



APPROVED 8/3/2016
Reach Cyber Charter School
MINUTES OF THE BOARD OF DIRECTORS MEETING
Wednesday, July 6, 2016 at 9:00 a.m.

Held via teleconference

I. Call to Order and Roll Call

Mr. Taylor called the meeting to order at 9:08 a.m. when all participants were present and able to hear each other.

Board Members Present: David Taylor, Gail Hawkins-Bush, Paul Donecker, Brian Leinhauser and Joe Harford (via phone);

Board Members Absent: Alex Schuh;

Guests via Phone: Jane Swan, Principal; Colleen Freyvogel, school staff; Dennis Tulli, Connections Consultant; Jay W. Ragley, Amanda Jay, Natalie Bush, Rachel Graver, Shon Hocker, Ken Helt and Heather Woodward, Connections staff (all via phone).

II. Public Comment

There were no public comments made at this time.

III. Routine Business

a. Approval of Agenda

Mr. Taylor asked the Board to review the Agenda distributed prior to the meeting. The Board asked that Action Item (c) Approval of Employee Handbook be tabled until a future meeting, as the document was not available for review prior to the board meeting. There being no further changes, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the July 6, 2016 meeting of the Reach Cyber Charter School Board of Directors, as amended, is hereby approved.

The motion passed unanimously.

IV. Oral Reports

a. Introduction of Principal, Jane Swan

Mr. Taylor introduced Jane Swan to the Board. The Board welcomed Ms. Swan to the school and to the Board meeting. Ms. Swan introduced herself to the Board and thanked them for their warm welcome.

b. Principal's Report

i. Update on Facility

Ms. Graver provided the Board with an update on the work to identify a school facility. She advised that the team was planning to move forward with the property on East Park Drive, and reviewed the work completed to date on the facility. The Board discussed the timeline for opening doors for staff in mid-August.

ii. Update on Staff Recruitment

Ms. Swan reviewed the current progress in staff recruitment, indicating that many strong applications had been received and that positions were being filled. She reviewed the staff recruitment schedule with the Board.

iii. Update on Enrollment

Ms. Swan provided the Board with an update on the most up-to-date enrollment numbers for the school. She noted that, as of the time of the meeting, the school had 350 applicants, 8 students in the approved stage and 6 students enrolled. She noted that the school and support staff are actively working to enroll students and to help families through the enrollment process. The Board thanked those who are working so hard on the enrollment process.

[Mr. Leinhauser joined the meeting at 9:20 a.m.]

iv. Update on Training and Preparations for Opening School

Ms. Swan noted her recent visit at the Connections School Leader Retreat in Baltimore, Maryland. She reviewed the training offerings and other preparations that have been made for the opening of the school. Ms. Graver noted that there is a teacher start date of August 22 and Ms. Swan and Ms. Graver will be working together on developing training plans for the start of school staff.

c. Financial Update

i. Update on Bank Account

Mr. Helt provided the Board with an update that the bank account was set up on July 1, 2016 and all information has been provided to PDE and Charter Choice so that funds can begin flowing to the school upon opening. Ms. Graver noted that confirmation has been received from PDE that all information has been received. The Board noted that the bank has requested a nominal deposit to the account prior to the school opening.

V. Consent Items

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no items moved, a motion was made and seconded as follows:

RESOLVED, the Consent Item:

- a. Approval of Minutes from the June 15, 2016 Board Meeting; is hereby approved.

The motion passed unanimously.

VI. Action Items

- a. Review and Approval of 403b Plan

Ms. Bush presented this item to the Board. She reviewed the documents that were provided in the Board materials in detail. The Board requested additional information on the differences between the offerings. The Board discussed offering PenServ for their Alternative 403(b) Plan. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that offering PenServ for their Alternative 403(b) Plan, as presented, is hereby approved.

The motion passed unanimously.

[Mr. Ragley and Ms. Freyvogel left the meeting at 9:29 a.m.]

- b. Approval of the School Compensation Plan for the 2016-2017 School Year

Ms. Graver presented this item to the Board and reviewed the compensation structure and the proposed school compensation plan for the 2016-2017 school year. The Board discussed the compensation structure and noted their support of the plan. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the School Compensation Plan for the 2016-2017 school year, as presented, is hereby approved.

The motion passed unanimously.

- c. Approval of Employee Handbook

This item was removed from the agenda earlier in the meeting.

VII. Information Items

a. Update on NCSC

Ms. Hawkins-Bush provided the Board with an update on her trip to the National Charter Schools Conference in Nashville, Tennessee. She thanked the Board for the opportunity to attend the conference and noted the value of the information that was presented at the conference.

b. Legislative Update

Dr. Tulli provided the Board with a brief update on recent legislative activities in the state, which may impact the school. In Mr. Ragley's absence, Ms. Woodward introduced Ms. Amanda Jay to the Board, explained her role in supporting the Board moving forward as a member of the Connections' State Relations team, and noted that a written report on additional legislative updates would be forthcoming.

c. School Leadership Team Update

Ms. Graver presented to the Board on behalf of Connections' School Leadership Team and noted that this would start to be a standing item on the agenda now that a school leader has been hired.

VIII. Adjournment and Confirmation of Next Meeting - Wednesday, July 20, 2016 at 9:00 a.m.

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting would be held on Wednesday, July 20, 2016 at 9:00 a.m. The Board being at the end of its agenda, the meeting was adjourned at 9:48 a.m.