



APPROVED 10/18/2017

**Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING**
Wednesday, September 20, 2017 at 9:00 a.m.

Held at the following location and via teleconference
750 East Park Drive, Suite 204
Harrisburg, PA 17111

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:01 a.m. when all participants were present and able to hear each other.

Board Members Present: David Taylor, Joe Harford, Alex Schuh, Gail Hawkins-Bush and Paul Donecker (via phone);

Board Members Joined During Meeting: Dave Biondo (via phone);

Guests via Phone: LeAnn Richey, Clara Keeports and Jennifer Berry-Probst, School staff; Kevin Corcoran, Charter Choices, Financial Consultant (in person); Pat Hennessey, Board Counsel; Michael Henshaw, School staff; Andrew Pasquinilli, Amanda Jay, Mindy Whisman and Megann Arthur, Pearson Online & Blended Learning (POBL) staff (via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 20, 2017 meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

i. Enrollment and Staffing Update

Ms. Richey reviewed the current enrollment numbers for the school, noting trends in enrollment as well as the distribution by school level. She advised that, as of the meeting, there were 1,867 students enrolled. Ms. Richey further reviewed current staffing levels. The Board discussed staffing and Ms. Richey confirmed that staffing is being closely monitored to keep up with the consistently increasing enrollment. Board members had discussion with school staff regarding the areas in the state where enrollment has seen a significant increase.

[Mr. Biondo joined the meeting at 9:08 a.m.]

b. Financial Report

Ms. Whisman introduced herself to the Board and reviewed the school's financial statements with the Board. She reviewed the revenue and expense statements, addressing the forecasted changes as enrollment continues to grow at a consistent rate. Ms. Whisman further noted that all financial documents had been reviewed with the school's financial consultants prior to the meeting.

i. Fund Balance Update

Mr. Corcoran provided the Board with an update on the current fund balance. The Board had discussion on opportunities and needs for the school that could be considered with monies from the current fund balance.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no items moved, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 16, 2017 Board Meeting;
- b. Approval of Staffing Report;
- c. Approval of Connections Education Invoices for July and August; and
- d. Approval of Federal Title Funding Plan Documentation: Parent and Family Engagement Policy; are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of School Focus Goals for the 2017-2018 School Year

Mr. Pasquinilli reviewed the school focus goals for the 2017-2018 school year included in the Board package with the Board. He advised that the staff worked closely with school leadership and Pearson Online & Blended Learning (POBL), formerly Connections Education, on establishing the school goals. Board members had discussion on the proposed goals, as well as their impact on the staff incentive plan and bonus payouts. Board members indicated their desire to have additional discussion on the school goals with their School Leader at the in-person meeting planned for next month. There being no further discussion, this item was tabled.

VII. Information Items

a. State Relations Update

Ms. Jay provided the Board with an update on recent legislative activities in the state, which may impact the school.

b. Partner School Leadership Team (PSLT) Update

Mr. Pasquinilli presented to the Board on behalf of Pearson Online & Blended Learning's (POBL), formerly Connections Education, School Leadership Team, highlighting back to school activities for staff and students.

i. Quarterly Metrics Update

Mr. Pasquinilli reviewed the document outlining the planned format and data to be included in the school year's School Metrics reports.

c. 2017-2018 Items for Board Consideration

Ms. Arthur reviewed the outline of items planned to be presented for Board consideration throughout the current school year. She further advised the Board that the document was fluid, and items may be included, omitted, or considered on a varied timeline based on a number of factors, including state submission and enrollment deadlines, as well as school need for student support.

d. Curriculum Town Hall Reminders

Ms. Arthur reminded the Board of the timing of the upcoming Curriculum Town Hall presentation, and encouraged Board members to attend.

VIII. Adjournment and Confirmation of In-Person Meeting and Lunch to Follow - Wednesday, October 18, 2017 at 9:30 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting will be in-person at the school location, with a social lunch to immediately follow on Wednesday, October 18, 2017 at 9:30 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:48 a.m.