

## **SCHOOL ATTORNEY/LEGAL SERVICES**

The Board of Directors recognizes that the increasing complexity of school operations frequently requires procurement of professional legal services. Consequently, it shall retain an attorney or law firm for purposes of systematically securing such services. The school attorney shall be an individual who has been admitted to practice law in Maine.

A decision to seek legal advice or assistance on behalf of the school unit shall normally be made by the Executive Director or by the Board Chair unless otherwise authorized by the Executive Director or the Board. Such action shall occur as is consistent with approved Board policy or standard practice and meets an obvious need of the unit. It may also take place as a consequence of formal Board direction.

The school attorney shall render administrative advice, conduct or assist with the conduct of school district litigation, and provide specialized legal services. The legal advisor may be requested to attend Board meetings or other activities when his/her services are needed.

Many types of instances of legal assistance to the unit may be considered routine and not necessitating specific Board approval or prior notice. However, when the administration concludes that unusual types or amounts of professional legal service may be required, the Board directs the administration to so advise it and to expeditiously seek either initial or continuing authorization for such service.

Adopted: 8/29/2012

Revised: August 15, 2022