



Regular Monthly Meeting Minutes

Tuesday, May 1, 2018 – 4 PM

I. CALL TO ORDER – Open Public Meetings Act – 4:04 pm

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Kenneth Somberg	X	
Thomas Rebar	X		Rich Wells	X	
Latifah Austin-Bentley		X	Chuck Freyer	X	
Also Present:				Present	Absent
John Amenda – Young Scholars				X	
Michael Falkowski – School Business Office				X	
Jeanine Moffett – School Business Office				X	
Freya Lund- Principal					X
Nayo Jones - Young Scholars					X

III. DISCUSSION

1. Executive Director Update

- Dashboard Review
- Facility Planning Update
- Emergency Preparedness Update
- Staffing – 100% Staffed for 2018-2019
- RELAY Principal Training Program – Incubated Leaders J. Fazzie and M. Mooney

IV. UPDATES

1. Enrollment

Grade	Jul 15, 2017	Aug 15, 2017	Sep 15, 2017	Oct 15, 2017	Nov 15, 2017	Dec 15, 2017	Jan 15, 2018	Feb 15, 2018	Mar 15, 2018	Apr 15, 2018	May 15, 2018	Jun 15, 2018	Applications for 18-19 SY
4	75	73	73	76	75	75	74	75	75	75			82
5	75	76	76	76	76	76	75	75	75	75			51
6	75	77	76	76	76	76	76	76	76	76			49
7	75	77	76	76	76	76	76	76	76	76			38
8	75	68	76	75	75	75	75	75	75	75			12
Total	375	371	377	379	378	378	376	377	377	377			232
Waitlist	194						202	207	207	210			

2. Talent and Certification
3. Special Education Files Audit Update
4. Drill Schedule

V. APPROVAL OF MINUTES

Resolved that the Board approve the Regular session minutes from March 6, 2018 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	1 st	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer	2 nd	X			

VI. MOTIONS FOR APPROVAL

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for March, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of months ending March, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfers to March 31, 2018
- c. Bills List: To approve bills and check list for the period ending May 1, 2018.
- d. Payroll: To approve the following payrolls:
 - March 15, 2018 \$143,643.10
 - March 30, 2018 \$140,247.63
 - April 13, 2018 \$140,555.32
 - April 30, 2018 \$163,037.40

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2 nd	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin- Bentley					X	Chuck Freyer	1 st	X			

2. Student Trips

Trip Location	Type of trip	Costs & funding source	Number of Students Attending	Date	Educational purpose
Pocono Valley Resort	8th Grade EOY PATH reward trip	\$135 X 40 students = \$5,400 \$1,080 deposit already paid 60% payment of \$3,240 needed Make check to: Pocono Valley 480 S. Democrat Rd. Gibbstown, NJ 08027	40 (estimate)	6/7-8/2018	Behavior reward
		Waiting on bus quote			

Sahara Sams Indoor Water Park	7th Grade EOY PATH reward trip	\$22.95 X 64 students = \$1,468.80 \$253.65 deposit already paid	64 (estimate)	6/12/201 8	Behavior reward
		Busses - \$450 X 2 = \$900			
Rebounderz Trampoline Park	6th Grade EOY PATH reward trip	\$21 X 70 students = \$1,470 No check needed at this time.	70 (estimate)	6/12/201 8	Behavior reward
		Busses - \$450 X 2 = \$900			
Colonial Lanes Bowling and Entertainment	4th and 5th Grade EOY PATH reward trip	\$15 X 130 students = \$1,950 \$975 deposit already paid	130 (estimate)	6/12/201 8	Behavior reward
		Busses - \$450 X 4 = \$1800			
Valley Road Field Titusville, NJ	Field Day	\$150 for the field - already paid	Whole school	6/13/201 8	Field Day
		Busses - \$275 X 9 = \$2,475			

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2 nd	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer	1 st	X			

3. Buildings & Grounds

4. Personnel

- To approve/ratify the hiring/promotion of the following staff:
 - Michelle Mendez, Part Time Operations Assistant, \$16/hr, 2:00pm-4:30pm
- To approve/ratify the non-renewal of the following staff for 18-19:

Last Name	First Name
Dorothy	Shu
Jacob	Yaster
Juan	Rosario
Nicte Ha	Wurts
Shelineth	Perez

- To approve/ratify the following positions and salaries for 18-19:

Teaching Staff					
First Name	Last Name	18-19 Position	18-19 Salary Based on MOY	10/12 Month	Start Date

Taylor	Block	7th Science/Co-Teacher		13-Aug	
Brittany	Bower	4th-8th ESL Lead/LDCT		13-Aug	
Melissa	Carberry	5th SPED		13-Aug	
Kimetria	Dormevil	5th RELA		13-Aug	
Lida	Geraci	5th Math		13-Aug	
Marie	Helms	6th Science		13-Aug	
Pamela	Junge	4th SPED		13-Aug	
Kyle	Kaminskas	4th-8th Phys Ed		13-Aug	
Melissa	Kapish	4th-8th Art		13-Aug	
Todd	Klokis	7th Social Studies		13-Aug	
Salvatore	LaBruno	8th SPED		13-Aug	
Olivia	LeVach	7th SPED		13-Aug	
Sanrda	Mehmedagic	8th Social Studies		13-Aug	
Corey	Michener	7th RELA		13-Aug	
Amy	Muldoon	8th RELA		13-Aug	
Daniel	Pennisi	4th-8th Phys Ed		13-Aug	
Victoria	Perez	6th Math		13-Aug	
Tara	Quinlan	6th SPED		13-Aug	
Rachana	Rawal	4th-8th SPED		13-Aug	
Daniel	Rohe	5th Social Studies		13-Aug	
Nicole	Ryan	5th Science		13-Aug	
Joshua	Saar	6th Social Studies		13-Aug	
Dana	Skillman	4th Science		13-Aug	
Gail	Somers	8th Science		13-Aug	
Amber	Stewart	4th-8th Phys Ed		13-Aug	
Kristin	Stiles	8th Math		13-Aug	
Cynthia	Taylor	6th RELA		13-Aug	
Sherry	Toner	4th Social Studies		13-Aug	
Shatiika	Waldron	4th RELA		13-Aug	
Leadership					
First Name	Last Name	18-19 Position	18-19 Salary	10/12 Month	Start Date
Jessica	Fazzie	Director of Curriculum & Instruction			1-Jul
Daniel	Finn	Assistant Principal			1-Jul
Freya	Lund	School Director			1-Jul

