

Application: KIPP Albany Community CS

Jen Pasek - jen@pasekconsulting.com
2020-2021 Annual Report

Entry 1 School Info and Cover Page

In Progress Last edited: Nov 4 2021

[Instructions](#)

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within Annual Report portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 School Information and Cover Page

(New schools that were not open for instruction for the 2020-2021 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer **(as of June 30, 2021)** or you may not be assigned the correct tasks.

BASIC INFORMATION

a. SCHOOL NAME

(Select name from the drop down menu)

ALBANY COMMUNITY CHARTER SCHOOL 010100860899

a1. Popular School Name

Albany Community

b. CHARTER AUTHORIZER (As of June 30th, 2021)

Please select the correct authorizer as of June 30, 2021 or you may not be assigned the correct tasks.

SUNY BOARD OF TRUSTEES

c. DISTRICT / CSD OF LOCATION

ALBANY CITY SD

d. DATE OF INITIAL CHARTER

12/2005

e. DATE FIRST OPENED FOR INSTRUCTION

9/2006

h. SCHOOL WEB ADDRESS (URL)

<https://www.kippalbany.org/>

i. TOTAL MAX APPROVED ENROLLMENT FOR THE 2020-2021 SCHOOL YEAR (exclude Pre-K program enrollment)

675

j. TOTAL STUDENT ENROLLMENT ON JUNE 30, 2021 (exclude Pre-K program enrollment)

676

k. GRADES SERVED IN SCHOOL YEAR 2020-2021 (exclude Pre-K program students)

Check all that apply

Grades Served

K, 1, 2, 3, 4, 5, 6, 7, 8

l. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?

No

FACILITIES INFORMATION

m. FACILITIES

Will the school maintain or operate multiple sites in 2021-2022?

Yes, 2 sites

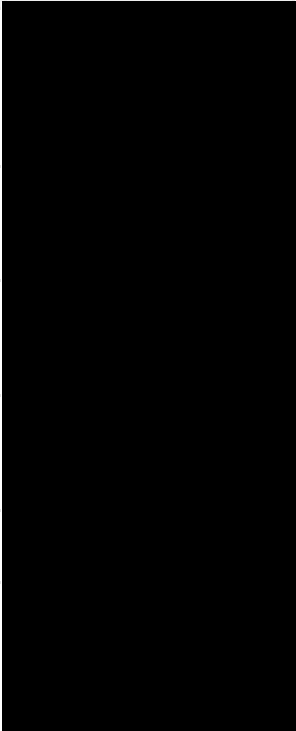
School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	65 Krank Street Albany, NY 12202	518-433-1500	Albany	K-5	No

m1a. Please provide the contact information for Site 1.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Ms. Chrisheena Hill and Ms. Andrea Ellis	518-433-1500		
Operational Leader	Iesha Owens	518-433-1500		
Compliance Contact	Iesha Owens	518-433-1500		
Complaint Contact	Iesha Owens	518-433-1500		
DASA Coordinator		518-433-1500		
Phone Contact for After Hours Emergencies	Stephanie Valle	202-271-2176		

m1b. Is site 1 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 1 Certificate of Occupancy (COO)

[ACCS Krank CO.pdf](#)

Filename: ACCS Krank CO.pdf **Size:** 87.3 kB

Site 1 Fire Inspection Report

[2019-2020 Fire Inspection ACCS - Elem - 65 Krank St.pdf](#)

Filename: 2019-2020 Fire Inspection ACCS - Elem - 65 Krank St.pdf **Size:** 1.6 MB

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades to be Served at Site for coming year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	42 S. Dove St Albany, NY 12202	518-433-1500	Albany	6-8	No

m2a. Please provide the contact information for Site 2.

	Name	Work Phone	Alternate Phone	Email Address
School Leader	S. Moore-Boakye	518-433-1500		
Operational Leader	Iesha Owens	518-433-1500		
Compliance Contact	Jon Thatcher	518-433-1500		
Complaint Contact	Iesha Owens	518-433-1500		
DASA Coordinator		518-433-1500		
Phone Contact for After Hours Emergencies	Iesha Owens	518-433-1500		

m2b. Is site 2 in public (co-located) space or in private space?

Private Space

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2d. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2021.

Site 2 Certificate of Occupancy (COO)

[ACCS DOVE CO.pdf](#)

Filename: ACCS DOVE CO.pdf **Size:** 856.8 kB

Site 2 Fire Inspection Report

[2019-2020 Fire Inspection ACCS - Middle - 42 S. Dove St..pdf](#)

Filename: 2019-2020 Fire Inspection ACCS - Middle - 42 S. Dove St..pdf **Size:** 1.6 MB

CHARTER REVISIONS DURING THE 2020-2021 SCHOOL YEAR

n1. Were there any revisions to the school's charter during the 2020-2021 school year? (Please include approved or pending material and non-material charter revisions).

No

o. Has your school's Board of Trustee's approved a budget for the 2020-2021 FY?

Yes

ATTESTATIONS

p. Individual Primarily Responsible for Submitting the Annual Report.

Name	Jen Pasek
Position	Consultant
Phone/Extension	518-542-9810
Email	jen@pasekconsulting.com

p. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 10 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES to agree.**

Responses Selected:

Yes

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).**

Responses Selected:

Yes

Signature, Head of Charter School



Signature, President of the Board of Trustees



Date

(No response)



Thank you.

Entry 3 Accountability Plan Progress Reports

Incomplete

Instructions

SUNY-Authorized Charter Schools ONLY

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report template](#). After completing, schools must upload the document into the SUNY Epicenter system by **August 16, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4 - Audited Financial Statements

Incomplete

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements in .pdf format into the SUNY Epicenter system no later than **November 1, 2021**. SUNY CSI will forward to NYSED CSO.

ALL Regents, NYCDOE, and Buffalo BOE authorized charter schools must upload final, audited

financial statements to the [Annual Report Portal](#) no later than **November 1, 2021**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a .PDF file, ensuring that security features such as password protection are turned off.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4a - Audited Financial Report Template (SUNY)

Incomplete

[Instructions - SUNY-Authorized Charter Schools ONLY](#)

SUNY-authorized schools must download the Excel spreadsheet entitled "Audited Financial Report Template" at <http://www.newyorkcharters.org/fiscal/>. After completing, schools must upload the document into the SUNY Epicenter system by **November 1**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4c - Additional Financial Documents

Incomplete Hidden from applicant

Instructions - Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents in this section **by November 1, 2021**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. CSP Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 4d - Financial Services Contact Information

Incomplete Hidden from applicant

Instructions: Please enter the contact information for school staff, firms or other entities providing financial services to the education corporation **by November 1, 2021**.

Form for "Financial Services Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm

Entry 5 - Fiscal Year 2021-2022 Budget

Completed Aug 2 2021

Instructions - Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY21 Budget using the 2021-2022 [Projected Annual Budget template](#) in the portal or from the Annual Report website **by November 1, 2021**.

The assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

Instructions - SUNY authorized charter schools should download the [2021-2022 Budget and Quarterly Report Template](#) on the SUNY website or Epicenter and upload the completed template into the portal **by November 1, 2021**.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[2021-2022 Annual Budget](#)

Filename: 2021 2022 Annual Budget xRQnlDi.xlsx **Size:** 517.0 kB

Entry 6 - Board of Trustees Disclosure of Financial Interest Form

Completed Aug 2 2021

Required of ALL Charter Schools by August 2

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2020-2021 school year must complete a signed:

- Regents, NYCDOE, and Buffalo BOE Authorized Schools: [Disclosure of Financial Interest Form](#)
- SUNY- Authorized Charter Schools: [SUNY Trustee Financial Disclosure Form](#)

All completed forms must be collected and uploaded in .PDF format for each individual member. **If a trustee is not able or available to complete the form by the deadline, the education corporation is responsible for doing so on behalf of the trustee.** (Forms completed from past years will not be accepted).

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the **education** corporation. In the Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation. Note: Docusign is accepted.

BOT Files for Upload 2

Filename: BOT Files for Upload 2.pdf **Size:** 2.3 MB

Entry 7 BOT Membership Table

Completed Aug 2 2021

Instructions

Required of All charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 7 BOT Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

1. 2020-2021 Board Member Information (Enter info for each BOT member)

	Trustee	Trustee	Position	Commit	Voting	Number	Start	End	Board
--	---------	---------	----------	--------	--------	--------	-------	-----	-------

	Name	Email Address	on the Board	tee Affiliations	Member Per By-Laws (Y/N)	of Terms Served	Date of Current Term (MM/DD /YYYY)	Date of Current Term (MM/DD /YYYY)	Meetings Attended During 2020-2021
1	John P. Reilly		Chair	Executive, Finance	Yes	6	07/01/2019	06/30/2022	10
2	Dr. Shai Butler		Vice Chair	Academic	Yes	2	7/1/2018	6/30/2021	8
3	Carl Young		Secretary	Executive	Yes	4	7/1/2020	6/30/2023	10
4	Guy Alonge III		Treasurer	Executive, Finance	Yes	1	1/15/2020	6/30/2022	10
5	Dr. Don-Lee Applrys		Trustee/Member	-	Yes	2	7/1/2021	6/30/2024	10
6	LaSone Garland-Bryan		Trustee/Member	Advocacy	Yes	4	7/1/2020	6/30/2023	5 or less
7	Katie Hohman		Trustee/Member	-	Yes	1	1/15/2020	6/30/2022	8
8	Kelly Kimbrough		Trustee/Member	-	Yes	2	7/1/2021	6/30/2024	5 or less

9	Ron Mexico		Trustee/Member	-	Yes	2	7/1/2021	6/30/2024	8
---	------------	--	----------------	---	-----	---	----------	-----------	---

1a. Are there more than 9 members of the Board of Trustees?

Yes

1b. Current Board Member Information

	Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliations	Voting Member Per By-Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2020-2021
10	Juanita Nabors		Trustee/Member	Advocacy	Yes	6	7/1/2020	6/30/2023	5 or less
11	Michael Strianese		Trustee/Member	Finance	Yes	5	7/1/2021	7/1/2021	10
12	Kelly Walborn		Trustee/Member	Executive	Yes	3	7/1/2021	7/1/2024	6
13									
14									
15									

1c. Are there more than 15 members of the Board of Trustees?

No

2. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

1. SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total Number of BOT Members on June 30, 2021	12
b.Total Number of Members Added During 2020-2021	12
c. Total Number of Members who Departed during 2020-2021	0
d.Total Number of members, as set in Bylaws, Resolution or Minutes	12

3. Number of Board meetings held during 2020-2021

10

4. Number of Board meetings scheduled for 2021-2022

12

Thank you.

Entry 8 Board Meeting Minutes

Incomplete Hidden from applicant

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of monthly board meeting minutes (July 2020-June 2021), which should match the number of meetings held during the 2020-2021 school year, as indicated in the above table. The minutes provided must be the final version approved by the school’s Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted by August 2, 2021.

Entry 9 Enrollment & Retention

Completed Aug 2 2021

Instructions for submitting Enrollment and Retention Efforts

ALL charter schools must complete this section. Describe the good faith efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWDs), English Language Learners (ELLs), and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Entry 9 Enrollment and Retention of Special Populations

Instructions for Reporting Enrollment and Retention Strategies

Describe the efforts the charter school has made in 2020-2021 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school’s plans for meeting or making progress toward meeting its enrollment and retention targets in 2021-2022.

Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2020-2021	Describe Recruitment Plans in 2021-2022
Economically Disadvantaged	We continue to recruit from low income neighborhoods surrounding the school and throughout the district. We offer free breakfast and lunch to all	In 2020-21, our enrollment of ED students exceeded the district. We will continue using the

	<p>students. A parent coordinator is available to assist families in completing all necessary registration paperwork.</p>	<p>strategies stated to the left in the 2021-22 school year.</p>
<p>English Language Learners</p>	<p>In 2019-20, we implemented an enrollment preferences to English Language Learners. We also do the following to attract and enroll ELLS:</p> <ul style="list-style-type: none"> -Other advertising (e.g. radio, TV, flyer) in languages other than English - Outreach by multi-lingual staff - Outreach to immigrant community/ies - Outreach to specialized feeder schools and programs -Advertising and school materials are translated as needed - Targeted social media marketing to non-English speaking communities. A Google language translator dropdown has been added to the school website - School information session(s) will be held in trusted cultural centers in the community to attract more families who speak a language other than English - Advertising materials will be distributed in the primary languages other than English spoken in the area - With notice, translators will be made available for families at school events, such as parent-teacher conferences. 	<p>In 2020-2021, our percentage of ELLs was 1% and our district was 11%.</p> <p>Going forward, we will continue using the strategies listed to the left to work towards meeting the district.</p>
	<p>We offer an enrollment lottery preferences to Students with Disabilities. Our school website mentions our special needs</p>	<p>Our percentage of SWD students increased by one percentage point in 2020-21 from the previous year. We will continue to attract SWD through the</p>

Students with Disabilities	<p>services.</p> <ul style="list-style-type: none"> -Other advertising (e.g. radio, TV, flyer) that mentions special needs -Outreach to specialized feeder schools and programs. 	<p>advertising and other recruitment efforts described to the left. Our lottery preference additionally supports us in recruiting and enrolling this group.</p>
----------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------

Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2020-2021	Describe Retention Plans in 2021-2022
Economically Disadvantaged	<p>Albany Community Charter School provides a safe learning environment where students' individual social and academic learning needs are addressed and where parents are treated as partners. We have an open door policy for parents to visit classrooms. The family-based atmosphere with strong community engagement produces an environment where families want to stay enrolled.</p> <ul style="list-style-type: none"> • Free meal program for all students that emphasizes healthy eating • Extended day programming, eliminating the need for working families to provide after school childcare • Access to full time Social Worker to help with social emotional needs of children, including trauma • The school schedule offers academic intervention periods twice during the day. • There is extended-day programming and, after-school tutoring. • The school offers workshops for 	<p>Going forward, we are continuing to engage with families and our communities as a component of our retention strategy. As our scholars return to the classroom after remote learning, we are especially concerned with supporting at-risk groups with academic support as well as social-emotional needs. We are confident that the programs we have in place, including daily interventions, family workshops, and after-school will promote the retention of this group.</p>

	<p>parents on topics such as how to support student literacy at home.</p>	
<p>English Language Learners</p>	<p>ELL students are provided enriching and appropriate instruction according to their level of English Language Proficiency. We monitor the progress and success of all at-risk students. Teachers are aware of their students' progress toward meeting English language proficiency goals. The Principal and Director of Student Support Services and our full-time ENL teacher monitors the progress of all ENL students via regularly administered assessments in ELA and mathematics. Based on student performance and progress on assessments, our teachers collaborate to adjust services to fit the needs of students. All entering students are screened for eligibility for ELL services via the NYSITELL. Students are administered the New York State English as a Second Language Achievement Test ("NYSESLAT") at the end of the year to determine their eligibility for ELL services in the following year.</p> <p>1) Robust family engagement and outreach program which include home visits, student conferences and monthly meetings with school leadership</p> <ul style="list-style-type: none"> • Bilingual staff members that are present at events to help with translations and questions • Documents that are sent home to families are translated in the predominate language 	<p>As with ED students, we are particularly focused on supporting our ELLs with the transition back to in-person learning in the 2021-22 school year. We will continue to implement the strategies stated on the left.</p>

• Programs within school for supporting ELLs

- Dedicated ELL Coordinator and two Intervention Specialists serving this population

2) KIPP AC provides professional development for all teachers to support the academic, social, and emotional needs of ELL students.

-School materials are differentiated for students as needed. Going forward, we are making improvements to our instructional program for English Language Learners.

•ACPS currently provides support and early identification for students who exhibit learning and behavior needs by applying the approach of Response to Intervention. This process begins with high-quality instruction and universal screening of all students through direct observation and data collection. Once identified, learners performing below level are provided with academic interventions at the appropriate level of intensity to accelerate their rate of learning and help students meet grade level standards. These intervention services are provided by a variety of personnel, including general education teachers, special educators, Academic Intervention specialists and school social workers. Some services include counseling, small group work, individual check-ins, behavior plans,

Students with Disabilities

differentiated and targeted questions, differentiated lessons. Progress is closely monitored to assess both the learning rate and level of performance of individual students.

1)We provide training, professional development and collaborative support to identify at-risk students and help teachers meet students' needs. Special education professionals meet and plan with teachers on a weekly basis during all grade level meetings, and intervention blocks are built into the daily schedule for ELA and Math. The special education teachers provide resources and additional training to instructional staff for best practices in supporting students with disabilities.

2) ACPS provides a consultant teacher model, with a SPED-certified teacher who in pushes into ELA and Math classrooms as well as provides resource room support for SWD learners. In addition we provide speech and occupational therapist to support students speech and language and occupational needs.

3) ACPS has a co-teaching model with two educators in every classroom. The coteaching model maximizes the potential for differentiated instruction by allowing for frequent, flexible small-group instruction.

As stated above, we are focused on providing our SWD population with the necessary academic and social-emotional supports to ensure a smooth transition back to in-person learning in 2021-22.

Entry 10 - Teacher and Administrator Attrition

Completed Aug 2 2021

Form for "Entry 10 - Teacher and Administrator

Attrition" Revised to Employee Fingerprint Requirements Attestation

A. TEACH System - Employee Clearance

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees that must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at <http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf> or visit the NYSED website at: <http://www.highered.nysed.gov/tsei/ospra/fingerprintingcharts.html> for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must simultaneously request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at

<http://www.p12.nysed.gov/psc/aboutcharterschools/lawsandregs/EmployeeFingerprintOct19.pdf>.

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 11 Percent of Uncertified Teachers

Incomplete Hidden from applicant

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education.

Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

Entry 11 Uncertified Teachers

School Name:

Instructions for Reporting Percent of Uncertified Teachers

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools

The table below reflects the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Uncertified teachers are those not certified pursuant to the State Certification Requirements established by the NYSED Commissioner of Education. Enter the relevant full-time equivalent (FTE) count of teachers in each column. For example, a school with 20 full-time teachers and 5 half-time teachers would have an FTE count of 22.5.

If more than one line applies to a teacher, please include in only one FTE uncertified category. Please do not include paraprofessionals, such as teacher aides.

CATEGORY A. 30% OR 5 UNCERTIFIED TEACHERS WHICHEVER IS LESS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category A: 5 or 30% whichever is less	0

CATEGORY B. PLUS FIVE UNCERTIFIED TEACHERS IN MATHEMATICS, SCIENCE, COMPUTER SCIENCE, TECHNOLOGY OR CAREER AND TECHNICAL EDUCATION.

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category B: not to exceed 5	0

CATEGORY C: PLUS 5 ADDITIONAL UNCERTIFIED TEACHERS

	FTE Count
i. FTE count of uncertified teacher with at least three years of elementary, middle or secondary classroom teaching experience (as of June 30, 2021)	
ii. FTE count of uncertified teachers who are tenured or tenure track college faculty (as of June 30, 2021)	
iii. FTE count of uncertified teachers with two years of Teach for America experience (as of June 30, 2021)	
iv. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (as June 30, 2021)	
Total Category C: not to exceed 5	0

CATEGORY D: TOTAL FTE COUNT OF UNCATEGORIZED, UNCERTIFIED TEACHERS

(Include teachers who do not fit in one of these categories or if did fit would exceed the numerical limits for that category)

	FTE Count
Total Category D	

CATEGORY E: TOTAL FTE COUNT OF CERTIFIED TEACHERS

	FTE Count
Total Category E	

CATEGORY F: TOTAL FTE COUNT OF ALL TEACHERS

Please do not include paraprofessionals, such as teacher aides.

	FTE Count
Total Category F	



Thank you.

Entry 12 Organization Chart

Incomplete Hidden from applicant

[Instructions](#)

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2020-2021 **Organization Chart**. The organization chart should include position titles and reporting relationships. Employee names should not appear on the chart

Entry 13 School Calendar

Completed Sep 15 2021

[Instructions for submitting School Calendar](#)

Required of ALL Charter Schools

Given these uncertain and changing times, charter schools may or may not have a school calendar ready to upload by the submission deadline this year of August 2, 2021. If the charter school has a tentative calendar based on available information and guidance at the time, please submit with the August 2nd submission. Charter schools will be able to upload an updated school calendar into the portal at any time but no later than **September 15, 2021**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools *"... unless the school's charter requires more instructional time than is required under the regulations."*

Board of Regents-authorized charter schools are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[KIPP-Albany-Community-Charter-Schools-School-calendar-2021-2022](#)

Filename: KIPP Albany Community Charter Schoo Yj4oWlQ.pdf **Size:** 86.0 kB

Entry 14 Links to Critical Documents on School Website

Completed Aug 2 2021

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school's website for each of the items:

1. Most recently filed Annual Report (i.e., 2019-2020 Annual Report);
2. Most recent board meeting notice, documents to be discussed at the meeting (if any), and webcast of Board meetings (if held virtually per Governor's Executive Order);
3. Link to New York State School Report Card;
4. Lottery Notice announcing date of lottery;
5. Authorizer-approved DASA Policy;
6. District-wide safety plan and Authorizer-approved Discipline Policy (as per August 29, 2019 [Emergency Response Plan Memo](#));
7. Authorizer-approved FOIL Policy; and
8. Subject matter list of FOIL records.
9. Link to School Reopening Plan

Form for Entry 14 Links to Critical Documents on School Website

School Name: KIPP Albany Community CS

Required of ALL Charter Schools noting that SUNY-authorized charter schools are not required to submit item 5: Authorizer-approved DASA policy

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the link from the school’s website for each of the items:

	Link to Documents
1. Most Recent Annual Report (i.e., 2019-20)	https://www.kippalbany.org/
2. Most recent board meeting notice, documents to be discussed at the meeting (if any)	https://www.kippalbany.org/about/board-of-trustees/
2a. Webcast of Board Meetings (per Governor's Executive Order)	https://www.kippalbany.org/
3. Link to NYS School Report Card	https://www.kippalbany.org/
4. Lottery Notice announcing date of lottery	https://www.kippalbany.org/enroll/
5. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY);	https://www.kippalbany.org/
6. District-wide Safety Plan	https://www.kippalbany.org/
6a. Authorizer-Approved Discipline Policy (as per August 29, 2019 Emergency Response Plan Memo)	https://www.kippalbany.org/
7. Authorizer-Approved FOIL Policy	https://www.kippalbany.org/wp-content/uploads/2020/10/KIPP-Albany-FOIL-Public-Notice.pdf
8. Subject matter list of FOIL records	https://www.kippalbany.org/wp-content/uploads/2020/10/KIPP-Albany-FOIL-Public-Notice.pdf

Thank you. 

Entry 15 Staff Roster

Incomplete Hidden from applicant

INSTRUCTIONS

Required of Regents-Authorized Charter Schools ONLY

Please click on [the MS Excel Staff Roster Template](#) and provide the following information for ANY and ALL instructional and non-instructional employees.

- Full name for any and all employees
- TEACH IDs for any and all employees
- Using the drop down menu, select a role/position (or the best fit) for each employee in the charter school. (Please provide additional information to the Notes Section of the Staff Roster Template as necessary)
- Date of hire and employment start dates
- Number of years each employee has had in their respective professions
- Number of years each employee has had in their current role in the charter school
- Using the drop down menu, select the correct explanation as to why a teacher is teaching outside of their certification area.

revised 11.12.2020

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

0	1	0	1	0	0	8	6	0	8	9	9
---	---	---	---	---	---	---	---	---	---	---	---

School Name

A	l	b	a	n	y		C	o	m	m	u	n	i	t	y		C	S				
---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	--	---	---	--	--	--	--

Facility/Building Name

A	l	b	a	n	y		C	o	m	m	u	n	i	t	y		C	S				
---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	--	---	---	--	--	--	--

Street Address (NO PO Box Numbers)

6	5		K	r	a	n	k		S	t												
---	---	--	---	---	---	---	---	--	---	---	--	--	--	--	--	--	--	--	--	--	--	--

City/Town/Village

Zip Code

A	l	b	a	n	y																	
---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Name of Municipality Responsible for Local Code Enforcement

C	i	t	y		o	f		A	l	b	a	n	y									
---	---	---	---	--	---	---	--	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--

INSTRUCTIONS

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

- STUDENT INSTRUCTION
- OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

Yes _____ public owned
_____ school owned
other (please specify)

4. Indicate the ownership of this facility

- LEASED
- OWNED

5. What is the current gross Square footage of this facility?

(to the nearest whole ten feet)

6. Fire and Emergency Drills

- a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required Yes YES _____ NO
- b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31
Eight (8) drills are required to be evacuation drills.
Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	5-31-21	1.58	
2	6-2-21	1.49	
3	6-3-21	1.52	
4			
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

site was performing virtual learning during this time no fire drills or lock downs were done as no students were on site

d. Average time to evacuate this facility was: 1 minutes 53 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.

YES NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code

YES NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?

YES NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

YES NO

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the **fire department** of the city, town, village or **fire district** in which the building is located
- Inspection by a **fire corporation** whose territory includes the school building
- Inspection by the **county fire coordinator**, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a **fire inspector (Building Safety Inspector or Code Enforcement Official)** who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 8/30/2021 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Robert Potter Title: FF/Investigator/NYS CEO

Signature: [Signature] Date: 8/30/2021

Inspector's Organization: Albany Fire Dept.

Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]

Inspector's Code Enforcement Certification # [Redacted]
(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: Albany Fire Dept

Address: 26 Broad St

Albany NY 12202

Name of contact person: Robert Potter Title: FF/Investigator/NYS CEO

Telephone: [Redacted] Email address: [Redacted]

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: Jennifer Brady Title: Sr. Dir. of Regional Ops.

Signature: [Signature] Telephone # [Redacted]

Email: jbrady@albanycommunitycs.org

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number [REDACTED]

SYSTEM RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21 Completion Date: 8.6.21
Start Time: 7:00 am Completion Time: 12:00 pm

1. PROPERTY INFORMATION

Name of Property: AlbanyCommunityCharterSchool
Address: 65 Karnak st
Description of Property: School
Name of Property Representative: Nick
Address: _____
Phone: _____ Fax: _____ Email: _____

2. TESTING AND MONITORING ORGANIZATION

Testing Organization: SHEPHERD COMMUNICATION & SECURITY
Address: 21A RAILROAD AVE, ALBANY
Testing Organization Representative: Gary Czelusniak
License No: [REDACTED]
Phone: (518)-372-4849 Fax: (315)-533-1258 Email: service@shepherdny.com
Monitoring Organization: USA central station
Monitoring Organization Address: Port Chester
Monitoring Organization Phone: [REDACTED]
Monitoring Organization Fax: _____
Monitoring Organization Email: _____
Account Number: [REDACTED]
Means of Transmission: Pots
Entity to which alarms are Retransmitted: _____

3. DOCUMENTATION

Onsite location of the required record documents and site-specific software:

SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205

518)-372-4849

License Number: XXXXXXXXXX

4. DESCRIPTION OF SYSTEM OR SERVICE

4.1 Control Unit

Manufacturer: Simplex Model Number: 4010

4.2 Software Firmware Version

Firmware revision number: 2.02

4.3 System Power

4.3.1 Primary Power

Nominal Voltage: 120v Overcurrent Protection Type: Breaker#12
 Amps: 20
 Disconnecting Location: EC panel LV-1

4.3.2 Secondary Power

Type: Battery Battery Type: SLA
 Location: FACP
 Standby Power Calculation: Standby Mode 24 Hours, Alarm Mode 5 Minutes

5. NOTIFICATION MADE PRIOR TO TESTING

Monitoring Company	Contact: <u>USA</u>	Time: <u>7:30 am</u>
Building Management	Contact: <u>MOD</u>	Time: <u>7:30 am</u>
Building Occupants	Contact: _____	Time: _____
Authority have Jurisdiction	Contact: _____	Time: _____
Other	Contact: _____	Time: _____

6. TESTING RESULTS

6.1 Control Equipment

	Visual	Functional	Comments
Control Unit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Lamps/LEDs/LCDs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Fuses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trouble Signals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Disconnect Switches	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ground Fault	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Supervision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number: XXXXXXXXXX

(Continued from previous page)

Local Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Remote Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Remote Power Panels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

6.2 Secondary Power

	Visual	Functional	Comments
Battery Condition	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Load Voltage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Discharge Test	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Charger Test	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Remote Panel Batteries	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

6.3 Alarm/Supervisory Initiating Devices

Attach additional test sheets for all Initiating devices.

6.4 Notification Appliances

Attach additional test sheets for all Notification devices.

6.5 Interface Equipment

Attach additional test sheets for all supplementary equipment.

6.6 Supervising Station Monitoring

	YES	NO	TIME	COMMENTS
Alarm Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	8:00 am	_____
Alarm Restore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Trouble Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Trouble Restore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Supervisory Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Supervisory Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Supervision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____

6.7 Public Emergency Alarm Reporting System

	YES	NO	TIME	COMMENTS
Alarm Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Alarm Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Trouble Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-377-4849

License Number

(Continued from previous page)

Trouble Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____
Supervisory Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____
Supervisory Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____
Supervision	<input type="checkbox"/>	<input type="checkbox"/>	_____

7. NOTIFICATION THAT TESTING IS COMPLETE

Monitoring Company	Contact: <u>USA</u>	Time: <u>11:00 am</u>
Building Management	Contact: <u>MOD</u>	Time: _____
Building Occupants	Contact: _____	Time: _____
Authority have Jurisdiction	Contact: _____	Time: _____
Other _____	Contact: _____	Time: _____

8. SYSTEM RESTORED TO NORMAL

Date: 8.6.21 Time: _____

9. SYSTEM DEFECTS, OR MALFUNCTIONS STILL EXISTING AT THE END OF THE INSPECTION.

10. CERTIFICATION

This system noted above has been inspected and tested according to NFPA 72, edition 2015.

