



# THE ACADEMY OF ALAMEDA

## The Academy of Alameda Charter School Board

### Minutes

#### Board Meeting

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**Date and Time**

Thursday April 28, 2022 at 6:30 PM

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**Directors Present**

C. Robie (remote), D. Forbes (remote), K. Welch (remote), K. Zimmerman (remote), R. Brown (remote), R. Whittaker (remote), T. Ruiz (remote), W. Schaff (remote)

**Directors Absent**

A. Price

**Guests Present**

D. Espinosa (remote), M. Huxley (remote)

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**I. Opening Items****A. Record Board Member Attendance (Roll Call)****B. Call the Meeting to Order**

D. Forbes called a meeting of the board of directors of The Academy of Alameda Charter School Board to order on Thursday Apr 28, 2022 at 6:31 PM.

**C. Zoom Meeting Agreements and Protocol****D. The Board Reviews The Academy of Alameda's Mission and Envisioned Future Statements****E. General Public Comments****II. Consent Agenda****A.**

### **Draft Meeting Minutes**

W. Schaff made a motion to approve the minutes from Board Meeting on 03-10-22.

K. Welch seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

W. Schaff	Aye
R. Brown	Aye
C. Robie	Aye
R. Whittaker	Aye
T. Ruiz	Aye
A. Price	Absent
K. Welch	Aye
K. Zimmerman	Aye
D. Forbes	Aye

### **B. Check Registers & Credit Card Statement**

#### **C. Vote on Consent Agenda**

W. Schaff made a motion to consent to agenda.

K. Welch seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

R. Brown	Aye
C. Robie	Aye
W. Schaff	Aye
K. Zimmerman	Aye
K. Welch	Aye
R. Whittaker	Aye
A. Price	Absent
D. Forbes	Aye
T. Ruiz	Aye

### **III. Board Communications**

#### **A. Acknowledge Elementary School Teacher, Ashley Defenbaugh**

Matt Huxley introduced 1st grade teacher, Ashley Defenbaugh, to the Board and she was recognized for the outstanding work that she has done to support one of her students (who has been on home hospital) and their parents this year. Ashley was also recognized by her student's parents who expressed their gratitude for both her individual efforts as well as AoA for creating a climate of inclusion and equity. Board members, David Forbes and Ron Whittaker also thank Ashley and expressed their gratitude to the parents for attending the Board meeting and for being part of our community.

#### **B. Board Committee Reports**

##### **Finance Committee**

Bill Schaff mentioned that there were two upcoming Finance Committee meetings - May 5th and May 17th to prepare for the year-end budget that would be submitted to the full Board on January 23.

### **Marketing Committee**

Kristen Welch review the highlights from it prior meeting in March including the implementation of a Parent Ambassador program. The also brainstormed marketing actions that they could implement for the remainder of this year.

### **Development Committee**

Ron Whittaker and Kristen highlighted the Read-a-thon fundraiser that has raised just over \$11,000! The committee will be meeting with the incoming Executive Director, Christine Chilcott to begin planning for next year.

### **Student Success Committee**

Carole Robie provided highlights from their committees last meeting including specifics related to this year's summer program planning, and the principals plans to integrate core learning competencies into AoA's deep learning initiative.

### **Governance Committee**

Bill Schaff will be sending members a calendar invite for a year-end meeting.

### **Finance Committee**

Teresa Ruiz said that she would send members a calendar invite for the committee's next meeting. The committee is developing a plan and timeline to upgrade AoA's facilities and also to make sure that AUSD is completing work that it committed to around ensuring safe facilities including repaving the blacktop, side alley (parking lot) and repairing a retaining wall.

## **C. Update on AoA's Material Revision**

M. Huxley updated the Board on actions that it has taken to merge AoA's two charter effective July 1.

R. Whittaker asked if incoming families are aware of school consolidation/merger.

D. Forbes asked if everything is on track and on schedule in terms of merging AoA's systems including Aeries, SchoolMint, CALPADs. M. Huxley said that Sharon Perkins, Director of Operations, will provide an update at the May 26 meeting.

