



GOLDEN CHARTER ACADEMY

GOLDEN CHARTER ACADEMY PUBLIC CHARTER SCHOOL

Board of Trustees Meeting Minutes

Thursday, June 24th, 2021

3:30 PM via Teleconference

<https://us02web.zoom.us/j/82381191653>

I. MEETING CALLED TO ORDER

- A. Public Meeting Called to Order at 3:35 p.m. by Board Chair González.
- B. Roll Call taken at 3:35 p.m.

<i>Board of Trustees</i>	<i>Present</i>	<i>Absent</i>
Dr. Ed González, Board Chair	X	
Keshia Thomas, Vice Chair	X	
Dr. Brad Huff	X	
Dr. Bard De Vore		X
Ruthie Quinto	X (4:28 PM)	
Scott Barton	X	
<i>Corporate Officers</i>	<i>Present</i>	<i>Absent</i>
Robert Golden	X	
Martha Arellano	X	

- C. Pledge of Allegiance
- D. Approval of Agenda
Trustee Thomas made a **motion** to approve the June 24 Agenda, seconded by Trustee Barton. **Motion passed.**

(AYES: 4 / NOES: 0 / ABSTAIN: 0)

- E. Public Comment
This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or items that may be on the agenda. Each presentation will be limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer a matter to another agenda. The Board is not obligated to make comments.

Please refer to the video recordings provided below for public comments:
https://us02web.zoom.us/rec/share/FT13Ziwl7roks6W_qNt7aHlhqIdcUAZr4OmfUjQtG44BTB4LtRoS49x996WAgFOI.yb0SgOlcS_upXI7C?startTime=1624573066000

ROBERT GOLDEN,
PRESIDENT & CEO

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II. CONSENT AGENDA

Consent agenda items are for routine matters that do not require discussion or deliberation by the Board. The Consent calendar permits the Board to approve multiple items in one action without discussion. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place. If a Board members requests that an item be removed from the Consent Agenda, the item will be pulled for discussion and separate action.

- A. June 10, 2021 draft Board Meeting Minutes;
- B. June 2021 Warrants.

Trustee Thomas made a **motion** to approve all Consent Agenda Items, seconded by Trustee Barton. **Motion passed.**

(AYES: 4 / NOES: 0 / ABSTAIN: 0)

III. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

- a. Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2) or (3): 1 case

No reportable comments from Closed Session.

IV. INFORMATION/DISCUSSION

A. REPORTS AND UPDATES

1. CEO REPORT (Robert Golden, President & CEO)

Enrollment Update – Over 86% enrolled, excluding the waitlist, and new registrations still coming in.

OLV Clean Up – Community members volunteering in preparation for opening.

Team Depot – Connecting next week for moderate upgrades to the site, approved by the diocese.

Professional Development – Board Members connecting with Staff for lunch and pictures. Dr. Ruiz and Dr. Williams successfully leading professional development and participants presenting what they have learned on Saturday. This weekend consists of morning sessions with Dr. Ruiz and Dr. Williams and afternoon sessions with principal Mandy Breuer. Zoo docent training on July 12 – 16 and the next professional development session scheduled for August 2 – 6.

Contracted Services – More proposals will be presented at the next board meeting. Staff – Advertising for Custodian position, the last to complete the 2021-2022 inaugural staff.

Opening Day – August 9th, Trustee Huff contributing flowers and vases for teachers and students, Board encouraged to reach out with more ideas.

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2. FINANCIAL REPORT (Jim Weber, Charter Impact)

Resolution to receive advanced funding for cashflow for the school through Charter School Capital. Ongoing budget development beyond the preliminary budget as contracts are presented to the Board for approval. Opportunities to increase planned expenses due to increased funding and grant writing, still within the range of a balanced budget.

The mechanism being discussed is factoring, the purchase of future receivables. Charter School Capital provides the service of purchasing future receivables at a discounted rate. The preliminary budget model exhibited a cashflow deficit, leading to a conservative assumption of high cost without a conventional loan at this stage. Rates for these types of purchases are based on the discounted purchase rather than an annual interest rate. The proposal is to fund in July with an estimated repayment in October, in line with the initial conservative assumption. The quote is a discount rate in the range of about \$22k with an additional fee, bringing the total to about \$28k and within the proposed budget. This is the primary method for obtaining money for the school.