Inspector Signed: 

Print Name: Gary Czelusniak

Title: FA Inspector

Date: 8.6.21

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK
12205**

(518)-372-4849

License Number [REDACTED]

**INITIATING DEVICE
SUPPLEMENTARY RECORD OF INSPECTION AND TESTING**

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 7:30 am

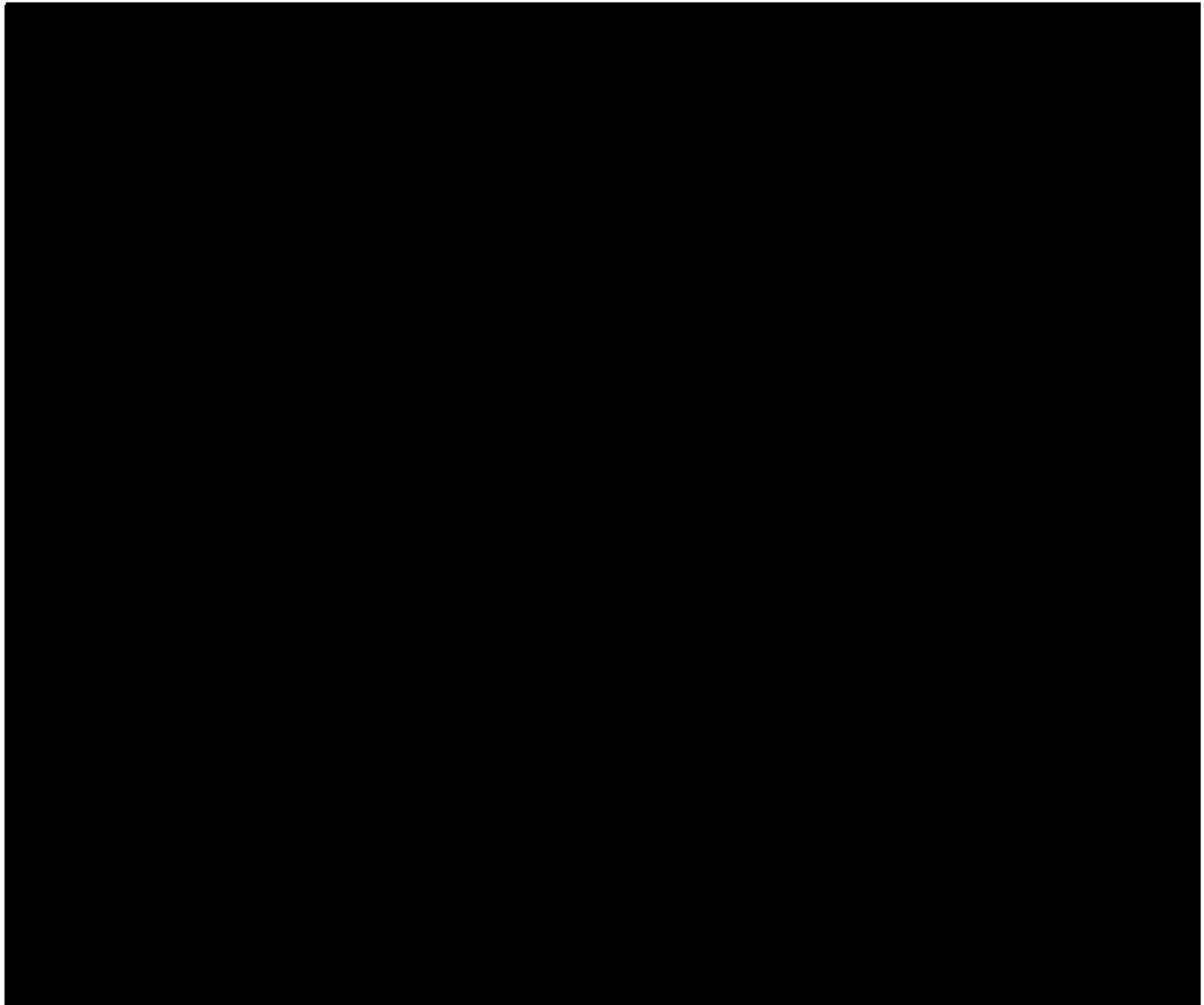
Completion Time: 12:00 pm

1. PROPERTY INFORMATION

Name of Property: Albany community charter s

Address: 65 Krank st

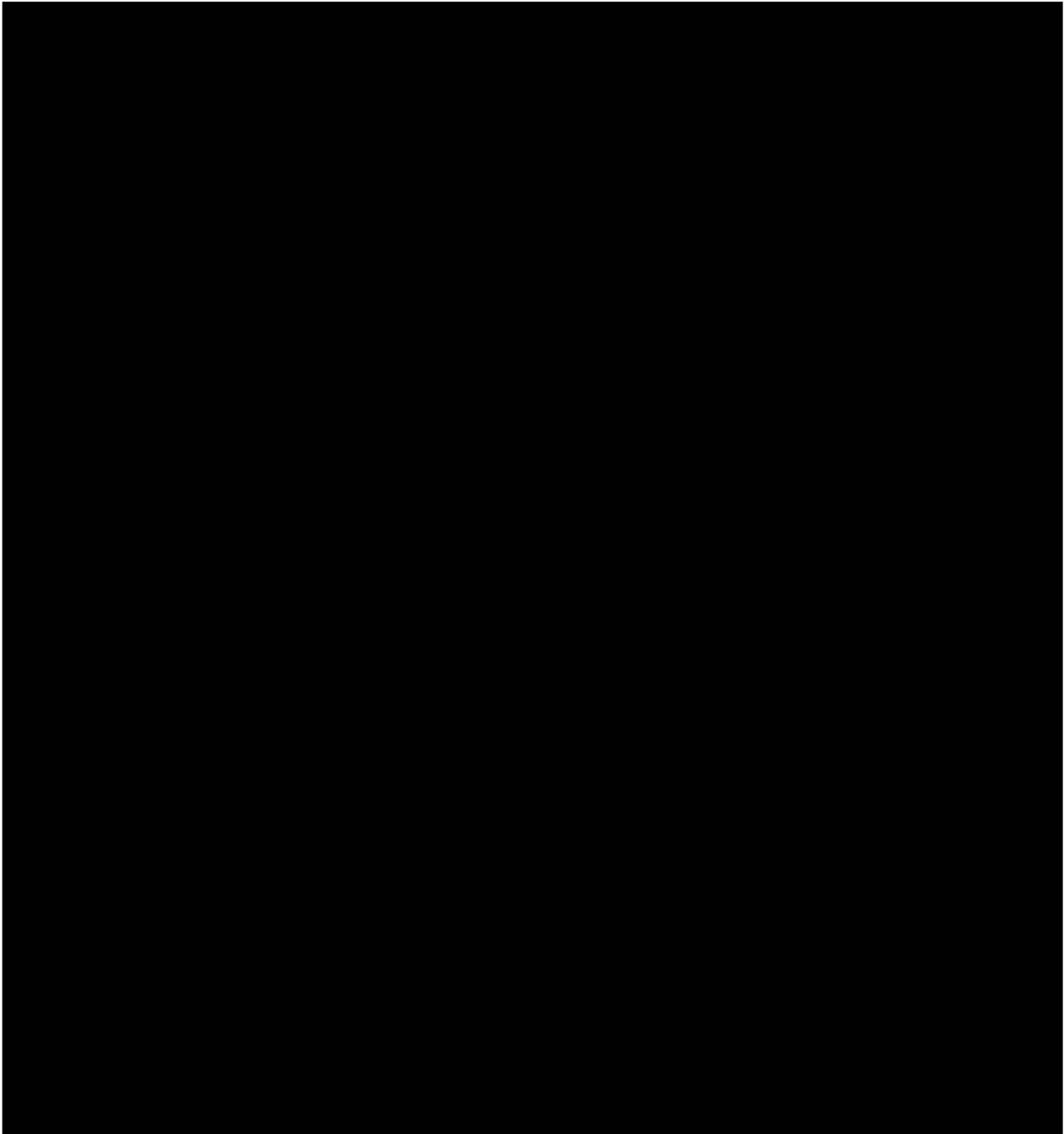
2. DEVICE INFORMATION



**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number: [REDACTED]



**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK
12205**

(518)-372-4849

License Number [REDACTED]

**INITIATING DEVICE
SUPPLEMENTARY RECORD OF INSPECTION AND TESTING**

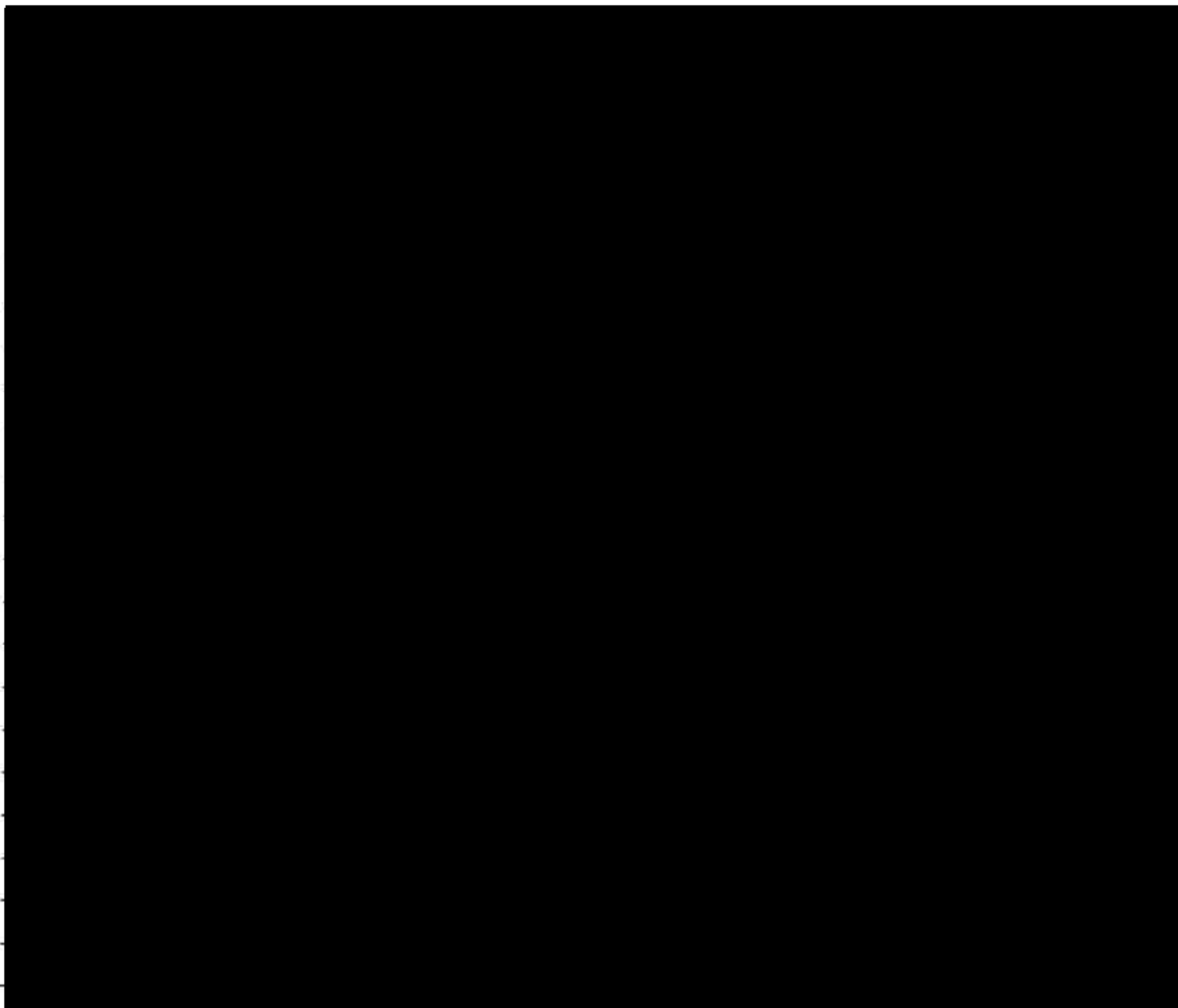
Start Date: 8.6.21
Start Time: 7:30 am

Completion Date: 8.6.21
Completion Time: 12:00 pm

1. PROPERTY INFORMATION

Name of Property: Albany community charter s
Address: 65 Krank st

2. DEVICE INFORMATION



**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number: [REDACTED]

**NOTIFICATION DEVICE
SUPPLEMENTARY RECORD OF INSPECTION AND TESTING**

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 7:30 am

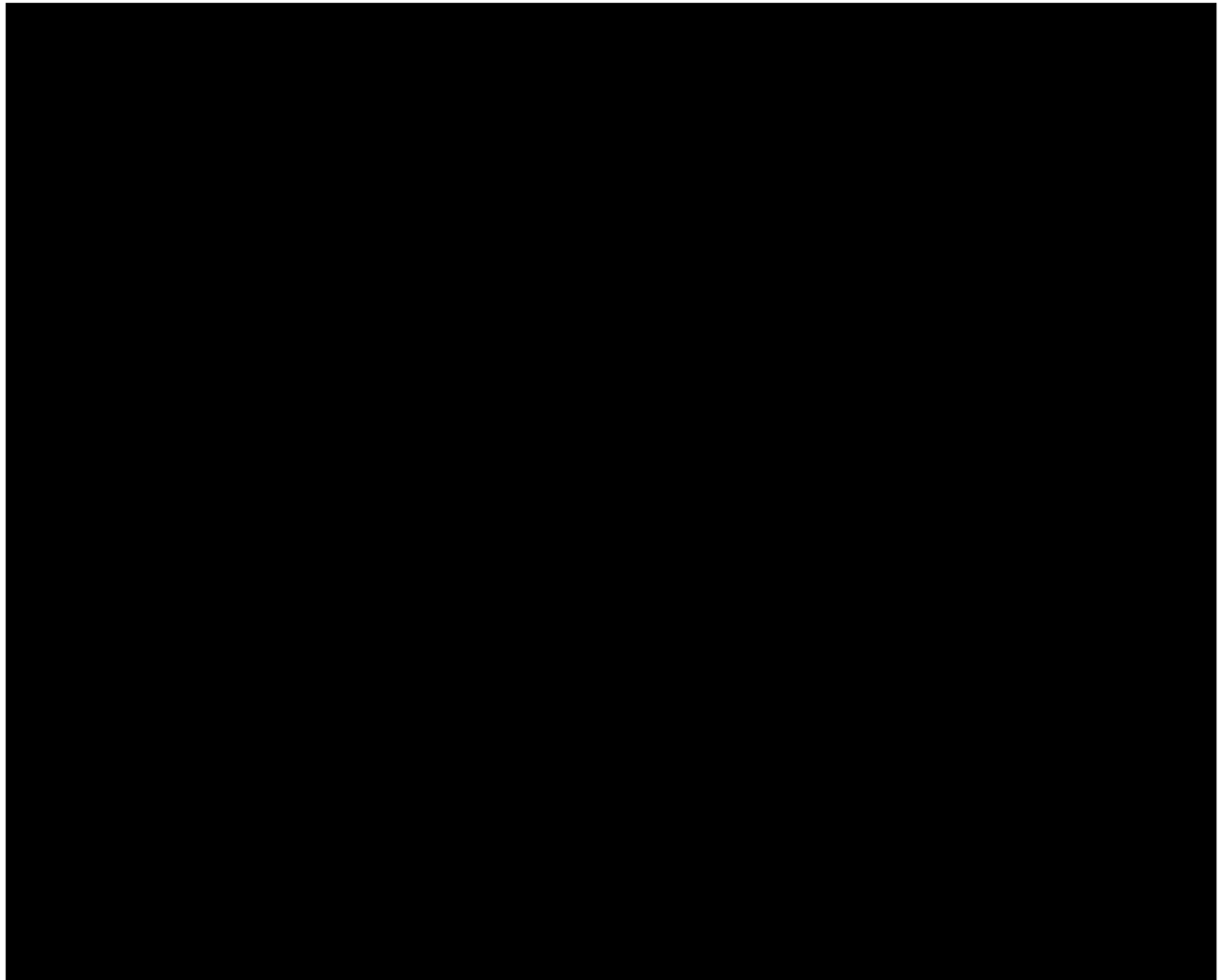
Completion Time: 12:00 am

1. PROPERTY INFORMATION

Name of Property: Albany community charter school

Address: 65 Karnak st

2. DEVICE INFORMATION



**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number: 

**NOTIFICATION DEVICE
SUPPLEMENTARY RECORD OF INSPECTION AND TESTING**

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 7:30 am

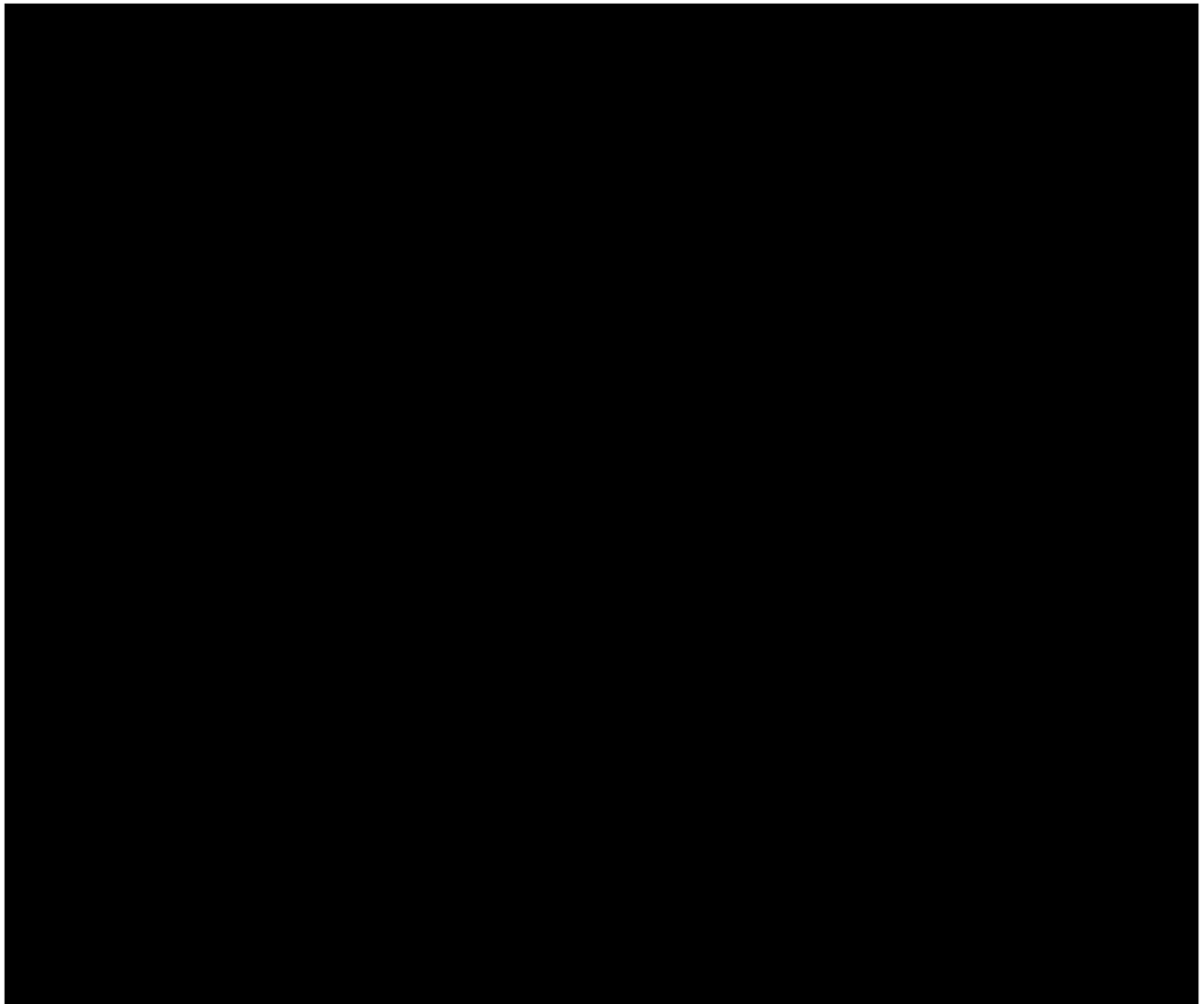
Completion Time: 12:00 pm

1. PROPERTY INFORMATION

Name of Property: Albany community charter school

Address: 65 Karnak st

2. DEVICE INFORMATION



Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23

Report of Inspection/Test General Questions

OWNER SECTION

Is the building occupied?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Has the occupancy classification, hazard of contents, and/or storage method remained the same since the last inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are all fire protection systems in service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Has the system remained in service without modification since the last inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Was the system free of actuations of devices or alarms since the last inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

FIRE DEPARTMENT CONNECTION

Is the FDC plainly visible and easily accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the FDC swivels and couplings not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the FDC caps and plugs in place and undamaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the FDC check valve free of leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC identification sign(s) in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

SPRINKLER HEADS

Are there the proper number and type of spare sprinklers with a list in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are visible sprinklers in the proper position: upright, pendent, sidewall?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are visible sprinklers free of corrosion and physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is there proper clearance below the sprinklers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are visible sprinklers free of foreign materials including foreign paint?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is there liquid in all visible glass bulb sprinklers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are there spare sprinklers and a sprinkler wrench?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are all the sprinklers dated 1920 or later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Fast response sprinklers 20 or more years old replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Standard response sprinklers 50 or more years old replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Standard response sprinklers 75 or more years old replaced or successfully sample tested within last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Dry-type sprinklers replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> NA

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23



PIPES

Are the visible pipe and fittings in good condition with no external corrosion?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Do visible pipe and fittings have no mechanical damage or leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Does visible pipe have no external loads?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are visible pipe hangers and seismic braces not damaged or loose?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the pipe through freezers free if any ice blockage?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

CONTROL VALVE AREA

Are the control valves with locks in correct (open or closed) position?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with locks locked or is supervision in place?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the control valves with locks accessible?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with locks free from any leaks?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the control valves with locks have the appropriate wrenches?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with locks properly identified?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the control valves with electrical supervision in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves with electrical supervision locked or is supervision in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves with electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves with electrical supervision free from any leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves with electrical supervision have the appropriate wrenches?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with electrical supervision properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

VALVE AREA

Are all check valves externally inspected, operating properly, and are in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the gauges on system operable and in good working condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the gauges on system showing normal water supply pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the hydraulic name plate (calculated systems) attached securely to the riser and legible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are Pressure reducing valves (sprinkler system) in open position and not leaking?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are Pressure reducing valves (sprinkler system) with downstream pressure per the design?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23

Are Pressure reducing valves in good condition including no handwheels broken?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Have the mechanical waterflow alarm devices passed tests by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Do valve supervisory switches indicate movement?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	The electrical waterflow alarm devices passed test by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Have post indicating valves been opened until spring or torsion felt in the rod and then closed back 1/4 turn?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	All control valves operated through full range and returned to normal position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Have pressure reducing valves passed partial flow test?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

DRY VALVE

Are enclosures around valves maintaining a minimum of 40 degrees F?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Low temperature alarms are in good working condition?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the gauges on systems with/without low pressure alarms in good condition and showing normal air and water pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	For freezer systems, gauge near compressor reading the same as gauge near the dry-pipe valve?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Is the dry pipe valve(s) free from physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are trim valves in appropriate (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is there no leakage in the intermediate chamber?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the priming level correct and has the low air pressure signal passed it's test?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Has the low air pressure alarm passed it's test?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Has the quick opening device passed the test?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Have the strainers, filters and orifices been inspected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have automatic air maintenance devices passed test?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

BACKFLOW PREVENTERS

Is relief port on RPZ device not discharging?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		
-----------------------------------------------	-------------------------------------------------------------------------------------------------------	--	--

ALARMS

Are alarms and supervisory devices not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the alarm valve free from physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
-------------------------------------------------	-------------------------------------------------------------------------------------------------------	-----------------------------------------------	-------------------------------------------------------------------------------------------------------

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23

Is the trim in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is there no leakage in the retarding chamber or drains?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
---------------------------------------------------	-------------------------------------------------------------------------------------------------------	---------------------------------------------------------	-------------------------------------------------------------------------------------------------------

MAINTENANCE

If a sprinkler failed a sample test were all the sprinklers represented by that sample replaced?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	If conditions were found that required flushing, was flushing of the system conducted?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Have adjusted, repaired, reconditioned, or replaced components had proper tests/inspections performed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Was a drain test conducted after opening any closed valve?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Operating stem of all OS&Y valves lubricated, completely closed and reopened?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Have sprinklers and spray nozzles protecting commercial cooking equipment and ventilating systems been placed annually?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are dry-pipe systems kept in dry condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have auxiliary drains been emptied (before freezing weather) ?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Is interior of dry-pipe valves cleaned and in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have low points been drained before freezing weather?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Do the alarm valve(s), strainers, filters and restricted offices pass internal inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23



Report of Inspection/Test for System - 3" VICTAULIC S747

ANTIFREEZE

What does the Antifreeze test at in Fahrenheit NA

Report of Inspection/Test for System - 4" Reliable Model D

DRY VALVE

Have automatic air maintenance devices passed test? Yes
 No
 NA

AIR COMPRESSORS

Is the air compressor, piping, wiring free of physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the air compressor anchored properly to the structure or system piping?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
For oil-filled air compressors, is the level sufficient?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Does the air compressor operate as intended on the proper drop in pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Does the air compressor restore normal air pressure in the required time frame?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Does the air compressor operate without overheating?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
For oil-filled air compressors, has the oil been replaced or changed per the manufacturer's instructions?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

DRY VALVE TRIP TEST

Dry Valve			Size: 4			Year: 2006			Accelerator			Year: N/A		
Make		Model		Serial no.			Make		Model		Serial no.			
reliable		D		[REDACTED]			N/A		N/A		N/A			
	Time to Trip thru test pipe		Water Pressure		Air Pressure		Trip point air pressure		Time water reached test outlet		Alarm Operated			
Without Accelerator	NA-Partial		78		30		15		NA/partial		Yes			
With Accelerator	N/A		N/A		N/A		N/A		N/A		N/A			

DRY VALVE TRIP TEST (cont)

Were results comparable to previous test? Yes
 No
 NA

Has it passed air leakage test? Yes
 No
 NA

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23

MAIN DRAIN FLOW TESTS

System	Initial static	Residual	Static	Seconds to Return to Initial Static	Flow Observed?	Did waterflow alarm operate?	Are results comparable to previous test?
[Redacted]							

INSPECTORS TEST CONNECTION

System	Location	Description	Time to Alarm (seconds)	Reported?	Smooth Orifice	Easily Accessible	Signs?	Pass?
[Redacted]								

VALVES

System	Description	Location	Valve Type	Class	Pressure	Size	Easily Accessible	Stems	# of
[Redacted]									

DRAIN VALVES

System	Description	Location	Drain	Aux Drain Drained	Water Flow Observed
[Redacted]					

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



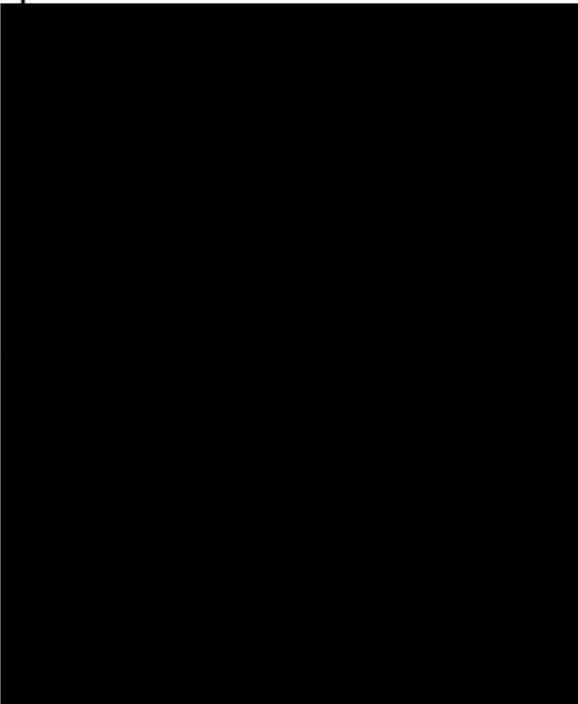
Print Date: 2021-08-23

Questions with Photos and Notes

- Is the hydraulic name plate (calculated systems) attached securely to the riser and legible?

Yes

Notes:



Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23

Deficiencies - General Questions

Dry-type sprinklers replaced or successfully sample tested within last 10 years? - 5.3.1.1.1.6

No

Notes:

Deficiencies - General Wet System Questions

None

Deficiencies - General Dry System Questions

None

Deficiencies - 3" VICTAULIC S747

None

Deficiencies - 4" Reliable Model D

None

Deficiencies - 3" Wilkins 375

None

Deficiencies - Inspectors Test Connection

None

Deficiencies - Valves

None

Deficiencies - Drain Valves

None

Report of Inspection/Test

Annual NFPA 25

2021-08-23

Property

Albany Community Char. Elementary School
65 Krank St
ALBANY NY 12202

Conducted by: Isaac Clark


RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Print Date: 2021-08-23


Inspector Signature

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Inspector Name	Signature	Date Completed
Isaac Clark		2021-08-23

Client Signature

I state that the information on this form is correct at the time and place of my inspection, and all equipment tested at this time was left in operational condition upon completion of this inspection except as noted.

Client Name	Signature	Date Completed
Nick		2021-08-23

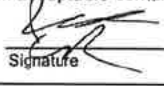
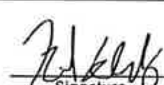
Report on Test and Maintenance of Backflow Prevention Device

PART A

Please use a separate form for each device.

For the year 2021

- Initial test - Complete entire form
 Annual test - Complete Part A only

Public Water Supply City		Account No.	County	Block	Lot
Facility Name Albany Community Char. Elementary School			Location of Device		
Address 65 Krank St ALBANY 12202			Mechanical room		
Device Information	Manufacturer Wilkins	Type <input checked="" type="checkbox"/> RPZ <input type="checkbox"/> DCV	Model 375	Size (in inches) 3	Serial Number L38086
	Check Valve No. 1	Check Valve No. 2	Differential Pressure Relief Valve	Line Pressure <u>70</u> psi	
Test before repair	Leaked <input type="checkbox"/> Closed tight <input checked="" type="checkbox"/>	Leaked <input type="checkbox"/> Closed tight <input checked="" type="checkbox"/>	Opened at <u>2.3</u> psid	Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> M D Y	
	Pressure drop across first check valve <u>9.2</u> psid				
Describe repairs and materials used	NA	NA	NA	Repaired by Name <u>NA</u> Lic # <u>NA</u> Date repaired: <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> M D Y	
	NA	NA	NA		
Final test	Closed tight <input type="checkbox"/>	Closed tight <input type="checkbox"/>	Opened at <u>NA</u> psid	Date <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> M D Y	
	Pressure drop across first check valve <u>NA</u> psid				
Water Meter Number	Meter Reading		Type of Service: (check one) <input checked="" type="checkbox"/> Domestic <input type="checkbox"/> Fire <input type="checkbox"/> Other _____		
Remarks (Describe deficiencies: bypasses, outlets before the device, connections between the device and point of entry, missing or inadequate airgaps, etc.) 2nd check-2.5					
Certification: This device <input checked="" type="checkbox"/> meets, <input type="checkbox"/> does NOT meet, the requirements of an <u>acceptable</u> containment device at the time of testing I hereby certify the foregoing data to be correct.					
Print Name Isaac Clark		Certified Tester No.	Signature 		Expiration Date
Property owners (or owners agent) certification that test was performed:					
Print Name Kipp School		Title Nick(maintenance)		Signature  Telephone	

PART B

Certification that installation is in accordance with the approved plans.

