



MERRICK ACADEMY QUEENS PUBLIC CHARTER SCHOOL

BOARD TRUSTEE MEETING

Tuesday, April. 26, 2022

5:00pm - 6:30pm

Board Meeting Agenda

I. Opening Items

| | | | |
|----|--|---------------------|---------|
| A. | Call the Meeting to Order | Ms. Dalgetty-Jarvis | 5:00 pm |
| B. | Record Attendance | Ms. Dalgetty-Jarvis | 5:00 pm |
| C. | Public Comment and response to prior month comment | Ms. Dalgetty-Jarvis | 5:05 pm |

II. Consent Agenda

| | | | |
|----|---|---------------------|---------|
| A. | Approval of January and March board meeting minutes | Ms. Dalgetty-Jarvis | 5:10 pm |
| B. | Executive Director Report | Dr. Manuel | 5:30 pm |
| C. | Student Support Report | Ms. Keith | 5:40 pm |
| D. | Academic Report | Mr. Watterson | 5:50 pm |

III. Committee Meeting Review and Discussion

| | | | |
|----|------------------------------|------------------------|---------|
| A. | Finance/Operations Committee | Mr. Ding | 6:00 pm |
| B. | Academic Committee | Ms. Boothe/ Ms. Barzey | 6:10 pm |

IV. Executive Session

Ms. Dalgetty-Jarvis **6:30 pm**

V. Adjournment

Ms. Dalgetty-Jarvis 6:40 pm



I. Opening Items

- A. Call the Meeting to Order
- B. Record Attendance
- C. Public Comment and response to prior month comment

Ms. Dalgetty-Jarvis, Board Chair

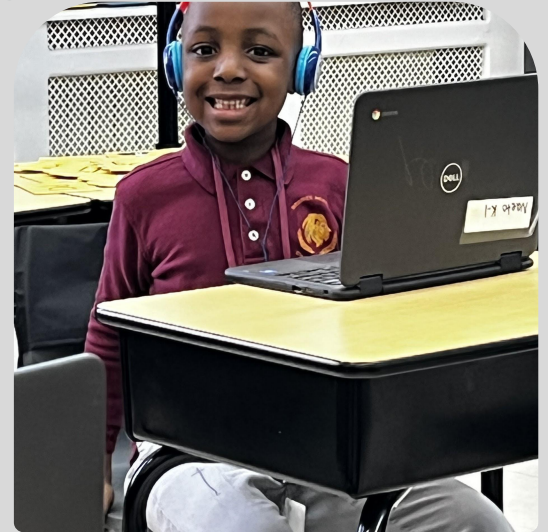
II. Consent Agenda

- A. **Approve January and March board meeting minutes**
Ms. Dalgetty-Jarvis
- B. **Executive Director Report**
Dr. Manuel
- C. **Student Support and Safety Report**
Ms. Keith
- D. **Academic Performance Report**
Mr. Watterson



A. Approval of Board Meeting Minutes

Ms. Dalgetty-Jarvis, Board Chair



Proposed Board Meeting Minutes

Proposed Board Meeting Minutes 1/25/2022

<https://docs.google.com/document/d/1hvneq0aaOIAecgCyr8ZvsajVaPq3r2ami4nbTVLVNyg/edit?usp=sharing>

Proposed Board Meeting Minutes 3/29/2022

https://docs.google.com/document/d/1M_Ebef2Z8-Ue8WJfClpqyKrBN29rh-ro9u82z2Qg39U/edit?usp=sharing



