63	94,378	-	(94,378)
Total Program Expenses Including Capital Outlay	832,780.23	1,992,914.34	21,286,828	18,744,024	(2,542,804)
Net Increase (Decrease)	(68,458.01)	727,967.17	3,725,642	3,026,277	699,365
Beginning fund balance	2,929,177.42	2,132,752.25	2,132,752	1,939,834	-
Ending fund balance	2,860,719.41	2,860,719.41	5,858,394	4,966,111	699,365

**REACH Connections Academy
Balance Sheet
September 30, 2017**

ASSETS

Cash and Short Term Investments:

Cash:Checking \$7,067,229.63

Home Depot **7,067,229.63**

Other Current Assets:

Pupil Funding Receivable (538,962.17)

Federal Program Receivable 215,795.58

Total Other Current Assets (323,166.59)

Total Current Assets 6,744,063.04

Fixed Assets:

Property Plant & Equipment:

Computer Hardware 53,423.06

Leasehold Improvements 98,774.39

Furniture 53,433.72

Accum Depr:Computer Hardware (2,966.00)

Accum Depr:Leasehold Improvements (22,181.92)

Net Fixed Assets 180,483.25

Total Assets \$6,924,546.29

LIABILITIES

Current Liabilities:

Accounts Payable \$299,903.39

Accrued Expenses 16,175.38

Accrued Compensation 59,444.97

Due to (from) Connections Academy 3,487,377.10

Pension Payable 32,369.15

Total Current Liabilities 3,895,269.99

Total Liabilities 3,895,269.99

FUND BALANCE

Beginning Fund Balance 2,120,825.88

Invested in Capital 180,483.25

Change in Fund Balance 727,967.17

Ending Fund Balance 3,029,276.30

Total Liabilities and Fund Balance \$6,924,546.29



Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, September 20, 2017 at 9:00 a.m.

Held at the following location and via teleconference
750 East Park Drive, Suite 204
Harrisburg, PA 17111

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:01 a.m. when all participants were present and able to hear each other.

Board Members Present: David Taylor, Joe Harford, Alex Schuh, Gail Hawkins-Bush and Paul Donecker (via phone);

Board Members Joined During Meeting: Dave Biondo (via phone);

Guests via Phone: LeAnn Richey, Clara Keeports and Jennifer Berry-Probst, School staff; Kevin Corcoran, Charter Choices, Financial Consultant (in person); Pat Hennessey, Board Counsel; Michael Henshaw, School staff; Andrew Pasquinilli, Amanda Jay, Mindy Whisman and Megann Arthur, Pearson Online & Blended Learning (POBL) staff (via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 20, 2017 meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

i. Enrollment and Staffing Update

Ms. Richey reviewed the current enrollment numbers for the school, noting trends in enrollment as well as the distribution by school level. She advised that, as of the meeting, there were 1,867 students enrolled. Ms. Richey further reviewed current staffing levels. The Board discussed staffing and Ms. Richey confirmed that staffing is being closely monitored to keep up with the consistently increasing enrollment. Board members had discussion with school staff regarding the areas in the state where enrollment has seen a significant increase.

[Mr. Biondo joined the meeting at 9:08 a.m.]

b. Financial Report

Ms. Whisman introduced herself to the Board and reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, addressing the forecasted changes as enrollment continues to grow at a consistent rate. Ms. Whisman further noted that all financial documents had been reviewed with the school's financial consultants prior to the meeting.

i. Fund Balance Update

Mr. Corcoran provided the Board with an update on the current fund balance. The Board had discussion on opportunities and needs for the school that could be considered with monies from the current fund balance.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no items moved, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 16, 2017 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoices for July and August; and
- d. Approval of Federal Title Funding Plan Documentation: Parent and Family Engagement Policy; are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of School Focus Goals for the 2017-2018 School Year

Mr. Pasquinilli reviewed the school focus goals for the 2017-2018 school year included in the Board package with the Board. He advised that the staff worked closely with school leadership and Pearson Online & Blended Learning (POBL), formerly Connections Education, on establishing the school goals. Board members had discussion on the proposed goals, as well as their impact on the staff incentive plan and bonus payouts. Board members indicated their desire to have additional discussion on the school goals with their School Leader at the in-person meeting planned for next month. There being no further discussion, this item was tabled.

VII. Information Items

a. State Relations Update

Ms. Jay provided the Board with an update on recent legislative activities in the state, which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Mr. Pasquinilli presented to the Board on behalf of Pearson Online & Blended Learning's (POBL), formerly Connections Education, School Leadership Team, highlighting back to school activities for staff and students.

i. Quarterly Metrics Update

Mr. Pasquinilli reviewed the document outlining the planned format and data to be included in the school year's School Metrics reports.

c. 2017-2018 Items for Board Consideration

Ms. Arthur reviewed the outline of items planned to be presented for Board consideration throughout the current school year. She further advised the Board that the document was fluid, and items may be included, omitted, or considered on a varied timeline based on a number of factors, including state submission and enrollment deadlines, as well as school need for student support.

d. Curriculum Town Hall Reminders

Ms. Arthur reminded the Board of the timing of the upcoming Curriculum Town Hall presentation, and encouraged Board members to attend.

VIII. Adjournment and Confirmation of In-Person Meeting and Lunch to Follow - Wednesday, October 18, 2017 at 9:30 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting will be in-person at the school location, with a social lunch to immediately follow on Wednesday, October 18, 2017 at 9:30 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:48 a.m.

Staffing Report

New Hires

Name	Area	Compensation	Bonus Potential	Start Date
Palm, Kimberly	Teacher- Secondary	\$48,500.00	0.04	10/9/2017
Roman, Stacey	School Counselor	\$48,500.00	0.04	10/16/2017
Starr, Julia	Teacher- Special Ed	\$50,500.00	0.04	10/23/2017

Departing Employees

Name	Area	Last Day of Work	Reason for leaving
n/a			

Position Change/Promotion

Name	Former Position	New Position	Compensation	Bonus Potential	Start Date in new position
n/a					

KIMBERLY A. PALM

172 Slifer Street

Allenwood, PA 17810

(570) 452-6056

kimberlypalm1@gmail.com

Education: Bucknell University, Lewisburg, PA M.A. English
1998 – 2000 3.91

Susquehanna University, Selinsgrove, PA Teaching Certification
1999 – 2002 3.95

Lycoming College, Williamsport, PA B.A. English
1992 – 1996 3.68
Magna cum laude
Sigma tau delta

Experience: Program Teacher, August 2007- Present
Commonwealth Charter Academy, Harrisburg, PA
(formerly Commonwealth Connections Academy)

- Served as English Department Chair from 2011-2013
- Served on Middle Stated Accreditation Committee
- Taught: English 10, English 12, AP English Composition
- Teach 4 online lessons per week
- Grade essays, tests, and projects
- Answer questions and offer assistance via e-mail and phone
- Monitor grades and progress
- Maintain a message board
- Provide notes and rubrics to aid in comprehension of curriculum

Secondary English Teacher, August 2002 – June 2007
Montgomery Area School District, Montgomery, PA

- Taught American Literature, British Literature, Work Place Communications, and World Literature
- Served as Blended Schools Coordinator for English: Cyber-school for homebound and alternative education students
- Served as Assistant Director of Virtuoso: a select music and drama ensemble
- Taught Dual Enrollment courses through Luzerne County Community College: Writing Composition and Fundamentals of Speech
- Served as advisor to Student Council

Secondary English Teacher, November 2000- August 2002
Middleburg High School, Middleburg, PA

- Taught American Literature, British Literature, and Applied English 9th grade
- Taught and served as coach of the Academic Decathlon Team

**English Department Chair, August 2000-November 2000
The Harvey School, Katonah, NY**

- Taught American Literature, AP English, and Critical Writing
- Served as Chair of the English Department
- Supervised a department of five teachers
- Communicated with Dean of Faculty regarding student progress
- Provided assistance to first-year teachers
- Worked on developing and instituting a new curriculum to include the New York State Department of Education Standards
- Represented the school at open houses and publicity events

Certifications: Level II Instructional – Commonwealth of Pennsylvania
AP English Language and Composition – College Board
Introduction to Virtual Teaching II and III – Boise State University

References: Michael Schatz, Assistant Principal
Commonwealth Charter Academy
4050 Crums Mill Road, Suite 303
Harrisburg, PA 17112
(717) 651-7000

Stacey Roman, Guidance Counselor
1367 Clayton Ave
Williamsport, PA 17701
(570) 916-6872

Maureen Angelopoulos, English Department Chair
Commonwealth Charter Academy
23 Morris Ave, #223
Bryn Mawr, PA 19010
(267) 401-1431 ext. 331

Stacey L. Roman

Education

2001 – 2003 Bucknell University Lewisburg, PA

Master's Degree and Certification in Secondary School Counseling

GPA: **3.97**

- Kappa Delta Pi International Honor Society in Education
- 2002-2003 Scholarship Recipient

1995 – 1999 Bloomsburg University Bloomsburg, PA

Bachelors of Arts - Psychology

GPA in major: **4.00** Overall GPA: **3.86**

- Dean's Honor List, Fall 1995 – Fall 1999
- Psi Chi National Psychology Honor Society

Coursework

General Biology I, General Biology II, Chemistry and the Citizen, Public Speaking, Basic Statistics, Behavioral Neuroscience, Social Psychology, Theories of Personality, Cognitive Psychology

Earned A average in above courses

Experience

Commonwealth Connections Academy
Harrisburg, PA January 2008 – Present

School Counselor

- Develop student schedules and evaluate transcripts
- Collaborate with students and families to solve crisis situations
- Communicate with families to build relationships
- Lead Teacher in Williamsport Office
- Active member of SAP team