(To be completed by the design engineer or architect or water supplier.)

I hereby certify that this installation is in accordance with the approved plans.

Name	Title	Date	NYS DOH Log #
License Number	Phone ()	m d y	
Representing		Describe minor installation changes	
Address			
City	State		
Signature			

NOTE: Send one completed copy to the designated health department representative and one copy to the water supplier within 30 days of the testing device. Notify owner and water supplier immediately if device fails test and repairs cannot immediately be made.

NONPUBLIC FIRE AND BUILDING SAFETY REPORT

Per NYS Education Law 807-A(1) All school buildings containing classroom, dormitory, laboratory, physical education, dining or recreational facilities for student use, which are owned, operated, or leased by nonpublic schools must be inspected at least annually for hazards which may endanger the lives of students, teachers and employees therein and for compliance with applicable sections of 8NYCRR155 Regulations of the Commissioner of Education and for compliance with the 2020 Building Code of New York State, 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.

NONPUBLIC SCHOOL BEDS CODE#

0	1	0	1	0	0	8	6	0	8	9	9
---	---	---	---	---	---	---	---	---	---	---	---

School Name

A	l	b	a	n	y		C	o	m	m	u	n	i	t	y		M	i	d	d	l	e		C	S
---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	--	---	---

Facility/Building Name

A	l	b	a	n	y		C	o	m	m	u	n	i	t	y		M	i	d	d	l	e		C	S
---	---	---	---	---	---	--	---	---	---	---	---	---	---	---	---	--	---	---	---	---	---	---	--	---	---

Street Address (NO PO Box Numbers)

4	2		s	o	u	t	h		D	o	v	e	s	t												
---	---	--	---	---	---	---	---	--	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--

City/Town/Village

Zip Code

A	l	b	a	n	y																			1	2	2	0	2
---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	---	---	---	---	---

Name of Municipality Responsible for Local Code Enforcement

C	i	t	y		o	f		A	l	b	a	n	y															
---	---	---	---	--	---	---	--	---	---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

INSTRUCTIONS

- Read the “*Manual for Nonpublic School Facility - Fire & Building Safety Inspections*” prior to inspecting the facility and complete a separate report for each facility/building and location.
- **Part I:** General Information. School officials must complete this section annually.
- **Part II:**
 - Items 08A-2 through 08E-2 on the Non-Conformance Report Sheet – Must be completed for facilities with electrically operated partitions per Regulations of the Commissioner 155.25
 - Items 09A-2 through 26 on the Non-Conformance Report Sheet – Must be completed for all facilities per 2020 Fire Code of New York State and the 2020 Property Maintenance Code of New York State.
- **Part III (A, B, C & D) Certifications** -To be completed by individuals as indicated.

A copy of this form must be kept on file at the school for three years and must be available for public review.

Part I: General Information and Fire/Life Safety History (complete annually)

Inspection Date

8/27/21

Note: Please insert the date the actual inspection took place.

Inspections shall be performed between July 1st and December 1st of the current school year.

1. Please indicate the primary use of this facility:

STUDENT INSTRUCTION

OTHER STUDENT USE

Please Specify:

2. Is there a fire sprinkler system in this facility?

YES NO

If 'yes', is the sprinkler alarm connected with the building alarm?

YES NO

3. Is there a fire hydrant system for facility protection?

YES NO

If YES, indicate ownership of system (select one):

Yes

public owned

school owned

other (please specify)

4. Indicate the ownership of this facility

LEASED

OWNED

5. What is the current gross Square footage of this facility?



(to the nearest whole ten feet)

6. Fire and Emergency Drills

a. Per Section 807, paragraph 2 of the New York State Education Law entitled Fire and Emergency Drills, confirm that a copy of Section 807 has been printed and distributed as guidance to teaching staff as required Yes YES NO NO

b. Provide dates of twelve fire and emergency drills required by Section 807 of Education Law held between September 1st and June 30th of the previous school year:

FIRE & EMERGENCY DRILLS

NOTE Eight (8) are required between September 1, and December 31

Eight (8) drills are required to be evacuation drills.

Four (4) drills are required to be lockdown drills

	Date	Evacuation	Lockdown
1	5-31-21	1.53	
2	6-2-21	1.48	
3	6-3-21	1.46	
4			
5			
6			
7			
8			
9			
10			
11			
12			

c. If the required number of fire and emergency drills were not held during this reporting cycle, please describe the reason:

site was performing virtual learning, during this time no fire drills or lock downs were performed as no students were on site

d. Average time to evacuate this facility was: 1 minutes 49 seconds

e. Confirm that arson and fire prevention instruction was provided in accordance with Section 808 of the Education Law (revised 9/1/05) which requires every school in New York State to provide a minimum of 45 minutes of instruction in arson and fire prevention; injury prevention and life safety for each month that school is in session.
 YES NO

f. Confirm that employee fire prevention, evacuation and fire safety training was provided and records maintained are being maintained in accordance with Section F406 of the NYS Fire Code
 YES NO

7. Have there been any fires in this facility since the last annual fire safety inspection report?
 YES NO

a. If YES, indicate: _____ total number of fires

b. _____ total number of injuries

c. _____ total cost of property damage

8. If the fire alarm system was activated since the last fire safety inspection, was the fire department immediately notified in accordance with Section F401.3.2 of the NYS Fire Code?

YES NO

Part II: Nonpublic School Fire & Building Safety Non-Conformance Report Sheet

School Name Albany Community Middle CS Building Name Albany Community Middle CS

Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected	Item #	Non-Conformance	Date Corrected
08A-2			14A-2			20A-1		
08B-2			14B-2			20B-1		
08C-2			14C-2			20C-1		
08D-2			14D-1					
08E-2			14E-1			21A-3		
09A-2			15A-2			22A-3		
09B-2			15B-1			22B-3		
09C-1			15C-2			22C-3		
09D-1			15D-2					
			15E-1					
09F-2						23A-1		
09G-2			16A-2			23B-1		
			16B-2			23C-1		
10A-2			16C-2			23D-2		
10B-2			16D-2					
10C-1						24A-3		
10D-1			17A-3					
			17B-2			25A-1		
11A-2			17C-2			25B-1		
11B-1			17D-2			25C-1		
11C-2			17E-1					
11D-2			17F-3			26A-3		
11E-1			17G-1					
			17H-2					
12A-1			17I-2					
12B-3			17J-1					
12C-2			17K-1					
12D-2			17L-1					
12E-1								
12F-1			18A-2					
12G-1			18B-2					
12H-1			18C-2					
12I-1			18D-2					
12J-1								
12K-1			19A-3					
12L-1			19B-2					
12M-1			19C-1					
12N-1			19D-1					
12O-2			19E-1					
			19F-1					
13A-2			19G-1					
13B-2			19H-2					

If any additional non-conformances are observed, check item 26A-3 and list the Code section below.

Inspector

The inspector has been provided with a copy of the previous year's school fire safety report:

Yes No

Part III: NonPublic School Certifications

All sections are required to be completed: Section III-A; III-B III-C & III-D

Section III-A Fire Inspection Method

Which method(s) did the school authorities use to complete the annual fire safety inspection for this building?

Check appropriate box or boxes

- Inspection by the fire department of the city, town, village or fire district in which the building is located
- Inspection by a fire corporation whose territory includes the school building
- Inspection by the county fire coordinator, or the officer performing the powers and duties of a county fire coordinator pursuant to a local law, of the county in which the building is located
- Inspection by a fire inspector (Building Safety Inspector or Code Enforcement Official) who holds a valid certification

For additional information regarding these methods, please see: <https://www.nysenate.gov/legislation/laws/EDN/807-A>

Section III-B-Fire Inspection by Local Fire Department, Fire District, Fire Corporation, County Fire Coordinator and/ or Fire Inspector (Building Safety Inspector or Code Enforcement official) who holds a valid certification.

The individual noted below inspected this building on 8/27/2021 (date) and the information in this Report represents, to the best of their knowledge and belief, an accurate description of the building and conditions they observed. The individual that performed this inspection has maintained their certification requirements pursuant to 19 NYCRR 1208-3.1.

Inspector's Name: Robert Potter Title: FF/Investigator/NYS CEO

Signature: [Signature] Date: 8/27/2021

Inspector's Organization: Albany Fire Dept

Inspector's Telephone #: [Redacted] Inspector's Email: [Redacted]

Inspector's Code Enforcement Certification # [Redacted]

(as assigned by the NYS Department of State)

Section III-C Contact info for the Authority-Having-Jurisdiction [AHJ] Local Municipality, Town or Village

Name of Local/Municipal Code Enforcement Office: Albany Fire Dept

Address: 26 Broad St
Albany NY 12202

Name of contact person: Robert Potter Title: FF/Investigator/NYS CEO

Telephone #: [Redacted] Email address: [Redacted]

Section III-D School or Building Administrator, Director, or Headmaster

The individual noted below certifies that this building was inspected as indicated in Section III-A above and hereby submits this fire inspection report on behalf of the Board of Trustees and certifies that:

1. Public notice of report availability has been published, and that
2. Any nonconformances noted as corrected on the *Nonpublic School Fire Safety Non-Conformance Report Sheet* portion of this report were corrected on the date indicated, and that
3. Violations which were not corrected immediately shall be corrected within an accepted period of time as approved by the Commissioner.

Name: Jennifer Parady Title: Sr. Director of Regional Operations

Signature: [Signature] Telephone #: [Redacted]

Email: jparady@albanycommunitycs.org

SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205

518)-372-4849

License Number: [REDACTED]

SYSTEM RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 1:00 pm

Completion Time: 3:00 pm

1. PROPERTY INFORMATION

Name of Property: Achievement academy charter school

Address: 45 south dove st

Description of Property: School

Name of Property Representative: Nick

Address: _____

Phone: _____

Fax: _____

Email: _____

2. TESTING AND MONITORING ORGANIZATION

Testing Organization: SHEPHERD COMMUNICATION & SECURITY

Address: 21A RAILROAD AVE, ALBANY

Testing Organization Representative: Gary Czelusniak

License No: 12000302304

Phone: (518)-372-4849

Fax: (315)-533-1258

Email: service@shepherdny.com

Monitoring Organization: USA central station

Monitoring Organization Address: Port Chester

Monitoring Organization Phone: [REDACTED]

Monitoring Organization Fax: _____

Monitoring Organization Email: _____

Account Number: [REDACTED]

Means of Transmission: Pots

Entity to which alarms are Retransmitted: _____

3. DOCUMENTATION

Onsite location of the required record documents and site-specific software:

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number: XXXXXXXXXX

4. DESCRIPTION OF SYSTEM OR SERVICE

4.1 Control Unit

Manufacturer: Honeywell Model Number: Vista128FB

4.2 Software Firmware Version

Firmware revision number: N/A

4.3 System Power

4.3.1 Primary Power

Nominal Voltage: 120v Overcurrent Protection Type: Breaker#20
 Amps: 20
 Disconnecting Location: EC panel "CP2"

4.3.2 Secondary Power

Type: Battery Battery Type: SLA
 Location: FACP
 Standby Power Calculation: Standby Mode 24 Hours, Alarm Mode 5 Minutes

5. NOTIFICATION MADE PRIOR TO TESTING

Monitoring Company	Contact: <u>USA</u>	Time: <u>1:00 pm</u>
Building Management	Contact: <u>MOD</u>	Time: _____
Building Occupants	Contact: _____	Time: _____
Authority have Jurisdiction	Contact: _____	Time: _____
Other	Contact: _____	Time: _____

6. TESTING RESULTS

6.1 Control Equipment

	Visual	Functional	Comments
Control Unit	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Lamps/LEDs/LCDs	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Fuses	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Trouble Signals	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Disconnect Switches	<input type="checkbox"/>	<input type="checkbox"/>	_____
Ground Fault	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Supervision	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number XXXXXXXXXX

(Continued from previous page)

Local Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Remote Annunciator	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Remote Power Panels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

6.2 Secondary Power

	Visual	Functional	Comments
Battery Condition	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Load Voltage	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Discharge Test	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Charger Test	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____
Remote Panel Batteries	<input type="checkbox"/>	<input checked="" type="checkbox"/>	_____

6.3 Alarm/Supervisory Initiating Devices

Attach additional test sheets for all Initiating devices.

6.4 Notification Appliances

Attach additional test sheets for all Notification devices.

6.5 Interface Equipment

Attach additional test sheets for all supplementary equipment.

6.6 Supervising Station Monitoring

	YES	NO	TIME	COMMENTS
Alarm Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1:30	_____
Alarm Restore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Trouble Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Trouble Restore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Supervisory Signal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Supervisory Restore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____
Supervision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	_____	_____

6.7 Public Emergency Alarm Reporting System

	YES	NO	TIME	COMMENTS
Alarm Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Alarm Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Trouble Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number XXXXXXXXXX

(Continued from previous page)

Trouble Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____
Supervisory Signal	<input type="checkbox"/>	<input type="checkbox"/>	_____
Supervisory Restore	<input type="checkbox"/>	<input type="checkbox"/>	_____
Supervision	<input type="checkbox"/>	<input type="checkbox"/>	_____

7. NOTIFICATION THAT TESTING IS COMPLETE

Monitoring Company	Contact: <u>USA</u>	Time: <u>3:00 pm</u>
Building Management	Contact: <u>MOD</u>	Time: _____
Building Occupants	Contact: _____	Time: _____
Authority have Jurisdiction	Contact: _____	Time: _____
Other _____	Contact: _____	Time: _____

8. SYSTEM RESTORED TO NORMAL

Date: 8.6.21 Time: 3:00 pm

9. SYSTEM DEFECTS, OR MALFUNCTIONS STILL EXISTING AT THE END OF THE INSPECTION.

10. CERTIFICATION

This system noted above has been inspected and tested according to NFPA 72, edition 2015.

Inspector Signed: 

Print Name: Gary Czelusniak

Title: FA Inspector

Date: 8.6.21

**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK
12205**

(518)-372-4849

License Number: [REDACTED]

INIATING DEVICE

SUPPLEMENTARY RECORD OF INSPECTION AND TESTING

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 1:00 pm

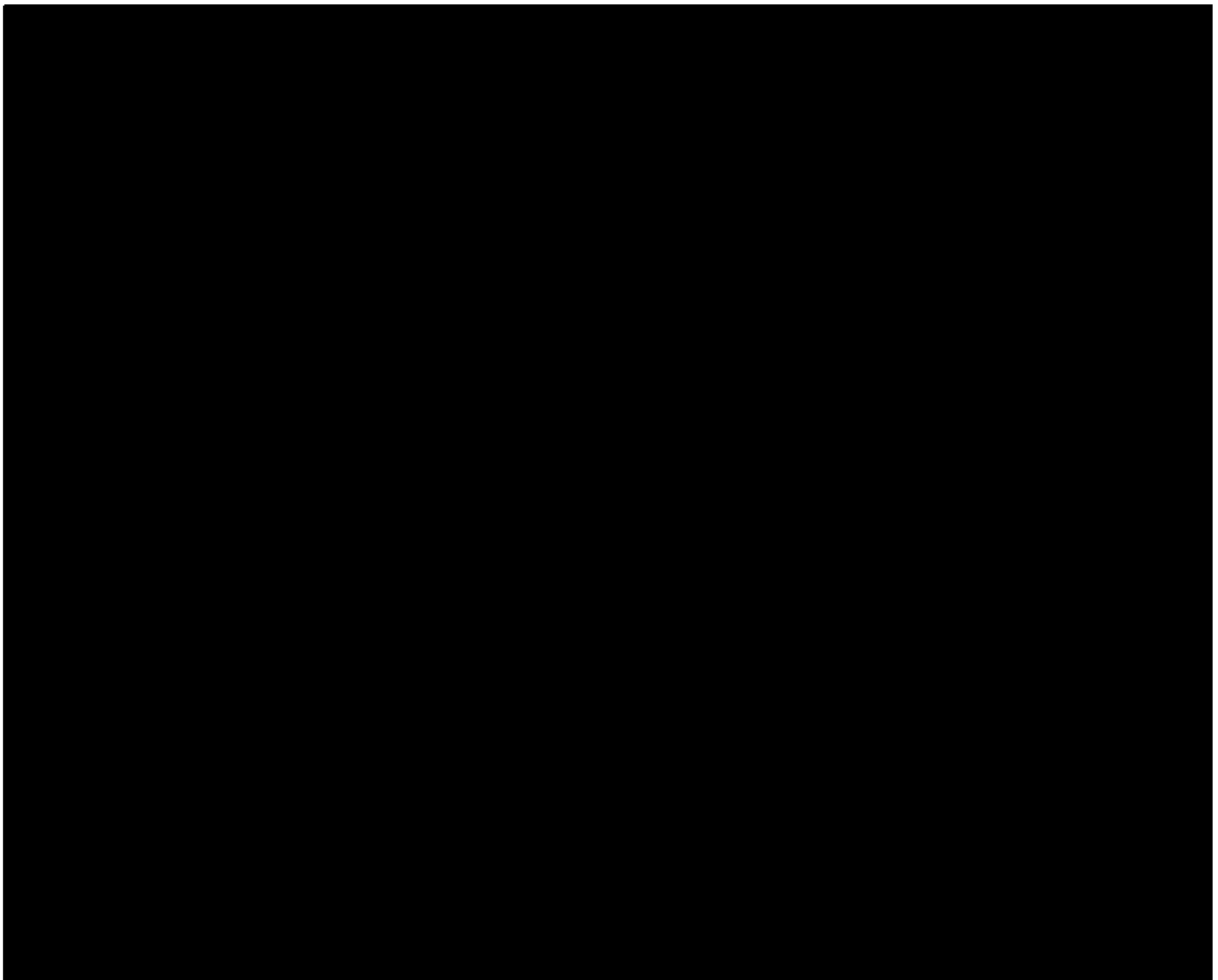
Completion Time: 3:00 pm

1. PROPERTY INFORMATION

Name of Property: Albany community charter s

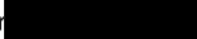
Address: 45 S Dove st

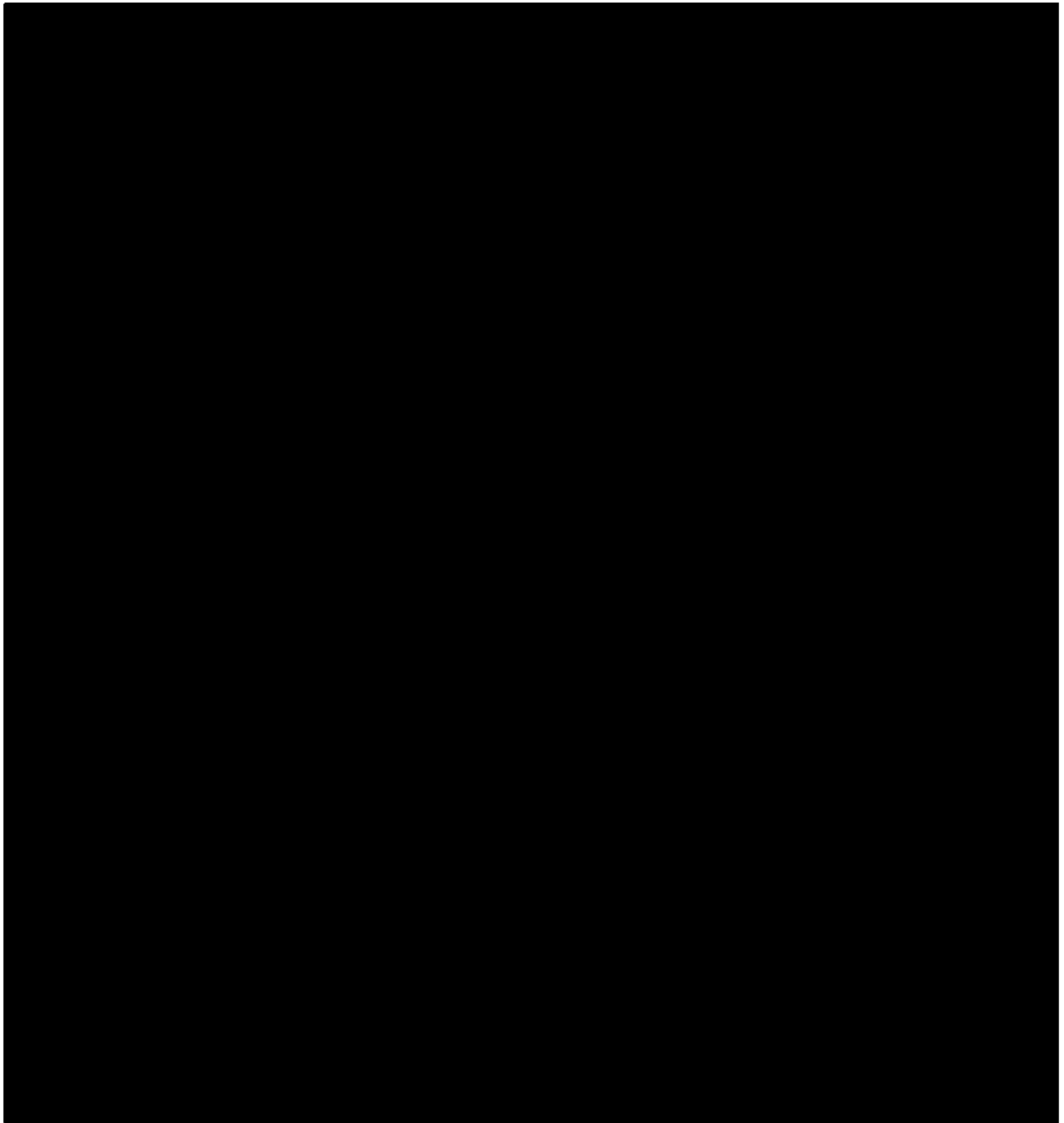
2. DEVICE INFORMATION



SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205

518)-372-4849

License Number 



**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number [REDACTED]

**NOTIFICATION DEVICE
SUPPLEMENTARY RECORD OF INSPECTION AND TESTING**

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 1:00 pm

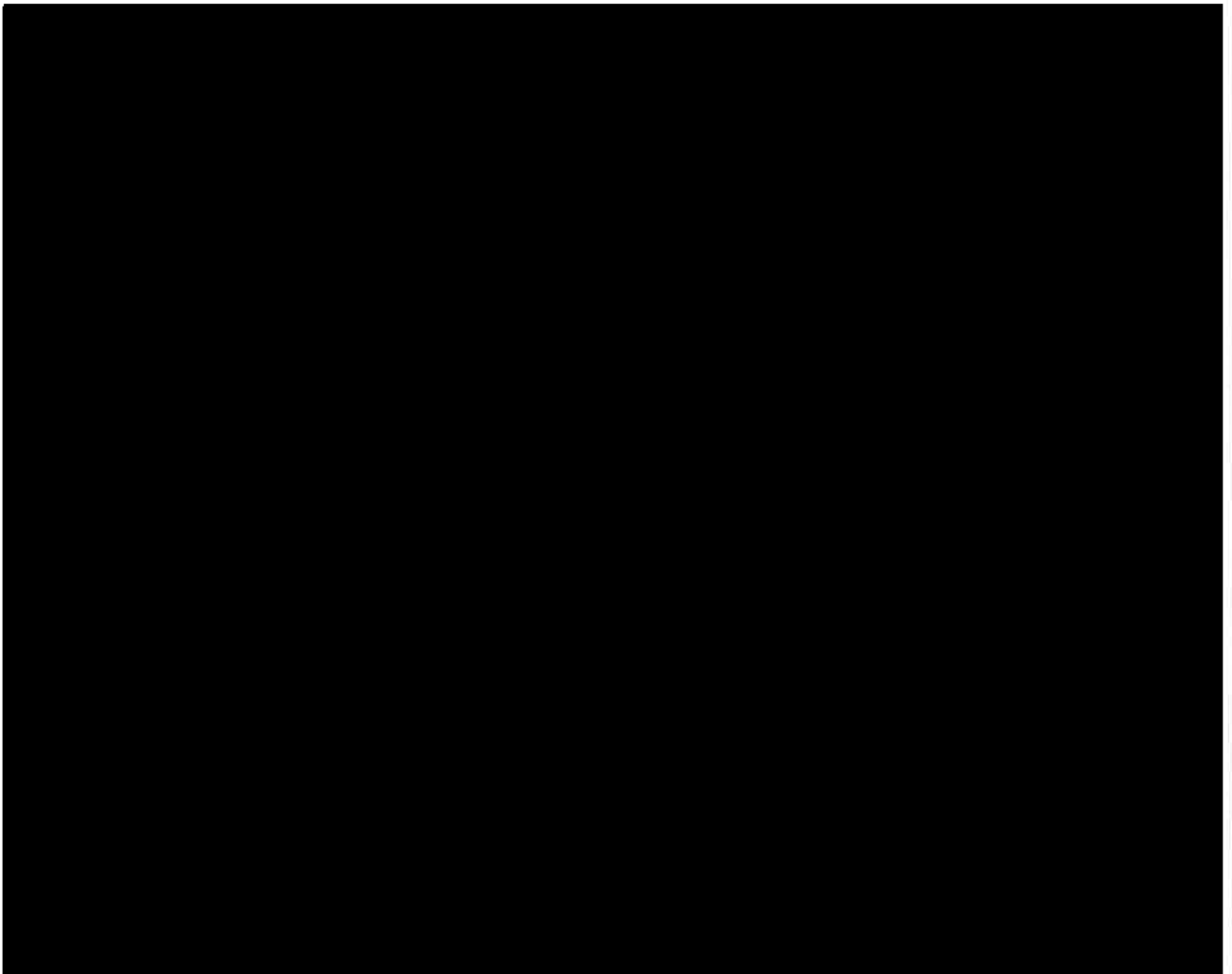
Completion Time: 3:00 pm

1. PROPERTY INFORMATION

Name of Property: Kipp@Dove

Address: 45 dove st

2. DEVICE INFORMATION



**SHEPHERD COMMUNICATION AND SECURITY
21A RAILROAD AVE. ALBANY, NEW YORK 12205**

518)-372-4849

License Number [REDACTED]

**NOTIFICATION DEVICE
SUPPLEMENTARY RECORD OF INSPECTION AND TESTING**

Start Date: 8.6.21

Completion Date: 8.6.21

Start Time: 1:00 pm

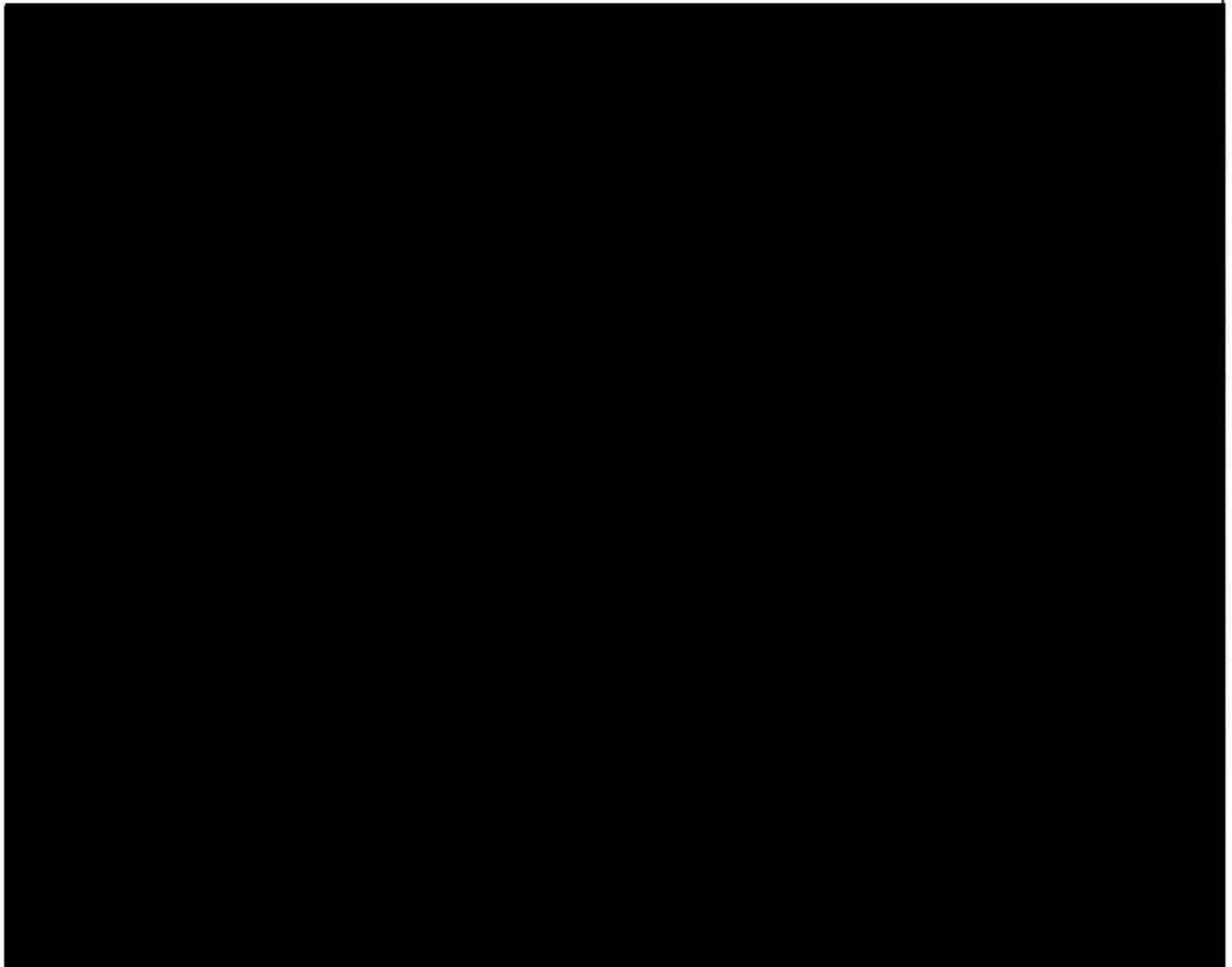
Completion Time: 3:00 pm

1. PROPERTY INFORMATION

Name of Property: Kipp @ Dove

Address: 45 s dove st

2. DEVICE INFORMATION



Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School
 42 South Dove St
 ALBANY NY 12202
 NICK
 Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
 8 Enterprise Drive
 ALBANY NY 12204