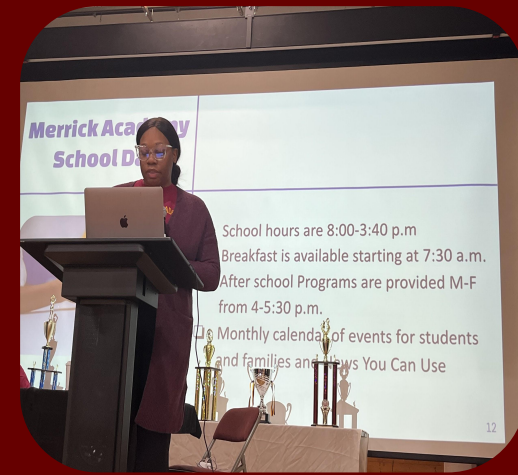
B. Executive Director's Report

Dr. Manuel, Executive Director



Stability: Enrollment & Lottery

- ❑ **Current Enrollment:** 534
- ❑ **Merrick's 2022-23 SY Lottery** was conducted on April 2nd with **312** applications. **217** students were selected across grades K-4.
- ❑ **Total budget** for the winter/spring lottery campaign and process was **\$15,350** (\$7,328 under budget)
- ❑ **Teacher Intent to return surveys** completed with a **94%** positive response.



Kudos to Ms. Porter, Ms. Clarke and the team!



Stability: Intent to Return & Staffing

- ❑ **Teacher Intent to return surveys** completed with a **94%** positive response.
- ❑ **Chief Operating Officer (COO)** position filled
- ❑ **Upcoming postings** for key roles: Chief Academic Officer, STEAM Director, Math Director, Literacy Director, Guidance Counselor, Development Director and Data Specialist, Director of School Culture and Attendance Teacher (all contingent on approval of 2022-23 SY budget)



Introducing Mr. Rael Jones, Merrick's new Chief Operations Officer (COO)

- ❑ Mr. Jones will oversee the operations team at Merrick (enrollment, facilities, technology, food services, transportation, security and business practices)
- ❑ 15 years of professional experience in social work and school operations.
- ❑ Currently in the role of Senior Director of Operations at Bronx Charter School of Excellence network where he manages operations for 3 schools.
- ❑ Mr. Jones will officially start at Merrick on May 23rd!