## **D. Enrollment Update**

M. Huxley provide an enrollment update and said that they are still seeking 6th grade students. He discussed various marketing strategies to boost enrollment including increasing their Google and Facebook ads and sending an enrollment postcard to select zip codes in Oakland and San Leandro.

K. Welch asked if they we had a current list of fully enrolled vs. partially enrolled students for 2022/23 and if we coordinate the tracking of enrollment with AUSD as many families apply at AoA and AUSD .

D. Forbes asked if we could update the board on the percentage of in-district v. out-of-district students at the May board meeting.

## **E. Transitional Kindergarten Plan Update**

M. Huxley reported we have \$57k to spend on TK planning, curriculum, classroom equipment/materials by June 30 or we would lose those funds.

D. Forbes asked if our facilities are bathroom compliant for TK. M. Huxley advised that they were not currently. D. Forbes asked if we only serve 10-12 students initially, is there a plan to target kids born after a certain date in order to receive more funding. A more specific update will be provided to the Board in May.

#### IV. Action Items

##### A. AoA's Board Attendance Policy

R. Whittaker made a motion to approve and update its existing Board Attendance Policy.

C. Robie seconded the motion.

C. Robie said that Amy has seen the policy, studied it extensively and changes have been made accordingly

R. Brown asked that this be postponed until next month as new changes are being added.

The board **VOTED** to approve the motion.

##### Roll Call

K. Zimmerman	Aye
A. Price	Absent
W. Schaff	Aye
R. Brown	Aye
D. Forbes	Aye
C. Robie	Aye
R. Whittaker	Aye
T. Ruiz	Aye
K. Welch	Aye

##### B. AoA's Fiscal Policy

W. Schaff made a motion to update the existing Board Fiscal Policy.

R. Whittaker seconded the motion.

R. Brown advised appreciation that the Fiscal policy had been updated.

R. Whittaker seconded appreciation and spoke of the benefits of charter policy fiscal policy.

The board **VOTED** to approve the motion.

##### Roll Call

T. Ruiz	Aye
A. Price	Absent
W. Schaff	Aye
K. Zimmerman	Aye
K. Welch	Aye
R. Whittaker	Aye
C. Robie	Aye
D. Forbes	Aye
R. Brown	Aye

##### C. Draft Board Resolution to Close AoA's Elementary School and Combine it with the Middle School Into A TK-8 School

T. Ruiz made a motion to approve resolution to close AoA's elementary school and combine it with the middle school into a TK-8 with the condition of adding the resolution number.

K. Zimmerman seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Whittaker Aye  
R. Brown Aye  
T. Ruiz Aye  
K. Welch Aye  
D. Forbes Aye  
A. Price Absent  
W. Schaff Aye  
K. Zimmerman Aye  
C. Robie Aye

**D. Approval of Board Findings Relating to Teleconference Meetings During State of Emergency**

K. Welch made a motion to continue to hold board meetings virtually through May 31, 2022 due to the state of emergency related to COVID-19 that continues to directly impact the ability of board members and attendees to meet safely in person pursuant to AB 361.

C. Robie seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Zimmerman Aye  
C. Robie Aye  
T. Ruiz Aye  
K. Welch Aye  
R. Whittaker Abstain  
D. Forbes Aye  
A. Price Absent  
R. Brown Aye  
W. Schaff Aye

**V. Closing Items**

**A. Board Member Reports**

W. Schaff reported information related to the recent court ruling against AUSD's recent parcel tax measure.

**B. Review of Key May 26 Board Meeting Agenda Topics**

C. Robbie asked for principals to present at a future meeting what they regarded as successes this school year and how it will address gaps in student outcomes going into next year.

R. Whittaker asked for more than 1 week to read the student harassment/ bullying policy as it is a complex one.

D. Forbes would the board to meet closed session at the May 26 meeting from 6:15 to session 6:30pm to review prosed salary schedules.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

D. Forbes