PIPES

Are the visible pipe and fittings in good condition with no external corrosion?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Do visible pipe and fittings have no mechanical damage or leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Does visible pipe have no external loads?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are visible pipe hangers and seismic braces not damaged or loose?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the pipe through freezers free if any ice blockage?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

CONTROL VALVE AREA

Are the control valves with locks in correct (open or closed) position?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with locks locked or is supervision in place?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the control valves with locks accessible?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with locks free from any leaks?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the control valves with locks have the appropriate wrenches?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with locks properly identified?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the control valves with electrical supervision in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves with electrical supervision locked or is supervision in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves with electrical supervision accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the control valves with electrical supervision free from any leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the control valves with electrical supervision have the appropriate wrenches?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are the control valves with electrical supervision properly identified?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

VALVE AREA

Are all check valves externally inspected, operating properly, and are in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the gauges on system operable and in good working condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the gauges on system showing normal water supply pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the hydraulic name plate (calculated systems) attached securely to the riser and legible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are Pressure reducing valves (sprinkler system) in open position and not leaking?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Are Pressure reducing valves (sprinkler system) with downstream pressure per the design?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA

Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School
42 South Dove St
ALBANY NY 12202
NICK
Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Are Pressure reducing valves in good condition including no handwheels broken?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Have the mechanical waterflow alarm devices passed tests by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Do valve supervisory switches indicate movement?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	The electrical waterflow alarm devices passed test by opening inspector's test connection/bypass connection with alarms actuating and flow observed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Have post indicating valves been opened until spring or torsion felt in the rod and then closed back 1/4 turn?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	All control valves operated through full range and returned to normal position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Have pressure reducing valves passed partial flow test?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		

DRY VALVE

Are enclosures around valves maintaining a minimum of 40 degrees F?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Low temperature alarms are in good working condition?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are the gauges on systems with/without low pressure alarms in good condition and showing normal air and water pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	For freezer systems, gauge near compressor reading the same as gauge near the dry-pipe valve?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Is the dry pipe valve(s) free from physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are trim valves in appropriate (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is there no leakage in the intermediate chamber?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the priming level correct and has the low air pressure signal passed it's test?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Has the low air pressure alarm passed it's test?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Has the quick opening device passed the test?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Have the strainers, filters and orifices been inspected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have automatic air maintenance devices passed test?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA

BACKFLOW PREVENTERS

Is relief port on RPZ device not discharging?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA		
-----------------------------------------------	-------------------------------------------------------------------------------------------------------	--	--

ALARMS

Are alarms and supervisory devices not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the alarm valve free from physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
-------------------------------------------------	-------------------------------------------------------------------------------------------------------	-----------------------------------------------	-------------------------------------------------------------------------------------------------------

Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School
 42 South Dove St
 ALBANY NY 12202
 NICK
 Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
 8 Enterprise Drive
 ALBANY NY 12204



Is the trim in correct (open or closed) position?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is there no leakage in the retarding chamber or drains?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
MAINTENANCE			
If a sprinkler failed a sample test were all the sprinklers represented by that sample replaced?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	If conditions were found that required flushing, was flushing of the system conducted?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Have adjusted, repaired, reconditioned, or replaced components had proper tests/inspections performed?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Was a drain test conducted after opening any closed valve?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Operating stem of all OS&Y valves lubricated, completely closed and reopened?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have sprinklers and spray nozzles protecting commercial cooking equipment and ventilating systems been placed annually?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Are dry-pipe systems kept in dry condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have auxiliary drains been emptied (before freezing weather) ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is interior of dry-pipe valves cleaned and in good condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Have low points been drained before freezing weather?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Do the alarm valve(s), strainers, filters and restricted offices pass internal inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School
 42 South Dove St
 ALBANY NY 12202
 NICK
 Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
 8 Enterprise Drive
 ALBANY NY 12204



Report of Inspection/Test for System - 3" Victaulic Test and Drain

ANTIFREEZE

What does the Antifreeze test at in Fahrenheit NA

Report of Inspection/Test for System - 4" Reliable Model D

DRY VALVE

Have automatic air maintenance devices passed test? Yes
 No
 NA

AIR COMPRESSORS

Is the air compressor, piping, wiring free of physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the air compressor anchored properly to the structure or system piping?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
For oil-filled air compressors, is the level sufficient?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Does the air compressor operate as intended on the proper drop in pressure?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Does the air compressor restore normal air pressure in the required time frame?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Does the air compressor operate without overheating?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
For oil-filled air compressors, has the oil been replaced or changed per the manufacturer's instructions?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

DRY VALVE TRIP TEST

Dry Valve			Size: 4			Year: 2005			Accelerator			Year: 2005		
Make		Model		Serial no.			Make		Model		Serial no.			
reliable		D		[REDACTED]			reliable		B1		N/A			
	Time to Trip thru test pipe		Water Pressure		Air Pressure		Trip point air pressure		Time water reached test outlet		Alarm Operated			
Without Accelerator				N/A		N/A		N/A		N/A		N/A		
With Accelerator		17sec		50		40		33		NA		Yes		

DRY VALVE TRIP TEST (cont)

Were results comparable to previous test? Yes
 No
 NA

Has it passed air leakage test? Yes
 No
 NA

Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School
 42 South Dove St
 ALBANY NY 12202
 NICK
 Print Date: 2021-08-19

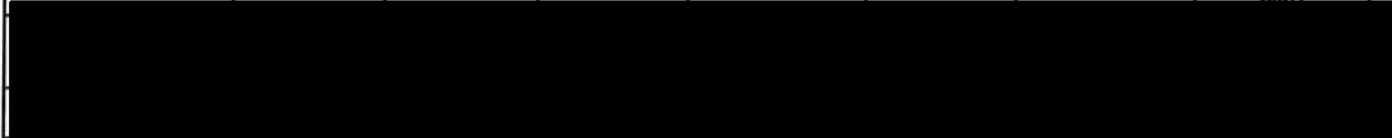
Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
 8 Enterprise Drive
 ALBANY NY 12204



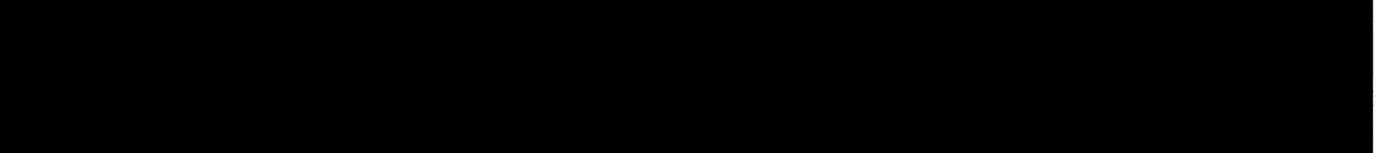
MAIN DRAIN FLOW TESTS

System	Initial static	Residual	Static	Seconds to Return to Initial Static	Flow Observed?	Did waterflow alarm operate?	Are results comparable to previous test?
--------	----------------	----------	--------	-------------------------------------	----------------	------------------------------	------------------------------------------



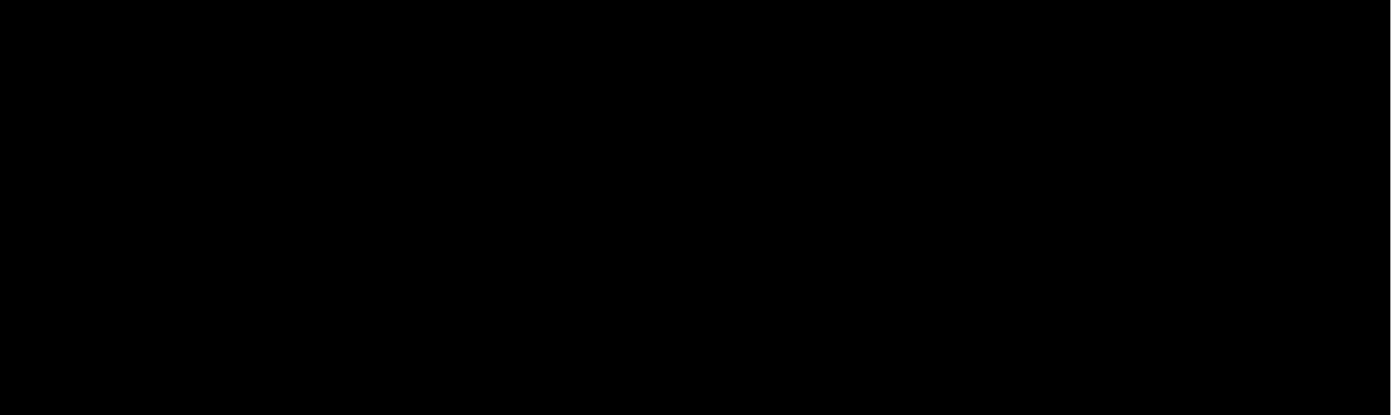
INSPECTORS TEST CONNECTION

System	Location	Description	Time to Alarm (seconds)	Reported?	Smooth Orifice	Easily Accessible	Signs?	Pass?
--------	----------	-------------	-------------------------	-----------	----------------	-------------------	--------	-------



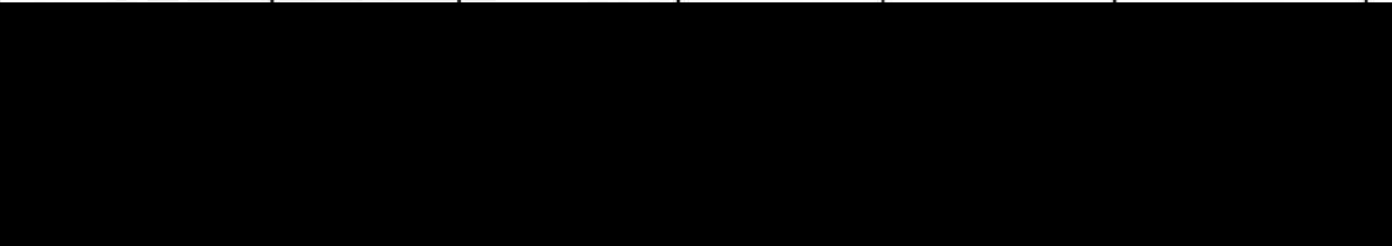
VALVES

Valve	Easily	Stems	# of
-------	--------	-------	------



DRAIN VALVES

System	Description	Location	Drain	Aux Drain Drained	Water Flow Observed
--------	-------------	----------	-------	-------------------	---------------------



Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School

42 South Dove St

ALBANY NY 12202

NICK

Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC

8 Enterprise Drive

ALBANY NY 12204



Report on Test and Maintenance of Backflow Prevention Device

PART A

Please use a separate form for each device.

For the year 2021
 Initial test - Complete entire form
 Annual test - Complete Part A only

Public Water Supply City	Account No.	County	Block	Lot
------------------------------------	-------------	--------	-------	-----

Facility Name <u>Albany Community Charter Middle School</u>	Location of Device <u>Mechanical Room</u>
Address <u>42 South Dove St ALBANY 12202</u>	
Street City Zip	

Device Information	Manufacturer Wilkins	Type <input checked="" type="checkbox"/> RPZ <input type="checkbox"/> DCV	Model 375	Size (in inches) 3	Serial Number L29494
--------------------	--------------------------------	---------------------------------------------------------------------------------	---------------------	------------------------------	--------------------------------

	Check Valve No. 1	Check Valve No. 2	Differential Pressure Relief Valve	Line Pressure <u>53</u> psi												
Test before repair	Leaked <input type="checkbox"/> Closed tight <input checked="" type="checkbox"/>	Leaked <input type="checkbox"/> Closed tight <input checked="" type="checkbox"/>	Opened at <u>3.2</u> psid	Date <table border="1"> <tr><td>0</td><td>8</td><td>1</td><td>0</td><td>2</td><td>1</td></tr> <tr><td>M</td><td>D</td><td>Y</td><td></td><td></td><td></td></tr> </table>	0	8	1	0	2	1	M	D	Y			
	0	8	1	0	2	1										
M	D	Y														
	Pressure drop across first check valve <u>9.1</u> psid															

Describe repairs and materials used	NA	NA	NA	Repaired by Name <u>NA</u> Lic # <u>NA</u> Date repaired: <table border="1"> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>M</td><td>D</td><td>Y</td><td></td><td></td><td></td></tr> </table>							M	D	Y			
M	D	Y														

Final test	Closed tight <input type="checkbox"/>	Closed tight <input type="checkbox"/>	Opened at <u>NA</u> psid	Date <table border="1"> <tr><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td>M</td><td>D</td><td>Y</td><td></td><td></td><td></td></tr> </table>							M	D	Y			
M	D	Y														
	Pressure drop across first check valve <u>NA</u> psid															

Water Meter Number [REDACTED]	Meter Reading [REDACTED]	Type of Service: (check one) <input checked="" type="checkbox"/> Domestic <input type="checkbox"/> Fire <input type="checkbox"/> Other
----------------------------------	-----------------------------	-------------------------------------------------------------------------------------------------------------------------------------------

Remarks (Describe deficiencies: bypasses, outlets before the device, connections between the device and point of entry, missing or inadequate airgaps, etc.)
2nd check 1.6

Certification: This device meets, does NOT meet, the requirements of an acceptable containment device at the time of testing
 I hereby certify the foregoing data to be correct.
Isaac Clark Print Name [REDACTED] Certified Tester No. [Signature] Signature 07 / 31 / 24 Expiration Date

Property owners (or owners agent) certification that test was performed:
Kipp School Print Name Nick Title [Signature] Signature () Telephone

PART B Certification that installation is in accordance with the approved plans. (To be completed by the design engineer or architect or water supplier.)

I hereby certify that this installation is in accordance with the approved plans.

Name	Title	Date	NYS DOH Log #
License Number	Phone ()	m d y	
Representing	Describe minor installation changes		
Address			
City	State	Zip	
Signature			

NOTE: Send one completed copy to the designated health department representative and one copy to the water supplier within 30 days of the testing device. Notify owner and water supplier immediately if device fails test and repairs cannot immediately be made. DOH- 1013(9/91)

Report on Test and Maintenance of Backflow Prevention

PART A

Please use a separate form for each device.

For the year 2021
 Initial test - Complete entire form
 Annual test - Complete Part A only

Public Water Supply City		Account No.	County	Block	Lot												
Facility Name <u>Albany Community Charter Middle School</u>			Location of Device <u>Mechanical Room</u>														
Address <u>42 South Dove St ALBANY 12202</u> Street City Zip																	
Device Information	Manufacturer Ames	Type <input type="checkbox"/> RPZ <input checked="" type="checkbox"/> DCV	Model 2000 SS	Size (in inches) 4"	Serial Number 151428												
	Check Valve No. 1	Check Valve No. 2	Differential Pressure Relief Valve	Line Pressure <u>50</u> psi													
Test before repair	Leaked <input type="checkbox"/> Closed tight <input checked="" type="checkbox"/>	Leaked <input type="checkbox"/> Closed tight <input checked="" type="checkbox"/>	Opened at <u>NA</u> psid	Date <table border="1"><tr><td>0</td><td>8</td><td>1</td><td>0</td><td>2</td><td>1</td></tr><tr><td>M</td><td>D</td><td>Y</td><td></td><td></td><td></td></tr></table>		0	8	1	0	2	1	M	D	Y			
	0	8	1	0	2	1											
M	D	Y															
Pressure drop across first check valve <u>2.5</u> psid																	
Describe repairs and materials used	NA	NA	NA	Repaired by Name <u>NA</u> Lic # <u>NA</u> Date repaired: <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>M</td><td>D</td><td>Y</td><td></td><td></td><td></td></tr></table>								M	D	Y			
M	D	Y															
Final test	Closed tight <input type="checkbox"/>	Closed tight <input type="checkbox"/>	Opened at <u>NA</u> psid	Date <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr><tr><td>M</td><td>D</td><td>Y</td><td></td><td></td><td></td></tr></table>								M	D	Y			
M	D	Y															
Pressure drop across first check valve <u>NA</u> psid																	
Water Meter Number NA	Meter Reading NA	Type of Service: (check one) Domestic <input type="checkbox"/> Fire <input checked="" type="checkbox"/> Other _____															

Remarks (Describe deficiencies: bypasses, outlets before the device, connections between the device and point of entry, missing or inadequate airgaps, etc.)
2nd check-2.0

Certification: This device meets, does NOT meet, the requirements of an acceptable containment device at the time of testing
 I hereby certify the foregoing data to be correct.
Isaac Clark _____ 07 / 31 / 24
 Print Name Certified Tester No. Signature Expiration Date

Property owners (or owners agent) certification that test was performed:
Kipp School _____ Nick _____ () _____
 Print Name Title Signature Telephone

PART B Certification that installation is in accordance with the approved plans. (To be completed by the design engineer or architect or water supplier.)

I hereby certify that this installation is in accordance with the approved plans.

Name	Title	Date	NYS DOH Log #
License Number	Phone ()	m d y	
Representing	Describe minor installation changes		
Address			
City	State	Zip	
Signature			

Report of Inspection/Test

Annual NFPA 25

2021-08-16

Property

Albany Community Charter Middle School
42 South Dove St
ALBANY NY 12202
NICK
Print Date: 2021-08-19

Conducted by: Isaac Clark

RBM-Guardian Fire Protection, INC
8 Enterprise Drive
ALBANY NY 12204



Report of Inspection/Test General Questions

OWNER SECTION

Is the building occupied?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Has the occupancy classification, hazard of contents, and/or storage method remained the same since the last inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are all fire protection systems in service?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Has the system remained in service without modification since the last inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Was the system free of actuations of devices or alarms since the last inspection?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

FIRE DEPARTMENT CONNECTION

Is the FDC plainly visible and easily accessible?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are the FDC swivels and couplings not damaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are the FDC caps and plugs in place and undamaged?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is the FDC check valve free of leaks?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Is the FDC identification sign(s) in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA		

SPRINKLER HEADS

Are there the proper number and type of spare sprinklers with a list in place?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are visible sprinklers in the proper position: upright, pendent, sidewall?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are visible sprinklers free of corrosion and physical damage?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is there proper clearance below the sprinklers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are visible sprinklers free of foreign materials including foreign paint?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Is there liquid in all visible glass bulb sprinklers?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Are there spare sprinklers and a sprinkler wrench?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA	Are all the sprinklers dated 1920 or later?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA
Fast response sprinklers 20 or more years old replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Standard response sprinklers 50 or more years old replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA
Standard response sprinklers 75 or more years old replaced or successfully sample tested within last 5 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA	Dry-type sprinklers replaced or successfully sample tested within last 10 years?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> NA



**KIPP Albany Community
Charter School**

**2020-21 ACCOUNTABILITY PLAN
PROGRESS REPORT**

Submitted to the SUNY Charter Schools Institute on:

September 16, 2021

By Halim Genus, Chief Schools Officer

65 Krank Street & 42 South Dove St

Albany, New York 12202

518-694-9494

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Halim Genus, Chief Schools Officer, and team prepared this 2020-21 Accountability Progress Report on behalf of the school’s board of trustees:

Trustee’s Name	Board Position	
	Office (e.g. chair, treasurer, secretary)	committees (e.g. finance, executive)
John P. Reilly	Chair	Executive, Finance
Dr. Shai Butler	Vice Chair	Executive, Finance
Carl Young	Secretary	Executive, Governance
Guy Alonge III	Treasurer	Executive, Finance, Development & External Affairs
Dr. Don-Lee Applyrs	Trustee	Development & External Affairs
LaSone Garland-Bryan	Trustee	Development & External Affairs
Katie Hohman	Trustee	Governance
Kelly Kimbrough	Trustee	Development & External Affairs
Ron Mexico	Trustee	Finance
Robert Bellafore	Trustee	Development & External Affairs
Michael Strianese	Trustee	
Kelly Walborn	Trustee	Governance

Halim Genus has served as the Chief Schools Officer since 2020.

SCHOOL OVERVIEW

Mission of Elementary School (ES)

The mission of **KIPP Albany Community Charter Elementary School (KIPP ACCS)** is to provide a high-quality educational experience for children in the Albany area by building a shared responsibility and commitment to student success. We believe all children can excel in a nurturing and supportive environment of high expectations, love, and respect, giving them the ability to determine their future success in school and life. Through a relentless focus on academic achievement and character development, we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens, dedicated to the advancement of one's self, one's family and one's community.

ES Background

KIPP Albany Community Charter Elementary School is a kindergarten through grade five elementary charter school located in the south end of Albany. In 2020-21, our fifteenth year of operation the school will serve 468 students in grades (K-5). KIPP Albany Community Charter Elementary School is an urban school with a student population in which 93% of the students qualify for free and reduced lunch, and 98% of the students are Black or Latino. KIPP Albany Community Charter Elementary offers an extended school day, a longer school year, two instructors per class and school uniforms and a variety of afterschool programs (including basketball, track, Drama, chess, Step, Close order Drill, Delicate Diamonds, and Band). Our school places a high value on collaboration, community and culture. We have made a commitment to developing an environment that affirms and celebrates the racial and cultural identities of our students and recognizes the critical importance of having teachers and leaders that reflect the communities we serve. As our mission statement states "we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens dedicated to the advancement of one's self, one's family and one's community".

Founded in 2005 as Albany Community Charter School, the Elementary School has consistently been one of the top performing Elementary Schools in the City of Albany as well as New York State. ACCS has routinely achieved results which equaled or surpassed the local suburban schools in more affluent school districts. We have been able to actualize our mission statement and belief that "all children can excel if provided a nurturing and supportive environment of high expectations, love and respect". In 2012 ACCS was recognized by the U.S. Department of Education as a National Blue Ribbon School of Excellence, one of the first charter schools in the State of New York and the first in the City of Albany to receive that distinction. KIPP Albany Community Charter Elementary is excited to join the KIPP network and become a KIPP school to access more of the curriculum, professional development, and other resources available within the network to provide more opportunities to the community we serve.

Mission of Middle School (MS)

The mission of KIPP Albany Community Charter Middle School is to provide a high-quality educational experience for children in the Albany area by building a shared responsibility and commitment to student success. We believe all children can excel in a nurturing and supportive environment of high expectations, love, and respect, giving them the ability to determine their future success in school and life. Through a relentless focus on academic achievement and character development, we seek to develop in our students the academic and social skills necessary to enable them to discover their unique gifts and talents in order to become responsible public citizens, dedicated to the advancement of one's self, one's family and one's community.

MS Background

KIPP Albany Community Charter Middle School (ACCMS) was founded in 2012 as the sister school to KIPP Albany Community Charter Elementary School. In the same year, the school was named a National Blue Ribbon School by the US Department of Education. ACCMS students are taught in an environment that emphasizes respect and character education in addition to reading, writing and mathematics.

Like KIPP Albany Community Charter Elementary School, the middle school offers spacious classrooms, a media center, a state-of-the-art music room and a gymnasium. Students are provided a robust offering of extra-curricular activities on campus, including King & Queens Drill Team, Chimalsi Step Team, Ubuntu Shooting Stars Basketball Program, Delicate Diamonds, Drama Club, Track Club, and Chess Club. These additional offerings complement our longer academic school day and school year to allow for whole child development and an exploration of creativity and personal growth among our students.

2020 KIPP TECH VALLEY MERGER

The boards of Albany Community Charter School and KIPP Tech Valley Charter School (KTV) made the decision to merge into one education corporation during the 2019-20 school year. This merger was approved in March 2020 by the SUNY Trustees and became official on July 1, 2020. Both boards had successfully governed SUNY-authorized elementary and middle schools on the north and south ends of Albany, New York for nearly fifteen years. Given that the shared intent of both boards was to help grow more than 1,600 K-8 graders into college-prepared high school students, there was a sensible fit to combine efforts and realize the benefits of such a merger.

The surviving board in this merger was KIPP Tech Valley Charter School. Members of both former boards now make up the new merged board, which was renamed KIPP Albany Community Public Charter Schools (**KIPP Albany**). Under this merger, the new board oversees both charter schools and will promote best practices from each school across the expanded school community. KIPP TV will receive support in ACCS practices of engaging families. KTV will provide ACCS with more systematized support and specialized expertise in central functions, particularly academics. Each school will operate as linked, but individual charter schools operating with its own accountability plan.

The merger also allows for a city-wide brand of two college-prep K-8 schools that will appeal to a larger population of the Capital Region. KIPP Albany is affiliated with the KIPP Foundation, a national network of 242 college-preparatory public charter schools with a 25-year track record of preparing students in educationally underserved communities for success in college and in life. This will include many families who can have all of their children attend a nationally recognized network, with options on both ends of Albany. With the capacity to serve more than 1,600 students, even families with COVID transportation concerns may now have a choice of a KIPP/ACCS school within a walk of their home. This merger also opens greater options for our overall programming, such as enhanced special education services, English language learner programs and academic enrichment additions.

KIPP Albany wants to define for Albany what excellent education looks like for students and families, be the employer of choice for qualified teachers, and have the organizational foundation to ensure that we are the top choice for years to come.

The merger strengthens the overall academic program, as KIPP Albany Community Public Schools (KIPP ACCS) is transitioning to KIPP's curriculum, pedagogical support structure, and overall schedule. This transition is already underway at the time of this renewal submission. A considerable amount of core academic components will move from those previously used at KIPP ACCS to those that KIPP TV is using successfully at the elementary and middle school levels. Therefore, there will be references to KIPP TV uses of curriculum and instructional support that largely align with the August 2019 KIPP TV renewal application narrative.

The KIPP ACCS seamless alignment with KIPP TV includes a well-structured schedule with high, clear expectations; a standards-based curriculum; strong instructional leadership and staffing; and a rigorous assessment system. These drivers need to be consistent from K-8 so middle school years are built on a strong primary skills foundation in Math, reading and writing. The KIPP ACCS school wide objective will match that of KIPP TV; to bring a full continuum of K-8th graders to NYS proficiency and be well-prepared for the rigors of high school.

Learning During the Pandemic

In considering our reopening plan, we grounded our decision making in safety, relationships, routines, and providing instruction that has a positive measurable impact on student outcomes. Considering all of those factors, it was our intention to provide 100% virtual instruction through October 30, 2020 for our students, with the fully virtual model designed to best prioritize and achieve safety, build positive and sustaining relationships, establish consistent routines and expectations, and deliver instruction that is measurable and achievable for our students.

We introduced KIPP Albany Supervised Learning Spaces were offered while school was completely virtual for all students 12 and under. The schools offered time in the classroom during virtual school for academic support and in-person, social interaction from 8 AM – 4 PM daily. Students registered for the program and were socially distanced and benefited from being in a quiet, structured setting while learning.

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

Beginning in November, we returned – usually by one grade at a time – students to in-person instruction using an opt-in model. Ultimately, about 50% of our students returned to in-person instruction while the rest remained fully

Our model relied on a combination of synchronous and asynchronous learning, robust, grade-aligned learning management systems, curriculum that is adapted for virtual delivery, and a commitment to ensuring all students can access both instruction and the additional supports they need to be successful. A key component of this plan was providing every student with a Chromebook (including a touchscreen version for K-3) and other learning tools as needed, to include prepaid MiFi internet devices, noise-cancelling headphones, desks, white boards, and other essential school items. While instruction was delivered by our subject area teachers (and in some cases, by a master teacher model), students in all grades will be broken into pods of 10-15 students to ensure close progress monitoring and a significant bond with at least one adult staff member.

We remained committed to our robust ELA curriculum and so we adjusted the school day schedule to ensure every student had ELA and math instruction every day.

Mental Health, Behavioral, And Emotional Support Services And Programs

Students and families will have access to our full social work, counseling, and family support staff, who are available for individual and group remote counseling and continued support to address all social emotional needs as well as case management and access to resources. We will continue to work with outside partners to provide additional resources to families and have applied for additional grant support to increase funding for our mental health and trauma resiliency work.

The emotional and mental health of our students remained of paramount importance to us. So, we made sure that teachers knew how to connect their students and families with our counseling and social workers. We also provided free meals for breakfast and lunch and offered meal delivery to families who expressed need.

Human resources and school leadership will continue to support staff and facilitate outside resources.

ENROLLMENT SUMMARY

School Enrollment by Grade Level and School Year														
School Year	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
2016-17	76	72	67	68	67	60	59	65	47					581
2017-18	77	80	76	74	79	78	78	78	61					681

2020-21 ACCOUNTABILITY PLAN PROGRESS REPORT

2018-19	73	74	78	75	71	79	69	63	65					647
2019-20	73	75	76	75	73	71	69	77	56					645
2020-21	64	76	65	76	78	75	79	0	83					669

GOAL 1: ENGLISH LANGUAGE ARTS

ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS

Goal 1: English Language Arts

All students at the KIPP Albany Community Charter School will become proficient in reading and writing of the English Language.

BACKGROUND

The 2020-21 school year was used as a transition year to move into KIPP Wheatley ELA K-8 curriculum. KIPP Wheatley uses an approach emphasizing culturally relevant text in order to maximize student engagement. This allows students to participate in reading and writing where the content is interesting and therefore teachers will have an opportunity to see high student engagement throughout classes. The following excerpt is from KIPP Wheatley:

KIPP Wheatley encourages a balanced approach to literacy instruction that includes close reading, independent reading, language study, and writing every single day. Research and experience show that effective literacy programs build students' word and world knowledge, integrate reading and writing instruction, align with college-ready standards, and are centered on authentic, high-quality texts.

Not only will KIPP ACCS now have access to an ELA curriculum that has proven successful at KIPP TV for the same exact ages (K-8), KIPP ACCS will no longer be creating content. KIPP Wheatley is a fully supportive curriculum where the work of creating the content, scope and sequence, and formative assessments are entirely included. It is therefore the job of KIPP ACCS teachers to deliver the curriculum, not create it. In fact, the three Common Core State Standards (CCSS) in ELA are addressed with KIPP Wheatley, including: 1. Regular practice with complex texts and their academic language 2. Reading, writing and speaking grounded in evidence from texts 3. Building knowledge through content-rich nonfiction KIPP Wheatley addresses all CCSS in Reading (Informational and Literary).

METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: KIPP Created Assessments and NYS ELA Exam

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in ELA: KIPP Wheatley Unit exams, interim assessments, and NYS end of year exams. We made the commitment to continue to use data to monitor student growth and progress on our internal exams as they were the most relevant to the curricular material students were exposed to on a daily basis.

RESULTS AND EVALUATION

For the 20/21 school year we did not update our academic goals. Both schools started the school year completely virtual so that also required shifts in the school day schedule. Each school leader ensured every student received blocks of ELA/reading and math instruction daily. Based on our internal interim assessments, the academics team decided to focus on aligning ELA instruction across the region. We ensured that each teacher has an instructional coach who receives targeted development on moving the needle in student outcomes.

