

Type of Meeting: *Regular Board Meeting*

Date of Meeting: *Tuesday, July 13th, 2021*

Time Meeting Commenced: *18:05*

Time Meeting Concluded: *18:43*

Members Present: *David Potter, Jacob Rosenblum, Jenyka Spitz-Gassnola, Shannon Materka (remote), Martin Espinola (remote), Andrea Nathanson (remote), Neil Hede (remote), Fiona Yates (remote—18:07-18:43), Latrina Densen (remote—18:16-18:43)*





Members Absent: *Sakina Ibrahim, Melinda Winter, Shino Yoshen, Tonya Ward*

Others Present: *Brent Nielsen, Marcy Connor*

Mission Statement: *PVPA offers its students intensive exposure to the performing arts within the context of an excellent college preparatory curriculum.*

Stated by: *Jacob Rosenblum*

Documents Included:

-  Board Retreat Agenda July 14 2021
-  Modified SAP.docx.pdf
-  2021-2026 PVPA Strategic Action Plan_Final.docx (1).pdf
-  Board Minutes 6.8.21.pdf

Topic: Public Comment

- Summary of Discussion: None

Topic: Approval of June 8th Board Meeting Minutes

- Summary of Discussion: Marcy Connor raises that she was present remote during the meeting and proposes an amendment to reflect that in the minutes.

Motion to approve the 7/8/2021 minutes with Marcy Connor's Amendment to indicate that she was present remote at the meeting: *Jacob Rosenblum*

Second: *Jenyka Spitz-Gassnola*

In favor: *Andrea Nathanson, David Potter, Neil Hede, Jacob Rosenblum, Jenyka Spitz-Gassnola, Martin Espinola*

Opposed: *None*

Abstain: *None*

Decisions and Actions Taken:

Minutes **passed**

David Potter and Jacob Rosenblum will have a discussion to ensure that all amendments have been included and that past minutes are in order.

Topic: Executive Director Report

- Summary of Discussion:
 - PVPA is working hard on building updates/maintenance, hiring, and space reallocation this summer.
 - Administrators, substitutes, and others have been hired so far during the summer. We have also seen less staff attrition than in previous years.
 - Brent Nielsen will offer a tour of PVPA immediately before the retreat tomorrow, 7/14. Brent Nielsen will also introduce new administrative hires to Board Trustees.
 - The PVPA Accountability Plan, to be submitted to DESE, will be largely based on the Strategic Action Plan developed over the past year. Brent will share more on this plan tomorrow.
 - An initial draft of the Plan was due on July 5th, 2021, but DESE has been very understanding of our delay due to PVPA's unique situation. Brent has been working closely with DESE on due dates and scheduling.
 - Student schedule hours for the 2021-2022 school year will be from 08:30-15:30, meaning that classes will be shorter. This change will add an additional three weeks to the scheduling process, so schedules will come out later than initially anticipated.

Topic: Board Committee Reports (Finance Committee and Governance Committee)

- Summary of Discussion:
 - Finance
 - None
 - Governance
 - Martin Espinola has been nominated to serve as the new Chair of the Governance Committee, following the departure of James Barnhill. David Potter officially assigns Martin Espinola the role of Chair of the Governance Committee.
 - The Governance Committee is still actively seeking Board candidates, prioritizing diversity as one facet of their goals as a committee.
 - The public is welcome to attend the Board Retreat on 7/14/2021 remotely using the link posted on the PVPA website.
 - Marcy Connor raises that she has always been an ex officio member of the Board and participated in retreats. David Potter will look into this and follow up prior to the Retreat tomorrow evening.

Decisions and Actions Taken:

Martin Espinola is recognized as the new **Chair of the Governance Committee**.

Topic: Internal Stakeholders Reports

- Summary of Discussion:
 - Students
 - 10th-grade: Students are looking forward to a more normal year as we start fresh with COVID under better control.
 - Staff
 - Shannon Materka: staff members are doing well at summer school.

Topic: Other Business - President's Business (Strategic Action Plan)

- Summary of Discussion:
 - The Strategic Action Plan will be useful and should be reviewed by Board Members prior to the Retreat tomorrow evening (7/14/2021).
 - Board documents should all go through David Potter to DESE. Brent Nielsen's administrative assistant will also play an active role in complying with DESE's communication requests.
 - Brent Nielsen's contract has been reviewed, and a concern was raised about language. David Potter will get in touch with a lawyer and pass the contract off to the Governance Committee for further review.
 - The contract for Brent Nielsen's current position was authored by Marcy Connor and James Barnhill without a provision that guarantees him his previous job as Director of Student Services. The Governance Committee, in conjunction with David Potter, Marcy Connor, the Board, those with legal expertise (if necessary), and others, will review the contract for understanding and, potentially, to include necessary amendments.

Topic: Public Comment

- Summary of Discussion: None
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Motion to Adjourn at 18:43: *Martin Espinola*

Second: *Jacob Rosenblum*

In Favor: *Andrea Nathanson, David Potter, Neil Hede, Jacob Rosenblum, Jenyka Spitz-Gassnola, Martin Espinola, Latrina Desnen*

Opposed: *None*

Abstain: *None*

Decisions and Actions Taken:
Meeting Adjourned at 18:43

The foregoing is a true record of the meeting, attest:



Jacob Rosenblum, Clerk