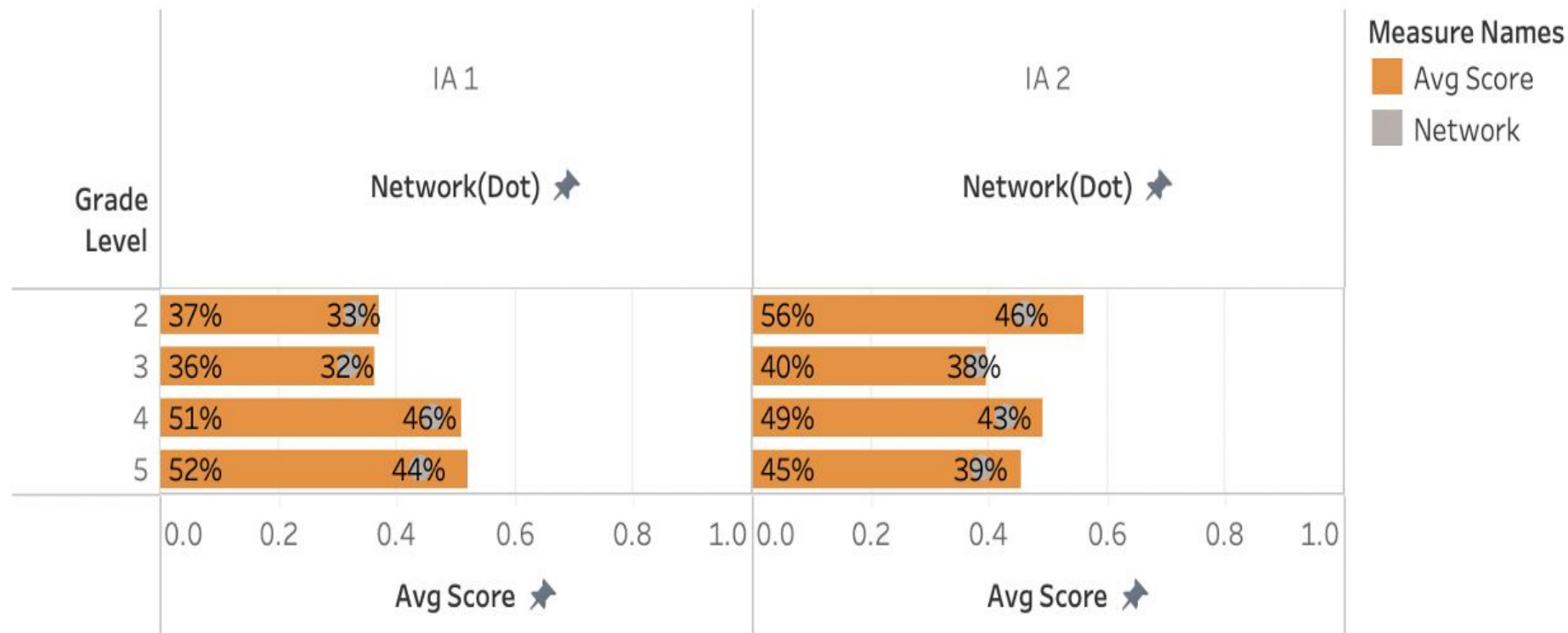


Student Performance Updates

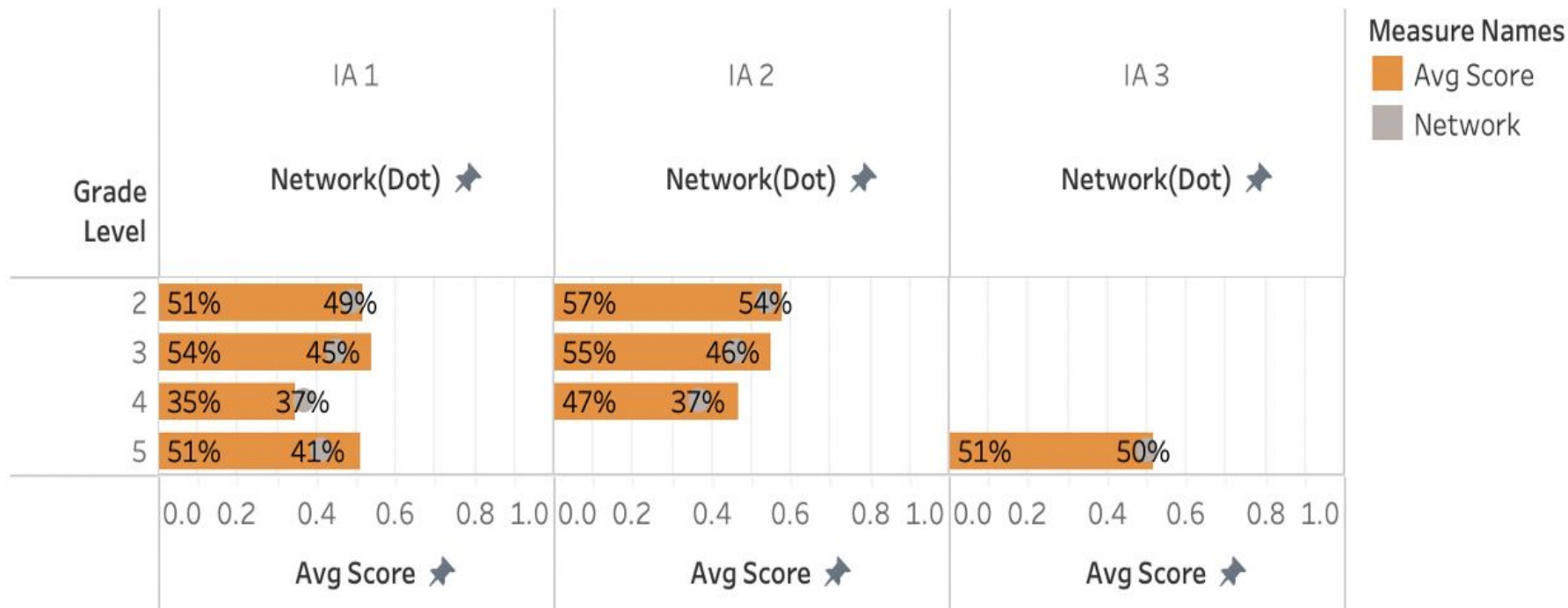
- ❑ **NYS ELA Exam administered at the end of March**
- ❑ **NYS Math exam administered April 26-27th**
- ❑ **ANET Math and ELA was administered in mid March**
- ❑ **Merrick hosted Saturday Academies and both a winter and spring break learning program in ELA and Math to support students**
- ❑ **Moving from ANET at NWEA assessments for the 2022-23 school year.**