2020-21 NYS ELA Exam

Grade	Number Tested	Participation Rate	Percent Proficient (Level 3 & 4)
3	28	37%	18%
4	36	47%	47%
5	34	44%	41%
6	33	44%	55%
7	38	45%	32%
8	30	40%	30%
Overall	199	43%	38%

Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

We also committed to increase the frequency of our data analysis, including analysis of data for exceptional learners. We will implement bi-weekly data meetings that include teachers of exceptional learners. We will also ensure general educators are accountable for knowing and responding to data for all students and increase special educator capacity to analyze grade level standards and develop appropriate reteach plans.

SUMMARY OF THE ELEMENTARY AND MIDDLE ENGLISH LANGUAGE ARTS GOAL

Although our NYS ELA exam participation rate was low at 43 percent, our ELA proficiency rate was 38 percent with grade 6 the highest at 55 percent. Facing the instructional challenges of the pandemic in 2020-21, we made the decision to emphasize ELA instruction to minimize learning loss and ability to learn across other academic areas.

ACTION PLAN

Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

We also committed to increase the frequency of our data analysis, including analysis of data for exceptional learners. We will implement bi-weekly data meetings that include teachers of exceptional learners. We will also ensure general educators are accountable for knowing and responding to data for all students and increase special educator capacity to analyze grade level standards and develop appropriate reteach plans.

GOAL 2: MATHEMATICS

ELEMENTARY AND MIDDLE MATHEMATICS

Goal 2: Mathematics

All students at the KIPP Albany Community Charter School will demonstrate competency in the understanding and application of mathematics computation and problem solving.

BACKGROUND

In 2018-19 ACCS adopted the Achievement First Math curriculum which includes a focus on number sense, conceptual understanding, number fluency, adaptive reasoning and productive After conducting a robust curriculum audit, ACCS transitioned away from the EngageNY modules in the winter 2017.

We are confident that with our shift to Achievement First Open Source Curriculum we have significantly increased the level of instructional rigor and standards-based alignment to our math program. In addition, scholars at KIPP ACCS also now receive 45 minutes of additional small group math instruction each day. The intervention block allows teachers time to reteach lessons, remediate deficient skills and provide enrichment to advanced scholars. We expect that we will begin to see increases in student achievement with more efficient targeted instruction to scholars particularly those who were within 10 points of proficiency this school year.

The K-8 mathematics program at KIPP ACCS is grounded in a belief that teaching and learning of mathematics should stimulate curiosity, inquiry, joy, and deep understanding of the mathematics concepts outlined in the Common Core. We are building a program in which we will see the mathematical practices come to life through the shifts (focus, coherence, rigor), called for by the standards. We will continue to refine the components of and resources for the program, on our path to seeing these practices and shifts embodied by our students and driving instruction.

METHOD

During 2020-21, the school(s) primarily used the following exam to assess student growth and achievement in mathematics: KIPP Created Math Assessments and NYS Math assessment.

RESULTS AND EVALUATION

The NYS Math assessment was administered to 32 percent of our students.

Overall, 18% of grade 3-8 demonstrated proficiency with grade 6 performing the best at 33%.

2020-21 NYS Math Exam

Grade	Number Tested	Participation Rate	Percent Proficient (Level 3 & 4)
3	25	33%	4%
4	22	29%	14%
5	29	37%	17%
6	30	40%	33%
7	30	36%	23%
8	10	13%	0%
Overall	146	32%	18%

SUMMARY OF THE ELEMENTARY AND MIDDLE MATHEMATICS GOAL

As evidenced by the table above, student participation rates ranged from the low of 13% in grade 8 to a high of 40% in grade 6. Overall, 18% of students in grades 3-8 demonstrated proficiency in math based on this assessment in 2021. Our staff has reflected on this performance and analyzed the many factors affecting instruction that presented in 2020-21.

ACTION PLAN

Our action plan for math instruction is similar to our plan for ELA instruction. Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

We also committed to increase the frequency of our data analysis, including analysis of data for exceptional learners. We will implement bi-weekly data meetings that include teachers of exceptional learners. We will also ensure general educators are accountable for knowing and responding to data for all students and increase special educator capacity to analyze grade level standards and develop appropriate reteach plans.

GOAL 3: SCIENCE

ELEMENTARY AND MIDDLE SCIENCE

Goal 3: Science

All students at KIPP Albany Community Charter School will demonstrate competency in the understanding and application of scientific reasoning.

BACKGROUND

Our schools used a new science curriculum last year called Amplify Science. Amplify’s approach to science is more cooperative and hands-on. While this was our first year using this curriculum, we were not able to dedicate as much time and resources as we had initially planned. Teachers still followed the modified curriculum and administered curriculum based assessments with some frequency.

METHOD

We did not set science targets for the last academic school year and did not have a robust assessment protocol throughout the year to monitor student performance in this subject.

Grade 4 and 8 students took the NYS Science exams.

RESULTS AND EVALUATION

2020-21 NYS Science Exam

Grade	Participation Rate	Percent Proficient (Level 3 & 4)
4	24%	72%
8	20%	13%

SUMMARY OF THE ELEMENTARY AND MIDDLE SCIENCE GOAL

Our science program continued in 2020-21 as we rolled out the Amplify Program. While our staff and students became familiar with the materials and protocols virtually, we did not utilize a year end assessment other than the NYS Science exams in grade 4 and 8. 72% of the students in grade 4 who sat for the exams scored at levels 3 and 4.

ACTION PLAN

Our action plan for science instruction is similar to our plan for ELA instruction. Our major foci for the upcoming school year are lesson internalization and weekly data meetings. Through analysis of the data from our internal assessments, we realized that teachers need to plan rigorous unit and lesson internalization for students to engage in grade-level, curriculum based tasks. For the problem of below grade-level tasks, by developing content-focused unit and lesson-internalization skills, leaders and teachers will more likely stay true to the curriculum if they better understand how to identify the most rigorous parts of an upcoming lesson and plan carefully to teach towards it.

GOAL 4: ESSA

Due to COVID-19 and the subsequent changes to the state’s testing, accountability, and federal reporting requirements, the 2020-21 school accountability statuses are the same as those assigned for the 2019-20 school year. The 2019-20 accountability statuses were based on 2018-19 exam results. Assigned accountability designations and further context can be found [here](#).

Goal 4: Absolute Measure

Under the state’s ESSA accountability system, the school is in good standing: the state has not identified the school for comprehensive or targeted improvement.

METHOD

Because *all* students are expected to meet the state's performance standards, the federal statute stipulates that various sub-populations and demographic categories of students among all tested students must meet the state standard in and of themselves aside from the overall school results. As New York State, like all states, is required to establish a specific system for making these determinations for its public schools, charter schools do not have latitude in establishing their own performance levels or criteria of success for meeting the ESSA accountability requirements. Each year, the state issues School Report Cards that indicate a school’s status under the state accountability system.

RESULTS AND EVALUATION

KIPP ACCS continue to be in Good Standing.

Accountability Status by Year

Year	Status
2018-19	Good Standing
2019-20	Good Standing
2020-21	Good Standing

GENERAL INSTRUCTIONS FOR ANNUAL BUDGET/QUARTERLY REPORT

TEMPLATE TABS

1- GRAY tab contains the Instructions

Instructions	Provides description of tabs and input requirements.
Funding by District	Charter School Tuition Rates

2- BLUE tabs require input of information

1.) Name of School	>Select school name from list. >Enter contact information.
2.) Enrollment	Enter enrollment information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Enrollment by Grade >Enrollment by District
3.) Staffing Plan	Enter staffing plan information for Annual Budget (& Revisions) and Quarterly Actuals. Includes: >Full Time Equivalent (FTE), by Position Category, By Quarter >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
4.) Yearly Budget	Enter Yearly Budget information. Includes: >"Prior Year" column may <i>initially</i> be completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted. (Note: Quarterly Revenue allocation may be set) >Budgeted Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Budgeted FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses >Budget Revisions, as necessary and <i>approved</i> by the school's Board of Directors, should be submitted when submitting Quarterly Actuals.
5.) Balance Sheet	Enter Balance Sheet information for EdCorps. Separate schools merged into a primary EdCorp should NOT use this tab. >"Prior Year" column may be <i>initially</i> completed based upon preliminary data, and <i>subsequently</i> adjusted with Annual Audited data when the Quarter 2 Actuals are being submitted.
6.) Quarterly Report	Enter Actual Quarterly Report information. Includes: >Actual Enrollment data and Per Pupil Revenue for the current year are populated based upon input on tab "2.) Enrollment." >Actual FTE for current year is populated based upon input on tab "3.) Staffing Plan." >All other sources of revenue >All expenses
7.) Annual Report Requirement	Complete when submitting Actual Quarter 4.

CELL COLORS & GUIDANCE COMMENTS

- = Enter information into the light BLUE shaded cells.
- = Cells labeled in ORANGE containe guidance regarding the input of information.
- = Cells containing RED triangles in the upper right corner contain "guidance comments" on that particular line item. Please "mouse-over" the triangle to reveal each comment.

Charter Funding Alphabetical By NYS School District
*** (Sum of Charter School Basic Tuition and Supplemental Basic Tuition)**



ANNUAL BUDGET & QUARTERLY REPORT TEMPLATE

Albany Community Charter School

SCHOOL

Name:	Albany Community Charter School
--------------	---------------------------------

CONTACT INFORMATION

Contact Name:	Kassandra Higgins
Contact Title:	Finance and Accounting Consultant
Contact Email:	[REDACTED]
Contact Phone:	[REDACTED]

REPORT PERIOD

Current Academic Year:	2021-22
Prior Academic Year:	2020-21

**ALBANY COMMUNITY CHARTER SCHOOL
2021-22**

ENROLLMENT BY GRADES

GRADES	K	1	2	3	4	5	6	7	8	9	10	11	12
INITIAL BUDGETED ENROLLMENT	75.5	75	75.3	75.5	77.75	75.8	78	78	78				
TOTAL ENROLLMENT = 688.85													

ENROLLMENT BY DISTRICT

		PRIOR YEAR	ANNUAL BUDGET TOTAL DISTRICTS/ENROLLMENT BY QUARTER								ACTUAL QUARTERLY TOTAL DISTRICTS/ENROLLMENT			
		ACTUAL	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
			Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual
NUMBER OF SCHOOL DISTRICTS ENROLLED:		0	15	0	15	0	15	0	15	0	0	0	0	0
NUMBER OF STUDENTS ENROLLED:		0	688.76	0	688.76	0	688.76	0	688.76	0	0	0	0	0
*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.														
		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		2020-21	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Original Budgeted Enrollment	Revised Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment
1	PRIMARY District		494.8		494.8		494.8		494.8					
2	SECONDARY District		40.15		40.15		40.15		40.15					
3	Other District 3		3.94		3.94		3.94		3.94					
4	Other District 4		6.84		6.84		6.84		6.84					
5	Other District 5		2		2		2		2					
6	Other District 6		13.05		13.05		13.05		13.05					
7	Other District 7		88.83		88.83		88.83		88.83					
8	Other District 8		14.05		14.05		14.05		14.05					
9	Other District 9		4.91		4.91		4.91		4.91					
10	Other District 10		4.84		4.84		4.84		4.84					
11	Other District 11		6.53		6.53		6.53		6.53					
12	Other District 12		2.94		2.94		2.94		2.94					
13	Other District 13		3.91		3.91		3.91		3.91					
14	Other District 14		0.97		0.97		0.97		0.97					
15	Other District 15		1		1		1		1					
16	Other District 16													

		PRIOR YEAR	ANNUAL BUDGET ENROLLMENT BY QUARTER								ACTUAL ENROLLMENT BY QUARTER			
		2020-21	QUARTER 1		QUARTER 2		QUARTER 3		QUARTER 4		QUARTER 1	QUARTER 2	QUARTER 3	QUARTER 4
PRIMARY/OTHER	DISTRICT NAME(S)	Actual Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Original Budgeted Enrollment	<i>Revised</i> Budgeted Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment	Actual Enrollment

**ALBANY COMMUNITY CHARTER SCHOOL
2021-22**

STAFFING PLAN - FULL TIME EQUIVALENT ("FTE")

***NOTE:** Enter the number of FTE positions in the "blue" cells.

***NOTE:** If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.

***NOTE:** Each quarter, the actual FTE should be input.

***NOTE:** State the assumptions that are being made for personnel FTE levels.

ADMINISTRATIVE PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
2020-21		2020-21	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Executive Management			2.9		2.9		2.9		2.9						
Instructional Management			7.2		7.2		7.2		7.2						
Deans, Directors & Coordinators			10.8		10.8		10.8		10.8						
CFO / Director of Finance															
Operation / Business Manager			4.0		4.0		4.0		4.0						
Administrative Staff			6.0		6.0		6.0		6.0						
TOTAL ADMINISTRATIVE STAFF		0.0	31.0	0.0	31.0	0.0	31.0	0.0	31.0	0.0	0.0	0.0	0.0	0.0	
INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
2020-21		2020-21	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Teachers - Regular			38.9		38.9		38.9		38.9						
Teachers - SPED			2.4		2.4		2.4		2.4						
Substitute Teachers															
Teaching Assistants			24.9		24.9		24.9		24.9						
Specialty Teachers															
Aides															
Therapists & Counselors			5.6		5.6		5.6		5.6						
Other															
TOTAL INSTRUCTIONAL		0.0	71.8	0.0	71.8	0.0	71.8	0.0	71.8	0.0	0.0	0.0	0.0	0.0	
NON-INSTRUCTIONAL PERSONNEL FTE		PRIOR YEAR	ANNUAL BUDGETED FTE								ACTUAL QUARTERLY FTE				Description of Assumptions
2020-21		2020-21	Q1		Q2		Q3		Q4		Q1	Q2	Q3	Q4	
ACTUAL		ACTUAL	Original	Revised	Original	Revised	Original	Revised	Original	Revised	Actual	Actual	Actual	Actual	
Nurse			2.0		2.0		2.0		2.0						
Librarian															
Custodian															
Security															
Other			8.4		8.4		8.4		8.4						
TOTAL NON-INSTRUCTIONAL		0.0	10.4	0.0	10.4	0.0	10.4	0.0	10.4	0.0	0.0	0.0	0.0	0.0	
TOTAL PERSONNEL SERVICE FTE		0.0	113.2	0.0	113.2	0.0	113.2	0.0	113.2	0.0	0.0	0.0	0.0	0.0	

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

		ALBANY COMMUNITY CHARTER SCHOOL Budget / Operating Plan 2021-22												
Total Revenue		-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-
Total Expenses		-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-
Net Income		-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-	-
Actual Student Enrollment		-	689	-	-	689	-	-	689	-	-	689	-	-
		Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
			Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
REVENUE		Allocate Per Pupil	*NOTE: If there are NO budget revisions at the time of quarterly submittal leave the 'REVISED' Column(s) COMPLETELY BLANK. If budget revisions ARE made, the entire "REVISED" budget columns for the affected quarter(s) must be completed on tabs 2, 3 and 4.											
REVENUES FROM STATE SOURCES		Revenue by Quarter												
		PPR %/Qtr->	25.0%	25.0%		25.0%	25.0%		25.0%	25.0%		25.0%	25.0%	
Per Pupil Revenue		Per Pupil Rate												
ALBANY CITY SD		16,179	2,001,342	-	-	2,001,342	-	-	2,001,342	-	-	2,001,342	-	-
TROY CITY SD		16,817	168,801	-	-	168,801	-	-	168,801	-	-	168,801	-	-
EAST GREENBUSH CSD		13,105	12,908	-	-	12,908	-	-	12,908	-	-	12,908	-	-
MENANDS UFSD		17,005	29,079	-	-	29,079	-	-	29,079	-	-	29,079	-	-
WATERVLIET CITY SD		10,734	5,367	-	-	5,367	-	-	5,367	-	-	5,367	-	-
RENSSELAER CITY SD		10,880	35,496	-	-	35,496	-	-	35,496	-	-	35,496	-	-
SCHENECTADY CITY SD		13,135	291,696	-	-	291,696	-	-	291,696	-	-	291,696	-	-
LANSINGBURGH CSD		11,213	39,386	-	-	39,386	-	-	39,386	-	-	39,386	-	-
SOUTH COLONIE CSD		13,517	16,592	-	-	16,592	-	-	16,592	-	-	16,592	-	-
GUILDERLAND CSD		13,101	15,852	-	-	15,852	-	-	15,852	-	-	15,852	-	-
COHOES CITY SD		13,733	22,419	-	-	22,419	-	-	22,419	-	-	22,419	-	-
NORTH COLONIE CSD		12,219	8,981	-	-	8,981	-	-	8,981	-	-	8,981	-	-
GREEN ISLAND UFSD		13,829	13,518	-	-	13,518	-	-	13,518	-	-	13,518	-	-
NISKAYUNA CSD		12,847	3,115	-	-	3,115	-	-	3,115	-	-	3,115	-	-
WATERFORD-HALFMOON UFSD		15,334	3,834	-	-	3,834	-	-	3,834	-	-	3,834	-	-
ALL OTHER School Districts: (Weighted Avg)		-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)		15,497	2,668,385	-	-	2,668,385	-	-	2,668,385	-	-	2,668,385	-	-
Special Education Revenue			13,750			13,750			13,750			13,750		
Grants														
Stimulus														
DYCD (Department of Youth and Community Development)														
Other														
NYC DoE Rental Assistance														
Other														
TOTAL REVENUE FROM STATE SOURCES			2,682,135			2,682,135			2,682,135			2,682,135		
REVENUE FROM FEDERAL FUNDING														
IDEA Special Needs														
Title I														
Title Funding - Other			81,830			81,830			81,830			81,830		
School Food Service (Free Lunch)														
Grants														
Charter School Program (CSP) Planning & Implementation			200,000			200,000			200,000			200,000		
Other														
Other			21,000			21,000			21,000			21,000		
TOTAL REVENUE FROM FEDERAL SOURCES			302,830			302,830			302,830			302,830		
LOCAL and OTHER REVENUE														
Contributions and Donations														
Fundraising			7,875			7,875			7,875			7,875		
Erate Reimbursement			5,911			5,911			5,911			5,911		
Earnings on Investments														
Interest Income														
Food Service (Income from meals)			154,720			154,720			154,720			154,720		
Text Book														
OTHER														
TOTAL REVENUE FROM LOCAL and OTHER SOURCES			168,506			168,506			168,506			168,506		
TOTAL REVENUE			3,153,471			3,153,471			3,153,471			3,153,471		

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-	-
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-	-

Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance

EXPENSES

ADMINISTRATIVE STAFF PERSONNEL COSTS

Avg. No. of
Positions

Executive Management	2.94	192,225	-	-	192,225	-	-	192,225	-	-	192,225	-	-
Instructional Management	7.22	88,623	-	-	88,623	-	-	88,623	-	-	88,623	-	-
Deans, Directors & Coordinators	10.84	185,938	-	-	185,938	-	-	185,938	-	-	185,938	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	3.97	92,307	-	-	92,307	-	-	92,307	-	-	92,307	-	-
Administrative Staff	6.00	53,616	-	-	53,616	-	-	53,616	-	-	53,616	-	-
TOTAL ADMINISTRATIVE STAFF	30.97	612,709	-	-	612,709	-	-	612,709	-	-	612,709	-	-

INSTRUCTIONAL PERSONNEL COSTS

Teachers - Regular	38.90	560,021	-	-	560,021	-	-	560,021	-	-	560,021	-	-
Teachers - SPED	2.40	49,224	-	-	49,224	-	-	49,224	-	-	49,224	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	24.90	286,051	-	-	286,051	-	-	286,051	-	-	286,051	-	-
Specialty Teachers	-	-	-	-	-	-	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	5.63	74,344	-	-	74,344	-	-	74,344	-	-	74,344	-	-
Other	-	20,723	-	-	20,723	-	-	20,723	-	-	20,723	-	-
TOTAL INSTRUCTIONAL	71.83	990,362	-	-	990,362	-	-	990,362	-	-	990,362	-	-

NON-INSTRUCTIONAL PERSONNEL COSTS

Nurse	2.00	17,337	-	-	17,337	-	-	17,337	-	-	17,337	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	8.40	74,169	-	-	74,169	-	-	74,169	-	-	74,169	-	-
TOTAL NON-INSTRUCTIONAL	10.40	91,505	-	-	91,505	-	-	91,505	-	-	91,505	-	-

SUBTOTAL PERSONNEL SERVICE COSTS

	113.20	1,694,575	-	-	1,694,575	-	-	1,694,575	-	-	1,694,575	-	-
--	--------	-----------	---	---	-----------	---	---	-----------	---	---	-----------	---	---

PAYROLL TAXES AND BENEFITS

Payroll Taxes		132,665	-	-	132,665	-	-	132,665	-	-	132,665	-	-
Fringe / Employee Benefits		273,111	-	-	273,111	-	-	273,111	-	-	273,111	-	-
Retirement / Pension		75,394	-	-	75,394	-	-	75,394	-	-	75,394	-	-
TOTAL PAYROLL TAXES AND BENEFITS		481,170	-	-	481,170	-	-	481,170	-	-	481,170	-	-

TOTAL PERSONNEL SERVICE COSTS

	113.20	2,175,745	-	-	2,175,745	-	-	2,175,745	-	-	2,175,745	-	-
--	--------	-----------	---	---	-----------	---	---	-----------	---	---	-----------	---	---

CONTRACTED SERVICES

Accounting / Audit		13,335	-	-	13,335	-	-	13,335	-	-	13,335	-	-
Legal		8,250	-	-	8,250	-	-	8,250	-	-	8,250	-	-
Management Company Fee		-	-	-	-	-	-	-	-	-	-	-	-
Nurse Services		-	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch		-	-	-	-	-	-	-	-	-	-	-	-
Payroll Services		4,725	-	-	4,725	-	-	4,725	-	-	4,725	-	-
Special Ed Services		11,750	-	-	11,750	-	-	11,750	-	-	11,750	-	-
Titlement Services (i.e. Title I)		3,150	-	-	3,150	-	-	3,150	-	-	3,150	-	-
Other Purchased / Professional / Consulting		47,520	-	-	47,520	-	-	47,520	-	-	47,520	-	-
TOTAL CONTRACTED SERVICES		88,730	-	-	88,730	-	-	88,730	-	-	88,730	-	-

ALBANY COMMUNITY CHARTER SCHOOL													
Budget / Operating Plan													
2021-22													
Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-	-
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
SCHOOL OPERATIONS													
Board Expenses		3,150		-	3,150		-	3,150		-	3,150		-
Classroom / Teaching Supplies & Materials		14,208		-	14,208		-	14,208		-	14,208		-
Special Ed Supplies & Materials				-			-			-			-
Textbooks / Workbooks		12,550		-	12,550		-	12,550		-	12,550		-
Supplies & Materials other				-			-			-			-
Equipment / Furniture		2,838		-	2,838		-	2,838		-	2,838		-
Telephone		1,715		-	1,715		-	1,715		-	1,715		-
Technology		15,879		-	15,879		-	15,879		-	15,879		-
Student Testing & Assessment		8,744		-	8,744		-	8,744		-	8,744		-
Field Trips		6,375		-	6,375		-	6,375		-	6,375		-
Transportation (student)		108,584		-	108,584		-	108,584		-	108,584		-
Student Services - other		32,850		-	32,850		-	32,850		-	32,850		-
Office Expense		21,122		-	21,122		-	21,122		-	21,122		-
Staff Development		21,055		-	21,055		-	21,055		-	21,055		-
Staff Recruitment		4,136		-	4,136		-	4,136		-	4,136		-
Student Recruitment / Marketing		6,413		-	6,413		-	6,413		-	6,413		-
School Meals / Lunch		63,367		-	63,367		-	63,367		-	63,367		-
Travel (Staff)				-			-			-			-
Fundraising				-			-			-			-
Other		159,674		-	159,674		-	159,674		-	159,674		-
TOTAL SCHOOL OPERATIONS	-	482,656	-	-	482,656	-	-	482,656	-	-	482,656	-	-
FACILITY OPERATION & MAINTENANCE													
Insurance		30,155		-	30,155		-	30,155		-	30,155		-
Janitorial		84,550		-	84,550		-	84,550		-	84,550		-
Building and Land Rent / Lease / Facility Finance Interest				-			-			-			-
Repairs & Maintenance				-			-			-			-
Equipment / Furniture		13,312		-	13,312		-	13,312		-	13,312		-
Security		2,350		-	2,350		-	2,350		-	2,350		-
Utilities		25,950		-	25,950		-	25,950		-	25,950		-
TOTAL FACILITY OPERATION & MAINTENANCE	-	156,317	-	-	156,317	-	-	156,317	-	-	156,317	-	-
DEPRECIATION & AMORTIZATION		100,000		-	100,000		-	100,000		-	100,000		-
COVID-19 / CONTINGENCY				-			-			-			-
DEFERRED RENT				-			-			-			-
TOTAL EXPENSES	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-
NET INCOME	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-	-

ALBANY COMMUNITY CHARTER SCHOOL													
Budget / Operating Plan													
2021-22													
Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-	
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-	
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance
ENROLLMENT - *School Districts Are Linked To Above Entries*													
Number of Districts:	-	15	-	-	15	-	-	15	-	-	15	-	-
ALBANY CITY SD	-	495	-	-	495	-	-	495	-	-	495	-	-
TROY CITY SD	-	40	-	-	40	-	-	40	-	-	40	-	-
EAST GREENBUSH CSD	-	4	-	-	4	-	-	4	-	-	4	-	-
MENANDS UFSD	-	7	-	-	7	-	-	7	-	-	7	-	-
WATERVLIET CITY SD	-	2	-	-	2	-	-	2	-	-	2	-	-
RENSSELAER CITY SD	-	13	-	-	13	-	-	13	-	-	13	-	-
SCHENECTADY CITY SD	-	89	-	-	89	-	-	89	-	-	89	-	-
LANSINGBURGH CSD	-	14	-	-	14	-	-	14	-	-	14	-	-
SOUTH COLONIE CSD	-	5	-	-	5	-	-	5	-	-	5	-	-
GUILDERLAND CSD	-	5	-	-	5	-	-	5	-	-	5	-	-
COHOES CITY SD	-	7	-	-	7	-	-	7	-	-	7	-	-
NORTH COLONIE CSD	-	3	-	-	3	-	-	3	-	-	3	-	-
GREEN ISLAND UFSD	-	4	-	-	4	-	-	4	-	-	4	-	-
NISKAYUNA CSD	-	1	-	-	1	-	-	1	-	-	1	-	-
WATERFORD-HALFMOON UFSD	-	1	-	-	1	-	-	1	-	-	1	-	-
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	689	-	-	689	-	-	689	-	-	689	-	-
REVENUE PER PUPIL	-	4,578	-	-	4,578	-	-	4,578	-	-	4,578	-	-
EXPENSES PER PUPIL	-	4,361	-	-	4,361	-	-	4,361	-	-	4,361	-	-

		ALBANY COMMUNITY CHARTER SCHOOL					DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan			2021-22		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
Total Revenue		12,613,884	12,613,884	-	12,613,884	12,613,884	
Total Expenses		12,013,789	12,013,789	-	(12,013,789)	(12,013,789)	
Net Income		600,095	600,095	-	600,095	600,095	
Actual Student Enrollment							
		Total Year			VARIANCE		
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
REVENUE							
REVENUES FROM STATE SOURCES							
Per Pupil Revenue		2021-22 Per Pupil Rate					
ALBANY CITY SD	16,179	8,005,369	8,005,369	-	8,005,369	8,005,369	
TROY CITY SD	16,817	675,203	675,203	-	675,203	675,203	
EAST GREENBUSH CSD	13,105	51,634	51,634	-	51,634	51,634	
MENANDS UFSD	17,005	116,314	116,314	-	116,314	116,314	
WATERVLIET CITY SD	10,734	21,468	21,468	-	21,468	21,468	
RENSSELAER CITY SD	10,880	141,984	141,984	-	141,984	141,984	
SCHENECTADY CITY SD	13,135	1,166,782	1,166,782	-	1,166,782	1,166,782	
LANSINGBURGH CSD	11,213	157,543	157,543	-	157,543	157,543	
SOUTH COLONIE CSD	13,517	66,368	66,368	-	66,368	66,368	
GUILDERLAND CSD	13,101	63,409	63,409	-	63,409	63,409	
COHOES CITY SD	13,733	89,676	89,676	-	89,676	89,676	
NORTH COLONIE CSD	12,219	35,924	35,924	-	35,924	35,924	
GREEN ISLAND UFSD	13,829	54,071	54,071	-	54,071	54,071	
NISKAYUNA CSD	12,847	12,462	12,462	-	12,462	12,462	
WATERFORD-HALFMOON UFSD	15,334	15,334	15,334	-	15,334	15,334	
ALL OTHER School Districts: (Weighted Avg)	-	-	-	-	-	-	
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,497	10,673,541	10,673,541	-	10,673,541	10,673,541	
Special Education Revenue		55,000	55,000	-	55,000	55,000	
Grants							
Stimulus		-	-	-	-	-	
DYCD (Department of Youth and Community Development)		-	-	-	-	-	
Other		-	-	-	-	-	
NYC DoE Rental Assistance		-	-	-	-	-	
Other		-	-	-	-	-	
TOTAL REVENUE FROM STATE SOURCES		10,728,541	10,728,541	-	10,728,541	10,728,541	
REVENUE FROM FEDERAL FUNDING							
IDEA Special Needs		-	-	-	-	-	
Title I		-	-	-	-	-	
Title Funding - Other		327,321	327,321	-	327,321	327,321	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation		800,000	800,000	-	800,000	800,000	
Other		-	-	-	-	-	
Other		84,000	84,000	-	84,000	84,000	
TOTAL REVENUE FROM FEDERAL SOURCES		1,211,321	1,211,321	-	1,211,321	1,211,321	
LOCAL and OTHER REVENUE							
Contributions and Donations		-	-	-	-	-	
Fundraising		31,500	31,500	-	31,500	31,500	
Erate Reimbursement		23,643	23,643	-	23,643	23,643	
Earnings on Investments		-	-	-	-	-	
Interest Income		-	-	-	-	-	
Food Service (Income from meals)		618,879	618,879	-	618,879	618,879	
Text Book		-	-	-	-	-	
OTHER		-	-	-	-	-	
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		674,022	674,022	-	674,022	674,022	
TOTAL REVENUE		12,613,884	12,613,884	-	12,613,884	12,613,884	