Mary	Mooney	Instructional Specialist			1-Jul
Ashanti	Waters	Director of Student Support			1-Jul
Non-Instructional Staff					
First Name	Last Name	18-19 Position	18-19 Salary	10/12 Month	Start Date
Regina	Bell	School Counselor and Anti-Bullying Specialist			1-Jul
Kari	Crane	School Nurse			13-Aug
Cypress	Hadi	Operations Coordinator			1-Jul
Lisa	Hall	Dean			13-Aug
Devon	Johnson	Dean			13-Aug
Allison	Trapp	Manager of High School Placement & Student Life			1-Jul
Grisel	Gerena	Food Service Aide			13-Aug
Iris	Perez	Food Service Aide			13-Aug

d. To approve/ratify the following employee stipends:

Employee	Position	Stipend Reason	Amount
Saturday School			
Skillman, Dana	Teacher	4 Saturday sessions	\$500
Helms, Marie	Teacher	6 Saturday sessions	\$750
Ryan, Nicole	Teacher	4 Saturday sessions	\$500
Junge, Pamela	Teacher	7 Saturday sessions	\$875
Dormevil, Kimetria	Teacher	7 Saturday sessions	\$875
Geraci, Lida	Teacher	3 Saturday sessions	\$375
Bower, Brittany	Teacher	6 Saturday sessions	\$750
Taylor, Cynthia	Teacher	7 Saturday sessions	\$875
Perez, Victoria	Teacher	7 Saturday sessions	\$875
Michener, Corey	Teacher	7 Saturday sessions	\$875
Bell, Regina	Teacher	6 Saturday sessions	\$750
LeVach, Olivia	Teacher	5 Saturday sessions	\$625
Spotwood, Cynthia	Main Office	7 Saturday sessions	\$875
Trapp, Allison	Ops	7 Saturday sessions	\$875
Lund, Freya	Leadership	1 Saturday sessions	\$125
Finn, Daniel	Leadership	2 Saturday sessions	\$250
Fazzie, jessica	Leadership	1 Saturday sessions	\$125
Hadi, Cypress	Main Office	2 Saturday sessions	\$250
After School			

Shelinith Perez	Club / Tutoring	5 Sessions	\$200
Melissa Kapish	Club / Tutoring	9 Session	\$360
Corey Michener	Club / Tutoring	8 Sessions	\$320
Vicky Perez	Club / Tutoring	45 Sessions	\$1,800
Cynthia Taylor	Club / Tutoring	10 Sessions	\$400
Kimetria Dormevil	Club / Tutoring	7 Sessions	\$280
Cynthia Spotwood	Club / Tutoring	4 Sessions	\$160
Cypress Hadi	Club / Tutoring	17 Sessions	\$680
Lisa Hall	Club / Tutoring	19 Sessions	\$760
Allison Trapp	Club / Tutoring	20 Sessions	\$800
Regina Bell	Club / Tutoring	19 Sessions	\$760
Olivia Levach	Club / Tutoring	10 Sessions	\$400
Gail Somers	Club / Tutoring	11 Sessions	\$440
Rachana Rawal	Club / Tutoring	11 Sessions	\$440
Melissa Carberry	Club / Tutoring	9 Sessions	\$360
Kristen Stiles	Club / Tutoring	4 Sessions	\$160

e. To approve/ratify the following professional development expenses:

Staff Travel and PD Expenses / Reimbursements			
Employee	Cost	Description	Date
Shatiika Waldron	\$298.00	Common Core PD	4/9/2018
Daniel Finn	\$64.66	PD - Observing Achievement First Bushwick MS	3/29/2018
Tara Quinlan	\$300	PD - Pearson eportfolio system for edTPA	4/19/2018
Victoria Perez	\$87.59	PAC meeting	4/16/2018
Dana Skillman	\$229.37	Class set of <u>Chasing Helicity</u>	3/23/2018
Kyle Kaminskas	\$150.00	Field day venue	4/23/2018
Nicole Ryan Mary Mooney Jessica Fazzie	\$300 \$18k (\$9K each)	PD - Pearson eportfolio system for edTPA RELAY Principals Academy - 2017/2018 School Year	4/25/2018 Payment in May 2018

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1 st	X				Kenneth Somberg	2 nd	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer		X			

5. Curriculum/Special Education

6. Policy / Governance / Operations / Miscellaneous

VII. NEW BUSINESS

VIII. OLD BUSINESS

IX. PUBLIC COMMENT

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

X. IMPORTANT DATES

1. Next Board Meeting is June 19

XI. MOTION TO ADJOURN - 4:59 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1 st	X				Kenneth Somberg	2 nd	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer		X			