ANET ELA Performance Comparison Fall to Spring



ANET Math Performance Comparison Fall to Spring





- ❑ **\$50 Million Dollar fund** launched to support summer school programs for NYC charters.
- ❑ Schools can be awarded up to **\$2,000** per student (for up to $\frac{1}{3}$ of total enrollment) to fund a ELA and Math summer program efforts to close learning gaps.
- ❑ Merrick will be applying this week and should hear back within the next two weeks!

This year's summer program will be based on four areas: Academics (ELA/Math), STEAM Enrichment/Exposure, Athletics, and Social/Emotional Development

2022-23 Budget Draft

- ❑ 2022-23 Budget Draft will be shared at the May Finance/Operations Committee Meeting for review and discussion prior to board vote in June.
- ❑ Draft is based on 575 student enrollment target. The core investments are focused on four key strategic goals (next slide)



2022-23 SY LEADERSHIP PRIORITIES

- **Expansion of Programs**

- Grades 6-8 & PreK
 - New Building Project
 - Community Partners

- **Program Model**

- Key Design Elements
 - IB/STEAM
 - Instructional Systems
 - Active Ingredients

- **Student Performance**

- Student success metrics
 - Early literacy
 - Equity gaps

- **Merrick Culture**

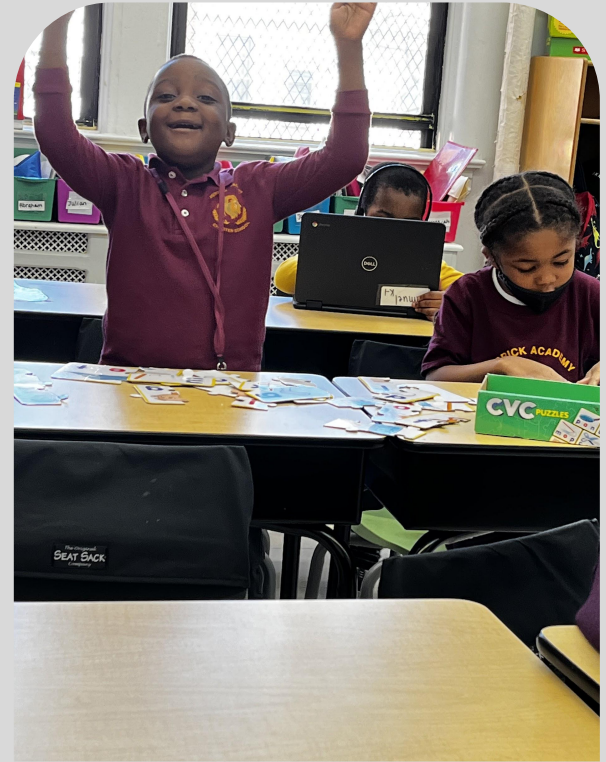
- Values and intentional practices
 - Professional culture
 - Community engagement
 - Brand

- **Health & Safety**

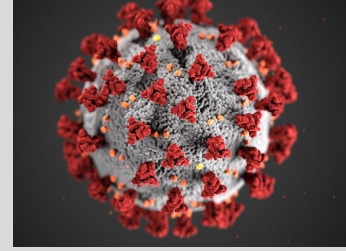
- COVID mitigation
 - Community mental health & well being
 - Community school partnerships