Montgomery Area School District
Montgomery, PA October 2003 – January 2008

Middle/High School Counselor

- Build relationships with students, parents, and teachers
- Develop and execute presentations for students and faculty
- Coordinate several projects with students and teachers
- Promote and model positive problem solving techniques
- Organize student/parent information nights and scheduling

Two weeks

Julia Rae Starr
165 Wilson Road
Eighty Four, Pennsylvania
calisto7000@hotmail.com
724-880-6073

EDUCATION:

- 9 credits in Elementary Education 5/2009
California University of Pennsylvania
- 15 Doctoral credits in Special Education 5/2007
West Virginia University, Morgantown, WV
- Master of Arts in Special Education 12/2005
California University of Pennsylvania, California, PA
- Bachelor of Arts in Natural Science 5/1998
California University of Pennsylvania, California, PA

CERTIFICATIONS

- Special Education N-12 12/2005
- Biology 7-12 7/2007
- Middle School Science 7-9 8/2013
- Agricultural Science K-12 1/2016

TEACHING EXPERIENCE

Agora Cyber Charter School King of Prussia, Pennsylvania
Special Education Teacher 3/2017-present

- Prepare and facilitate online learning activities for students using the Blackboard format.
- Maintain good relationship with students and parents
- Involve the students with online communications and motivate them to participate in the learning process.
- Give guidance to the students to achieve their goals.
- Document all the discussions and sessions with students for future reference.
- Organize the reports of students and evaluated their performance on how they participate in class activities.
- Create and implement interesting and interactive learning programs to increase student understanding of course materials.
- Facilitate the development of individualized education plans, oversaw their implementation for each student and ensured compliance with IDEA and state regulations

Trinity Area School District, Washington, PA
Learning Support Teacher 9/2009-3/2017

- Taught Biology, Horticulture, Intro to Agriculture and Animal Science in a regular education, high school setting.
- Taught Learning Support Science curriculum at grade levels 9th – 12th in a fully contained, behavioral support/learning support classroom.
- Designed and implemented hands-on science program which included activities and experiments that fully engaged students into the learning environment.
- Co-taught Biology, Earth Science, and Environmental Science through collaborative planning and instruction with regular education teachers.
- Planned and implemented functional behavior plans for behaviorally disabled students.
- Implemented full inclusion program and guided education teachers in modifying curriculum to address special education student's abilities.

- Effectively used progress monitoring to design specialized instruction for each student. Evaluated all referred students suspected to be in need of special education.
- Worked on a daily basis with teachers, paraprofessionals, administrators, outside agencies, parents, and students to organize and monitor academic, behavioral and transition progress of students with disabilities.
- Facilitated the development of individualized education plans, oversaw their implementation for each student and ensured compliance with IDEA and state regulations

Uniontown Area School District,
Learning Support Teacher

Uniontown PA
2/2006 – 8/2009

REFERENCES

Michelle Cukauskas- Special Education Supervisor, Agora Cyber Charter School
Donald Snoke- Assistant Superintendent, Trinity Area School District
Washington, PA, 724-223-2000
Pam Wolosky- Supervisor of Special Education, Trinity Area School District
Washington, PA, 724-223-3000



Invoice	144533
Date	10/10/2017
Page	1

Invoice

Bill To:

Reach Cyber Charter School
 Dave Biondo, Treasurer
 750 East Park Drive
 Suite 204
 Harrisburg PA 17111

IA number	Customer ID	Payment Terms		
2228460	0001124	NET30		
Qty	Service	Description	Unit Price	Ext. Price
1.00	BENEFITS	September Services	\$71,878.07	\$71,878.07
1.00	ENROLLMENT BASED	September Services	\$286,336.50	\$286,336.50
1.00	OTHER CA CREDIT	September Services	(\$12,997.59)	(\$12,997.59)

Please note invoice number 144533 on remittance. Thank you.

Total	\$345,216.98
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Make checks payable to Connections Education and send to:
 32369 Collection Center Dr
 Chicago, IL 60693-0323



Invoice	144534
Date	10/10/2017
Page	1

Invoice

Bill To:

Reach Cyber Charter School-REIMB
 Dave Biondo, Treasurer
 750 East Park Drive
 Suite 204
 Harrisburg PA 17111

IA number	Customer ID	Payment Terms		
2228460	0001124R	NET30		
Qty	Service	Description	Unit Price	Ext. Price
1.00	COMPENSATION	September Services	\$509.48	\$509.48
1.00	PASS THROUGH	September Services	\$110,667.87	\$110,667.87
1.00	WITHHOLDINGS	September Services	\$12,089.55	\$12,089.55

Please note invoice number 144534 on remittance. Thank you.

Total	\$123,266.90
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Make checks payable to Connections Education and send to:
 32369 Collection Center Dr
 Chicago, IL 60693-0323



Charges for the Following Period:		September 2017
Compensation Expenses		
Benefits - Administration	\$	13,313.61
Salaries - Instructional		473.28
Benefits - Instructional		58,564.46
Taxes - Instructional		36.20
		72,387.55
Enrollment/Unit Based Charges		
Student Technology Assistance Services		84,223.16
Curriculum and Instructional Support Services		89,487.11
Enrollment/Placement/Student Support Services		110,542.90
Facilities Support Services		2,083.33
		286,336.50
Pass Through Expenses		110,667.87
Credit for NonBillable Earnings Paid By the Schools		(12,997.59)
Withholdings		12,089.55
<i>Total Amount Due</i>	\$	468,483.88



CONNECTIONS
EDUCATION®

1001 Fleet Street, 5th Floor

Baltimore, MD 21202

Phone: (443)-873-1779

Invoice	144094
Date	9/12/2017
Page	1

Invoice

Reach Cyber Charter School
 Dave Biondo, Treasurer
 750 East Park Drive
 Suite 204
 Harrisburg PA 17111

Purchase Order No.		Customer ID	Payment Terms		
2221572		0001124	NET30		
QTY	Item	Description	Unit Price	Ext. Price	
4.00	REACH LIVESPEECH	Initial Meeting - Initial Conference - August	\$60.00	\$240.00	
1.00	REACH LIVESPEECH	Consult - 15 minutes - August	\$18.68	\$18.68	
1.00	REACH LIVESPEECH	Assessment - Initial Assessment - August	\$350.00	\$350.00	
1.00	REACH LIVESPEECH	Assessment - Screening - August	\$75.00	\$75.00	
12.00	REACH LIVESPEECH	Summer ESY Cancellation < 24 hrs-Unexcused-15 minutes - August	\$18.68	\$224.16	
2.00	REACH LIVESPEECH	Summer ESY Cancellation < 24 hrs - Excused - 30 minutes - August	\$37.35	\$74.70	
1.00	REACH LIVESPEECH	Summer ESY Cancellation < 24 hrs-Unexcused-30 minutes - August	\$37.35	\$37.35	
6.00	REACH LIVESPEECH	Summer ESY Session - 45 minutes - August	\$56.03	\$336.18	
1.00	REACH LIVESPEECH	Summer ESY Cancellation < 24 hrs - Excused - 15 minutes - August	\$18.68	\$18.68	
13.00	REACH LIVESPEECH	Summer ESY Session - 30 minutes - August	\$37.35	\$485.55	
2.00	REACH LIVESPEECH	Summer ESY Session - 60 minutes - August	\$74.70	\$149.40	
2.00	REACH LIVESPEECH	Summer ESY Cancellation < 24 hrs-Unexcused-60 minutes - August	\$74.70	\$149.40	

Please note invoice number 144094 on remittance. Thank you.

Discount	\$0.00
Total	\$2,159.10

Make all checks payable to Connections Education and send to:
 32369 Collection Center Dr
 Chicago, IL 60693-0323

REACH Connections Academy 2017 - 2018 Budget

Reach Cyber Charter School of Pennsylvania LLC

Final Fee Schedule

Fee	Factor	Description
Upfront Fees		
Curriculum and Instructional Support Services	\$425	Charged per student at time student becomes eligible for billing to districts/state
Enrollment/Placement/Student Support Services	\$525	Charged per student at time student becomes eligible for billing to districts/state
Student Technology Assistance Services	\$400	Charged per student at time student becomes eligible for billing to districts/state
Monthly Fees		
Curriculum and Instructional Support Services	\$130	Charged per each student enrolled at the end of the month - maximum of 9 months for a full school year ¹
Student Connexus License	\$70	Charged per each student enrolled at the end of the month - maximum of 9 months for a full school year ¹
Student Technology Assistance Services	\$63	Charged per each student enrolled at the end of the month - maximum of 9 months for a full school year ¹
Enrollment/Placement/Student Support Services ¹	\$30	Charged per each student enrolled at the end of the month - maximum of 9 months for a full school year ¹
School Operations Support Services	\$65	Charged per each student enrolled at the end of the month - maximum of 9 months for a full school year ¹
School Business Support Services ¹	\$16	Charged per each student enrolled at the end of the month - maximum of 9 months for a full school year ¹
Special Ed Administration Services	\$375	Charged per each student on an IEP at the end of the month - maximum of 9 months for a full school year ¹
Professional Development Services	\$125	Charged monthly for each employee employed at the end of the month - maximum of 9 months for a full school year ¹
School Staff Support Services	\$475	Charged monthly for each employee employed at the end of the month - maximum of 9 months for a full school year ¹
Direct Course Instruction Support	\$1.53	Charged per student day; based on enrollment at a point in time each month in an iNaCA supported course
Short Term Substitute Teaching Services	\$300	Charged per day if service is provided by a teacher employed by International Connections Academy (iNaCA)
Employee Benefits	20.00%	per actual gross wages and bonus accrual for administration and teacher

¹ The Monthly Fees for "Enrollment/Placement/Students Support Services" and "School Business Support Services" are waived in their entirety for the first year of operation

* measured on 9/30, 10/31, 11/30, 12/31, 1/31, 2/28, 3/31, 4/30, 5/31 (or last day of traditional school year, if earlier)

Fixed Fee Services

Facilities Support Services	\$25,000	Charged per Location
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END OF FEE SCHEDULE

If the Board of Trustees requests Connections to act as a pay agent for other products or services, Connections will be reimbursed at cost (i.e., with no markup or profit added). Examples would include:

- Office Supplies and Postage
- Copiers/Reproduction
- Student Technology Support Stipend Payment Reimbursement
- Student Testing and Assessment
- Staff Recruiting
- Staff Training/Professional Development
- Travel and Conferences
- Maintenance and Repair
- High Speed Internet, Phone, Facility Operating Expense
- Office Rent
- Other School Operating Expenses Shown in the Budget

Note: Items under Student Technology Assistance Services and Curriculum and Instructional Support Services are provided to the school and its students for use during the school year. They remain the property of Connections Academy of Pennsylvania and/or its vendors.