		ALBANY COMMUNITY CHARTER SCHOOL					
		Budget / Operating Plan					
		2021-22					
Total Revenue		12,613,884	12,613,884	-	12,613,884	12,613,884	
Total Expenses		12,013,789	12,013,789	-	(12,013,789)	(12,013,789)	
Net Income		600,095	600,095	-	600,095	600,095	
Actual Student Enrollment							
		Total Year			VARIANCE		DESCRIPTION OF ASSUMPTIONS
		Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
EXPENSES							
ADMINISTRATIVE STAFF PERSONNEL COSTS		Avg. No. of Positions					
Executive Management	2.94	768,900	768,900	-	(768,900)	(768,900)	
Instructional Management	7.22	354,490	354,490	-	(354,490)	(354,490)	
Deans, Directors & Coordinators	10.84	743,753	743,753	-	(743,753)	(743,753)	
CFO / Director of Finance	-	-	-	-	-	-	
Operation / Business Manager	3.97	369,226	369,226	-	(369,226)	(369,226)	
Administrative Staff	6.00	214,465	214,465	-	(214,465)	(214,465)	
TOTAL ADMINISTRATIVE STAFF	30.97	2,450,834	2,450,834	-	(2,450,834)	(2,450,834)	
INSTRUCTIONAL PERSONNEL COSTS							
Teachers - Regular	38.90	2,240,084	2,240,084	-	(2,240,084)	(2,240,084)	
Teachers - SPED	2.40	196,895	196,895	-	(196,895)	(196,895)	
Substitute Teachers	-	-	-	-	-	-	
Teaching Assistants	24.90	1,144,202	1,144,202	-	(1,144,202)	(1,144,202)	
Specialty Teachers	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	
Therapists & Counselors	5.63	297,375	297,375	-	(297,375)	(297,375)	
Other	-	82,890	82,890	-	(82,890)	(82,890)	
TOTAL INSTRUCTIONAL	71.83	3,961,446	3,961,446	-	(3,961,446)	(3,961,446)	
NON-INSTRUCTIONAL PERSONNEL COSTS							
Nurse	2.00	69,346	69,346	-	(69,346)	(69,346)	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Other	8.40	296,674	296,674	-	(296,674)	(296,674)	
TOTAL NON-INSTRUCTIONAL	10.40	366,020	366,020	-	(366,020)	(366,020)	
SUBTOTAL PERSONNEL SERVICE COSTS	113.20	6,778,300	6,778,300	-	(6,778,300)	(6,778,300)	
PAYROLL TAXES AND BENEFITS							
Payroll Taxes		530,660	530,660	-	(530,660)	(530,660)	
Fringe / Employee Benefits		1,092,445	1,092,445	-	(1,092,445)	(1,092,445)	
Retirement / Pension		301,575	301,575	-	(301,575)	(301,575)	
TOTAL PAYROLL TAXES AND BENEFITS		1,924,680	1,924,680	-	(1,924,680)	(1,924,680)	
TOTAL PERSONNEL SERVICE COSTS	113.20	8,702,980	8,702,980	-	(8,702,980)	(8,702,980)	
CONTRACTED SERVICES							
Accounting / Audit		53,340	53,340	-	(53,340)	(53,340)	
Legal		33,000	33,000	-	(33,000)	(33,000)	
Management Company Fee		-	-	-	-	-	
Nurse Services		-	-	-	-	-	
Food Service / School Lunch		-	-	-	-	-	
Payroll Services		18,900	18,900	-	(18,900)	(18,900)	
Special Ed Services		47,000	47,000	-	(47,000)	(47,000)	
Titlment Services (i.e. Title I)		12,600	12,600	-	(12,600)	(12,600)	
Other Purchased / Professional / Consulting		190,080	190,080	-	(190,080)	(190,080)	
TOTAL CONTRACTED SERVICES		354,920	354,920	-	(354,920)	(354,920)	

ALBANY COMMUNITY CHARTER SCHOOL						DESCRIPTION OF ASSUMPTIONS
Budget / Operating Plan						
2021-22						
	12,613,884	12,613,884	-	12,613,884	12,613,884	
Total Revenue	12,613,884	12,613,884	-	12,613,884	12,613,884	
Total Expenses	12,013,789	12,013,789	-	(12,013,789)	(12,013,789)	
Net Income	600,095	600,095	-	600,095	600,095	
Actual Student Enrollment						
	Total Year			VARIANCE		
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
SCHOOL OPERATIONS						
Board Expenses	12,600	12,600	-	(12,600)	(12,600)	
Classroom / Teaching Supplies & Materials	56,830	56,830	-	(56,830)	(56,830)	
Special Ed Supplies & Materials	-	-	-	-	-	
Textbooks / Workbooks	50,200	50,200	-	(50,200)	(50,200)	
Supplies & Materials other	-	-	-	-	-	
Equipment / Furniture	11,350	11,350	-	(11,350)	(11,350)	
Telephone	6,860	6,860	-	(6,860)	(6,860)	
Technology	63,514	63,514	-	(63,514)	(63,514)	
Student Testing & Assessment	34,974	34,974	-	(34,974)	(34,974)	
Field Trips	25,500	25,500	-	(25,500)	(25,500)	
Transportation (student)	434,334	434,334	-	(434,334)	(434,334)	
Student Services - other	131,400	131,400	-	(131,400)	(131,400)	
Office Expense	84,486	84,486	-	(84,486)	(84,486)	
Staff Development	84,220	84,220	-	(84,220)	(84,220)	
Staff Recruitment	16,545	16,545	-	(16,545)	(16,545)	
Student Recruitment / Marketing	25,650	25,650	-	(25,650)	(25,650)	
School Meals / Lunch	253,466	253,466	-	(253,466)	(253,466)	
Travel (Staff)	-	-	-	-	-	
Fundraising	-	-	-	-	-	
Other	638,694	638,694	-	(638,694)	(638,694)	
TOTAL SCHOOL OPERATIONS	1,930,623	1,930,623	-	(1,930,623)	(1,930,623)	
FACILITY OPERATION & MAINTENANCE						
Insurance	120,618	120,618	-	(120,618)	(120,618)	
Janitorial	338,200	338,200	-	(338,200)	(338,200)	
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	
Repairs & Maintenance	-	-	-	-	-	
Equipment / Furniture	53,248	53,248	-	(53,248)	(53,248)	
Security	9,400	9,400	-	(9,400)	(9,400)	
Utilities	103,800	103,800	-	(103,800)	(103,800)	
TOTAL FACILITY OPERATION & MAINTENANCE	625,266	625,266	-	(625,266)	(625,266)	
DEPRECIATION & AMORTIZATION	400,000	400,000	-	(400,000)	(400,000)	
COVID-19 / CONTINGENCY	-	-	-	-	-	
DEFERRED RENT	-	-	-	-	-	
TOTAL EXPENSES	12,013,789	12,013,789	-	(12,013,789)	(12,013,789)	
NET INCOME	600,095	600,095	-	600,095	600,095	

ALBANY COMMUNITY CHARTER SCHOOL						
Budget / Operating Plan						
2021-22						
	12,613,884	12,613,884	-	12,613,884	12,613,884	
Total Revenue						
Total Expenses	12,013,789	12,013,789	-	(12,013,789)	(12,013,789)	
Net Income	600,095	600,095	-	600,095	600,095	
Actual Student Enrollment						
	Total Year			VARIANCE		DESCRIPTION OF ASSUMPTIONS
	Original Budget	Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
ENROLLMENT - *School Districts Are Linked To Above Entries* Number of Districts: ALBANY CITY SD TROY CITY SD EAST GREENBUSH CSD MENANDS UFSD WATERVLIET CITY SD RENSSELAER CITY SD SCHENECTADY CITY SD LANSINGBURGH CSD SOUTH COLONIE CSD GUILDERLAND CSD COHOES CITY SD NORTH COLONIE CSD GREEN ISLAND UFSD NISKAYUNA CSD WATERFORD-HALFMOON UFSD ALL OTHER School Districts: (Weighted Avg) TOTAL ENROLLMENT REVENUE PER PUPIL EXPENSES PER PUPIL						

ALBANY COMMUNITY CHARTER SCHOOL														
Budget / Operating Plan														
2021-22														
	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	12,613,884
Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	12,613,884
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	12,013,789
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-	-	600,095
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-	-	-
	Prior Year Actual 2020-21 Revenue Per Pupil	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30			Original Budget
		Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget	Revised Budget	Variance	Original Budget
CASH FLOW ADJUSTMENTS														
OPERATING ACTIVITIES {enter descriptions below }														
Add Back Depreciation	-	100,000	-	-	100,000	-	-	100,000	-	-	100,000	-	-	400,000
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Operating Activities	-	100,000	-	-	100,000	-	-	100,000	-	-	100,000	-	-	400,000
INVESTMENT ACTIVITIES {enter descriptions below }														
Example - Subtract Property and Equipment Expenditures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Investment Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-
FINANCING ACTIVITIES {enter descriptions below }														
Subtract Principal Payment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	-	(41,360)	-	-	(41,360)	-	-	(41,360)	-	-	(41,360)	-	-	(165,439)
Total Financing Activities	-	(41,360)	-	-	(41,360)	-	-	(41,360)	-	-	(41,360)	-	-	(165,439)
Total Cash Flow Adjustments	-	58,640	-	-	58,640	-	-	58,640	-	-	58,640	-	-	234,561
NET INCOME	-	208,664	-	-	208,664	-	-	208,664	-	-	208,664	-	-	834,656
Beginning Cash Balance	-	-	-	-	208,664	-	-	417,328	-	-	625,992	-	-	-
ENDING CASH BALANCE	-	208,664	-	-	417,328	-	-	625,992	-	-	834,656	-	-	834,656

		ALBANY COMMUNITY CHARTER SCHOOL				DESCRIPTION OF ASSUMPTIONS
		Budget / Operating Plan		2021-22		
Total Revenue		12,613,884	-	12,613,884	12,613,884	
Total Expenses		12,013,789	-	(12,013,789)	(12,013,789)	
Net Income		600,095	-	600,095	600,095	
Actual Student Enrollment						
		Total Year		VARIANCE		
		Revised Budget	Variance	Original Budget vs. PY Budget	Revised Budget vs. PY Budget	
CASH FLOW ADJUSTMENTS						
OPERATING ACTIVITIES {enter descriptions below }						
Add Back Depreciation		400,000	-	400,000	400,000	
Other		-	-	-	-	
Total Operating Activities		400,000	-	400,000	400,000	
INVESTMENT ACTIVITIES {enter descriptions below }						
Example - Subtract Property and Equipment Expenditures		-	-	-	-	
Other		-	-	-	-	
Total Investment Activities		-	-	-	-	
FINANCING ACTIVITIES {enter descriptions below }						
Subtract Principal Payment		-	-	-	-	
Other		(165,439)	-	(165,439)	(165,439)	
Total Financing Activities		(165,439)	-	(165,439)	(165,439)	
Total Cash Flow Adjustments		234,561	-	234,561	234,561	
NET INCOME		834,656	-	834,656	834,656	
Beginning Cash Balance		-	-	-	-	
ENDING CASH BALANCE		834,656	-	834,656	834,656	

**ALBANY COMMUNITY CHARTER SCHOOL
BALANCE SHEET
2021-22**

DO NOT ENTER BALANCE SHEET DATA ON THIS TEMPLATE
Balance sheet data should for the Ed Corp:
KIPP: Albany Community Public Charter Schools
should be entered on the template for
KIPP Tech Valley Charter School.

	Prior Year	Q1	Q2	Q3	Q4
	2020-21	As of 9/30	As of 12/31	As of 3/31	As of 6/30
<u>ASSETS</u>					
<u>CURRENT ASSETS</u>					
Cash and cash equivalents	-	-	-	-	-
Grants and contracts receivable	-	-	-	-	-
Accounts receivables	-	-	-	-	-
Prepaid Expenses	-	-	-	-	-
Contributions and other receivables	-	-	-	-	-
TOTAL CURRENT ASSETS	-	-	-	-	-
<u>PROPERTY, BUILDING AND EQUIPMENT, net</u>					
	-	-	-	-	-
<u>OTHER ASSETS</u>					
	-	-	-	-	-
TOTAL ASSETS	-	-	-	-	-
<u>LIABILITIES AND NET ASSETS</u>					
<u>CURRENT LIABILITIES</u>					
Accounts payable and accrued expenses	-	-	-	-	-
Accrued payroll and benefits	-	-	-	-	-
Deferred Revenue	-	-	-	-	-
Current maturities of long-term debt	-	-	-	-	-
Short Term Debt - Bonds, Notes Payable	-	-	-	-	-
Other	-	-	-	-	-
TOTAL CURRENT LIABILITIES	-	-	-	-	-
<u>LONG-TERM DEBT and NOTES PAYABLE, net current maturities</u>					
	-	-	-	-	-
TOTAL LIABILITIES	-	-	-	-	-
<u>NET ASSETS</u>					
Unrestricted	-	-	-	-	-
Temporarily restricted	-	-	-	-	-
TOTAL NET ASSETS	-	-	-	-	-
TOTAL LIABILITIES AND NET ASSETS	-	-	-	-	-

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

REVENUE		2021-22											
REVENUES FROM STATE SOURCES		Per Pupil Rate											
Per Pupil Revenue		Per Pupil Rate											
ALBANY CITY SD	16,179	2,001,342	-	2,001,342	-	2,001,342	-	2,001,342	-	2,001,342	-	2,001,342	-
TROY CITY SD	16,817	168,801	-	168,801	-	168,801	-	168,801	-	168,801	-	168,801	-
EAST GREENBUSH CSD	13,105	12,908	-	12,908	-	12,908	-	12,908	-	12,908	-	12,908	-
MENANDS UFSD	17,005	29,079	-	29,079	-	29,079	-	29,079	-	29,079	-	29,079	-
WATERVLIET CITY SD	10,734	5,367	-	5,367	-	5,367	-	5,367	-	5,367	-	5,367	-
RENSSELAER CITY SD	10,880	35,496	-	35,496	-	35,496	-	35,496	-	35,496	-	35,496	-
SCHENECTADY CITY SD	13,135	291,696	-	291,696	-	291,696	-	291,696	-	291,696	-	291,696	-
LANSINGBURGH CSD	11,213	39,386	-	39,386	-	39,386	-	39,386	-	39,386	-	39,386	-
SOUTH COLONIE CSD	13,517	16,592	-	16,592	-	16,592	-	16,592	-	16,592	-	16,592	-
GUILDERLAND CSD	13,101	15,852	-	15,852	-	15,852	-	15,852	-	15,852	-	15,852	-
COHOES CITY SD	13,733	22,419	-	22,419	-	22,419	-	22,419	-	22,419	-	22,419	-
NORTH COLONIE CSD	12,219	8,981	-	8,981	-	8,981	-	8,981	-	8,981	-	8,981	-
GREEN ISLAND UFSD	13,829	13,518	-	13,518	-	13,518	-	13,518	-	13,518	-	13,518	-
NISKAYUNA CSD	12,847	3,115	-	3,115	-	3,115	-	3,115	-	3,115	-	3,115	-
WATERFORD-HALFMOON UFSD	15,334	3,834	-	3,834	-	3,834	-	3,834	-	3,834	-	3,834	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,497	2,668,385	-	2,668,385	-	2,668,385	-	2,668,385	-	2,668,385	-	2,668,385	-
Special Education Revenue		13,750	-	13,750	-	13,750	-	13,750	-	13,750	-	13,750	-
Grants													
Stimulus		-	-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		2,682,135	-	2,682,135	-	2,682,135	-	2,682,135	-	2,682,135	-	2,682,135	-
REVENUE FROM FEDERAL FUNDING													
IDEA Special Needs		-	-	-	-	-	-	-	-	-	-	-	-
Title I		-	-	-	-	-	-	-	-	-	-	-	-
Title Funding - Other		81,830	-	81,830	-	81,830	-	81,830	-	81,830	-	81,830	-
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-	-
Grants													
Charter School Program (CSP) Planning & Implementation		200,000	-	200,000	-	200,000	-	200,000	-	200,000	-	200,000	-
Other		-	-	-	-	-	-	-	-	-	-	-	-
Other		21,000	-	21,000	-	21,000	-	21,000	-	21,000	-	21,000	-
TOTAL REVENUE FROM FEDERAL SOURCES		302,830	-	302,830	-	302,830	-	302,830	-	302,830	-	302,830	-
LOCAL and OTHER REVENUE													
Contributions and Donations		-	-	-	-	-	-	-	-	-	-	-	-
Fundraising		7,875	-	7,875	-	7,875	-	7,875	-	7,875	-	7,875	-
Erate Reimbursement		5,911	-	5,911	-	5,911	-	5,911	-	5,911	-	5,911	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	-	-	-	-	-	-	-	-	-	-
Food Service (Income from meals)		154,720	-	154,720	-	154,720	-	154,720	-	154,720	-	154,720	-
Text Book		-	-	-	-	-	-	-	-	-	-	-	-
OTHER		-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		168,506	-	168,506	-	168,506	-	168,506	-	168,506	-	168,506	-
TOTAL REVENUE		3,153,471	-	3,153,471	-	3,153,471	-	3,153,471	-	3,153,471	-	3,153,471	-

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current			Current			Current			Current	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance

EXPENSES	Quarter 0 No. of Positions	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance
ADMINISTRATIVE STAFF PERSONNEL COSTS													
Executive Management	-	192,225	-	-	192,225	-	-	192,225	-	-	192,225	-	
Instructional Management	-	88,623	-	-	88,623	-	-	88,623	-	-	88,623	-	
Deans, Directors & Coordinators	-	185,938	-	-	185,938	-	-	185,938	-	-	185,938	-	
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-	-	
Operation / Business Manager	-	92,307	-	-	92,307	-	-	92,307	-	-	92,307	-	
Administrative Staff	-	53,616	-	-	53,616	-	-	53,616	-	-	53,616	-	
TOTAL ADMINISTRATIVE STAFF	-	612,709	-	-	612,709	-	-	612,709	-	-	612,709	-	
INSTRUCTIONAL PERSONNEL COSTS													
Teachers - Regular	-	560,021	-	-	560,021	-	-	560,021	-	-	560,021	-	
Teachers - SPED	-	49,224	-	-	49,224	-	-	49,224	-	-	49,224	-	
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-	-	
Teaching Assistants	-	286,051	-	-	286,051	-	-	286,051	-	-	286,051	-	
Specialty Teachers	-	-	-	-	-	-	-	-	-	-	-	-	
Aides	-	-	-	-	-	-	-	-	-	-	-	-	
Therapists & Counselors	-	74,344	-	-	74,344	-	-	74,344	-	-	74,344	-	
Other	-	20,723	-	-	20,723	-	-	20,723	-	-	20,723	-	
TOTAL INSTRUCTIONAL	-	990,362	-	-	990,362	-	-	990,362	-	-	990,362	-	
NON-INSTRUCTIONAL PERSONNEL COSTS													
Nurse	-	17,337	-	-	17,337	-	-	17,337	-	-	17,337	-	
Librarian	-	-	-	-	-	-	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	-	-	-	-	-	-	
Security	-	-	-	-	-	-	-	-	-	-	-	-	
Other	-	74,169	-	-	74,169	-	-	74,169	-	-	74,169	-	
TOTAL NON-INSTRUCTIONAL	-	91,505	-	-	91,505	-	-	91,505	-	-	91,505	-	
SUBTOTAL PERSONNEL SERVICE COSTS	-	1,694,575	-	-	1,694,575	-	-	1,694,575	-	-	1,694,575	-	
PAYROLL TAXES AND BENEFITS													
Payroll Taxes		132,665	-		132,665	-		132,665	-		132,665	-	
Fringe / Employee Benefits		273,111	-		273,111	-		273,111	-		273,111	-	
Retirement / Pension		75,394	-		75,394	-		75,394	-		75,394	-	
TOTAL PAYROLL TAXES AND BENEFITS		481,170	-		481,170	-		481,170	-		481,170	-	
TOTAL PERSONNEL SERVICE COSTS		2,175,745	-		2,175,745	-		2,175,745	-		2,175,745	-	
CONTRACTED SERVICES													
Accounting / Audit		13,335	-		13,335	-		13,335	-		13,335	-	
Legal		8,250	-		8,250	-		8,250	-		8,250	-	
Management Company Fee		-	-		-	-		-	-		-	-	
Nurse Services		-	-		-	-		-	-		-	-	
Food Service / School Lunch		-	-		-	-		-	-		-	-	
Payroll Services		4,725	-		4,725	-		4,725	-		4,725	-	
Special Ed Services		11,750	-		11,750	-		11,750	-		11,750	-	
Titlement Services (i.e. Title I)		3,150	-		3,150	-		3,150	-		3,150	-	
Other Purchased / Professional / Consulting		47,520	-		47,520	-		47,520	-		47,520	-	
TOTAL CONTRACTED SERVICES		88,730	-		88,730	-		88,730	-		88,730	-	

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance	Actual	Current Budget	Variance

SCHOOL OPERATIONS												
Board Expenses		3,150	-		3,150	-		3,150	-		3,150	-
Classroom / Teaching Supplies & Materials		14,208	-		14,208	-		14,208	-		14,208	-
Special Ed Supplies & Materials		-	-		-	-		-	-		-	-
Textbooks / Workbooks		12,550	-		12,550	-		12,550	-		12,550	-
Supplies & Materials other		-	-		-	-		-	-		-	-
Equipment / Furniture		2,838	-		2,838	-		2,838	-		2,838	-
Telephone		1,715	-		1,715	-		1,715	-		1,715	-
Technology		15,879	-		15,879	-		15,879	-		15,879	-
Student Testing & Assessment		8,744	-		8,744	-		8,744	-		8,744	-
Field Trips		6,375	-		6,375	-		6,375	-		6,375	-
Transportation (student)		108,584	-		108,584	-		108,584	-		108,584	-
Student Services - other		32,850	-		32,850	-		32,850	-		32,850	-
Office Expense		21,122	-		21,122	-		21,122	-		21,122	-
Staff Development		21,055	-		21,055	-		21,055	-		21,055	-
Staff Recruitment		4,136	-		4,136	-		4,136	-		4,136	-
Student Recruitment / Marketing		6,413	-		6,413	-		6,413	-		6,413	-
School Meals / Lunch		63,367	-		63,367	-		63,367	-		63,367	-
Travel (Staff)		-	-		-	-		-	-		-	-
Fundraising		-	-		-	-		-	-		-	-
Other		159,674	-		159,674	-		159,674	-		159,674	-
TOTAL SCHOOL OPERATIONS		482,656			482,656			482,656			482,656	
FACILITY OPERATION & MAINTENANCE												
Insurance		30,155	-		30,155	-		30,155	-		30,155	-
Janitorial		84,550	-		84,550	-		84,550	-		84,550	-
Building and Land Rent / Lease / Facility Finance Interest		-	-		-	-		-	-		-	-
Repairs & Maintenance		-	-		-	-		-	-		-	-
Equipment / Furniture		13,312	-		13,312	-		13,312	-		13,312	-
Security		2,350	-		2,350	-		2,350	-		2,350	-
Utilities		25,950	-		25,950	-		25,950	-		25,950	-
TOTAL FACILITY OPERATION & MAINTENANCE		156,317			156,317			156,317			156,317	
DEPRECIATION & AMORTIZATION		100,000			100,000			100,000			100,000	
COVID-19 / CONTINGENCY		-			-			-			-	
DEFERRED RENT		-			-			-			-	
TOTAL EXPENSES		3,003,447			3,003,447			3,003,447			3,003,447	
NET INCOME		150,024			150,024			150,024			150,024	

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-	-	3,153,471	-
Total Expenses	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-	-	3,003,447	-
Net Income	-	150,024	-	-	150,024	-	-	150,024	-	-	150,024	-
Actual Student Enrollment	-	689	-	-	689	-	-	689	-	-	689	-

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed	1st Quarter - 7/1 - 9/30			2nd Quarter - 10/1 - 12/31			3rd Quarter - 1/1 - 3/31			4th Quarter - 4/1 - 6/30		
		Current			Current			Current			Current	
	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance	Actual	Budget	Variance

ENROLLMENT - *School Districts Are Linked To Above Entries*

ALBANY CITY SD	-	495	-	-	495	-	-	495	-	-	495	-
TROY CITY SD	-	40	-	-	40	-	-	40	-	-	40	-
EAST GREENBUSH CSD	-	4	-	-	4	-	-	4	-	-	4	-
MENANDS UFSD	-	7	-	-	7	-	-	7	-	-	7	-
WATERVLIET CITY SD	-	2	-	-	2	-	-	2	-	-	2	-
RENSELAER CITY SD	-	13	-	-	13	-	-	13	-	-	13	-
SCHENECTADY CITY SD	-	89	-	-	89	-	-	89	-	-	89	-
LANSINGBURGH CSD	-	14	-	-	14	-	-	14	-	-	14	-
SOUTH COLONIE CSD	-	5	-	-	5	-	-	5	-	-	5	-
GUILDERLAND CSD	-	5	-	-	5	-	-	5	-	-	5	-
COHOES CITY SD	-	7	-	-	7	-	-	7	-	-	7	-
NORTH COLONIE CSD	-	3	-	-	3	-	-	3	-	-	3	-
GREEN ISLAND UFSD	-	4	-	-	4	-	-	4	-	-	4	-
NISKAYUNA CSD	-	1	-	-	1	-	-	1	-	-	1	-
WATERFORD-HALFMOON UFSD	-	1	-	-	1	-	-	1	-	-	1	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ENROLLMENT	-	689	-	-	689	-	-	689	-	-	689	-
REVENUE PER PUPIL	-	4,578	-	-	4,578	-	-	4,578	-	-	4,578	-
EXPENSES PER PUPIL	-	4,361	-	-	4,361	-	-	4,361	-	-	4,361	-

**ALBANY COMMUNITY CHARTER SCHOOL
Budget / Operating Plan**

2021-22

Total Revenue	-	-	-	12,613,884	(12,613,884)	-	-	12,613,884	(12,613,884)	-	-
Total Expenses	-	-	-	12,013,789	12,013,789	-	-	12,013,789	12,013,789	-	-
Net Income	-	-	-	600,095	(600,095)	-	-	600,095	(600,095)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	2021-22 Per Pupil Rate	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
REVENUE												
REVENUES FROM STATE SOURCES												
Per Pupil Revenue												
ALBANY CITY SD	16,179	-	-	-	8,005,369	(8,005,369)	-	-	8,005,369	(8,005,369)	-	-
TROY CITY SD	16,817	-	-	-	675,203	(675,203)	-	-	675,203	(675,203)	-	-
EAST GREENBUSH CSD	13,105	-	-	-	51,634	(51,634)	-	-	51,634	(51,634)	-	-
MENANDS UFSD	17,005	-	-	-	116,314	(116,314)	-	-	116,314	(116,314)	-	-
WATERVLIET CITY SD	10,734	-	-	-	21,468	(21,468)	-	-	21,468	(21,468)	-	-
RENSSELAER CITY SD	10,880	-	-	-	141,984	(141,984)	-	-	141,984	(141,984)	-	-
SCHENECTADY CITY SD	13,135	-	-	-	1,166,782	(1,166,782)	-	-	1,166,782	(1,166,782)	-	-
LANSINGBURGH CSD	11,213	-	-	-	157,543	(157,543)	-	-	157,543	(157,543)	-	-
SOUTH COLONIE CSD	13,517	-	-	-	66,368	(66,368)	-	-	66,368	(66,368)	-	-
GUILDERLAND CSD	13,101	-	-	-	63,409	(63,409)	-	-	63,409	(63,409)	-	-
COHOES CITY SD	13,733	-	-	-	89,676	(89,676)	-	-	89,676	(89,676)	-	-
NORTH COLONIE CSD	12,219	-	-	-	35,924	(35,924)	-	-	35,924	(35,924)	-	-
GREEN ISLAND UFSD	13,829	-	-	-	54,071	(54,071)	-	-	54,071	(54,071)	-	-
NISKAYUNA CSD	12,847	-	-	-	12,462	(12,462)	-	-	12,462	(12,462)	-	-
WATERFORD-HALFMOON UFSD	15,334	-	-	-	15,334	(15,334)	-	-	15,334	(15,334)	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL Per Pupil Revenue (Weighted Average Per Pupil Funding)	15,497	-	-	-	10,673,541	(10,673,541)	-	-	10,673,541	(10,673,541)	-	-
Special Education Revenue		-	-	-	55,000	(55,000)	-	-	55,000	(55,000)	-	-
Grants												
Stimulus		-	-	-	-	-	-	-	-	-	-	-
DYCD (Department of Youth and Community Development)		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
NYC DoE Rental Assistance		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM STATE SOURCES		-	-	-	10,728,541	(10,728,541)	-	-	10,728,541	(10,728,541)	-	-
REVENUE FROM FEDERAL FUNDING												
IDEA Special Needs		-	-	-	-	-	-	-	-	-	-	-
Title I		-	-	-	-	-	-	-	-	-	-	-
Title Funding - Other		-	-	-	327,321	(327,321)	-	-	327,321	(327,321)	-	-
School Food Service (Free Lunch)		-	-	-	-	-	-	-	-	-	-	-
Grants												
Charter School Program (CSP) Planning & Implementation		-	-	-	800,000	(800,000)	-	-	800,000	(800,000)	-	-
Other		-	-	-	-	-	-	-	-	-	-	-
Other		-	-	-	84,000	(84,000)	-	-	84,000	(84,000)	-	-
TOTAL REVENUE FROM FEDERAL SOURCES		-	-	-	1,211,321	(1,211,321)	-	-	1,211,321	(1,211,321)	-	-
LOCAL and OTHER REVENUE												
Contributions and Donations		-	-	-	-	-	-	-	-	-	-	-
Fundraising		-	-	-	31,500	(31,500)	-	-	31,500	(31,500)	-	-
Erate Reimbursement		-	-	-	23,643	(23,643)	-	-	23,643	(23,643)	-	-
Earnings on Investments		-	-	-	-	-	-	-	-	-	-	-
Interest Income		-	-	-	-	-	-	-	-	-	-	-
Food Service (Income from meals)		-	-	-	618,879	(618,879)	-	-	618,879	(618,879)	-	-
Text Book		-	-	-	-	-	-	-	-	-	-	-
OTHER		-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE FROM LOCAL and OTHER SOURCES		-	-	-	674,022	(674,022)	-	-	674,022	(674,022)	-	-
TOTAL REVENUE		-	-	-	12,613,884	(12,613,884)	-	-	12,613,884	(12,613,884)	-	-