There is success for the school in fundraising and grant writing, but not at the level to cover the outflows in the fall. The aim be conservative and obtain as much as possible for this first year. With anticipated future success for grant writing, the school will likely come in under budget and not have as much borrowing cost, resulting in better cashflow leading into the next year.

Estimated cost of borrowing included within the budget is still in line with anticipated additional borrowing for the fall. Once the cost of borrowing is paid for these initial costs in July and August, there is still room in the budget to borrow again in the fall.

3. COMMITTEE UPDATES

1. Board Nominations (*Bard De Vore / Scott Barton*)
2. Uniforms and Discipline (*Robert Golden / Mandy Breuer*)

4. BOARD UPDATES

B. POLICIES

1. **2021-22 Fiscal Policy and Procedures Manual (1st Read)** (*Robert Golden / Jim Weber*) (Board Packet Exh. B1)
2. **Suicide Prevention Policy (1st Read)** (*Robert Golden*) (Board Packet Exh. B2)

C. RATIFICATIONS

1. Valley Movers Invoice – Move to OLV for \$735 (Board Packet Exh. C1)
Trustee Huff made a **motion** to approve the Education Specialist Contract Agreement, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)



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2. Carpet Doctor LLC Cleaning Proposal in the amount of \$1,972.96 for carpet cleaning services (Board Packet Exh. C2)
Trustee Huff made a **motion** to approve the Education Specialist Contract Agreement, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)

V. ACTION ITEMS

1. Approval of Education Specialist Contract Agreement (Board Packet Exh. A1)
Trustee Huff made a **motion** to approve the Education Specialist Contract Agreement, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
2. Approval of Microsoft Financing Proposal to provide staff and students technological devices (Board Packet Exh. A2)
Trustee Huff made a **motion** to approve the Microsoft Financing Proposal, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
3. Approval of Valley Movers Proposal in the amount of \$330 for moving services (Board Packet Exh. A3)
Trustee Huff made a **motion** to approve the Valley Movers Proposal, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
4. Approval of 2021-2022 LCAP (Board Packet Exh. A4).
Trustee Quinto made a **motion** to approve the 2021-2022 LCAP, seconded by Trustee Huff. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
5. Approval of 2021-2022 Budget (Board Packet Exh. A5).
Trustee Huff made a **motion** to approve the 2021-2022 Budget, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
6. Approval of 2021-2022 Education Protection Account spending plan (Board Packet Exh. A6)
Trustee Huff made a **motion** to approve the 2021-2022 Education Protection Account spending plan, seconded by Trustee Thomas. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
7. Approve Acknowledgement Resolution authorizing GCA to sell receivables to Charter School Capital (Board Packet Exh. A7)
Trustee Huff made a **motion** to approve the Acknowledgement Resolution, seconded by Trustee Thomas. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)



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8. Approval of CalSTRS Activation Application (Board Packet Exh. A8)
Trustee Thomas made a **motion** to approve the CalSTRS Activation Application, seconded by Trustee Huff. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
9. Approval of Kingdom in the Valley Church Donation: \$5,000 (Board Packet Exh. A9)
Trustee Huff made a **motion** to approve the Kingdom in the Valley Church Donation, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
10. Approval of ParentSquare School Agreement in the amount of \$3,500 to provide communication services from July 1, 2021 to June 30, 2022 (Board Packet Exh. A10)
Trustee Huff made a **motion** to approve the ParentSquare School Agreement, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
11. Approval of Teaching Fellows Contract regarding paraeducator services for the 2021-2022 school year (Board Packet Exh. A11)
Trustee Huff made a **motion** to approve the Teaching Fellows Contract regarding paraeducator services, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
12. Approval of Comcast Cable Communications, LLC Business Service Order Agreement for telephone, internet, and security services (Board Packet Exh. A12)
Trustee Huff made a **motion** to approve the Comcast Cable Communications, LLC Business Service Order Agreement, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
13. Approval of Dr. Ruiz and Dr. Williams to provide Professional Development services to GCA teachers and administration (Board Packet Exh. A13)
Trustee Huff made a **motion** to approve Dr. Ruiz and Dr. Williams to provide Professional Development services to GCA teachers and administration, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
14. Approval of Title IX Policy, Procedure and Form (Board Packet Exh. A14)
Trustee Huff made a **motion** to approve the Title IX Policy, Procedure and Form, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
15. Approval of Bullying Policy (Board Packet Exh. A15)
Trustee Huff made a **motion** to approve the Bullying Policy, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)