PROPOSED SCHOOL FOCUS GOALS FOR 2017-2018

BACKGROUND

Connections recommends that governing boards we partner with adopt a set of School Focus Goals to frame school improvement plans and to provide input, along with individual staff performance ratings, in determining bonus payouts for eligible staff under a performance-based approach to compensation.

Results against these School Focus Goals will be calculated and reported in any case for each Connections-supported Partner School. Connections believes what is required to make progress on these goals will also move the schools forward in their respective state accountability systems.

PROPOSAL

During the 2016-2017 school year, leaders from several Connections supported schools came together to form an advisory group to discuss the impact of the current goals and metrics used to measure school progress. It was the recommendation of this committee that the School Focus Goals for 2017-2018 be revised to reduce the number of standard goals and make explicit room for school-specific goals. School leaders concentrated on the importance of allowing schools the flexibility to focus on their greatest area of need within the individual state accountability frameworks when drafting these revisions.

Because this will be a change, it is again unclear what effect the new goals will have on bonus payouts. For that reason, Connections proposes that, for the 17-18 school year only, both the previous and new approaches of School Focus Goals be calculated, and that schools be given a one year “safe harbor” provision: Whichever calculation is higher in 17-18 will be used for calculating bonus payouts in the Fall of 2018. After 17-18, only the new approach will be proposed and reported.

Specifically, Connections recommends the Board approve the School Focus Goals and percentage weights shown on the next page, and that bonus payouts in the Fall of 2018 be based on the better overall result for the school (previous and new School Focus Goal total results), combined with staff performance ratings as defined here.

BONUS MATRIX		INDIVIDUAL PERFORMANCE RATING ¹			
TIER	GOAL ATTAINMENT	INEFFECTIVE	NEEDS IMPROVEMENT	EFFECTIVE	HIGHLY EFFECTIVE
1	<60%	0%	0%	50%	70%
2	61-74%	0%	0%	80%	100%
3	75-89%	0%	25%	100%	110%
4	90%+	0%	50%	110%	125%

It is important to note that for many metrics, the goal of 100% is unrealistic. But it is right that schools strive for 100%, and this bonus matrix accounts for the fact that schools will struggle to reach 100%. The goal is for a strongly performing school to be “Tier 3” and for “Tier 4” to be a stretch.

Also, there are goals in this proposal that cannot be reported for some of the schools Connections supports. For example, a school that does not yet have 12th graders cannot report data on 4 HS cohorts. Connections’ recommendation is that, if a goal can be calculated with fewer grades, the goal be weighted the same but

¹ The rating scale in your school may use different terms for the ratings.

PROPOSED SCHOOL FOCUS GOALS FOR 2017-2018

calculated with fewer grades (e.g., HS cohort % on track in a school serving only 9th and 10th grades would have each cohort counting as 5% rather than 2.5%). If the goal cannot be calculated at all Connections recommends all other goals be weighted accordingly (e.g., if results add up to a maximum of 95%, then the final result would be divided by 95% to compensate for the missing goal result).

SCHOOL FOCUS GOALS

Previous Goals from 16-17 (Safe Harbor provision)

- State Test Scores (30%)
- Test Score Growth (10%)
- K8 & HS Successful Course Completion (20%)
- HS Cohorts (all 4 current) % on-track (10%)
- Post-secondary plans (5%)
- Parent Satisfaction (15%)
- Student Retention (10%)

New 17-18

- State Test Scores (30%)
- Test Score Growth (10%)
- HS Cohorts (all 4 current) % on-track (10%)
- Parent Satisfaction (10%)
- + 40% school-specific goals that align with SIP targets

GOAL DESCRIPTIONS

All Schools – 60%

- **State Test Scores:** All official published state test proficiency rates for the school will meet or exceed the state average. The calculation is a ratio of the school's result to the state average for each tested subject-grade level so results can be roughly compared across states. Each ratio is capped at 1.00 and a weighted average is computed based on the number of tests taken by students at the school and officially counted. If no official pass rate and number of students tests counted is available for a subject-grade level test, one will be computed using data loaded into Connexus.
- **Test Score Growth:** 100% of returning students' (enrolled for state testing last school year and this school year) state test scores will indicate proficiency or better, or will show improvement of at least one category in 4th through 8th grade Reading and Math (e.g., from "Below Basic" to "Basic"). Reading and Math will be calculated separately and averaged.
- **HS Cohorts (all 4 current) % on-track:** This will be calculated separately for each of the 4 "active" cohorts in a high school (2017, 2018, 2019, and 2020 for the 2016-2017 school year), so each cohort will be worth 2.5% points. The calculation is the number of enrolled students in that cohort "on track" at the end of the school year ("on track" according to a Connexus-calculated metric based on student credit accumulation), divided by the number of students in that cohort showing in state data systems as the school's responsibility. The assumption is that even if a student withdraws from the school, he or she is still the school's responsibility unless or until the state's data system shows that the student is no longer the schools' responsibility and will not be counted in the calculation of the school's four-year cohort graduation rate (typically the school must be able to prove the student has transferred to another diploma granting program, left the state, or passed away). (Note: The systems and processes for tracking this measure are being developed and we expect to produce baseline data in July of 2017 and calibrate the bonus matrix calculation accordingly.
- **Parent Satisfaction:** School will have an average of 100% positive responses on the 21 Parent Satisfaction Survey questions that are most directly affected by schools.

PROPOSED SCHOOL FOCUS GOALS FOR 2017-2018

School Specific – 40%

Target/Sub Goal(s)	Weight	Assessment Instrument for Measuring Performance	Performance Level that Demonstrates Achievement	When Attainment of the Goal will be Assessed
Student retention: The school will have a 100% “during school year” (DSY) retention rate, equal to 1-the DSY withdrawal rate as reported in the June 30 Monthly School Report (MSR).	10%	MSR		June 30, 2018
K8 & HS Successful Course Completion: 100% of completed courses in Math, ELA, Science, and Social Studies will result in a passing grade or credit. It is calculated in 4 categories, each of which is worth 5%: K8: ELA, Science and Social Studies, K8 Math, HS ELA, Science and Social Studies, HS Math.	20%	Course performance reports from Quarterly Metrics		End of school year.
STEM Performance Accountability: Reach will meet 100% of the STEM related performance accountability measures outlined in the school’s charter.	10%	These include advanced STEM courses (defined as any STEM course that is above the chronological grade level of the student or a STEM course	For Year 2, 100% attainment would be 27.5% of FAY enrolled students participating in STEM experiences.	End of School year

PROPOSED SCHOOL FOCUS GOALS FOR 2017-2018

		<p>labeled as Gifted and Talented, Honors, Advanced Placement® (AP), or Dual Credit), an experiential elective independent study course for high school students, STEM-oriented extracurricular activities, STEM-oriented enrichment activities and STEM-oriented field trips.</p>		



1ST QUARTER OPERATIONS METRICS

Connections Academy (CA) works with the leadership, teachers, and other staff of the schools it supports to continually improve student achievement. The Partner School Leadership Team (PSLT) focuses its work with schools through School Improvement Plans (SIPs), Focus Goals and Professional Learning Communities (PLCs) through which teachers and others work through the daily challenges of meeting those goals.

Common operational threads in these school-based efforts are monitored across all schools and are a focus of efforts to support school-based operations in ways that can lead to improved student achievement. The priorities monitored vary by time of year, and for the 2017-2018 school year, the metrics were revised to align with the Core Standards for Facilitating Student Learning; a guide of best practices and recommendations for school operations provided to all teachers and school leaders. What is reported here is as follows:

- **Personalize & Monitor Student Learning:** first semester core course passing rates (course completion), HS students on track for graduation, completion of formative pre-test assessments, RTI tier status, and SPED document compliance (IEP required reviews).
- **Ensure High Levels of Student Engagement:** on time and completed welcome calls, start up tasks, CBA completion, learning coach contacts, escalation status, and during school year withdrawals.
- **Develop & Collaborate Professionally:** teachers in a PLC, and teachers completing Connections-offered professional learning sessions.
- **School Operations:** teachers completing required orientations courses, teacher positions filled by student first day, students enrolling on time, and eligible returning students

The data behind these metrics is pulled from Connexus and the other operational systems that support the schools on or slightly after October 1. Much of this data changes constantly, so please see these metrics as snapshots of on-going work rather than definitive official “reports.”

