



Merrick Academy Queens Public Charter School

Approved Board Meeting Minutes

January 25th, 2022 –
5:00pm

Board Attendance: Tatum Boothe, Nicole Barzey, James Ding, Cameil Dalgetty-Jarvis, Gerald Karikari

Staff Attendance: Adrian Manuel, Zenzile Keith, Yolanda Valerio, Charles Watterson, Linyu Zheng

Guests: Aretha Miller, Josh Moreau

Ms. Dalgetty-Jarvis called the meeting to order at 5:20 pm.

Public Comment:

Public comment was not provided.

Respond to prior public comment: N/A

Agenda/objective:

I. Opening Items

- | | |
|---|---------------------|
| A. Call the Meeting to Order | Ms. Dalgetty-Jarvis |
| B. Record Attendance | Ms. Dalgetty-Jarvis |
| C. Public Comment and response to prior month's comment | Ms. Dalgetty-Jarvis |

Agenda/objective:

II. Consent Agenda

- | | |
|----------------------------------|---------------------|
| A. Approve board meeting minutes | Ms. Dalgetty-Jarvis |
|----------------------------------|---------------------|

Vote on approve 12/21//2021 Board Meeting minutes:

1. Ms. Boothe made a motion to approve the 12/21/2021 board meeting minutes
2. Ms. Barzey seconded the motion.
3. The board VOTED unanimously to approve the motion.



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Agenda/objective:

II. Consent Agenda

B. Executive Director Report

Dr. Manuel

Dr. Manuel shared the following:

- Enrollment: 540
- COVID mitigation strategies and updates
- Spring and summer planning opportunities
- Lottery process (April) and parent engagement plans
- Budget revision
 - Adjusted for lower enrollment (575 to 541)
 - Personnel adjustments and reductions

Budget revision

- Adjusted for lower enrollment (575 to 541)
- Personnel adjustment
- PD alignment
- COVID Mitigation alignment

Mr. Moreau shared the following:

FY22 Budget Revision - Revenue

- Total revenue decreasing by \$149k
 - Merrick enrollment down from 575 to 541
 - Students from Elmont, Hempstead, and Floral Park being billed to districts
 - CARES Act (\$358k), ARP (\$804k), \$388k higher; Potential ECF
 - SPED billing per P4 invoice is below plan in line with overall enrollment variance (\$72k)
- Overall Net Income decreased by \$263k from the original budget

FY22 Budget Revision - Expenses

- The total cost increase of \$114k
 - Personnel decrease of \$89K mostly from unfilled positions
 - Operations increase of \$203k: additional HR Support, temp staff (COVID cleaning) and outside operations consultants, alignment of additional PD
 - Facilities cost increases related to depreciation expense on CAPEX purchases and increased COVID mitigation expenses



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Agenda/objective:

II. Consent Agenda

A. Health and Safety Report

Ms. Keith

Ms. Keith shared the following:

Health and Safety Report (Covid Data as of 12.21.2021)

- Merrick Academy's positivity rate for December was 7.48%. This is a 900% increase from September.

| Month | Number of COVID cases | Rate |
|-----------|-----------------------|-------|
| September | 4 | 0.75% |
| October | 2 | 0.37% |
| November | 0 | 0.00% |
| December | 40 | 7.48% |
| January | 29 | 5.42% |



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As of 1/22/2022 at 5 pm

| | |
|---|----------------------------|
| Total Count of COVID-19 confirmed cases since 9/13/2021. | 75 |
| Number of Ongoing COVID-19 confirmed cases. This represents all current and past confirmed COVID-19 cases, including the cases confirmed today and any other cases that have members of your school community under quarantine. These cases resulted in a Classroom Closure, a Partial Classroom Quarantine, a Non-Classroom Quarantine or No Intervention as indicated below: | 5 |
| No Intervention: Staff or students in the school tested positive, but no members of the school community were exposed. | 0 |
| Classroom Closed: The positive case is either a student, teacher, paraprofessional, or other types of classroom-based educators and the most likely result is an entire classroom quarantine. | 0 |
| Test to Stay: The positive case is either a student, teacher, paraprofessional, or other types of classroom-based educators and the most likely result is an in school quarantine. | 1 <input type="checkbox"/> |
| Partial Classroom Quarantine: The positive case is either a student, teacher, paraprofessional, or other types of classroom-based educators and the most likely result is a partial classroom quarantine. | 0 |
| Non-Classroom Quarantine: The staff type is someone who wouldn't necessarily be in a classroom and does not require quarantine of a classroom (i.e., school secretary, parent coordinator, facilities staff). The most likely result does not include the closure of a classroom. | 0 |
| Non-Classroom Quarantine (School is closed/class is already quarantined): The positive case is either a student, teacher, paraprofessional, or other types of classroom-based educators and the most likely result would've been an entire classroom quarantine, if the school was in session/in person.) | 0 |
| DOHMH School Investigation Initiated: Due to multiple positive cases in multiple locations in the school, DOHMH has started an investigation. | No |
| School Closure: Remote teaching and learning . | No |

Updated Mitigation Practices/Policies/Solutions

- Weekly testing for adults and students is still in place
- K95 Masking
- Quarantine/isolation guidelines



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- Vaccination clinics

Agenda/objective:

II. Consent Agenda

A. Academic Performance Report

Mr. Watterson

Ms. Watterson shared the following:

- Remote Learning & in person during January
- Updated assessment schedule and plans
- Second-trimester program
- Current academic vacancies

New Assessment Periods for iReady and ANET

- I-Ready Diagnostic # 2 is 01/24-01/26 (K-5)
- ELA Interim Assessment # 2 03/02-03/03 (GRADES 2-5)
- MATH Interim Assessment # 2 04/05-04/06 (GRADES 2-5)

ACADEMIC STAFFING

- SPED ICT teacher
- Elementary Education Teachers(2)
- AIS Teacher (1)
- SPED self-contained teacher
- School Counselor

Agenda/objective:

III. Vote Matters

New board trustee

Ms. Dalgetty-Jarvis

Vote on Merrick Academy's new board trustee Michael Van Sertima

1. Ms. Barzey made a motion to approve new board trustee Michael Van Sertima.
2. Mr. Karikari seconded the motion.
3. The board VOTED unanimously to approve the motion.

Agenda/objective:

VI. Executive Session

Ms. Dalgetty-Jarvis

VII. Adjournment

Ms. Dalgetty-Jarvis



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Ms. Dalgetty-Jarvis announced to enter Executive Session at 6:20 pm to discuss a confidential matter regarding a confidential matter.

Meeting adjournment:

Meeting adjourned at 7:00 pm.