C. Student Support Report

Ms. Keith, Director of Student Support Services



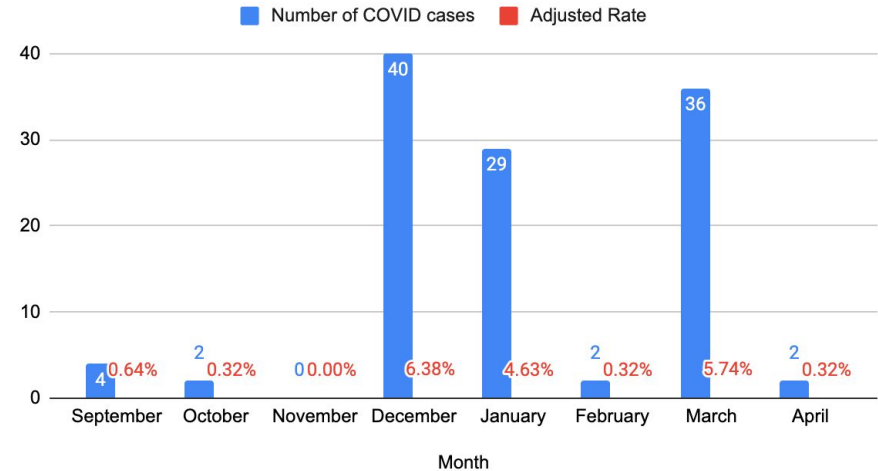
COVID and SAFETY UPDATES



- April's COVID rate is one of the lowest for the school year, comparable to October and February.
- Staff and student testing continues on a weekly basis.

| Updated 3.29.22 | | |
|-----------------|-----------------------|---------------|
| Month | Number of COVID cases | Adjusted Rate |
| September | 4 | 0.64% |
| October | 2 | 0.32% |
| November | 0 | 0.00% |
| December | 40 | 6.38% |
| January | 29 | 4.63% |
| February | 2 | 0.32% |
| March | 36 | 5.74% |
| April | 2 | 0.32% |

Number of COVID cases and Adjusted Rate



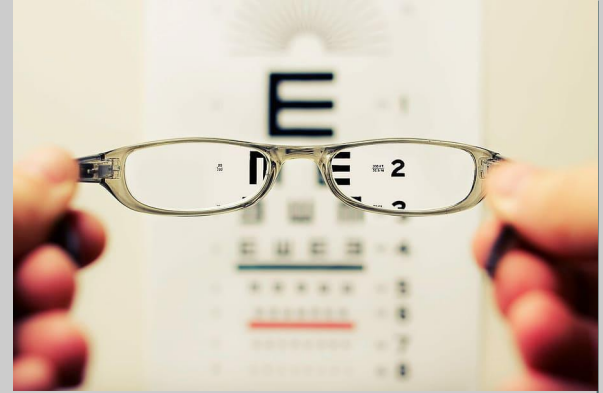
Vaccine UPDATES

- Held the first round of COVID Vaccines on site for family and staff.
- As of December January 2022 we have 25 parents self report that there children were full vaccinated.
- As of April 8th we have 118 students whose parents reported that their child received at least one dose of the Pfizer vaccine.



Vision Testing

- On 4/11-4/12 K-1st grade students participated in the annual DOH eye screening exam.
- 180 (99%) students took the exam
- 62 (34%) students failed the exam and were sent home with referrals.








D. Academic Performance Report

Mr. Charles L. A. Watterson, Principal



NYS Exams Updates and Preparation



-  April 26-28-Math (Happening NOW)
-  May 24-June 3rd-Science Performance test
-  June 6- Science Written
-  April 11-May 20-NYSESLAT (speaking)
-  May 9-May 20-NYSESLAT (Listening, Reading & Writing)

Exam Preparations

After School Program

(3rd-5th grade) has been working on priority standards based packets since late February for ELA; March for Math

Test Prep

Block built into schedule since January

Teacher PD

On test taking strategies, assessments, and report analysis for Math

Instructional Program Updates

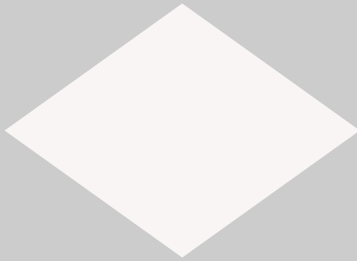
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Curriculum implementation updates



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Update on Observations



III. Committee Meeting Review and Discussion

A. Finance/Operations Committee

Mr. Ding

B. Academic Committee

Ms. Boothe/ Ms. Barzey

IV. Executive Session

Ms. Dalgetty-Jarvis
Board Chair



V.. Meeting Adjournment

Ms. Dalgetty-Jarvis