The metrics shown here are compared with a group of other schools Connections supports – aggregated to give some context without sharing every school’s data with the other schools. There are no truly “comparable schools” but we have grouped them by student start date, and in rough groupings of size. Additionally, due to the re-alignment of metrics some are new for this year and do not have a year over year comparison provided; others may have been reported last year but not in this quarter so no comparison data is available. Your school is highlighted along with the start date and size groupings to which it belongs, and the totals across all Connections-supported schools are also shown. It would also be appropriate to consider the age of the school, its rate of growth, its funding per pupil, enrollment caps and/or other rules affecting student demographics, etc. – but that is not done here. Please keep that in mind.

Personalize & Monitor Student Learning

	ELA Course Pass Rate			Math Course Pass Rate		
	K-5	6-8	9-12	K-5	6-8	9-12
Reach 2017	77%	70%	77%	83%	78%	71%
Medium Avg.	84%	75%	79%	85%	79%	72%
Group 3 Avg.	85%	79%	80%	85%	83%	78%
Connections Avg.	85%	77%	79%	87%	80%	73%
	Science Course Pass Rate			Social Studies Course Pass Rate		
	K-5	6-8	9-12	K-5	6-8	9-12
Reach 2017	90%	69%	79%	80%	71%	77%
Medium Avg.	90%	77%	77%	87%	74%	79%
Group 3 Avg.	93%	77%	83%	84%	75%	83%
Connections Avg.	91%	76%	79%	87%	74%	79%

- **% of 1st semester “core” courses on track for successful completion** – This shows the % of 1st semester “core” courses with current passing scores. Previously, this metric grouped English Language Arts, Science, and Social Studies, reported Math individually, and had grades K-8 separated from High School. To continue to increase focus on passing rates in all core subjects, this year’s report shows each separately and broken down by grade bands; K-5, 6-8 and 9-12. There are many reasons for variations in course completion rates by school and by grades and recognize that as it is still early in the semester, grades can and will change.

	Pre-Test Completion	HS On Track	Compliant IEP Review	Tier I	Tier II	Tier III
Reach 2017	62%	43%	78%	92%	1%	0%
Reach 2016	68%	n/a	n/a	n/a	n/a	n/a
Medium Avg.	72%	64%	85%	91%	2%	0%
Group 3 Avg.	70%	61%	93%	88%	5%	1%
Connections Avg.	72%	65%	92%	91%	3%	0.3%

- **% of students assigned a “formative” Pre-Test who completed it** – This metric emphasizes the importance of getting test results for students so that schools can identify who is in need of academic interventions. Across all Connections supported schools, 72% of assigned Reading and Math pre-tests completed them as of October 1, down from 77% in 2016.
- **% of High School students “On Track”**– This estimates the % of high school students currently enrolled who will be on track for graduation at the end of the 2017-2018 school year, based on complete and potential credits earned. Because grade level progression and graduation at the high school level often include state- and district specific provisions like “community service hours”, this metric must remain an approximation. The relatively low percentages remain an indicator of the challenges students face as well as a reflection of school operations (continuous, open enrollment in some schools results in a large number of students enrolling late and already behind in credits.)
- **% of special education students with a compliant IEP review** – Special education students are required to have an annual review of their Individual Education Plan (IEP) at or before their current

IEP due date. Additionally, at least every three years, special education students are required to have a re-evaluation meeting that is at or before their current re-evaluation due date. This metric reports on the average of both compliant reviews and re-evaluations across schools.

- **% of students identified for Response to Intervention (RTI) tiers** – RTI is a systematic way of connecting instructional components that are already in place in a class. It integrates assessment data and resources efficiently to provide more support options for every type of learner. Based on the RTI framework, a percentage of students (approximately) will be identified at each tier level to receive increasingly structured and frequent interventions. Reporting on this metric helps to identify schools where the identification and documentation process is working to move students between the tiers as needed. The Three-Tiered Pyramid of Interventions estimates the percent of students at each tier should be: Tier I – 80-90%, Tier II – 5-10%, and Tier III – 1-5%. Tier III here does not include students with an active IEP in ELA or Math.

Ensure High Levels of Student Engagement

	On Time Welcome Calls	Welcome Calls Complete	Start Up Done On Time	Student Contacts Met	LC Contacts Met	CBA "Met" K-8	CBA "Met" 9-12	"On Track" Escalation	DSY Withdrawal
Reach 2017	88%	94%	95%	82%	95%	100%	100%	80%	3%
Reach 2016	88%	92%	94%	n/a	n/a	n/a	n/a	n/a	n/a
Medium Avg.	93%	97%	97%	87%	90%	93%	90%	81%	5%
Group 3 Avg.	93%	97%	96%	92%	85%	100%	100%	90%	2%
Connections Avg.	93%	97%	97%	89%	88%	95%	93%	82%	5%

- **% of students receiving a "Welcome Call" on time, and % receiving one so far** – Welcome Calls to students by teachers (or designated school staff members) have been shown to correlate strongly with student retention and parent satisfaction; a welcome call is "on time" if completed within 7 calendar days of enrollment. The increased emphasis on welcome call completion has continued to result in high numbers across CA schools with this year showing only a 1% decrease in all Connections schools from last year (94% to 93%). The target for this metric is set to 95% because some students who enroll never engage.
- **% of students enrolled 21 or more days who have completed Start-Up Tasks** – Students are monitored and encouraged to complete a set of "start-up tasks within the first 21 days 97% of students enrolled 21+ days as of the beginning of October had completed their start-up tasks. This is up from last year's 96% completion rate.
- **Student & Learning Coach Contacts Met** – Although much contact happens in other ways (webmail, LiveLesson, etc.), Connections recommends a phone (or individual synchronous) contact between teachers and students every 14 days. Additionally, an expectation of at least 3 annual contacts with the Learning Coach is considered a Core Standard. The metrics here are reporting the % of students with an individual synchronous contact within the last 14 days for the student and at least 1 phone contact with the learning coach during the first quarter.
- **% of students with CBAs Met** – Connections-supported schools ensure student learning is authentic partly through a minimum number of "curriculum-based assessments" (CBAs) – usually 1:1 phone calls during which a teacher probes the student's understanding of a specific part of

the curriculum. This metrics is the % of students at the school meeting this criteria by the end of the first Quarter. We have identified a difference in CBA completion by grade bands and will proceed with reporting K-8 and 9-12 as two data points.

- **Escalation “On Track”** – Escalation measurements include school-set thresholds of concern for areas such as attendance, participation, lesson completion, performance, etc. and are a way for a school to monitor student engagement and intervene when concerns arise. This metric shows the % of students “on track” or deemed to have no current areas of engagement concern.
- **“During school year” Withdrawals** – This shows % of students who enrolled, completed at least 20 lessons, and subsequently withdrew this school year. Withdrawal rates are typically higher than in traditional brick and mortar schools, and differences between Connections-supported schools can be a result of a number of factors. The during school year withdrawal rate has not previously been reported this early in the school year and will vary significantly as the year progresses.

Develop and Collaborate Professionally

	PLC participation	% PL completion by session		
	% with IA	101	201	301
Reach 2017	87%	75%	n/a	50%
Reach 2016	50%	n/a	n/a	n/a
Medium Avg.	96%	69%	43%	41%
Group 3 Avg.	97%	61%	54%	48%
Connections Avg.	95%	61%	43%	41%

- **Teachers reporting participation in PLCs** – This is the percent of on-time teachers reporting that they are in a "Professional Learning Community" or PLC with 2 or more members, as identified by an "IA number" in their staff profile. PLCs are a key component of the schools’ professional development and school improvement efforts, and the participation rate across all partner schools of 95% is very high compared with traditional schools. The important question is how active and focused these PLCs are on clear (“SMART”), student-achievement oriented goals which will be reported on in future quarters.
- **Teachers participating in Professional Learning** – Connections has an extensive professional learning program, an overview of which was shared in the Professional Development Plan reviewed by the Boards earlier in the school year and designed as an integrated part of the school-specific professional development agenda. Consistent with last year, PL sessions are set up as 100, 200 and 300 level courses into which teachers are enrolled based on length of employment and school operations. Shown here are the % of eligible teachers who completed the first session in September. Participation at this time in the school year does tend to be lower due to a heightened focus on student onboarding and engagement which can have an impact on teacher availability. Connections will continue to work with schools to take full advantage of these resources.

School Operations

	Teachers Hired On Time	Teacher Orientation Complete	Total Enrolled Students	Students Enrolled Late	Students Returning
Reach 2017	91%	88%	1926	25%	30%
Reach 2016	80%	50%	711	36%	n/a
Medium Avg.	95%	94%	1599	28%	44%
Group 3 Avg.	100%	94%	2036	14%	53%
Connections Avg.	97%	95%	63,441	23%	46%

- **% of teachers hired on time** – This is the % of active teachers who were “on the job” on the first official work day for teachers. Some late hires are inevitable in response to last minute resignations and other unexpected events. This year’s 97% rate across all partner schools is a slight decrease from 98% last year and reflects the continued focus on hiring efforts.
- **% teachers completing the Orientation course** – The most important task on the start-up checklist is completion of the Orientation course – an annual requirement for all teachers (returning teachers get an abbreviated version that focuses on critical messages and new information). As of October 1, completion by teachers who started before September 1 is at 95%, up from last year’s 93%.
- **% of 1st quarter students who enrolled late** – Across the partner schools supported by Connections, 23% of students enrolled after the first day of school. This is consistent with last year despite efforts to encourage families to start on time. It will increase as the year goes on.
- **% of 1st quarter students who are “returning” from prior year** – Across all partner schools, 46% of eligible students who were enrolled during the 2016-2017 school year have returned and are actively enrolled as of October 1 this year.

