



APPROVED 11/16/2016

Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, October 19, 2016 at 10:30 a.m.

Held at the following location and via teleconference
750 East Park Drive, Suite 204
Harrisburg, PA 17111

I. Call to Order and Roll Call

In Mr. Taylor's absence, and in the absence of a quorum of Board members, Mr. Harford indicated the Board's intent to hear Oral Reports until additional members of the Board could join the meeting.

Board Members Present: Brian Leinhauser, Paul Donecker, and Joe Harford (in person);

Board Members Joined During Meeting: Gail Hawkins-Bush;

Board Members Absent: David Taylor and Alex Schuh;

Guests via Phone: Jane Swan, Principal; Rachel Graver, Connections staff; (in person); Dennis Tulli, Connections Consultant; Michael Whisman and Kevin Corcoran, Charter Choices, Financial Consultants; Ken Helt, Jay W. Ragley, Amanda Jay, Shon Hocker, Heather Woodward and Kristin DeGross, Connections staff (via phone).

Principal's Report

At the request of the Board, this item was moved up on the agenda.

State of the School Report

Ms. Swan provided the Board with a state of the school report. She reviewed the school's current enrollment, as well as the school's ribbon cutting ceremony, which was well attended. She further reviewed upcoming field trips for students.

[Ms. Hawkins-Bush joined the meeting at 9:11 a.m.]

Having a quorum of the Board present, Mr. Harford called the meeting to order at 9:11 a.m.

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Harford asked the Board to review the Agenda distributed prior to the meeting. There being no changes noted, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the October 19, 2016 meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

i. State of the School Report

Ms. Swan reviewed the monthly school report in detail, as well as staffing at the school. She further reviewed standardized testing for students at each grade level. She discussed the student demographics and goals for the school. Ms. Swan reminded Board members that the staff worked closely with Connections staff on establishing this year's school goals, and reiterated that the school goals represent the major driver for the staff incentive plan. She further related that the goals are created with the intention of improving school outcomes, the student and family experience, and to foster student achievements school-wide. The Board had discussion on the report.

ii. Enrollment Visit – October 27, 2016

Ms. Swan reviewed an upcoming customary visit by a representative from the Pennsylvania Department of Education.

b. Financial Update

Mr. Helt discussed the school's financial statements with the Board. Mr. Helt reviewed the revenue and expense statements, as well as the current forecast. He further noted that all financial documents had been reviewed with the school's financial consultants prior to the meeting.

V. Consent Items

Mr. Harford asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. The Board considered each of the Consent Agenda items separately.

a. Approval of Minutes from the September 21, 2016 Board Meeting

Board members briefly discussed the draft minutes from the last meeting, as included in the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Minutes from the September 21, 2016 Board Meeting, as presented, are hereby approved.

The motion passed unanimously.

b. Approval of Staffing Report

Board members briefly discussed the staffing report, as included in the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Staffing Report, as presented, is hereby approved.

The motion passed unanimously.

c. Approval of Enrollment Opening for the 2017-2018 School Year on March 1, 2017

Board members briefly discussed the enrollment opening for the 2017-2018 school year. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the enrollment opening for the 2017-2018 school year on March 1, 2017, as presented, is hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Connections Education Invoice for September

Mr. Helt reviewed the Connections invoice for the month of September, as drawn from the financial report presented earlier in the meeting and contained in the Board materials. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Connections Education invoice for the month of September, in the amount of \$277,511.63, as presented, is hereby approved.

The motion passed unanimously.

VII. Information Items

a. Legislative Update

Ms. Jay provided the Board with an update on recent legislative activities in the state, which may impact the school.

b. Partner School Leadership Team Update

i. School Operations Metrics

Ms. Graver presented this item to the Board. She reviewed the data included in the Board materials, highlighting the school's performance as compared with other Connections' partnering schools of similar size and years in operation. Board members discussed the metrics data with Ms. Graver.

c. Agreements for Student Enrollment for 2017-2018 School Year: Parent/Legal Guardian (Caretaker) Acknowledgement, Regulatory Program Description, Caretaker Designee Agreement and Designated Learning Coach Agreement

Ms. Graver reviewed the student enrollment agreements for the 2017-2018 school year included in the meeting materials. She explained that minor edits have been made to the agreements for next school year, but they have not changed in substance from the current year's agreements.

d. 2016-2017 School Year Items for Board Consideration

Ms. Woodward reviewed the outline of items planned to be presented for Board consideration throughout the current school year. She further advised the Board that the document was fluid, and items may be included, omitted, or considered on a varied timeline based on a number of factors, including state submission and enrollment deadlines, as well as school need for student support.

VIII. Adjournment and Confirmation of Next Meeting - Wednesday, November 16, 2016 at 9:00 a.m.

Mr. Harford inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting would be held on Wednesday, November 16, 2016 at 9:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:50 a.m.