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	-	-	12,613,884	(12,613,884)	-	-	12,613,884	(12,613,884)	-	-
Total Expenses	-	-	-	12,013,789	12,013,789	-	-	12,013,789	12,013,789	-	-
Net Income	-	-	-	600,095	(600,095)	-	-	600,095	(600,095)	-	-
Actual Student Enrollment	-	-	-			-	-			-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Quarter 0 No. of Positions	TOTALS AND VARIANCE ANALYSIS									
		Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Current Budget - TY	Actual vs. Current Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Original Budget - TY	Actual vs. Original Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)
EXPENSES											
ADMINISTRATIVE STAFF PERSONNEL COSTS											
Executive Management	-	-	-	768,900	768,900	-	-	768,900	768,900	-	-
Instructional Management	-	-	-	354,490	354,490	-	-	354,490	354,490	-	-
Deans, Directors & Coordinators	-	-	-	743,753	743,753	-	-	743,753	743,753	-	-
CFO / Director of Finance	-	-	-	-	-	-	-	-	-	-	-
Operation / Business Manager	-	-	-	369,226	369,226	-	-	369,226	369,226	-	-
Administrative Staff	-	-	-	214,465	214,465	-	-	214,465	214,465	-	-
TOTAL ADMINISTRATIVE STAFF	-	-	-	2,450,834	2,450,834	-	-	2,450,834	2,450,834	-	-
INSTRUCTIONAL PERSONNEL COSTS											
Teachers - Regular	-	-	-	2,240,084	2,240,084	-	-	2,240,084	2,240,084	-	-
Teachers - SPED	-	-	-	196,895	196,895	-	-	196,895	196,895	-	-
Substitute Teachers	-	-	-	-	-	-	-	-	-	-	-
Teaching Assistants	-	-	-	1,144,202	1,144,202	-	-	1,144,202	1,144,202	-	-
Specialty Teachers	-	-	-	-	-	-	-	-	-	-	-
Aides	-	-	-	-	-	-	-	-	-	-	-
Therapists & Counselors	-	-	-	297,375	297,375	-	-	297,375	297,375	-	-
Other	-	-	-	82,890	82,890	-	-	82,890	82,890	-	-
TOTAL INSTRUCTIONAL	-	-	-	3,961,446	3,961,446	-	-	3,961,446	3,961,446	-	-
NON-INSTRUCTIONAL PERSONNEL COSTS											
Nurse	-	-	-	69,346	69,346	-	-	69,346	69,346	-	-
Librarian	-	-	-	-	-	-	-	-	-	-	-
Custodian	-	-	-	-	-	-	-	-	-	-	-
Security	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	296,674	296,674	-	-	296,674	296,674	-	-
TOTAL NON-INSTRUCTIONAL	-	-	-	366,020	366,020	-	-	366,020	366,020	-	-
SUBTOTAL PERSONNEL SERVICE COSTS	-	-	-	6,778,300	6,778,300	-	-	6,778,300	6,778,300	-	-
PAYROLL TAXES AND BENEFITS											
Payroll Taxes	-	-	-	530,660	530,660	-	-	530,660	530,660	-	-
Fringe / Employee Benefits	-	-	-	1,092,445	1,092,445	-	-	1,092,445	1,092,445	-	-
Retirement / Pension	-	-	-	301,575	301,575	-	-	301,575	301,575	-	-
TOTAL PAYROLL TAXES AND BENEFITS	-	-	-	1,924,680	1,924,680	-	-	1,924,680	1,924,680	-	-
TOTAL PERSONNEL SERVICE COSTS	-	-	-	8,702,980	8,702,980	-	-	8,702,980	8,702,980	-	-
CONTRACTED SERVICES											
Accounting / Audit	-	-	-	53,340	53,340	-	-	53,340	53,340	-	-
Legal	-	-	-	33,000	33,000	-	-	33,000	33,000	-	-
Management Company Fee	-	-	-	-	-	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-	-	-	-	-	-
Food Service / School Lunch	-	-	-	-	-	-	-	-	-	-	-
Payroll Services	-	-	-	18,900	18,900	-	-	18,900	18,900	-	-
Special Ed Services	-	-	-	47,000	47,000	-	-	47,000	47,000	-	-
Titlement Services (i.e. Title I)	-	-	-	12,600	12,600	-	-	12,600	12,600	-	-
Other Purchased / Professional / Consulting	-	-	-	190,080	190,080	-	-	190,080	190,080	-	-
TOTAL CONTRACTED SERVICES	-	-	-	354,920	354,920	-	-	354,920	354,920	-	-

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	-	-	12,613,884	(12,613,884)	-	-	12,613,884	(12,613,884)	-	-
Total Expenses	-	-	-	12,013,789	12,013,789	-	-	12,013,789	12,013,789	-	-
Net Income	-	-	-	600,095	(600,095)	-	-	600,095	(600,095)	-	-
Actual Student Enrollment	-	-	-	-	-	-	-	-	-	-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Budget - TY	Actual vs. Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Budget - TY	Actual vs. Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
SCHOOL OPERATIONS											
Board Expenses	-	-	-	12,600	12,600	-	-	12,600	12,600	-	-
Classroom / Teaching Supplies & Materials	-	-	-	56,830	56,830	-	-	56,830	56,830	-	-
Special Ed Supplies & Materials	-	-	-	-	-	-	-	-	-	-	-
Textbooks / Workbooks	-	-	-	50,200	50,200	-	-	50,200	50,200	-	-
Supplies & Materials other	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	11,350	11,350	-	-	11,350	11,350	-	-
Telephone	-	-	-	6,860	6,860	-	-	6,860	6,860	-	-
Technology	-	-	-	63,514	63,514	-	-	63,514	63,514	-	-
Student Testing & Assessment	-	-	-	34,974	34,974	-	-	34,974	34,974	-	-
Field Trips	-	-	-	25,500	25,500	-	-	25,500	25,500	-	-
Transportation (student)	-	-	-	434,334	434,334	-	-	434,334	434,334	-	-
Student Services - other	-	-	-	131,400	131,400	-	-	131,400	131,400	-	-
Office Expense	-	-	-	84,486	84,486	-	-	84,486	84,486	-	-
Staff Development	-	-	-	84,220	84,220	-	-	84,220	84,220	-	-
Staff Recruitment	-	-	-	16,545	16,545	-	-	16,545	16,545	-	-
Student Recruitment / Marketing	-	-	-	25,650	25,650	-	-	25,650	25,650	-	-
School Meals / Lunch	-	-	-	253,466	253,466	-	-	253,466	253,466	-	-
Travel (Staff)	-	-	-	-	-	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	638,694	638,694	-	-	638,694	638,694	-	-
TOTAL SCHOOL OPERATIONS	-	-	-	1,930,623	1,930,623	-	-	1,930,623	1,930,623	-	-
FACILITY OPERATION & MAINTENANCE											
Insurance	-	-	-	120,618	120,618	-	-	120,618	120,618	-	-
Janitorial	-	-	-	338,200	338,200	-	-	338,200	338,200	-	-
Building and Land Rent / Lease / Facility Finance Interest	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Equipment / Furniture	-	-	-	53,248	53,248	-	-	53,248	53,248	-	-
Security	-	-	-	9,400	9,400	-	-	9,400	9,400	-	-
Utilities	-	-	-	103,800	103,800	-	-	103,800	103,800	-	-
TOTAL FACILITY OPERATION & MAINTENANCE	-	-	-	625,266	625,266	-	-	625,266	625,266	-	-
DEPRECIATION & AMORTIZATION	-	-	-	400,000	400,000	-	-	400,000	400,000	-	-
COVID-19 / CONTINGENCY	-	-	-	-	-	-	-	-	-	-	-
DEFERRED RENT	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	-	-	-	12,013,789	12,013,789	-	-	12,013,789	12,013,789	-	-
NET INCOME	-	-	-	600,095	(600,095)	-	-	600,095	(600,095)	-	-

ALBANY COMMUNITY CHARTER SCHOOL

Budget / Operating Plan

2021-22

Total Revenue	-	-	-	12,613,884	(12,613,884)	-	-	12,613,884	(12,613,884)	-	-
Total Expenses	-	-	-	12,013,789	12,013,789	-	-	12,013,789	12,013,789	-	-
Net Income	-	-	-	600,095	(600,095)	-	-	600,095	(600,095)	-	-
Actual Student Enrollment	-	-	-			-	-			-	-

TOTALS AND VARIANCE ANALYSIS

*NOTE: Enrollment, Revenue and Expenditure Data IN the 'Total and Variance Analysis' Section is Based on LAST ACTUAL Quarter Completed

Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Current Budget - TY	Actual vs. Current Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Original Budget - TY	Actual vs. Original Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
--------	----------------------------------	---------------------------	-----------------------------	--------------------------------------	-----------------------------------	----------------------------	-------------------------------	----------------------------------------	---------------------------------------------------------	-------------------------

ENROLLMENT - *School Districts Are Linked To Above Entries*

	Actual	Current Budget (Current Quarter)	Actual vs. Current Budget	Current Current Budget - TY	Actual vs. Current Current Budget TY	Original Budget (Current Quarter)	Actual vs. Original Budget	Original Original Budget - TY	Actual vs. Original Original Budget TY	PY Actual (PY TY / No. of COMPLETED Actual CY Quarters)	Actual CY vs. Actual PY
ALBANY CITY SD	-	-	-		-	-			-	-	-
TROY CITY SD	-	-	-		-	-			-	-	-
EAST GREENBUSH CSD	-	-	-		-	-			-	-	-
MENANDS UFSD	-	-	-		-	-			-	-	-
WATERLIET CITY SD	-	-	-		-	-			-	-	-
RENSSELAER CITY SD	-	-	-		-	-			-	-	-
SCHENECTADY CITY SD	-	-	-		-	-			-	-	-
LANSINGBURGH CSD	-	-	-		-	-			-	-	-
SOUTH COLONIE CSD	-	-	-		-	-			-	-	-
GUILDERLAND CSD	-	-	-		-	-			-	-	-
COHOES CITY SD	-	-	-		-	-			-	-	-
NORTH COLONIE CSD	-	-	-		-	-			-	-	-
GREEN ISLAND UFSD	-	-	-		-	-			-	-	-
NISKAYUNA CSD	-	-	-		-	-			-	-	-
WATERFORD-HALFMOON UFSD	-	-	-		-	-			-	-	-
ALL OTHER School Districts: (Count = 0)	-	-	-		-	-			-	-	-

TOTAL ENROLLMENT

REVENUE PER PUPIL

EXPENSES PER PUPIL



Annual Report Requirement
for SUNY Authorized Charter Schools
ALBANY COMMUNITY CHARTER SCHOOL
2021-22

Administrative
expenditures per pupil:

\$0.00

Per NYS Statute

Administrative expenditures per pupil: the sum of all general administration salaries and other general administration expenditures divided by the total number of enrolled students. Employee benefit costs or expenditures should not be reported here.

***NOTE: THIS TAB ONLY NEEDS TO BE COMPLETED FOR Q4**



City of Albany

Division of Buildings and Regulatory Compliance

Albany Community Charter School
42 South Dove Street
Albany, NY 12202

Certificate of Occupancy


Address: 42 South Dove Street

Permit 

Parcel 

This is to Certify that the building located at 42 South Dove Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Change of tenant minor repairs for a Charter School known as Albany Community Charter School.

The following occupancy is permitted at this location.

Area	Use	Uniform Code Classification
		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance R-2A

Issuance Recommended By:

Vincent J. DiBlase
Deputy Chief Inspector

Jeffery W. Jamison - Director

Issue Date Monday, August 06, 2012




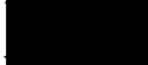
**City of Albany
Department of Public Safety
Division of Building and Codes**

Sano Rubin Construction
624 Delaware Avenue
Albany, N.Y. 12209

Certificate of Occupancy

Address: 65 Krank Street

Permit 

Parcel 

This is to Certify that the building located at 65 Krank Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for addition to existing school.

The following occupancy is permitted at this location:

Area	Use	Uniform Code Classification
		

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance LC

Issuance Recommended By: 

R. Preville
Building Inspector


Nicholas A. DiLello, Director

Issue Date: Friday, November 12, 2010



City of Albany
Department of Public Safety
Division of Building and Codes

Sano-Rubin
624 Delaware Ave.
Albany, N.Y. 12209

Certificate of Occupancy

Address: 65 Krank Street

Permit [Redacted]
Parcel [Redacted]

This is to Certify that the building located at 65 Krank Street in the City of Albany, NY has been inspected and found to be in compliance with the plans on file and with permit application for Brighter Choice Charter Schools.

The following occupancy is permitted at this location:

Table with 3 columns: Area, Use, Uniform Code Classification. The table content is redacted.

No change in the nature of this parcel, building or use is allowed without a permit and the issuance of a new Certificate of Occupancy.

Zoning District at time of Issuance R-2A

Issuance Recommended By:
R. Preville
Building Inspector

Nicholas A. DiLello, Director

Issue Date: Friday, September 12, 2008



Transmittal Form
Annual Financial Statement Audit Report
for SUNY Authorized Charter Schools

Charter School Name:	Albany Community Charter School
Audit Period:	2020-21
Prior Period:	2019-20
Report Due Date:	Monday, November 1, 2021
School Fiscal Contact Name:	Kassandra Higgins
School Fiscal Contact Email:	[REDACTED]
School Fiscal Contact Phone:	[REDACTED]
School Audit Firm Name:	Mengel Metzger Barr & Co. LLP
School Audit Contact Name:	Raymond J. Jacobi, Jr. CPA
School Audit Contact Email:	[REDACTED]
School Audit Contact Phone:	[REDACTED]

SUNY CHARTER SCHOOLS INSTITUTE - Reporting Requirements:

Online Portal: <https://my.epicenternow.org/>

Required 8 Items:

- 1) The independent auditor's report on financial statements and notes;
- 2) Excel template file with appropriate sheets completed: Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets; and
- 3) Reports on internal controls over financial reporting and on compliance.

And, if applicable:

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc. If not applicable enter "N/A."

	<i>If not included, state the reason(s) below. Or, if not applicable fill in "N/A":</i>
4) Management Letter	N/A
5) Management Letter Response	N/A
6) Form 990; or Extension Form 8868	
7) Federal Single Audit/ Uniform Guidance in 2 CFR Part 200, Subpart F	
8) Corrective Action Plan	N/A

ALBANY COMMUNITY CHARTER SCHOOL

Statement of Activities

as of June 30, 2021

	2020-21			2019-20
	Without Donor Restrictions	With Donor Restrictions	Total	Total
REVENUE, GAINS AND OTHER SUPPORT				
Public School District				
Resident Student Enrollment	\$ 10,196,920	\$ -	\$ 10,196,920	\$ 9,931,508
Students with disabilities	58,467	-	58,467	36,845
Grants and Contracts				
State and local	-	-	-	-
Federal - Title and IDEA	285,971	-	285,971	325,867
Federal - Other	1,005,399	-	1,005,399	-
Other	-	-	-	-
NYC DoE Rental Assistance	-	-	-	-
Food Service/Child Nutrition Program	225,841	-	225,841	343,172
TOTAL REVENUE, GAINS AND OTHER SUPPORT	11,772,598	-	11,772,598	10,637,392
EXPENSES				
Program Services				
Regular Education	\$ 7,429,390	\$ -	\$ 7,429,390	\$ 6,970,067
Special Education	215,078	-	215,078	237,730
Other Programs	1,315,298	-	1,315,298	1,062,651
Total Program Services	8,959,766	-	8,959,766	8,270,448
Management and general	2,095,961	-	2,095,961	1,245,301
Fundraising	-	-	-	-
TOTAL OPERATING EXPENSES	11,055,727	-	11,055,727	9,515,749
SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS	716,871	-	716,871	1,121,643
SUPPORT AND OTHER REVENUE				
Contributions				
Foundations	\$ 116,683	\$ -	\$ 116,683	\$ -
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	14,265	-	14,265	-
Interest income	802	-	802	6,520
Miscellaneous income	1,014,160	-	1,014,160	94,157
Net assets released from restriction	-	-	-	-
TOTAL SUPPORT AND OTHER REVENUE	1,145,910	-	1,145,910	100,677
CHANGE IN NET ASSETS	1,862,781	-	1,862,781	1,222,320
NET ASSETS BEGINNING OF YEAR	9,971,833	-	9,971,833	8,749,513
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
NET ASSETS END OF YEAR	\$ 11,834,614	\$ -	\$ 11,834,614	\$ 9,971,833

ALBANY COMMUNITY CHARTER SCHOOL
Statement of Cash Flows
as of June 30, 2021

	<u>2020-21</u>	<u>2019-20</u>
CASH FLOWS - OPERATING ACTIVITIES		
Increase (decrease) in net assets	\$ -	\$ 1,222,320
Revenues from School Districts	-	-
Accounts Receivable	-	395,553
Due from School Districts	-	-
Depreciation	-	423,715
Grants Receivable	-	-
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	-	-
Accounts Payable	-	(56,071)
Accrued Expenses	-	-
Accrued Liabilities	-	(662,850)
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	-	1,151,800
Interest payments	-	-
Amortization of Debt Issuance Costs	-	4,862
Inventory	-	(143,660)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	\$ -	\$ 2,335,669
CASH FLOWS - INVESTING ACTIVITIES		
Purchase of equipment	-	(86,141)
Other	-	-
NET CASH PROVIDED FROM INVESTING ACTIVITIES	\$ -	\$ (86,141)
CASH FLOWS - FINANCING ACTIVITIES		
Principal payments on long-term debt	-	(315,999)
Other	-	-
NET CASH PROVIDED FROM FINANCING ACTIVITIES	\$ -	\$ (315,999)
NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS	\$ -	\$ 1,933,529
Cash at beginning of year	-	5,727,015
CASH AND CASH EQUIVALENTS AT END OF YEAR	\$ -	\$ 7,660,544

ALBANY COMMUNITY CHARTER SCHOOL
Statement of Functional Expenses
as of June 30, 2021

		2020-21							2019-20	
		Program Services				Supporting Services				
		Regular Education				Management and Fund-raising				
No. of Positions		Education	Special Education	Other Education	Total	Fund-raising	General	Total	Total	Total
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Personnel Services Costs										
Administrative Staff Personnel	26.00	803,453	8,743	168,128	980,324	-	770,266	770,266	1,750,590	981,437
Instructional Personnel	75.00	3,636,791	127,843	-	3,764,634	-	-	-	3,764,634	3,649,010
Non-Instructional Personnel	8.00	-	-	184,610	184,610	-	433,916	433,916	618,526	475,759
Total Salaries and Staff	109.00	4,440,244	136,586	352,738	4,929,568	-	1,204,182	1,204,182	6,133,750	5,106,206
Fringe Benefits & Payroll Taxes		964,623	19,686	378,580	1,362,889	-	151,432	151,432	1,514,321	1,326,225
Retirement		156,559	3,195	61,444	221,198	-	24,578	24,578	245,776	104,600
Management Company Fees		-	-	-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	15,370	15,370	15,370	975
Accounting / Audit Services		-	-	-	-	-	49,602	49,602	49,602	24,275
Other Purchased / Professional / Consulting Services		352,087	29,269	67,868	449,224	-	155,837	155,837	605,061	249,568
Building and Land Rent / Lease / Facility Finance Interest		291,226	5,943	114,296	411,465	-	45,719	45,719	457,184	594,872
Repairs & Maintenance		229,495	4,684	90,069	324,248	-	36,027	36,027	360,275	426,566
Insurance		-	-	-	-	-	119,141	119,141	119,141	150,001
Utilities		76,139	1,554	29,882	107,575	-	11,953	11,953	119,528	85,821
Supplies / Materials		322,854	4,363	-	327,217	-	-	-	327,217	144,428
Equipment / Furnishings		17,048	348	6,691	24,087	-	2,676	2,676	26,763	58,122
Staff Development		53,744	-	-	53,744	-	5,972	5,972	59,716	66,672
Marketing / Recruitment		-	-	-	-	-	36,109	36,109	36,109	50,913
Technology		-	-	-	-	-	-	-	-	49,320
Food Service		-	-	79,936	79,936	-	-	-	79,936	156,311
Student Services		184,465	2,493	-	186,958	-	-	-	186,958	413,923
Office Expense		31,571	644	12,391	44,606	-	40,336	40,336	84,942	71,631
Depreciation		258,851	5,283	101,590	365,724	-	40,636	40,636	406,360	423,715
OTHER		50,484	1,030	19,813	71,327	-	156,391	156,391	227,718	11,605
Total Expenses		\$ 7,429,390	\$ 215,078	\$ 1,315,298	\$ 8,959,766	\$ -	\$ 2,095,961	\$ 2,095,961	\$ 11,055,727	\$ 9,515,749

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany Community Public Charter Schools
Name of trustee (print):	John P. Reilly
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Chair
Email Address:	[REDACTED]

Home Address
Please complete with <i>changes</i> only:
Street:
City, State Zip:
Phone:

Business Address
Please complete with <i>changes</i> only:
Business Name:
Street:
City, State Zip:
Phone:

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	

2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

John P. Reilly
John P. Reilly (Jun 21, 2021 15:16 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany community public charter schools
Name of trustee (print):	Guy Alonge
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Treasurer
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"
NA	NA	NA	NA	NA	NA	NA

Trustee Signature

Signature:



GUARDIAN (JUN 2021 14:46 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany Community Public Charter Schools
Name of trustee (print):	Don-Lee Applyrs
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Development and External Affairs Committee Chair
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

Don-Lee Appllys
Don-Lee Appllys (Jul 13, 2021 09:51 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Kipp Albany Public Schools
Name of trustee (print):	Board Member
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Board member
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"
Phiana Wilcox Niece	0	0	do not discuss board business	no

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"
none	none	none	none	none	none	none

Trustee Signature

Signature:

LaSone D. Garland-Bryan
LaSone D. Garland-Bryan (Jul 28, 2021 06:43 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP
Name of trustee (print):	Kathryn Hohman
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Governance Chair
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:


 Kathryn Hohman (Jul 15, 2021 09:47 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany Community Public Charter Schools
Name of trustee (print):	Kelly R. Kimbrough
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabitate with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature: Kelly R. Kimbrough
Kelly R. Kimbrough (Jul 15, 2021 13:25 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany Community Charter School
Name of trustee (print):	Ronald Mexico
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	[REDACTED]
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

Ronald Mexico
Ronald Mexico (Jun 22, 2021 13:51 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	Kipp Albany Community Charter School
Name of trustee (print):	Juanita Nabors
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Trustee Board Member
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	N/A
Street:	
City, State Zip:	
Phone:	

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

Juanita Nabors
Juanita Nabors (Jul 12, 2021 17:47 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany Community Public Schools
Name of trustee (print):	Michael J. Strianese
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	N/A
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	[REDACTED]
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"
Myself	NECSN	CFO (employee)	Annual association membership fees	15000	recuse myself from all board conversation and action specific to business with NECSN	Ongoing - annual

Trustee Signature

Signature: MJ Strianese
MJ Strianese (Jun 18, 2021 17:08 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany Community Public Charter Schools.
Name of trustee (print):	Kelly Walborn
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	member
Email Address:	[REDACTED]

Home Address
Please complete with <i>changes</i> only:
Street:
City, State Zip:
Phone:

Business Address
Please complete with <i>changes</i> only:
Business Name:
Street:
City, State Zip:
Phone:

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	
1b) Salary:	
1c) Start date:	
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

Kelly Walborn
Kelly Walborn (Jun 21, 2021 22:14 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

2021 DISCLOSURE OF FINANCIAL INTEREST FORM

Disclosure of financial interest by a not-for-profit charter school education corporation trustee
For the school year ended June 30, 2021

Education Corporation, Trustee Name and Position(s)	
Name of education corporation:	KIPP Albany
Name of trustee (print):	carl Young
Position(s) on board, if any (e.g., chair, treasurer, committee chair, etc.):	Secretary
Email Address:	[REDACTED]

Home Address	
Please complete with <i>changes</i> only:	
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Business Address	
Please complete with <i>changes</i> only:	
Business Name:	[REDACTED]
Street:	[REDACTED]
City, State Zip:	[REDACTED]
Phone:	[REDACTED]

Questions	
1) Are you, or have you been during the last school year (July 1-June 30), an employee of the education corporation? [If you check yes , answer 1a), 1b), and 1c)].	<input type="radio"/> Yes <input checked="" type="radio"/> No
1a) Description of the position:	[REDACTED]
1b) Salary:	[REDACTED]
1c) Start date:	[REDACTED]
2) Are you related, by blood, marriage, or legal adoption/guardianship, to, or do you cohabit with, any person (any of the foregoing being an "interested person") who is, or, during the last school year (July 1-June 30), was employed by the education corporation, or who could otherwise benefit from your being a trustee? If yes, please identify each interest/transaction (and provide the requested information) that you ("self") or any interested persons have held or engaged in with the education corporation during the prior school year.	

None

Name and Relationship	Nature of Financial Interest/Transaction	Approximate Value of the Business Conducted	Steps Taken to Avoid a Conflict of Interest, (e.g., did not vote, did not participate in discussion)	Date of Transaction(s) or "Ongoing"

3) Identify each individual, business, corporation, union association, firm, partnership, committee, proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the education corporation *and* in which such entity, during the preceding school year (July 1 – June 30), you and/or an interested person had a financial interest or other relationship. If you or an interested person are a member, director, officer, or employee of an organization doing business with the education corporation through a management, shared services, or other services agreement, you need not list every transaction between such entity and the education corporation; rather, please identify only the name of the entity, the applicable position in the entity as well as the relationship between such entity and the education corporation.

None

Name and Relationship	Entity Conducting Business with the Education Corporation	Nature of the Person's Interest in the Entity	Nature of Business Conducted	Approximate Value of the Business Conducted	Steps Taken to Avoid Conflict of Interest	Date of Transaction(s) or "Ongoing"

Trustee Signature

Signature:

Carl S. Young
Carl S. Young (Jul 15, 2021 16:48 EDT)

By signing this Disclosure of Financial Interest Form, the trustee certifies that the information contained in this disclosure is true and accurate to the best of his or her knowledge.

**KIPP ALBANY COMMUNITY PUBLIC CHARTER
SCHOOLS**

ALBANY, NEW YORK

AUDITED FINANCIAL STATEMENTS

OTHER FINANCIAL INFORMATION

AND

INDEPENDENT AUDITOR'S REPORTS

JUNE 30, 2021

CONTENTS

<u>AUDITED FINANCIAL STATEMENTS</u>	<u>PAGE</u>
Independent Auditor's Report	3
Statement of Financial Position	5
Statement of Activities and Changes in Net Assets	6
Statement of Functional Expenses	7
Statement of Cash Flows	8
Notes to Financial Statements	10
 <u>OTHER FINANCIAL INFORMATION:</u>	
Independent Auditor's Report on Other Financial Information	20
Statement of Activities by School	21
Statement of Functional Expenses by School:	
KIPP Tech Valley Charter School	22
Albany Community Charter School	23

INDEPENDENT AUDITOR'S REPORT

Board of Trustees
KIPP Albany Community Public Charter Schools

Report on the Financial Statements

We have audited the accompanying financial statements of KIPP Albany Community Public Charter Schools, which comprise the statement of financial position as of June 30, 2021, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Charter School's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of KIPP Albany Community Public Charter Schools as of June 30, 2021, and the changes in their net assets, and their cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

Other Report Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 22, 2021 on our consideration of KIPP Albany Community Public Charter Schools' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering KIPP Albany Community Public Charter Schools' internal control over financial reporting and compliance.