School Focus Goal – HS Cohorts % On Track – Average metrics of 4 current cohorts (Classes of 2017, 2018, 2019, 2020). For each cohort it’s (# EOY Grad Status = Early or On Time) / (All Students Ever Enrolled in the Cohort and not Validated by State as Excluded from Denominator). Although not a standard quarterly metric, schools did a significant amount of work over the summer to work on this important metric. Due to the calculation methods and safe-harbor provision, this metric may not be reported on as it relates to Focus Goal attainment and compensation. However, it is vital to raising graduation rate overall and helping schools meet ESSA Graduation Rate requirements so it will be reported here.

Class of year	4 HS Cohorts % On Track	2017	2018	2019	2020
Reach	53%	n/a	n/a	n/a	53%
Connections Avg.	56%	52%	46%	54%	67%



From: Mathew Moldawer
To: Reach Cyber Charter School Board
Re: 2017-2018 School-Specific Handbook Supplement

Attached for board approval is an update to the School-Specific Handbook Supplement. Section 3.5 “Enrollment, Withdrawals, and Transfers” was updated to include information regarding immunization requirements. Once board-approved, the revised Handbook Supplement will be posted on the Virtual Library.

3.5 Enrollment, Withdrawal, and Transfers

Students should be immunized in accordance with state law prior to enrollment in Reach Cyber Charter School. If a student does not provide immunization records to the School within five (5) days of enrollment, the student will not be permitted to participate in any school activities, such as field trips. If a student transfers to the School after the first day of the school year, he or she has thirty (30) days to produce the documentation for required immunizations.

Please let us know if we can aid in the review process in any way or if you require further information on a specific policy or section of the revised Handbook Supplement.



REACH CYBER CHARTER SCHOOL



Reach Cyber's mission is to help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program, through flexible pacing and 21st Century Learning including STEM opportunities.

Students 10/3/2017: 1933

Staff 10/3/2017: 85

ELEMENTARY	MIDDLE SCHOOL	HIGH SCHOOL	SPECIAL EDUCATION	SPECIALISTS	COUNSELORS	ADMINISTRATIVE	PRINCIPALS AND MANAGERS
16	11	21	15	4	4	5	9



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**REACH CYBER
CHARTER
SCHOOL**

2017-2018 begins



**Staff views
the eclipse**



Reach School Goals 2016_2017

Reach 16_17 Goals	Test Scores Relative to State	Academic Growth	K-8 Promotion	HS Promotion	12 th Grade Graduation Rate	Post Secondary Plans	Parent Satisfaction Survey	6/30 During School Year Retention	Total
Weight	40%	10%	7.50%	7.50%	5%	5%	15%	10%	100%
Total	88.90%	71.40%	92.10%	57.90%	n/a	n/a	79.40%	78.00%	81.30%



School	2nd semester core courses completed		
	K-8 core courses	HS ELA, Sci. & SS	HS Math
Reach 2017	75%	67%	55%
Small Average	83%	80%	75%
Group 3 Average	85%	81%	74%
Connections Average	85%	81%	74%

% of 2nd semester courses successfully completed – Three columns show the % of 2nd semester “core” courses (English Language Arts or ELA, Science, Social Studies, and Mathematics) successfully completed (a passing grade) – with grades K-8 reported as a group, and HS (grades 9-12) reported as a group with Math broken out due to its importance. Course completion rates, especially for high school students, have been a focus across Connections-supported schools. There are many reasons for variations in course completion rates by school, ranging from state-specific enrollment regulations (some schools must enroll any student without question, others can exercise discretion), to state rules about what constitutes a passing course grade, to differences in teacher grading practices. This data is shown in comparison to the previous year.



School	Final DSY Withdrawal Rate	Students planning to return as of 6/30	State Testing Participation
Reach 2017	22%	75%	63%
Small Average	25%	76%	89%
Group 3 Average	22%	80%	77%
Connections Average	25.6%	78%	87%

Final 16-17 “During School Year” Withdrawal Rate – The % of students enrolled during the 16-17 school year who completed at least 20 lessons but withdrew before the end of the school year. These withdrawal rates are typically higher than those of traditional brick and mortar schools, and differences between Connections-supported schools can be a result of state-specific regulatory issues and other factors. The Monthly School Report for your school shows this metric compared with the same month last year and overall, Connections-supported schools overall improved from 29.5% in 14-15 to 26.1% in 15-16 to 25.6% in 16-17. This improvement, we believe, is due to continual improvement in student and family engagement and connectedness.



Year one Reach State Testing Results



- Keystones: Algebra
 - 4/42 Proficient or Advanced (1 Adv/3 Prof) 5%
 - 38/42 Basic or Below Basic (28 B/10 BB) 90%
-
- Biology
 - 1/1 Basic



- PSSAs: ELA
- 137/404 Prof/Advanced (12 Adv/ 125 Prof) 34%
- 257/404 (192 Basic /65 BB) 64%
- 10 blank

Reach State Testing Scores: PSSA ELA enrolled before October 1, 2016

Subject	Group	Grade	Number scored	% Advanced	% Proficient	% Basic	% Below Basic
English Language Arts	All students	3	24	0.0	29.9	37.5	33.3
ELA	All	4	36	5.6	41.7	30.6	22.2
ELA	All	5	35	2.9	42.9	37.1	17.1
ELA	All	6	32	3.1	40.6	50.0	6.3
ELA	All	7	49	6.1	28.6	61.2	4.1
ELA	All	8	51	2.0	33.3	43.1	21.6
ELA	All		Total	3.5	35.7	44.5	16.3

Reach State Testing: PSSA ELA enrolled before October 1, 2016

Subject	Group	Grade	Number Scored	%Advanced	% Proficient	% Basic	% Below Basic
ELA	Historically Underperforming	3	14	0.0	21.4	28.6	50.0
ELA	H.U.	4	19	5.3	47.4	21.1	26.3
ELA	H.U.	5	18	0.0	38.9	27.8	33.3
ELA	H.U.	6	22	4.5	31.8	63.6	0.0
ELA	H.U.	7	34	5.9	29.4	61.8	2.9
ELA	H.U.	8	32	3.1	28.1	40.6	28.1
		Total	139	3.6	32.4	43.9	20.1



- PSSAs: Math
- 44/403 P or Advanced (4 A/40 P)
- 351/B or BB (65 B/286)
- 8 blank

Reach State Testing: PSSA Math enrolled before October 1, 2016

Subject	Group	Grade	Number Scored	% Advanced	% Proficient	% Basic	% Below Basic
Math	All	3	25	0.0	20.0	4.0	76.0
Math	All	4	36	2.8	19.4	25.0	52.8
Math	All	5	34	2.9	11.8	26.5	58.8
Math	All	6	31	0.0	12.9	22.6	64.5
Math	All	7	49	0.0	12.2	10.2	77.5
Math	All	8	50	0.0	4.0	16.0	80.0
Math	All	Total	225	0.9	12.4	17.3	69.3

Reach State Testing: PSSA Math enrolled before October 1, 2016

Subject	Group	Grade	Number Scored	% Advanced	% Proficient	% Basic	% Below Basic
Math	Historically Underperforming	3	15	0.0	20.0	0.0	80.0
Math		4	19	0.0	21.1	21.1	57.9
Math		5	18	0.0	5.6	22.2	72.2
Math		6	22	0.0	0.0	31.8	68.2
Math		7	34	0.0	8.8	8.8	82.4
Math		8	31	0.0	3.2	12.9	83.9
Math		Total	139	0.0	8.6	15.8	75.5



- PSSAs: Science
- 58/138 Proficient and Advanced (19 A/ 39/P)
- 79/138 Basic or BB (44/B 35/BB)
- 1 blank

Reach State Testing: PSSA Science enrolled before October 1, 2016

Subject	Group	Grade	Number Scored	% Advanced	% Proficient	% Basic	% Below Basic
Science	All	4	36	30.6	36.1	27.8	5.6
Science	All	8	50	12.0	26.0	30.0	32.0
Science	All	Total	86	19.8	30.2	29.1	20.9
Science	H.U.	4	19	36.8	21.1	36.8	5.3
Science	H.U.	8	31	9.7	22.6	25.8	41.9
Science	H.U.	Total	50	20.0	22.0	30.0	28.0

The Homeroom

Good News...



Results in Math

	A	B	C	D	F
2013-2014	13%	17%	20%	26%	23%
2015-2016	17%	21%	20%	24%	15%
2016-2017	20%	23%	17%	23%	14%



Improve CBA quality and increase contact to 95% with each student receiving eight CBAs, as measured by enrollment date to improve student achievement.

- Homeroom teacher conducts CBAs (all teachers) as both a content assessment & a means to identify academic barriers to engagement.
- Improve student ownership via a monthly self-reflection goal sheet.
- Publish monthly progress reports to create visibility containing student self-reflection goal sheet.

