



APPROVED 09/15/2021

Reach Cyber Charter School

MINUTES OF THE RESCHEDULED BOARD OF DIRECTORS MEETING

Monday, August 23, 2021 at 4:00 p.m.

Meeting Location:

750 East Park Drive, Suite 204
Harrisburg, PA 17111

And Via Zoom Video and Teleconference

<https://reach-connectionsacademy-org.zoom.us/j/2666552472?pwd=UDBYREJIYXJJNXVkOHY4OWdwa0FWZz09>

Meeting ID: 266 655 2472

Passcode: QWMw5V

Phone +1 301 715 8592 US

Meeting ID: 266 655 2472 **Passcode:** 250287

I. Call to Order and Roll Call

At Mr. Taylor's request, Mr. Harford called the meeting to order at 4:02 p.m. when all participants were present and able to hear each other. The meeting location was open to the public to attend in person at the school, and held via teleconference.

Board Members Present: David Taylor, Joe Harford, Gail Hawkins Bush, Paul Donecker, and Dave Biondo (via phone and videoconference);

Guests: Cody Smith, School Staff (in person at the school); Jane Swan, School CEO, J.D. Smith, Karen Yeselavage, Corey Groff, Andy Gribbin, LeeAnn Ritchie, Greg McCurdy, Erica Carroll, Alicia Swope, Maurine Hockenberry, Michael Hinshaw, Kelley McConnell, Lisa Blickley, Stephanie Bost, Katherine Rutkowski, Rachel Graver, and Scott Stuccio, School Staff; Pat Hennessey, Board Counsel; Laura Johnson, Melissa Brown, Emily Lee and Megann Arthur, Pearson Virtual Schools staff (via phone and videoconference).

II. Public Comment

There were no public comments made at this time. The Board briefly discussed some challenges one person had with the teleconference line at the start of the call, and the possibility of an effect on public participation; the meeting proceeded after all attendees but the individual mentioned indicated no issues.

III. Routine Business

a. Approval of Agenda

Mr. Harford asked the Board to review the agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 23, 2021 Rescheduled Meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

[Ms. Hennessey joined the meeting at 4:05 p.m.]

IV. Oral Reports

a. CEO's Report

Ms. Swan introduced Ms. Blickley to the Board and advised that she would review the Employee Handbook with the Board.

i. Employee Handbook Highlights

Ms. Blickley presented this item to the Board, providing an overview of proposed policy changes from the previous Employee Handbook. Ms. Blickley discussed the Tuition Reimbursement policy, advising of the grade that must be earned in order to be provided reimbursement. The Board discussed the addition of a plus and minus grade on the scale in the Tuition Reimbursement Policy. Ms. Blickley then discussed the Paid Time Off (PTO) Policy and advised of the combination of all forms of PTO, which will create tracking efficiency without any change of PTO available for employees. She finally advised of updated Leave of Absence policies and changes to financial aid for adoption.

V. Consent Items

Mr. Harford asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the May 19, 2021 Board Meeting;
- b. Approval of Minutes from the June 16, 2021 Annual Board Meeting;
- c. Approval of Minutes from the July 28, 2021 Special Board Meeting
- d. Approval of Staffing Report;
- e. Approval of Pearson Invoice(s) for June (# 91000008542);
- f. Approval of Employee Handbook
- g. Approval of MOU with Steelton Entertainment Project;
- h. Approval of Renewal MOUs with local colleges/universities/institutions; and
 - i. Da Vinci Science Center
 - ii. Franklin Institute

- iii. Carnegie Museums
- iv. Carnegie Science Center
- v. ABC 27 Weather
- i. Approval of S.T.E.M. Kit Logistics; are hereby approved.

The motion passed unanimously.

VI. EXECUTIVE SESSION- Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee

The Board entered into an Executive Session at 4:29 p.m. upon a motion being made, seconded and confirmed via roll call vote of all Board members present. The Board cited the following for entering into the Executive Session: Pursuant to 65 Pa. C.S. §§ 708(a)(1) – to discuss any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee. Board members present were: David Taylor, Gail Hawkins Bush, Dave Biondo, Paul Donecker and Joe Harford. Guests present at the request of the Board were: Jane Swan and Pat Hennessey. All others left the meeting at this time.

The Board discussed personnel matters.

[Mr. Taylor left the meeting at 5:20 p.m.]

There being no further discussion and upon a motion being made, seconded and confirmed via roll call vote of all Board members present, the Board resumed Open Session at 5:21 p.m. No action was taken during Executive Session.

[Mr. C. Smith, Mr. J. Smith, Ms. Yeselavage, Mr. Groff, Mr. Gribbin, Ms. Ritchie, Mr. McCurdy, Ms. Carroll, Ms. Swope, Ms. Hockenberry, Ms. McConnell, Ms. Blickley, Ms. Bost, Ms. Rutkowski, Ms. Graver, Mr. Stuccio, Ms. Johnson, Ms. Brown, Ms. Lee and Ms. Arthur rejoined the meeting at 5:21 p.m.]

VII. Approval of School CEO Compensation for the 2021-2022 School Year

Mr. Harford reminded the Board of the discussion held in Executive Session regarding the School CEO's performance and the recommended compensation for the upcoming school year. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the School CEO compensation for the 2021-2022 school year in the amount of \$200,000.00, as discussed, is hereby approved.

The motion was approved unanimously.

The Board advised of their intent to hear all information items/oral reports remaining on the agenda with the exception of the In-Person Retreat Planning Update at the September meeting.

[Mr. Biondo left the meeting at 5:24 p.m.]

VIII. Information Items/Oral Reports

a. CEO Report

This item was not discussed.

i. Back to School Activities

This item was not discussed.

ii. Staffing and Hiring Update

This item was not discussed.

iii. Enrollment Update

This item was not discussed.

b. Financial Report

This item was not discussed.

i. Unaudited 2020-2021 Financial Results

This item was not discussed.

c. School Success Partner (SSP) Update

This item was not discussed.

i. Pearson Support Team Updates

This item was not discussed.

d. Academic Success Partner (ASP) Update

This item was not discussed.

i. Key School Metrics

This item was not discussed.

e. Board Relations Update

Ms. Arthur presented this item to the Board.

- i. School Handbook re Technology

This item was not discussed.

- ii. In-Person Retreat Planning Update

Ms. Arthur advised of accommodations for the upcoming in-person retreat and noted that additional details would be disseminated via email.

IX. Strategic Planning Updates

This item was not discussed.

X. Adjournment and Confirmation of Next Meeting – Wednesday, September 15, 2021 at 9:00 a.m. at Lake Raystown Resort

Mr. Harford inquired if there was any other business or discussion. There being no further business or discussion, a motion was made and seconded as follows:

RESOLVED, that the next meeting date is September 15, 2021, to be held at Lake Raystown Resort, is hereby approved; and

FURTHER RESOLVED, that the Board being at the end of its agenda, the meeting was adjourned at 5:26 p.m., is hereby approved.

The motions passed unanimously.