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16. Approval of Student Nondiscrimination Policy (Board Packet Exh. A16)
Trustee Huff made a **motion** to approve the Student Nondiscrimination Policy, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
17. Approval of Uniform Complaint Policy notice, policy, procedure, form and log (Board Packet Exh. A17)
Trustee Huff made a **motion** to approve the Student Nondiscrimination Policy, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
18. Approval of Student Dress Code Policy (Board Packet Exh. A18)
Trustee Huff made a **motion** to approve the Student Nondiscrimination Policy, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
19. Approval of Fresno Economic Opportunities Commission (FEOC) Food Service Agreement to provide food services for the 2021-2022 school year. (Board Packet Exh. A19)
Trustee Huff made a **motion** to approve the Fresno Economic Opportunities Commission (FEOC) Food Service Agreement, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
20. Approval of Fresno Economic Opportunities Commission (FEOC) Transportation Service Agreement to provide transportation services for the 2021-2022 school year. (Board Packet Exh. A20)
Trustee Huff made a **motion** to approve the Fresno Economic Opportunities Commission (FEOC) Transportation Service Agreement, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
21. Approval of 2021-2022 Board Calendar: The Board shall meet every 1st and 3rd Thursday of the month at 5:00 p.m. beginning August 5th, 2021, through July 21st, 2022. (Board Packet Exh. A21)
Trustee Huff made a **motion** to approve the 2021-2022 Board Calendar, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
22. Approval of 2021-2022 Consolidated Application for federal funding (Title I, Title II, Title IV)
Trustee Huff made a **motion** to approve the 2021-2022 Consolidated Application, seconded by Trustee Thomas. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)



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23. Nominate and Appoint Dr. Ed González as Chair of the Board of Trustees for the 2021-2022 School Year.
Trustee Huff made a **motion** to appoint Trustee González as Chair of the Board of Trustees for the 2021-2022 school year, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
24. Nominate and Appoint Keshia Thomas as Vice Chair of the Board of Trustees for the 2021-2022 School Year.
Trustee Quinto made a **motion** to appoint Trustee Thomas as Vice Chair of the Board of Trustees for the 2021-2022 school year, seconded by Trustee Huff. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
25. Nominate and Appoint Keshia Thomas as Secretary of the Board of Trustees for the 2021-2022 School Year.
Trustee Huff made a **motion** to appoint Trustee Thomas as Secretary of the Board of Trustees for the 2021-2022 school year, seconded by Trustee Quinto. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
26. Nominate and Appoint Ruthie Quinto as Treasurer of the Board of Trustees for the 2021-2022 School Year.
Trustee Huff made a **motion** to appoint Trustee Quinto as Treasurer of the Board of Trustees for the 2021-2022 school year, seconded by Trustee Thomas. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)
27. Nominate and Appoint Summer Collison as Board Clerk of the Board of Trustees for the 2021-2022 School Year.
Trustee Huff made a **motion** to appoint Summer Collison as Board Clerk of the Board of Trustees for the 2021-2022 school year, seconded by Trustee Barton. **Motion passed.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)

VI. BOARD MEMBERS COMMENTS

This is an opportunity for Board members to take comments/updates from fellow board members, address activities, correspondence, and operations, and/or to acknowledge or recognize specific programs, activities, or personnel.

Next Board Meeting: Thursday, July 1st, 2021, at 2:30 PM via teleconference (Zoom).

Suggested agenda items

- i. Policies
- ii. Closed Session – CEO Contract
- iii. Over-time

VII. ADJOURNMENT



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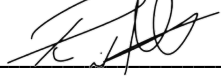
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There being no further business to come before the Board of Trustees, Trustee Huff made a **motion** to adjourn the June 24 Board Meeting, seconded by Trustee Barton. ***Motion passed.*** Trustee González adjourned the meeting at **5:17 p.m.**
(AYES: 5 / NOES: 0 / ABSTAIN: 0)

Confirmation of Official Minutes:

X 

Signature, President & CEO