HR Live Lesson

- Live Lesson for students in homeroom – Event Planner- WEDNESDAY 830 to 930
- Phone contact for those who do not attend
- CBAs from the monthly question bank- Created by PLC Team
- The self-reflection goal sheet
- Log CBA and publish a monthly progress report (by end of month) that captures the self-reflection goal sheet

Publish Progress Reports

- Monthly
- Document student's current academic progress
- Self-reflection goal sheet added in comments

The Monthly Question Bank

- Content area teachers update monthly with a current topic question- Google Doc Question Bank (K-5, 6-8, HS)
- Within one week of scheduled homeroom live lesson
- Must contain the answer(s)

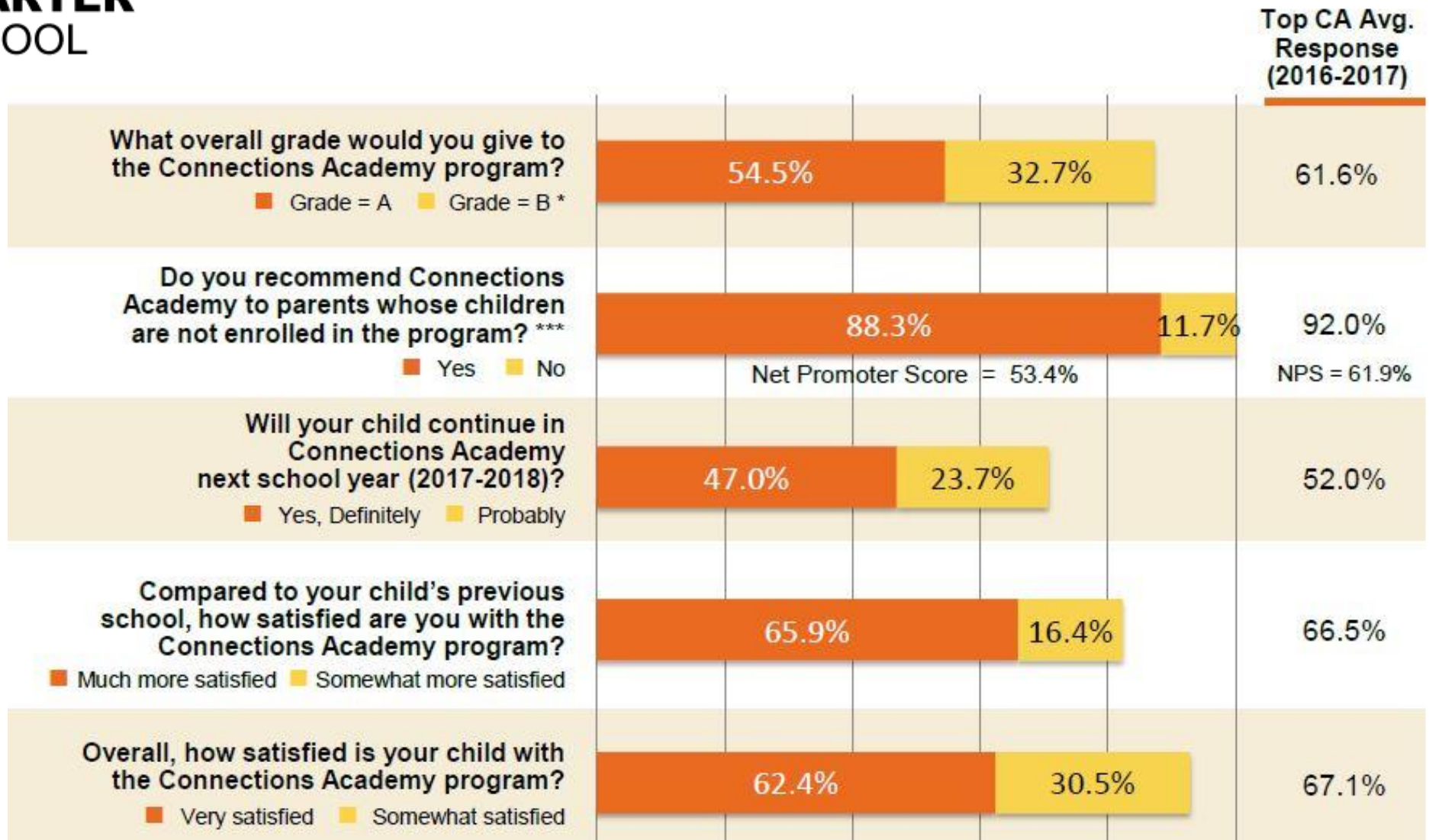
Where am I now?

Where am I going?

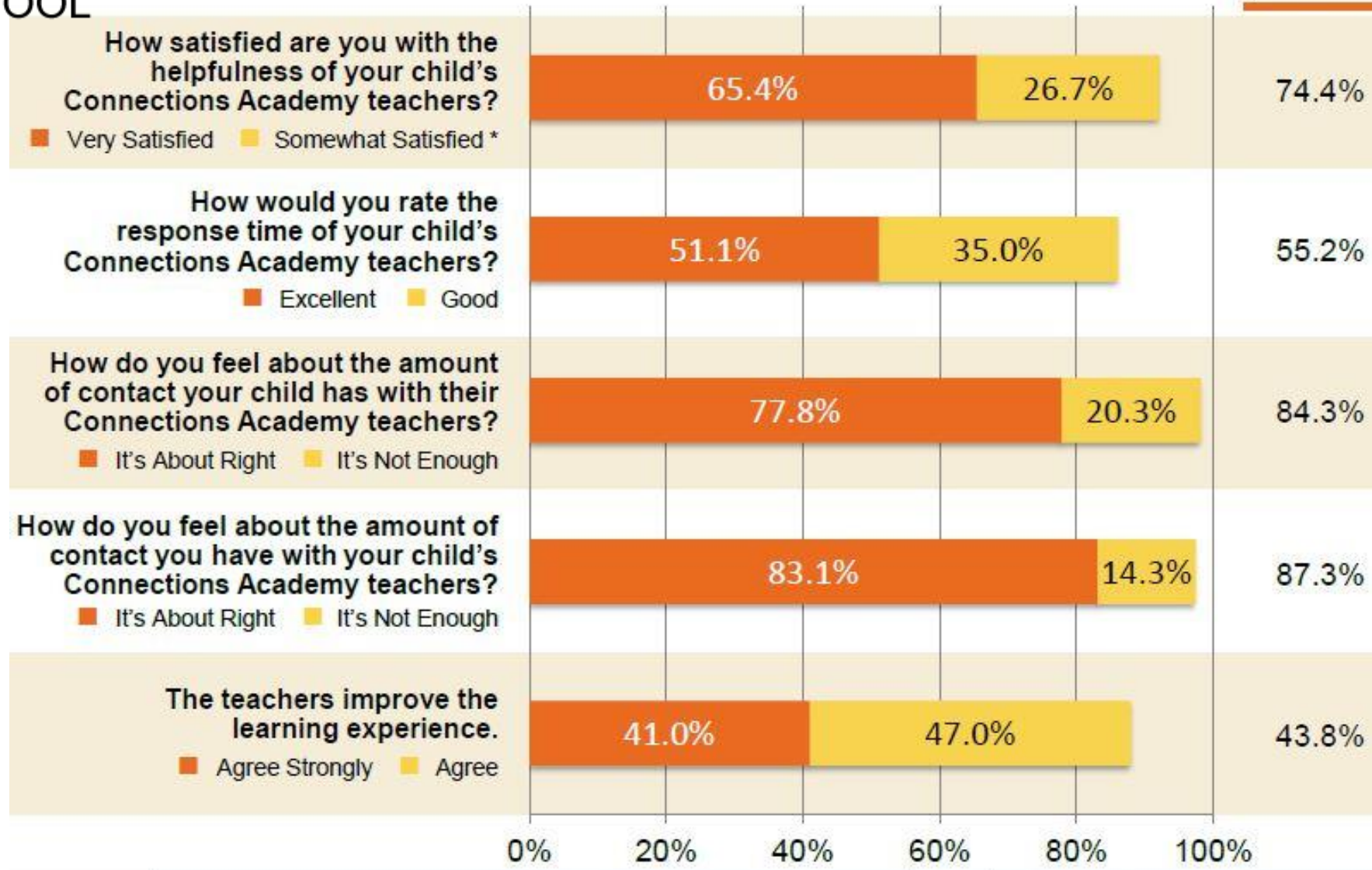
How am I going to get there?

Parent Satisfaction Survey 2016-2017

- **Overall parent satisfaction** with Reach Cyber Charter School is high, despite being slightly below the Connections Academy average. **Over 88% of parents recommend the program**, and when the top two responses are added together **almost 93% of parents state that their child is satisfied with the program.**

