



APPROVED 9/21/2016

Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, August 3, 2016 at 9:00 a.m.

Held at the following location and via teleconference
750 East Park Drive, Suite 204
Harrisburg, PA 17111

I. Call to Order and Roll Call

In Mr. Taylor's absence, Dr. Harford called the meeting to order at 9:03 a.m. when all participants were present and able to hear each other.

Board Members Present: Alex Schuh, Gail Hawkins-Bush, Paul Donecker and Joe Harford (via phone);

Board Members Absent: David Taylor and Brian Leinhauser;

Guests via Phone: Jane Swan, Principal; Michael Whisman and Kevin Corcoran, Charter Choices, Financial Consultants; Dennis Tulli, Connections Consultant; Jay W. Ragley, Rachel Graver, Shawn Soltz and Megann Arthur, Connections staff (all via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Dr. Harford asked the Board to review the Agenda distributed prior to the meeting. There being no further changes, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the August 3, 2016 meeting of the Reach Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Principal's Report

i. Update on Preparations for Opening School

Ms. Swan presented this item to the Board.

Ms. Swan provided the Board with an update on the most up-to-date enrollment numbers for the school. She related to the Board that, as of the time of the meeting, there were 105 students enrolled in the school, 93 additional in the preapproved stage of enrollment, and over 700 in all stages of the pipeline. The Board members discussed the school's enrollment to date, and also about specific social media options to further student recruitment and outreach efforts.

Ms. Swan provided the Board with an update on the school facility build-out and setup progress to date. She reviewed her visits to the school site, and the results seen to date for preparations for the start of the school year.

Ms. Swan reviewed school staffing levels to date. She advised that there have been offerings and verbal agreements for most positions at the school, the majority of elementary and high school teacher positions, School Counsel, et al.

b. Financial Update

Mr. Soltz provided an update on the anticipated timing for the Board to begin receiving monthly financial statements for review. Mr. Whisman also provided an update on the expected timing of funding and revenue to begin to the school, and reminded the Board of services being provided by Charter Choices as their financial consultant.

V. Consent Items

Dr. Harford asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no items moved, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the July 6, 2016 Board Meeting;
- b. Approval of Revisions to State Specific School Handbook: Grade Scale; and
- c. Approval of Staffing Report; are hereby approved.

The motion passed unanimously.

VI. Action Items

a. Approval of Employee Handbook

Ms. Graver briefly reviewed the Employee Handbook with the Board, advising that only minor revisions to ensure compliance with recent state law had been made since the Board approved the previous version included in their charter application. The Board confirmed their support of the documents, as reviewed. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Employee Handbook, as presented, is hereby approved.

The motion passed unanimously.

b. Approval of Virtual Speech Services Agreement

This item was tabled to a future meeting, as the Board noted that the document(s) were not available for review prior to this meeting.

[Mr. Ragley left the meeting at 9:20 a.m.]

c. Approval of Telecommunication Services Proposal with Connections Education

Ms. Graver reviewed the proposal included in the Board materials to allow Connections to pilot a Voice Over IP (VOIP) phone service to the school as their telecommunication option. Board members discussed the proposal, as well as success related from another Connections partner school who had piloted the option and the cost savings to the school over the currently budgeted hardline phones. Board members expressed their support of the VOIP services being offered. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Telecommunication Services Proposal with Connections Education, as presented, is hereby approved.

The motion passed unanimously.

VII. Information Items

a. School Leadership Team Update

Ms. Graver noted there was no update for this meeting.

[Ms. Graver left the meeting at 9:23 a.m.]

b. In Person Board Meeting – September

Ms. Arthur reviewed plans for an in person meeting currently scheduled for September 21, 2016. She advised that further updates would be provided to the Board via email.

VIII. Adjournment and Confirmation of Next Meeting - Wednesday, August 17, 2016 at 9:00 a.m.

Dr. Harford inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting would be held on Wednesday, August 17, 2016 at 9:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:25 a.m.