



Golden Charter Academy Board Meeting Minutes

Thursday, December 3rd, 2020

Via Teleconference (Zoom)

<https://us02web.zoom.us/j/84317250555>

2:30 PM

Members

Board	Present	Absent
Dr. Ed Gonzalez	X	
Keshia Thomas	X	
Dr. Brad Huff	X	
Jami Hamel Dela Cerda		X
Dr. Bard De Vore	X	
Ruthie Quinto	X	

Corporate Officers

Robert Golden	X	
Martha Arellano		X

I. MEETING CALLED TO ORDER

Meeting called to order by Dr. Ed Gonzalez at **2:38 PM**.

Roll call taken at **2:38 PM**.

Pledge of Allegiance

Board reviewed and approved December 3rd, 2020 Agenda.

II. OPEN SESSION

A. PUBLIC COMMENT

No public comments available.

B. REPORTS

CEO Report

i. Board reviewed ongoing petition process for Fresno Unified.

1. Board discussed outreach for Public Hearing Presentation, held on December 9th, 2020 at 5:15 PM.



- a. Public Hearing will allow registered families the opportunity to leave public comments post-presentation (ca. 6:00 PM) – a template will soon be provided on the website.
- b. GCA will call and reach out to registered families via voice message calling, informing how to reach out or leave public comments.
2. Christmas Outreach Plan in collaboration with Fresno Chaffee Zoo and Toys for Tots, envisioned between December 20-23, 2020 (TBD).
- ii. Website update
 1. Total of 203 student registration forms submitted.
 2. GCA is distributing weekly Newsletters.

C. FACILITIES REPORT (Dr. Ed Gonzalez)

OLV Lease Agreement is pending negotiations.

D. TREASURER REPORT (Martha Arellano)

Board can expect a Treasurer Report update at the next Board Meeting.

E. ACTION ITEMS

- i. Board reviewed and approved minutes for 11/19/2020.
- ii. Board reviewed and approved Job Descriptions for Principal/Assistant Principal with no changes.
- iii. Board reviewed and approved Job Descriptions for Teacher positions with no changes.

F. DISCUSSION/INFORMATION ITEMS

- i. Committee updates
 - a. Governance/Bylaws Committee (*Keshia Thomas/Dr. Ed Gonzalez*)
 - b. Nominating Committee (*Dr. Bard De Vore/Jamie Dela Cerda/Robert Golden*)
 - c. Audit Committees (*Ruthie Quinto/Dr. Bard De Vore*)
 - d. Finance Committee (*Keshia Thomas/Dr. Brad Huff*)
****Note:** Bylaws need to be adjusted for possible overlap in responsibilities between Finance and Audit Committees.
 - e. Ad Hoc – Employee Compensation (*Dr. Ed Gonzalez/Martha Arellano/Jamie Dela Cerda*) will post positions with compensation ranges.
 - f. Ad Hoc – Facilities will be active once facilities are built (est. 2021).
- ii. Board members discussed reaching out to registered families via Newsletters, Thank You letters, and pre-recorded messages.
- iii. Transitional Kindergarten (TK) was not discussed at this time.
- iv. Board members reviewed 3-year staggered terms and appointment of remaining member(s).



III. CONSENT AGENDA

No Consent Agenda items discussed at this time.

IV. BOARD MEMBERS' DISCUSSION/CORRESPONDENCE/BOARD OPERATIONS/RECOGNITION

Suggested future agenda items

- i. Creation of timeline for Charter opening
 1. Formation of a new *Ad Hoc* subcommittee comprising of leadership from each existing committee.
 2. Sequential tasks to be determined and approved by the Board in preparation for opening, initiated pending Charter approval.
- ii. Discussion of future board meetings
 1. Integration of Fresno State into Charter atmosphere and culture.
 2. Establishment of a regular Board calendar with occasional impromptu special meetings, if necessary.

V. CLOSED SESSION

No reportable actions from Closed Session.

VI. Reconvene Public Session

VII. Next Board Meeting: December 17th, 2020 at 3:30 PM via teleconference (Zoom).

VIII. Adjournment

Board meeting adjourned at **3:55 PM**.

Confirmation of Official Minutes:

X

Signature, President & CEO