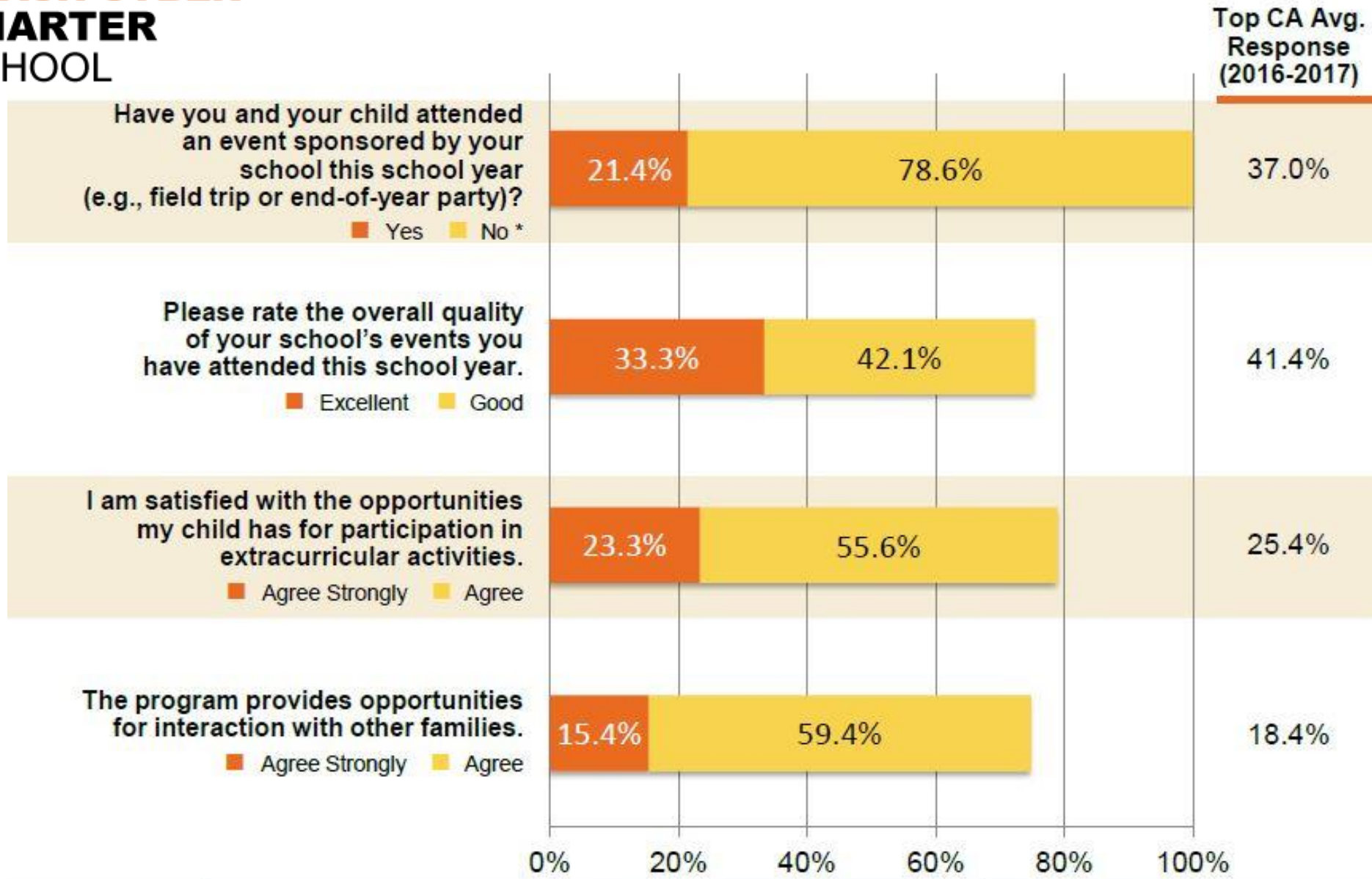


- Socialization-focused measures are **overall lower** than the Connections
- Academy average.





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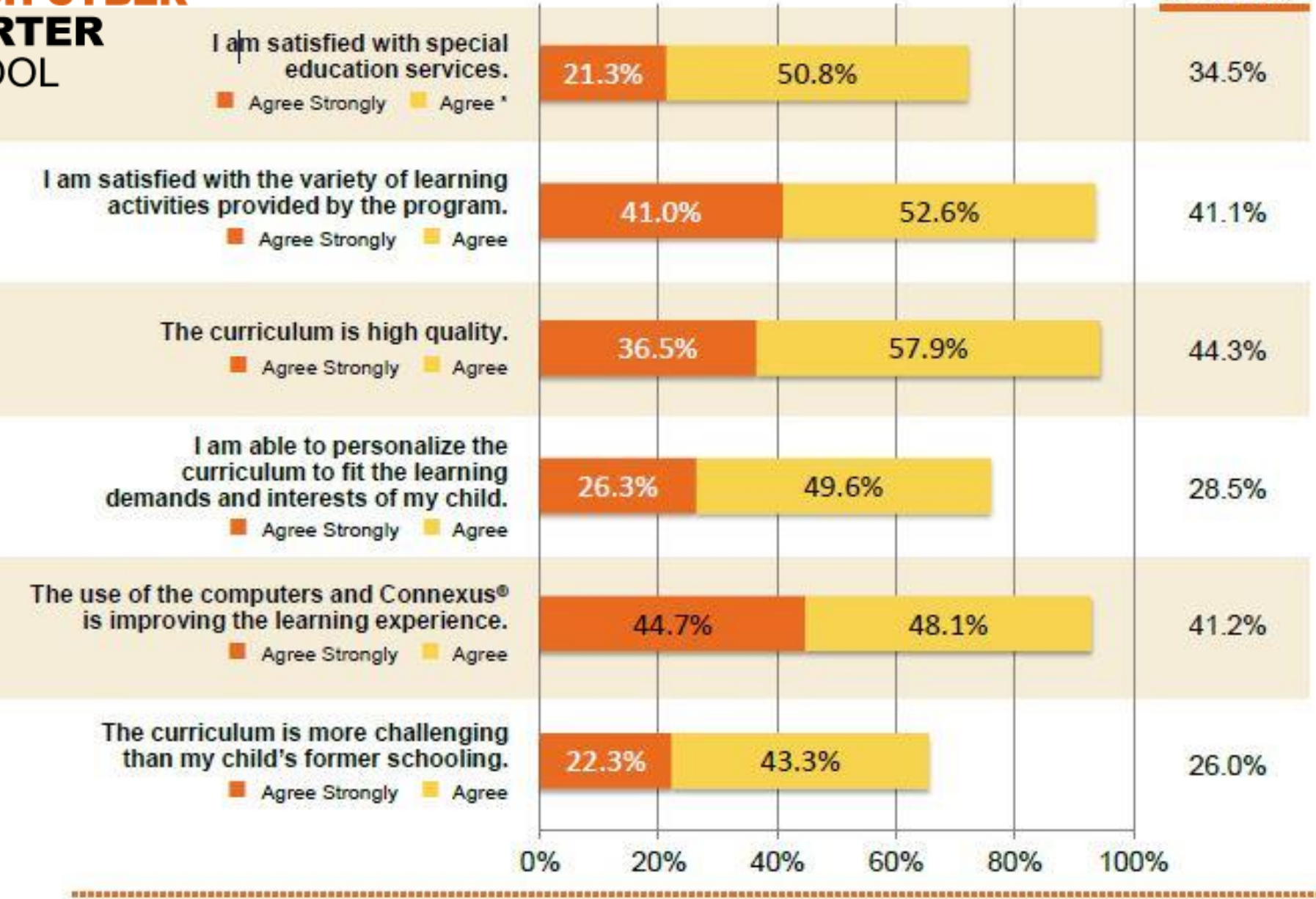


- For metrics related to the academic experience, most scores **are below** the
- Connections Academy average. However, adding together the top two
- responses shows that an impressive **94.4% of parents agree that the**
- **curriculum is high quality.**



**REACH CYBER
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SCHOOL**

Response
(2016-2017)



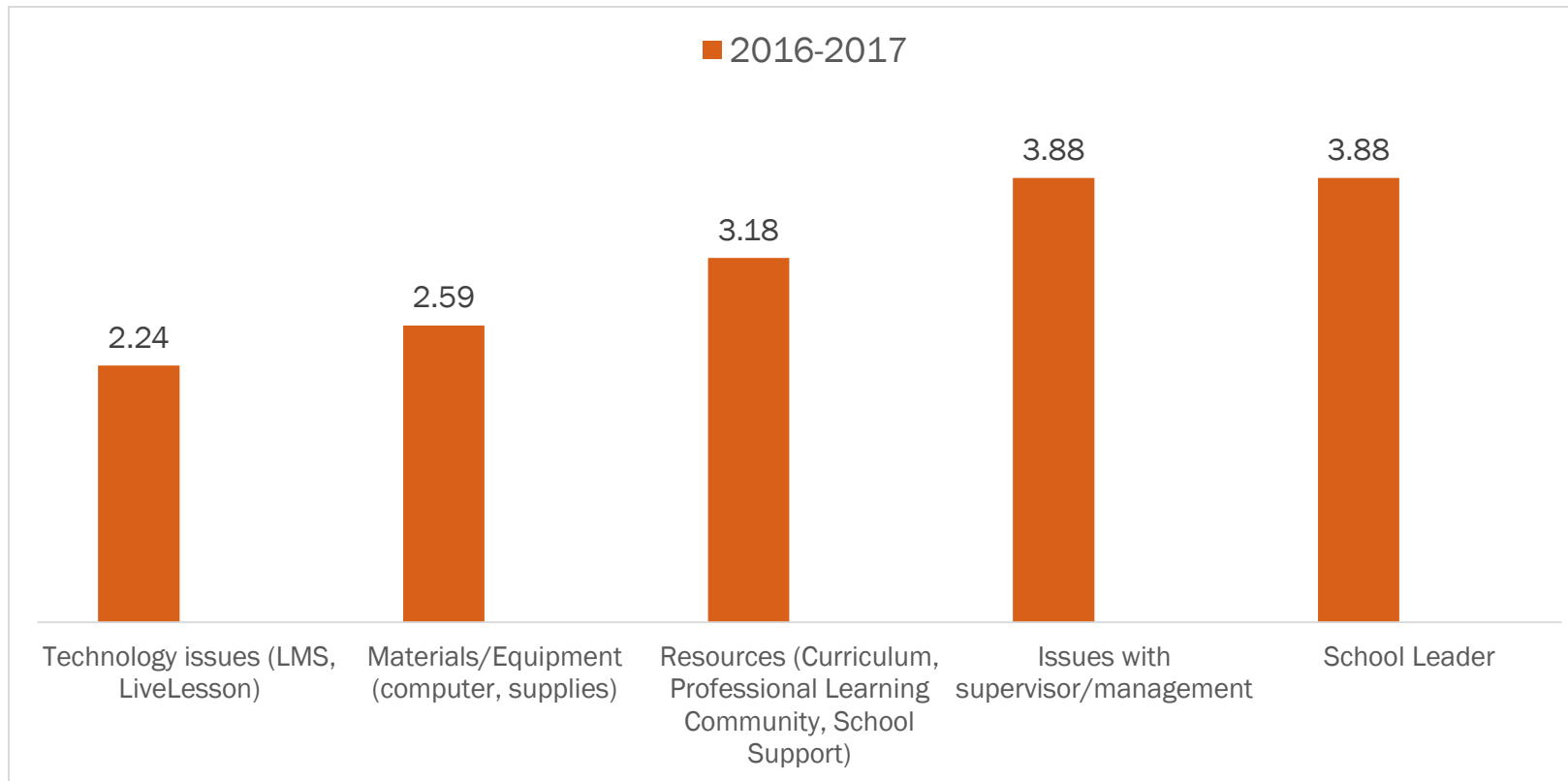
Teacher Availability & Performance

- Parent satisfaction with the availability and performance of Reach Cyber
- Charter School teachers is lower than the Connections Academy average.
- However, over **92% of parents are satisfied with the helpfulness of their**
- **children's teachers**, when the top two responses are combined.

