

**APPROVED 2/24/16**  
**Advance Cyber Charter School**  
**MINUTES OF THE BOARD OF DIRECTORS MEETING**  
Thursday, September 17, 2015 at 2:00 p.m.

Held via teleconference

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**I. Call to Order and Roll Call**

Mr. Taylor called the meeting to order at 2:03 p.m. when all participants were present and able to hear each other.

Board Members Present: David Taylor, Gail Hawkins-Bush, Paul Donecker and Joseph Harford (via phone);

Board Members Absent: Alex Schuh and Brian Leinhauser;

Guests via Phone: Patricia Hennessy, Board Counsel; Lyn McCullen, Curtis Valentine, Rachel Graver, Heather Woodward and Kristin DeGross, Connections staff.

**II. Routine Business**

a. Approval of Agenda

Mr. Taylor asked the Board to review the Agenda distributed prior to the meeting. There being no changes, a motion was made and seconded as follows:

RESOLVED, that the Agenda for the September 17, 2015 meeting of the Advance Cyber Charter School Board of Directors, as presented, is hereby approved.

The motion passed unanimously.

**III. Oral Reports**

a. Overview of Charter Application Process and Timeline

Mr. Taylor reviewed the Charter Application process with the Board. He noted several recent document submissions, as well as the anticipated timeline for the finalized application submission.

b. Update on Founding Documents – Articles of Incorporation, 501c3 Filing, EIN

Mr. Taylor reviewed his recent work with Board Counsel and Connections on the founding documents, and noted the status of each document.

**IV. Consent Items**

Mr. Taylor asked the Board Members whether there were any items from the Consent Items that they wanted moved to Action Items for discussion, or tabled. There being no items removed, a motion was made and seconded as follows:

RESOLVED, the Consent Items:

- a. Approval of Minutes from the August 28, 2015 Meeting; and
- b. Ratification of Agreement with Board Counsel; are hereby approved.

The motion passed unanimously.

**V. Action Items**

a. Approval of Board Treasurer

Mr. Taylor reviewed this item with the Board, briefly discussing the Board Treasurer position as set out in the Board-adopted Bylaws, and advising the Board that the position would be for a term until the Annual Meeting 2016. Nominations were opened for the position of Board Treasurer. Mr. Leinhauser was nominated as Board Treasurer. There being no further nominations and no further discussion, a motion was made and seconded as follows:

RESOLVED, that the appointment of Brian Leinhauser as the Board Treasurer through the 2016 Annual Meeting, is hereby approved.

The motion passed unanimously.

b. Approval of Bylaws

Mr. Taylor reviewed the Bylaws with the Board, and discussed Ms. Hennessey's recent review of the document. Ms. Hennessey discussed specific items of interest, and noted her support of the Bylaws as presented. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Bylaws, as presented, are hereby approved.

The motion passed unanimously.

c. Approval of Charter Application and All Supporting Documents and Authorization for the Board President to Finalize and Submit the Charter Application on Behalf of the Board

Mr. Taylor presented this item to the Board, and reminded Board members of the discussion held earlier in the meeting regarding the Charter Application. Mr. Valentine and Ms. Hennessey reviewed their ongoing work with Mr. Taylor to finalize and submit the application on behalf of the Board. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Charter Application and all supporting documents and authorization for the Board President to finalize and submit the Charter Application on behalf of the Board, as presented, is hereby approved.

The motion passed unanimously

d. Approval of Statement of Agreement with Connections Academy of Pennsylvania, LLC

Ms. Hennessy presented this item to the Board. She reviewed her recent work with Connections on the Statement of Agreement, and noted that all items within the document had been mutually agreed upon. There being no further discussion, a motion was made and seconded as follows:

RESOLVED, that the Statement of Agreement with Connections Academy of Pennsylvania, LLC, as presented, is hereby approved.

The motion passed unanimously

## **VI. Information Items**

### a. Board Member Charter Application Information

The Board discussed the remaining contact information and supplementary documents needed to complete the application.

### b. Legislative Update

The Board discussed recent legislative activities in the state, which may impact the school.

Board members had discussion on the timing and location for the next Board meeting and agreed to poll the Board at a later time to secure the next Board meeting date.

## **VII. Adjournment and Confirmation of Next Meeting**

Mr. Taylor inquired if there was any other business or discussion. There being no further business or discussion, he noted that the next meeting would be scheduled at a later time. The Board being at the end of its agenda, the meeting was adjourned at 2:29 p.m.