

Approved Board Meeting Minutes

December 21th, 2021

5:00pm

Board Attendance: Tatum Boothe, Nicole Barzey, James Ding, Cameil Dalgetty-Jarvis, Gerald Karikari

Staff Attendance: Adrian Manuel, Zenzile Keith, Yolanda Valerio, Charles Watterson, Linyu Zheng

Guests: Aretha Miller, Narissa Reid, Sharon Clarke, Karima Porter, Paul O'Neill, Michael Van Sertima

Mr. Karikari called the meeting to order at 5:08 pm.

Public Comment:

Public comment was not provided.

Respond to prior public comment: N/A

Agenda/objective:

I. Opening Items

- | | |
|---|--------------|
| A. Call the Meeting to Order | Mr. Karikari |
| B. Record Attendance | Mr. Karikari |
| C. Public Comment and response to prior month comment | Mr. Karikari |

Agenda/objective:

II. Consent Agenda

- | | |
|----------------------------------|--------------|
| A. Approve board meeting minutes | Mr. Karikari |
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Vote on Approve 10/26/2021 Board Meeting minutes

1. Ms. Dalgetty-Jarvis made a motion to approve the 10/26/2021 Board Meeting minutes, Ms. Boothe seconded the motion.
2. The board VOTED unanimously to approve the motion.

Vote on Approve 11/30/2021 Board Meeting minutes

1. Ms. Dalgetty-Jarvis made a motion to approve the 11/30/2021 Board Meeting minutes, Mr. Ding seconded the motion.

2. The board VOTED unanimously to approve the motion.

Agenda/objective:

II. Consent Agenda

- A. Executive Director Report
- B. Health and Safety Report
- C. Academic program Report

Dr. Manuel
Ms. Keith
Mr. Watterson

Dr. Manuel shared the following:

- Enrollment: 542 (down from 546 11/30) as of January 3, 2022
- Remote learning plans 12/21-12/23
- COVID mitigation plans in the New Year
- Budget revision completed
- 2nd-semester priorities
 - COVID Mitigation
 - Learning Recovery
 - Instructional practice
 - Strategic vision

Ms. Keith shared the following:

Safety and health report

- Merrick Academy's positivity rate for December is 2%. This is a 175% increase from September.
- 167: Represents the total number of students who were quarantined because of close contact with someone who tested positive for covid.

Student Support and Safety Report

- In response to the uptick in COVID cases we are considering the following:
- Becoming a school-based vaccination site
- Delaying the start of school for a few days past January 3rd to provide COVID testing for students and staff.
- Mid-year review of our Health and Safety Protocols to include revisions/updates based on CDC guidelines.
- Requiring all families to consent to weekly testing.

Mr. Watterson shared the following:

Student Enrollment Updates (Nov.-Jan.)

- Kindergarten= 84
- First = 97
- Second = 85
- Third= 103

- Four = 73
- Fifth= 70
- Excellence = 30
- Total= 542 pupils

ACADEMIC STAFFING

- SPED ICT teacher
- Elementary Education Teachers(2)
- AIS Teacher (1)
- Paraprofessional
- SPED self contained teacher
- School Counselor

Remote Learning (Dec. 21-23rd)

- Students have chromebooks and curriculum materials at home
- Daily synchronous and asynchronous learning across K-5
- School-based support for families
- Remote service providers and check-ins
- Remote faculty meetings and instructional support time (coaching,etc.)

Instructional Program: Classroom Observations Classroom Informal Observation is Underway

Trends and Patterns

1. Economy of Language
2. Routine and Procedures: Do it Again
3. Circulating with Purpose
4. Building Momentum
5. Pacing
6. Internalization of Lesson Plan
7. Curriculum Development (Internalization of Modules)
8. Instructional Modification as Response to Data

Discussion:

Ms.Dalgetty-Jarvis asked how the school provides Chromebooks for the students who live in shelters. Ms. Keith shared that from next week, the school will contact these families and provide them with hotspots and make sure they can get in all the classrooms online.

Agenda/objective:

III. Committee Meeting Minutes

- A. Finance Committee Minutes
- B. Academic Committee Minutes
- C. HR Committee Meeting Minutes

Mr. Karikari
Ms. Dalgetty-Jarvis
Ms. Dalgetty-Jarvis

Agenda/objective:

- A. Election of Board Officers

Mr. Karikari

Mr. O'Neill presented the following:

- Election of board officers
 - 1. James Ding- Board Treasurer
 - 2. Nicole Barzey- Board Secretary
 - 3. Cameil Dalgetty-Jarvis- Board Chair

Vote on Approve Election of Board officers

- 1. Mr. Karikari made a motion to approve the election of board officers, Ms. Dalgetty-Jarvis seconded the motion.
- 2. The board VOTED unanimously to approve the motion.

Discussion:

Discussion between trustees and Mr. O'Neill about the new election of board officers, Mr. O'Neill will inform SUNY about Merrick's election of board officers.

Executive session:

Mr. Karikari announced entry into the Executive session to meet with potential board trustee at 6:08 pm.

Meeting adjournment

Meeting adjourned at 6:25 pm.