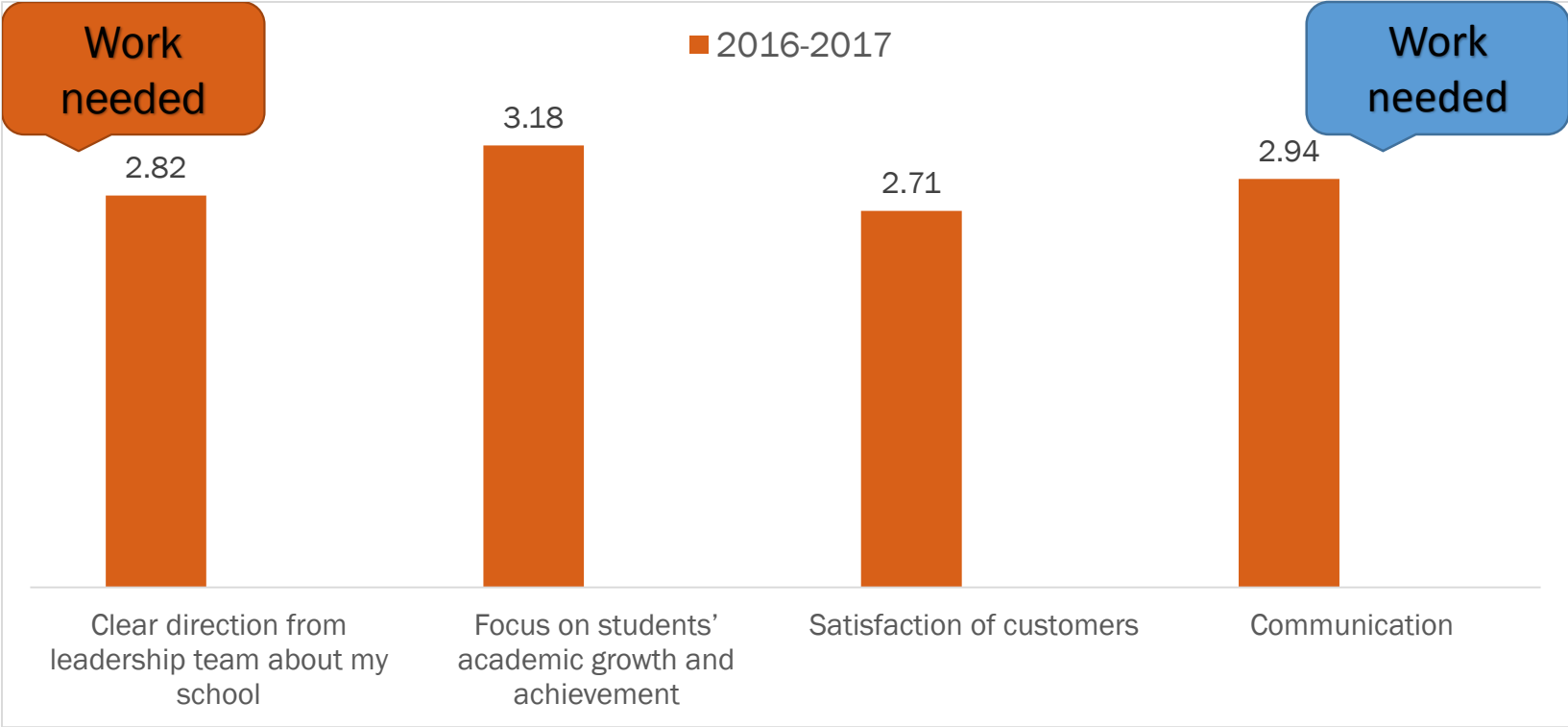
Employee Satisfaction

Please rate how each of the following areas impact your ability to perform you job on a daily basis.

(4 pt GPA)



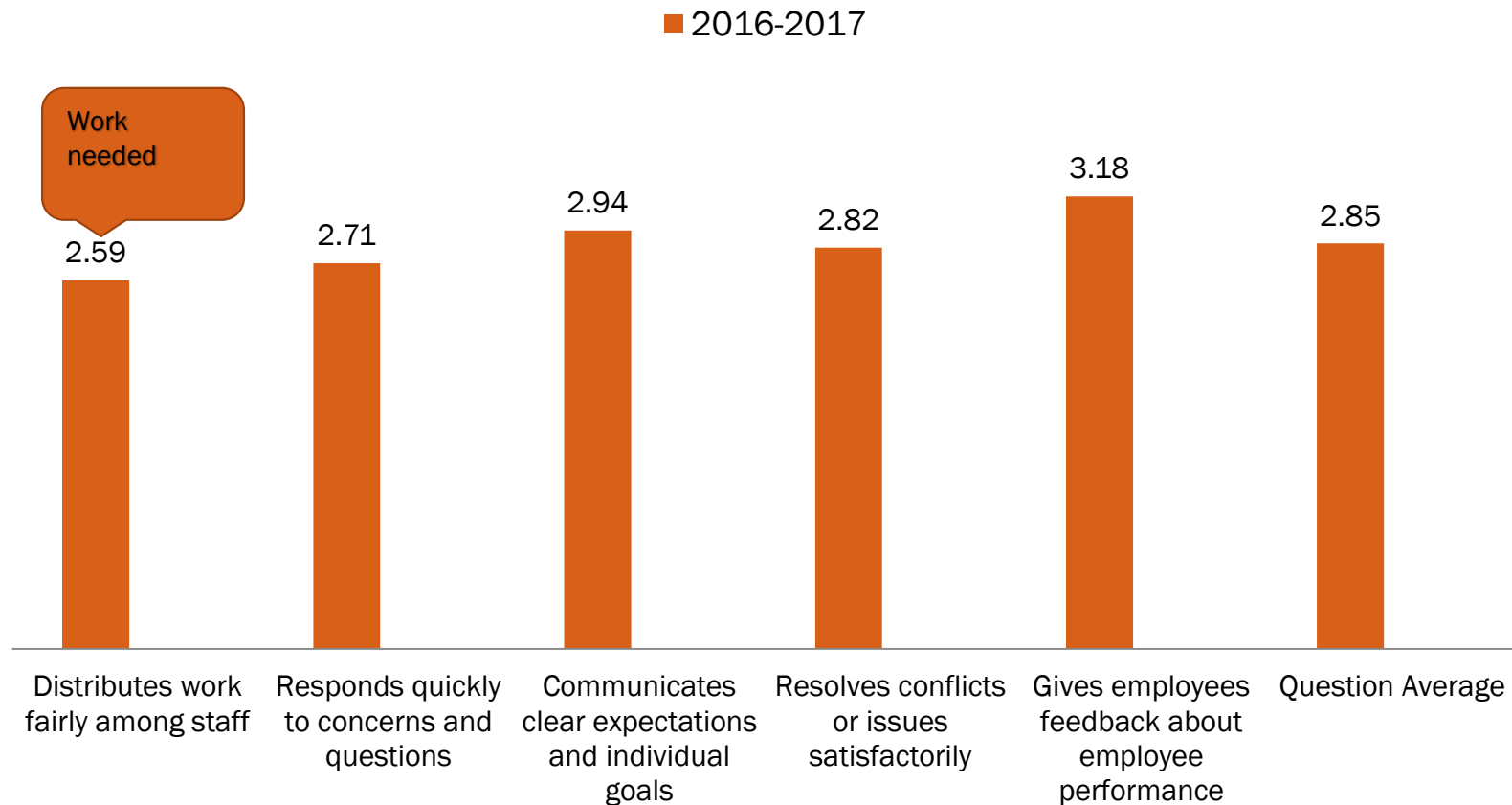
Employee Satisfaction:
Please rate how well you think your school performs in these areas. (GPA)



Employee Satisfaction:

Please rate how well you think your School's Leadership Team performs in these areas.

(4 pt GPA)



Target/Sub Goal	Weight	Assessment Instrument	When Attainment of Goal will be addressed
Student Retention-100% DSY	10%	Monthly School Report	6/30/2018
K8 & HS Course Completion-100%	20%	Course performance reports from quarterly metrics	End of school year
STEM performance Accountability: 100% of Charter goal	10%	Advanced courses, Extracurricular, Enrichment & orientation activities	End of school year
State Test Scores	30%	PSSA & Keystones	August-October 18
State Test Growth	10%	PSSAs & Keystones	August-October 18
Graduation/Cohort Rate	10%	Monthly School Report	6/30/2018
Parent Satisfaction Survey	10%	PSS	6/30/2018



REACH CYBER CHARTER SCHOOL



Reach Cyber's mission is to help each student maximize his or her potential and meet the highest performance standards through a uniquely individualized learning program, through flexible pacing and 21st Century Learning including STEM opportunities.