Mengel, Metzger, Barw & Co. LLP

Rochester, New York
October 22, 2021

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2021

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 12,566,300
Grants and contracts receivable	1,230,187
Accounts receivable, net of allowance for uncollectible accounts of \$429,000	914,697
Prepaid expenses	100,059
Inventory	136,093
TOTAL CURRENT ASSETS	<u>14,947,336</u>

PROPERTY AND EQUIPMENT, net

28,604,662

OTHER ASSETS

Restricted cash - debt services reserve fund	131,666
Cash designated by Board for operating reserve	351,357
Cash in escrow	150,335
Security deposits	3,280
	<u>636,638</u>
TOTAL ASSETS	<u>\$ 44,188,636</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

Current portion of loan payable	\$ 371,004
Accounts payable	698,724
Accrued expenses	82,446
Accrued payroll and benefits	544,483
TOTAL CURRENT LIABILITIES	<u>1,696,657</u>

OTHER LIABILITIES

Long-term debt including loan premium of \$4,470,115, net of loan issuance costs of \$305,691	28,141,717
	<u>28,141,717</u>
TOTAL LIABILITIES	<u>29,838,374</u>

NET ASSETS

Without donor restrictions	14,321,068
With donor restrictions	29,194
TOTAL NET ASSETS	<u>14,350,262</u>

TOTAL LIABILITIES AND NET ASSETS \$ 44,188,636

The accompanying notes are an integral part of the financial statements.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2021

	<u>Without donor restrictions</u>	<u>With donor restrictions</u>	<u>Total</u>
Operating revenue and support:			
Public School District:			
Resident student enrollment	\$ 22,973,680	\$ -	\$ 22,973,680
Students with disabilities	232,978	-	232,978
Grants and contracts:			
Federal - Title and IDEA	606,169	-	606,169
Federal - Other	1,240,870	-	1,240,870
Food service / Child Nutrition Program	490,959	-	490,959
TOTAL OPERATING REVENUE AND SUPPORT	<u>25,544,656</u>	<u>-</u>	<u>25,544,656</u>
Expenses:			
Program services:			
Regular education	14,724,994	-	14,724,994
Special education	617,365	-	617,365
Other education	2,824,796	-	2,824,796
Management and general	4,527,888	-	4,527,888
TOTAL EXPENSES	<u>22,695,043</u>	<u>-</u>	<u>22,695,043</u>
SURPLUS FROM SCHOOL OPERATIONS	2,849,613	-	2,849,613
Other income (expense):			
Fundraising	34,027	-	34,027
Contributions	253,659	-	253,659
Interest income	1,744	-	1,744
Other income	96,925	-	96,925
Debt issuance costs written off and loan prepayment fees	(1,053,697)	-	(1,053,697)
Paycheck Protection Program loan forgiveness	1,171,320	-	1,171,320
Net assets released from restriction	282,030	(282,030)	-
	<u>786,008</u>	<u>(282,030)</u>	<u>503,978</u>
CHANGE IN NET ASSETS	<u>\$ 3,635,621</u>	<u>\$ (282,030)</u>	<u>\$ 3,353,591</u>
Net assets at beginning of year, KIPP Tech			
Valley Charter School	713,614	311,224	1,024,838
Transfer in of Albany Community Charter School			
net assets at beginning of year	9,971,833	-	9,971,833
	<u>10,685,447</u>	<u>311,224</u>	<u>10,996,671</u>
NET ASSETS AT END OF YEAR	<u>\$ 14,321,068</u>	<u>\$ 29,194</u>	<u>\$ 14,350,262</u>

The accompanying notes are an integral part of the financial statements.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2021

	Year ended June 30,						
	2021						
	No. of Positions	Program Services				Supporting Services	Total
Regular Education		Special Education	Other Education	Sub-total	Management and General		
Personnel services costs:							
Administrative Staff Personnel	54	\$ 1,875,625	\$ 30,851	\$ 435,507	\$ 2,341,983	\$ 1,289,982	\$ 3,631,965
Instructional Personnel	143	6,739,942	375,427	-	7,115,369	-	7,115,369
Non-Instructional Personnel	19	-	-	401,327	401,327	1,273,797	1,675,124
Total salaries and staff	216	8,615,567	406,278	836,834	9,858,679	2,563,779	12,422,458
Fringe benefits and payroll taxes		1,928,792	51,356	761,595	2,741,743	304,638	3,046,381
Retirement		324,993	8,728	128,354	462,075	51,342	513,417
Legal services		-	-	-	-	33,501	33,501
Accounting / Audit services		-	-	-	-	107,391	107,391
Other purchased / professional / consulting services		637,515	72,132	94,390	804,037	382,992	1,187,029
Repairs and maintenance		447,610	11,848	176,715	636,173	70,686	706,859
Insurance		-	-	-	-	209,018	209,018
Utilities		185,412	5,143	73,291	263,846	29,317	293,163
Supplies / materials		537,719	11,420	-	549,139	-	549,139
Leased equipment		42,210	348	6,691	49,249	27,837	77,086
Staff development		131,608	-	-	131,608	14,624	146,232
Marketing / recruitment		-	-	-	-	83,577	83,577
Food service		-	-	173,973	173,973	-	173,973
Student services		423,655	10,350	-	434,005	-	434,005
Bad debt		-	-	-	-	310,230	310,230
Office expense		63,890	1,706	25,231	90,827	101,476	192,303
Depreciation and amortization		613,338	16,926	242,410	872,674	96,964	969,638
Interest		620,946	16,774	245,276	882,996	98,111	981,107
Dues and subscriptions		151,739	4,356	60,036	216,131	24,014	240,145
Other		-	-	-	-	18,391	18,391
		<u>\$ 14,724,994</u>	<u>\$ 617,365</u>	<u>\$ 2,824,796</u>	<u>\$ 18,167,155</u>	<u>\$ 4,527,888</u>	<u>\$ 22,695,043</u>

The accompanying notes are an integral part of the financial statements.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2021

CASH FLOWS - OPERATING ACTIVITIES

Change in net assets	\$ 3,353,591
Adjustments to reconcile change in net assets to net cash provided from operating activities:	
Bad debt expense	310,230
Depreciation and amortization	969,638
Bond trust account written off	1,000
Unamortized debt issuance costs written off	872,435
Loan premium accretion reducing interest expense	88,643
Prepayment fees included as part of debt refinancing	181,262
Paycheck Protection Program loan forgiveness	(1,171,320)
Amortization of loan issuance costs included in interest expense	6,062
Changes in certain assets and liabilities affecting operations:	
Grants and contracts receivable	(873,648)
Accounts receivable	(664,579)
Prepaid expenses	(59,755)
Inventory	42,947
Accounts payable and accrued expenses	486,620
Accrued payroll and benefits	135,354
	<hr/>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	3,678,480

CASH FLOWS - INVESTING ACTIVITIES

Purchases of property and equipment	(576,438)
Transfer of cash from Albany Community Charter School	7,225,399
Transfer of restricted cash from Albany Community Charter School	360,095
Transfer of dissolution escrow from Albany Community Charter School	75,050
	<hr/>
NET CASH PROVIDED FROM INVESTING ACTIVITIES	7,084,106

CASH FLOWS - FINANCING ACTIVITIES

Borrowings on long term debt	54,537,152
Premium received as part of debt refinancing	4,558,757
Repayment of long term debt	(57,224,439)
Termination of interest rate swap as part of debt refinancing	(1,374,860)
Debt issuance costs incurred	(350,890)
Loan issuance costs incurred	(311,753)
	<hr/>
NET CASH USED FOR FINANCING ACTIVITIES	(166,033)

NET INCREASE IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH 10,596,553

Cash, cash equivalents, and restricted cash at beginning of year 2,603,105

CASH, CASH EQUIVALENTS,
AND RESTRICTED CASH AT END OF YEAR \$ 13,199,658

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF CASH FLOWS, Cont'd

YEAR ENDED JUNE 30, 2021

SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION

Reconciliation of cash, cash equivalents and restricted cash reported within the statement of financial position that sum to the total amounts shown in the statement of cash flows:

Cash and cash equivalents	\$ 12,566,300
Restricted cash - debt service reserve fund	131,666
Cash designated by Board for operating reserve	351,357
Cash in escrow	<u>150,335</u>
Total cash, cash equivalents, and restricted cash shown in the statement of cash flows	<u>\$ 13,199,658</u>
 Cash paid during the year for interest	 1,037,727
 Non-cash transactions:	
Transfer of assets and liabilities from Albany Community Charter School to KIPP Tech Valley Charter School:	
Accounts receivable	\$ 248,909
Inventory	175,846
Security deposit	3,280
Property and equipment	12,227,757
Accounts payable and accrued expenses	(120,699)
Accrued payroll and benefits	(199,981)
Long-term debt	(9,042,227)
Paycheck Protection Program loan payable	(1,151,800)
Unamortized debt issuance costs	170,204
Unrestricted net assets	<u>(9,971,833)</u>
Cash received	<u>\$ (7,660,544)</u>

The accompanying notes are an integral part of the financial statements.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

KIPP Albany Community Public Charter Schools (the “Charter School”) is an education corporation operating charter schools in Albany, New York.

The Charter School is comprised of Albany Community Charter School (“ACCS”) and KIPP Tech Valley Charter School (“KIPP Tech Valley”). Effective July 1, 2020, ACCS merged with KIPP Tech Valley, with KIPP Tech Valley being the surviving education corporation under the amended name KIPP Albany Community Public Charter Schools.

ACCS was organized in 2006 to operate a charter school for grades K-5, pursuant to Article 56 of the New York State Education Law and in accordance with related charter agreements with the Board of Regents of the University of the State of New York. In January 2012, ACCS received approval to modify its charter renewal and add a middle school program to its existing elementary school program, adding grades 6 through 8 in subsequent years through June 30, 2017. A charter renewal was granted in 2016 and again in 2021, extending the school’s operations for an additional five years, expiring in July 2026.

KIPP Tech Valley was organized in 2004 to operate a charter school for grades 5 through 8, pursuant to Article 56 of the New York State Education Law and in accordance with related charter agreements with the Board of Regents of the University of the State of New York. In 2015, KIPP Tech Valley received approval to modify its charter to include kindergarten through grade 4. A charter renewal was granted in 2010, 2015, and 2020 extending the school’s operations for an additional five years, expiring June 30, 2025.

The Charter School is governed by a Board of Trustees in accordance with the Charter School’s by-laws. The Charter School is a member of Knowledge is Power Program (KIPP) a network of nationally recognized private sector schools through a trademark license agreement with the KIPP Foundation. KIPP provides support and member services to the Charter School to assist the Charter School in fulfilling its mission of preparing all students for future opportunities.

Basis of accounting

The accompanying financial statements are prepared on the accrual basis of accounting, in accordance with accounting principles generally accepted in the United States of America (“GAAP”).

Classification of net assets

To ensure observance of limitations and restrictions placed on the use of resources available to the Charter School, the accounts of the Charter School are maintained in accordance with the principles of accounting for not-for-profit organizations. This is the procedure by which resources are classified for reporting purposes into net asset groups, established according to their nature and purpose. Accordingly, all financial transactions have been recorded and reported by net asset group.

The assets, liabilities, activities, and net assets are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions

Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions. The Board of Trustees has discretionary control to use these in carrying on operations in accordance with the guidelines established by the Charter School.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Net Assets With Donor Restrictions

Net assets subject to donor (or certain grantor) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both. Net assets with donor restrictions were \$29,194 at June 30, 2021.

Revenue recognition

Revenue from Exchange Transactions: The Charter School recognizes revenue in accordance with Financial Accounting Standards Board (FASB) Accounting Standards Update (ASU) 2014-09, Revenue from Contracts with Customers, as amended. ASU 2014-09 applies to exchange transactions with customers that are bound by contracts or similar arrangements and establishes a performance obligation approach to revenue recognition.

The Charter School records substantially all revenues over time as follows:

State and local per pupil revenue

The Charter School recognizes revenue as educational programming is provided to students throughout the year. The Charter School earns state and local per pupil revenue based on the approved per pupil tuition rate of the public school district in which the pupil resides. The amount received each year from the resident district is the product of the approved per pupil tuition rate and the full-time equivalent student enrollment of the Charter School. Each NYS school district has a fixed per pupil tuition rate which is calculated annually by NYSED in accordance with NYS Education Law. Amounts are billed in advance every other month and payments are typically received in six installments during the year. At the end of each school year, a reconciliation of actual enrollment to billed enrollment is performed and any additional amounts due or excess funds received are agreed upon between the Charter School and the district(s) and are paid or recouped. Additional funding is available for students requiring special education services. The amount of additional funding is dependent upon the length of time and types of services provided by the Charter School to each student, subject to a maximum amount based upon a set rate for each district as calculated by NYSED.

Contract balances consisted of \$914,697, net of allowances, and \$356,539 of grants and contracts receivable at June 30, 2021 and 2020, respectively.

Contributions

Contributions received are recorded as without donor restrictions or with donor restrictions support depending on the existence and/or nature of any donor-imposed restrictions. The Charter School reports grants of cash and other assets as restricted support if they are received with stipulations that limit their use. When a restriction expires, that is, when a stipulated time or purpose restriction is accomplished, donor restricted net assets are reclassified to without donor restriction net assets and reported in the Statement of activities as net assets released from restrictions. The Charter School reports restricted grants as unrestricted support whenever the restrictions are met in the same year the grants are received.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Grant revenue

Some of the Charter School's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Charter School has incurred expenditures in compliance with specific contract or grant provisions. Certain grants are subject to audit and retroactive adjustments by its funders. Any changes resulting from these audits are recognized in the year they become known. Qualifying expenditures that have been incurred but are yet to be reimbursed are reported as grants receivable in the accompanying statement of financial position.

Cash and cash equivalents

Cash and cash equivalents balances are maintained at financial institutions located in New York and are insured by the Federal Deposit Insurance Corporation up to \$250,000 at each institution. Cash equivalents include all high liquid instruments with maturities of three months or less when acquired. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash and cash equivalents.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreements. The amount in escrow was \$150,335 at June 30, 2021. The agreement requires a balance be maintained to fund any audit and legal expenses incurred should the Charter School cease operations and dissolve.

Grants, contracts and accounts receivables

Grants, contracts and accounts receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probably uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. Management has recorded an allowance of \$429,000 as of June 30, 2021.

Inventory

Inventory consists of student uniforms and clothing available for use in the Charter School's everyday operation. The inventory is stated at the lower of cost (on a first-in, first-out basis) or net realizable value and is based on a physical inventory taken by management at June 30, 2021.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from three to forty years.

Major renewals and betterments are capitalized, while repairs and maintenance are charged to operations as incurred. Upon sale or retirement, the related cost and allowances for depreciation are removed from the accounts and the related gain or loss is reflected in operations.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Contributed services

The Charter School receives contributed services from volunteers to develop its academic program and to serve on the Board of Trustees. These services are not valued in the financial statements because they do not require “specialized skills” and would typically not be purchased if they were not contributed. In addition, the Charter School received donated services from unpaid volunteers who assisted in fundraising, office administration and program activities. The Charter School was unable to determine a value for these services.

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulation and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2018 through June 30, 2021 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly it will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing costs approximated \$84,000 for the year ended June 30, 2021.

In-kind contributions

Gifts and donations other than cash are recorded at fair market value at the date of contribution. There were no in-kind contributions received for the year ended June 30, 2021.

Use of estimates in the preparation of financial statements

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

New accounting pronouncements

Leases

In February 2016, the FASB issued a new standard related to leases to increase transparency and comparability among entities by requiring the recognition of right-of-use (“ROU”) assets and lease liabilities on the statement of financial position. Most prominent among the changes in the standard is the recognition of ROU assets and lease liabilities by lessees for those leases classified as operating leases under current U.S. GAAP. For nonpublic entities, the FASB voted on May 20, 2020 to extend the guidance in this new standard to be effective for fiscal years beginning after December 15, 2021, and interim periods within fiscal years beginning after December 15, 2022. The Charter School is currently evaluating the provisions of this standard to determine the impact the new standard will have on the Charter School’s financial position or results of operations.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, Cont'd

Gifts-in-kind

In September 2020, the FASB issued a new accounting update to improve transparency in the reporting of contributed nonfinancial assets, also known as gifts-in-kind. The update requires not-for-profit entities to present contributed nonfinancial assets separately on the statement of activities, apart from contributions of cash and other financial assets. In addition, the update requires not-for-profit entities to disclose in the notes to the financial statements a breakout of the different types of gifts-in-kind recognized, any donor restrictions associated with the gift, the valuation technique(s) used to arrive at the fair value measure, whether or not the gift-in-kind was monetized, and any policies on monetization. The update is effective for fiscal years beginning after June 15, 2021 and will be applied on a retrospective basis. The Charter School is currently evaluating the provisions of this update to determine the impact it will have on the Charter School's financial statements.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 22, 2021, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: LIQUIDITY AND AVAILABILITY

The Charter School regularly monitors liquidity required to meet its operating needs and other contractual commitments. The Charter School's main source of liquidity is its cash accounts.

For purposes of analyzing resources available to meet general expenditures over a 12-month period, the Charter School considers all expenditures related to its ongoing activities of teaching, and public service as well as the conduct of services undertaken to support those activities to be general expenditures.

In addition to financial assets available to meet general expenditures over the next 12 months, the Charter School operates with a surplus budget and anticipates collecting sufficient revenue to cover general expenditures not covered by donor-restricted resources. Refer to the statement of cash flows which identifies the sources and uses of the Charter School's cash and shows positive cash generated by operations for fiscal year 2021.

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following at June 30, 2021:

Cash and cash equivalents	\$ 12,566,300
Grants and contracts receivable	1,230,187
Accounts receivable	<u>914,697</u>
Total financial assets available to management within one year	14,711,184
Less:	
Amounts unavailable for general expenditures within one year, due to:	
Donor restrictions	<u>(29,194)</u>
Total financial assets available to management for general expenditures within one year	<u>\$ 14,681,990</u>

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE C: NET ASSETS

At June 30, 2021, net assets with donor restrictions consisted of the following

	<u>Amount</u>
KIPP Foundation - Rebranding	\$ 23,000
KIPP Foundation - COVID-19	<u>6,194</u>
	<u>\$ 29,194</u>

At June 30, 2021, net assets without donor restrictions are as follows:

	<u>Amount</u>
Undesignated	\$ 9,403,343
Cash designated by Board for operating reserve	351,357
Invested in property and equipment, net of related debt excluding premium	<u>4,562,056</u>
	<u>\$ 14,321,068</u>

NOTE D: PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2021 consisted of the following:

Land	\$ 3,430,892
Buildings and improvements	28,198,170
Other depreciable property	72,044
Furniture and equipment	<u>2,284,194</u>
	33,985,300
Less accumulated depreciation and amortization	<u>5,380,638</u>
	<u>\$ 28,604,662</u>

Depreciation and amortization expense for the year ended June 30, 2021 was \$969,638.

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE F: CONCENTRATIONS

At June 30, 2021 approximately 100% of grants and contracts receivable were due from federal agencies relating to certain grants. In addition, 67% of gross accounts receivable is due from two school districts at June 30, 2021.

For the year ended June 30, 2021, approximately 91% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE G: LOAN PAYABLE

On July 1, 2020, the Charter School refinanced and consolidated all of the debt of both ACCS and KIPP Tech Valley. The total amount of the bridge loan was \$30,000,000, with payments of interest only starting August 2020, at an interest rate of LIBOR plus 3%, with a floor of 1% LIBOR.

This consolidation resulted in the termination of an interest rate swap agreement of \$1,374,860.

In addition, the Charter School wrote off all unamortized debt issuance costs of approximately \$522,000 associated with the debt refinanced July 1, 2020. The Charter School incurred prepayment penalties of approximately \$181,000. These amounts are included in debt issuance costs written off and loan prepayment fees on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

On December 1, 2020, the Charter School obtained financing of \$24,537,152 from Equitable Facilities Fund, Inc. ("Fund") to refinance the bridge loan. In order to facilitate this refinance, the Fund issued a bond, Obligation #1. The proceeds from the bond issuance were loaned to the Charter School. The loan requires monthly payments including interest at a coupon rate of 5% and are secured by mortgages on the buildings. Loan payable consists of the following at June 30, 2021:

Obligation #1, coupon rate of 5%, due through December 2050	\$ 24,348,297
Add: unaccredited loan premium	4,470,115
Less: debt issuance costs, net of accumulated amortization	<u>(305,691)</u>
	28,512,721
Less: current portion of loan payable	<u>(371,004)</u>
	<u>\$ 28,141,717</u>

Unaccredited loan premium related to the issuance of Obligation #1 is \$4,470,115. The unaccredited premium costs are accredited over the term of the indebtedness of the total amount issued and are included in loan payable in the statement of financial position. Debt issuance costs, net of accumulated amortization total \$305,691 as of June 30, 2021 and are recorded as a reduction in loan payable on the accompanying statement of financial position.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE G: LOAN PAYABLE, Cont'd

Debt issuance costs consist of the following at June 30, 2021:

Debt issuance costs	\$ 311,753
Less: accumulated amortization	<u>(6,062)</u>
	<u>\$ 305,691</u>

The aggregate amount of principal payments subsequent to June 30, 2021 are approximately as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 371,000
2023	390,000
2024	410,000
2025	431,000
2026	453,000
Thereafter	<u>22,293,000</u>
	<u>\$ 24,348,000</u>

In addition, the Charter School wrote off all unamortized debt issuance costs of approximately \$351,000 associated with the debt refinanced December 1, 2020. These amounts are included in debt issuance costs written off and loan prepayment fees on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In connection with the loan payable, the Charter School is required to maintain certain financial covenants. At June 30, 2021, the Charter School is in compliance with these covenants.

NOTE H: OPERATING LEASES

The Charter School leases office equipment under non-cancelable operating leases that expire through 2025. The monthly lease payments are approximately \$6,800.

Lease expense was \$77,086 for the year ended June 30, 2021. The approximate minimum annual lease payments are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ 28,300
2023	23,700
2024	23,700
2025	<u>5,900</u>
	<u>\$ 81,600</u>

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2021

NOTE I: RETIREMENT PLAN

Albany Community Charter School

The School has adopted a profit-sharing plan under IRC §401(k) covering all eligible employees. The School contributes a matching contribution to each eligible employee's profit-sharing plan at the rate of 4% of the employee's gross compensation for the calendar year.

KIPP Tech Valley Charter School

The School has a 403(b) tax-deferred annuity retirement plan, which is funded by contributions from both the School and its employees.

The related 401(k) and 403(b) expense for the year ended June 30, 2021 was \$513,417.

NOTE J: ACCOUNTING IMPACT OF COVID-19 OUTBREAK

On January 30, 2020, the World Health Organization ("WHO") announced a global health emergency because of a new strain of coronavirus (the "COVID-19 outbreak") and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As such, it is uncertain as to the full magnitude that the pandemic will have on the Charter School's financial condition, liquidity, and future results of operations. Management is actively monitoring the global situation on its financial condition, liquidity, operations, suppliers, industry, and workforce. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the Charter School is not able to estimate the effects of the COVID-19 outbreak on its results of operations, financial condition, or liquidity for fiscal year 2022.

In response to the COVID-19 outbreak, in April 2020 the Kipp Tech Valley Charter School and Albany Community Charter School applied for and were approved by banks for loans of \$1,167,900 and \$1,151,800, respectively, through the Paycheck Protection Program established by the Small Business Administration. The loans had a maturity of 2 years and an interest rate of 1%. The loans had the potential for forgiveness provided certain requirements are met by the Charter School. The loans were funded in April 2020. On December 31, 2020, Kipp Tech Valley Charter School's loan was forgiven in full by the Small Business Administration. \$1,148,380 of the loan was recognized as revenue for the year ended June 30, 2020. The remaining \$19,520 was recognized as revenue for the year ended June 30, 2021 and is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021. On June 2, 2021, the Albany Community Charter School's loan was forgiven in full by the Small Business Administration, which is reported as Paycheck Protection Program loan forgiveness on the accompanying statement of activities and changes in net assets for the year ended June 30, 2021.

In response to the COVID-19 outbreak, the Federal Government passed several COVID relief acts which include funding for elementary and secondary education. The Elementary and Secondary School Emergency Relief Fund (ESSER Fund) was established to award grants to state and local educational agencies. The Charter School has recognized \$429,949 of revenue relative to ESSER grants during the year ended June 30, 2021.

NOTE K: CHARTER SCHOOL MERGER

On June 16, 2021, the Charter School's Board of Trustees voted to approve and authorize the merger with True North Troy Preparatory Charter School effective July 1, 2022. KIPP Albany Community Charter Schools will be the surviving education corporation.

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

OTHER CONSOLIDATING FINANCIAL INFORMATION

INDEPENDENT AUDITOR'S REPORT ON OTHER FINANCIAL INFORMATION

Board of Trustees
KIPP Albany Community Public Charter Schools

We have audited the financial statements of KIPP Albany Community Public Charter Schools as of and for the year ended June 30, 2021, and we have issued our report thereon dated October 22, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The 2021 other financial information hereinafter is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements for the year ended June 30, 2021, as a whole.

Mengel, Metzger, Baw & Co. LLP

Rochester, New York
October 22, 2021

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF ACTIVITIES BY SCHOOL

JUNE 30, 2021

	<u>KIPP Tech Valley Charter School</u>	<u>Albany Community Charter School</u>	<u>Total</u>
Operating revenue and support:			
Public School District:			
Resident student enrollment	\$ 12,776,760	\$ 10,196,920	\$ 22,973,680
Students with disabilities	174,511	58,467	232,978
Grants and contracts			
Federal - Title and IDEA	320,198	285,971	606,169
Federal - Other	235,471	1,005,399	1,240,870
Food service / Child Nutrition Program	<u>265,118</u>	<u>225,841</u>	<u>490,959</u>
TOTAL OPERATING REVENUE AND SUPPORT	13,772,058	11,772,598	25,544,656
Expenses:			
Program services:			
Regular education	7,295,604	7,429,390	14,724,994
Special education	402,287	215,078	617,365
Other education	1,509,498	1,315,298	2,824,796
Management and general	<u>2,431,927</u>	<u>2,095,961</u>	<u>4,527,888</u>
TOTAL EXPENSES	<u>11,639,316</u>	<u>11,055,727</u>	<u>22,695,043</u>
SURPLUS FROM SCHOOL OPERATIONS	<u>2,132,742</u>	<u>716,871</u>	<u>2,849,613</u>
Other income (expense):			
Fundraising	19,762	14,265	34,027
Contributions	136,976	116,683	253,659
Interest income	942	802	1,744
Other income	64,361	32,564	96,925
Debt closing costs written off and loan prepayment fees	(883,493)	(170,204)	(1,053,697)
Paycheck Protection Program Loan forgiveness	<u>19,520</u>	<u>1,151,800</u>	<u>1,171,320</u>
TOTAL OTHER INCOME (EXPENSE)	<u>(641,932)</u>	<u>1,145,910</u>	<u>503,978</u>
CHANGE IN NET ASSETS	<u>\$ 1,490,810</u>	<u>\$ 1,862,781</u>	<u>\$ 3,353,591</u>

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY SCHOOL – KIPP TECH VALLEY CHARTER SCHOOL

JUNE 30, 2021

	No. of Positions	Program Services				Supporting Services	Total
		Regular Education	Special Education	Other Education	Sub-total	Management and General	
Personnel services costs:							
Administrative Staff Personnel	28	\$ 1,072,172	\$ 22,108	\$ 267,379	\$ 1,361,659	\$ 519,716	\$ 1,881,375
Instructional Personnel	68	3,103,151	247,584	-	3,350,735	-	3,350,735
Non-Instructional Personnel	<u>11</u>	<u>-</u>	<u>-</u>	<u>216,717</u>	<u>216,717</u>	<u>839,881</u>	<u>1,056,598</u>
Total salaries and staff	107	4,175,323	269,692	484,096	4,929,111	1,359,597	6,288,708
Fringe benefits and payroll taxes		964,169	31,670	383,015	1,378,854	153,206	1,532,060
Retirement		168,434	5,533	66,910	240,877	26,764	267,641
Legal services		-	-	-	-	18,131	18,131
Accounting / Audit services		-	-	-	-	57,789	57,789
Other purchased / professional / consulting services		285,428	42,863	26,522	354,813	227,155	581,968
Repairs and maintenance		218,115	7,164	86,646	311,925	34,659	346,584
Insurance		-	-	-	-	89,877	89,877
Utilities		109,273	3,589	43,409	156,271	17,364	173,635
Supplies / materials		214,865	7,057	-	221,922	-	221,922
Leased equipment		25,162	-	-	25,162	25,161	50,323
Staff development		77,864	-	-	77,864	8,652	86,516
Marketing / recruitment		-	-	-	-	47,468	47,468
Food service		-	-	94,037	94,037	-	94,037
Student services		239,190	7,857	-	247,047	-	247,047
Bad debts		-	-	-	-	170,224	170,224
Office expense		32,319	1,062	12,840	46,221	61,140	107,361
Depreciation and amortization		354,487	11,643	140,820	506,950	56,328	563,278
Interest		329,720	10,831	130,980	471,531	52,392	523,923
Dues and subscriptions		101,255	3,326	40,223	144,804	16,089	160,893
Other		-	-	-	-	9,931	9,931
		<u>\$ 7,295,604</u>	<u>\$ 402,287</u>	<u>\$ 1,509,498</u>	<u>\$ 9,207,389</u>	<u>\$ 2,431,927</u>	<u>\$ 11,639,316</u>

KIPP ALBANY COMMUNITY PUBLIC CHARTER SCHOOLS

STATEMENT OF FUNCTIONAL EXPENSES BY SCHOOL – ALBANY COMMUNITY CHARTER SCHOOL

JUNE 30, 2021

	No. of Positions	Program Services				Supporting Services	Total
		Regular Education	Special Education	Other Education	Sub-total	Management and General	
Personnel services costs:							
Administrative Staff Personnel	26	\$ 803,453	\$ 8,743	\$ 168,128	\$ 980,324	\$ 770,266	\$ 1,750,590
Instructional Personnel	75	3,636,791	127,843	-	3,764,634	-	3,764,634
Non-Instructional Personnel	8	-	-	184,610	184,610	433,916	618,526
Total salaries and staff	109	4,440,244	136,586	352,738	4,929,568	1,204,182	6,133,750
Fringe benefits and payroll taxes		964,623	19,686	378,580	1,362,889	151,432	1,514,321
Retirement		156,559	3,195	61,444	221,198	24,578	245,776
Legal services		-	-	-	-	15,370	15,370
Accounting / Audit services		-	-	-	-	49,602	49,602
Other purchased / professional / consulting services		352,087	29,269	67,868	449,224	155,837	605,061
Repairs and maintenance		229,495	4,684	90,069	324,248	36,027	360,275
Insurance			-		-	119,141	119,141
Utilities		76,139	1,554	29,882	107,575	11,953	119,528
Supplies / materials		322,854	4,363	-	327,217	-	327,217
Leased equipment		17,048	348	6,691	24,087	2,676	26,763
Staff development		53,744	-	-	53,744	5,972	59,716
Marketing / recruitment		-	-	-	-	36,109	36,109
Food service		-	-	79,936	79,936	-	79,936
Student services		184,465	2,493	-	186,958	-	186,958
Bad debts		-	-	-	-	140,006	140,006
Office expense		31,571	644	12,391	44,606	40,336	84,942
Depreciation and amortization		258,851	5,283	101,590	365,724	40,636	406,360
Interest		291,226	5,943	114,296	411,465	45,719	457,184
Dues and subscriptions		50,484	1,030	19,813	71,327	7,925	79,252
Other		-	-	-	-	8,460	8,460
		<u>\$ 7,429,390</u>	<u>\$ 215,078</u>	<u>\$ 1,315,298</u>	<u>\$ 8,959,766</u>	<u>\$ 2,095,961</u>	<u>\$ 11,055,727</u>



KIPP
 ALBANY COMMUNITY
 CHARTER SCHOOLS
2021-2022 SCHOOL CALENDAR

AUGUST 2021

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

7

DECEMBER 2021

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

16

APRIL 2022

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

15

SEPTEMBER 2021

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	15	16	17	17
20	21	22	23	24
27	28	29	30	

19

JANUARY 2022

M	T	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

19

MAY 2022

M	T	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

21

OCTOBER 2021

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	20	21	22	22
25	26	27	28	29

19

FEBRUARY 2022

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28				

15

JUNE 2022

M	T	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

15

NOVEMBER 2021

M	T	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

16

MARCH 2022

M	T	W	TH	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

22

JULY 2022

M	T	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

0

KEY

18	First day(s) for entering grades K and 6/ Last day of School fi
38	Region Aligned Professional Development (No School for Students)
33	Holiday No School for Staff & Students
33	Half days -Fridays Teacher/Leader Training 12:30 Dismissal
2	Report Card Conference Days 12/10/2021 and 4/8/22
3	ACCS Professional Development (No School for Students)
7	NYS Testing Days

Professional Development
Aug. 16 - Sept. 3
Oct. 25
Mar. 14
NYS Testing
March 29-31
April 26-28
June 6

Conference Days
Dec. 10
Apr. 16

August 25 First day of school
June 23 Last Day of School
Student Days 183
Teacher Days 201

Holidays	
Sept. 6	Labor Day
Oct. 11	Columbus Dc
Nov. 11	Veteran's Day
Nov. 22-26	Thanksgiving Recess
Dec. 23 - Dec. 31	Winter Holiday Recess
Jan. 17	Martin Luther King, Jr. Day
Feb.21-25	Winter Recess
April 15-22	Good Friday/Spring Recess
May 30	Memorial Day
June 20	Juneteenth

