



# International Leadership of Texas, Inc.

## Minutes

### December 1, 2021 Special Board Meeting

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#### Date and Time

Wednesday December 1, 2021 at 6:15 PM

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#### Board of Directors of International Leadership of Texas December 1, 2021

#### Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Special Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting at the date and time noticed above. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to [board@iltexas.org](mailto:board@iltexas.org), 24-Hours in advance of the noticed Meeting time so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It is the intent of the Board to have a quorum physically present at the above address. Board members not physically present may participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. If a quorum of the Board cannot be physically present at the above address, it is the intent to have the presiding officer physically present at the above address.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1651 N. Glenville Dr., #216, Richardson, TX 75081, as well as online at

www.ILTexas.org. And that the meeting will be accessible at the address listed immediately above. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

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#### **Directors Present**

Dr. Lynne Beach (remote), Major General James Williams, Soner Tarim (remote), Tracy Cox (remote)

#### **Directors Absent**

Gabriela Smith, PETER GUDMUNDSSON

#### **Guests Present**

Aaron Thorson, Angela Marcellus, Charles Klein, Craig Timberlake (remote), Dr. Laura Carrasco, Dr. Thomas Seaberry (remote), Finn Simmensen, Frank Miller (remote), James Dworkin, James T. (Tim) Brightman, Jason Ramirez, Kayla Nations-Perkins, Lucy Mariappa (remote), Mark Lee (remote), Mr. Royce Dunn, Ms. Elayne Dunn, Shannon Urbina Haider (remote), Veronica Ibarra

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

Major General James Williams called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Wednesday Dec 1, 2021 at 6:16 PM.

### **II. Approve Minutes of Prior Meetings**

#### **A. APPROVE MINUTES OF OCTOBER 21, 2021 REGULAR BOARD MEETING**

Tracy Cox made a motion to approve the minutes from October 21, 2021 Regular Board Meeting on 10-21-21.

Soner Tarim seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Public Speakers**

#### **A. Guest will appear to speak: Mr. Royce Dunn, parent of an ILTexas student**

Ms. Elayne Dunn addressed the Board.

Mr. Royce Dunn addressed the Board.

### **IV. Superintendent-CEO Report and Information Items**

#### **A. SUPERINTENDENT-CEO REPORT**

Chief of Staff Aaron Thorson briefly reported to the Board, Superintendent-CEO Eddie Conger being absent on travel.

## **B. SCHOOL LEADERSHIP REPORT**

Deputy Superintendent of School Leadership Dr. Thomas Seaberry reported to the Board.

- Proceedings: Task Force inquiring into the matter of whether class rank advantage exists for early graduates.
- Discussion ensued.

## **C. DEPUTY SUPERINTENDENT OF ACADEMIC STUDENT SERVICES REPORT**

Deputy Superintendent of Academic Student Services Dr. Laura Carrasco reported to the Board.

Dr. Carrasco introduced Executive Director of Special Education Shannon Urbina Haider and Senior Executive Director Special Programs Frank Miller. Ms. Urbina Haider and Mr. Miller briefed the Board on the annual update of the ILTexas Special Education Legal Framework as uploaded to ESC Region 18.

## **D. CHIEF ADMINISTRATIVE OFFICER REPORT**

Chief Administrative Officer Jerry McCreight reported to the Board.

- New hires
- Authorized positions; positions filled, available, in process, unfilled

## **V. BOARD COMMITTEE REPORTS**

### **A. REPORT FROM FINANCE AND AUDIT COMMITTEE**

Board Secretary Tracy Cox reported on proceedings of the Finance and Audit Committee.

### **B. REPORT FROM NOMINATION COMMITTEE**

## **VI. Executive Session**

### **A. AUTHORIZATION**

### **B. CONSULT WITH ATTORNEY PURSUANT TO GOVERNMENT CODE 551.071**

The Board entered Executive Session at 6:57 p.m. and returned to Open Session at 7:44 p.m., having conducted no votes and having made no decisions while in Executive Session.

## **VII. CONSENT AGENDA**

### **A. CONSENT AGENDA ITEMS -- SINGLE VOTE UNLESS OTHERWISE SPECIFIED**

As to sub-item #7, Charles Klein informed the Board that \$225,000.00 is the amount of the requested authorization.

Soner Tarim made a motion to approve the entire Consent Agenda.  
Dr. Lynne Beach seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VIII. Board Items for Discussion/Action**

### **A. CONSIDER/ACT ON OCTOBER, 2021 FINANCIAL REPORT**

Dr. Lynne Beach made a motion to approve the October, 2021 Financial Report.  
Tracy Cox seconded the motion.  
CFO James Dworkin reported to the Board.

- Audit
- Quarterly Report
- Financial Report

The board **VOTED** unanimously to approve the motion.

### **B. CONSIDER/ACT TO ADOPT RESOLUTION APPROVING REMOTE INSTRUCTION**

Dr. Lynne Beach made a motion to adopt the Resolution.  
Soner Tarim seconded the motion.  
Dr. Thomas Seaberry briefed the Board on the proposed Resolution.  
The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

Tracy Cox made a motion to adjourn.  
Soner Tarim seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:57 PM.

Respectfully Submitted,  
Finn Simmens

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## **Documents used during the meeting**

- Academic Board Report, Nov 2021.pdf
- SPED\_POLICY\_FRAMEWORK\_2021\_with\_Summary.pdf
- Board Notification 12.1.2021 revised.pdf
- Board Report 12.1.21.pdf
- Accelerated\_Learning\_Student\_Handbook\_Addition.pdf
- Additions to Student Code of Conduct.pdf
- ILT, IL TEXAS, HQ SC AND AV ADDS 11-29-2021.pdf
- Resolution -- Change Date to Begin Accepting Applications for Admission.docx
- Audit\_Report\_Final\_057848-2021.pdf
- EMMA\_Quarterly\_FY2022\_-\_1st\_Qtr.pdf
- Governance\_Letter\_-\_FINAL.pdf

- ILTexas\_FS\_2021-10\_-\_Board\_PKG.pdf
- Exhibit\_1--Copy\_of\_Remote\_Learning\_Program\_Proposal.docx
- Resolution re Remote Instruction.docx