

Ivy Hill Prep Charter School

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday December 27, 2021 at 6:30 PM EST

Location

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order		Adam Jimenez-Schulman	5 m
<ul style="list-style-type: none"> • Start recording • Welcome guests • Open meeting law and public comment policy • Public comments • Reminder re: board email and committee meeting questions 			
B. Record Attendance		Maimouna Kane	1 m
C. Approve Minutes	Approve Minutes	Adam Jimenez-Schulman	3 m
Approve minutes for Board of Trustees Meeting - Ivy Hill Prep on November 22, 2021			
D. Approve agenda	Vote	Adam Jimenez-Schulman	1 m

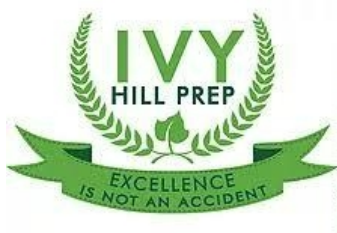
	Purpose	Presenter	Time
II. Governance			6:40 PM
A. General and Committee Updates	FYI	Adam Jimenez-Schulman	5 m
<ul style="list-style-type: none"> • Reminder: RSVP in Board on Track required to ensure quorum • Committee actions <ul style="list-style-type: none"> ◦ Agendas and Minutes required, with a focus on capturing Decisions and Action Items (with owners and deadlines) 			
III. Finance			6:45 PM
A. Review Financial Dashboard	Discuss	Nataki Williams	10 m
<ul style="list-style-type: none"> • Key financial indicators • Budget vs. Actuals 			
IV. Academic Achievement			6:55 PM
A. Review Dashboard and HOS Report	Discuss	Diana Williams	10 m
V. CEO Support And Eval			
VI. Other Business			7:05 PM
A. Executive session (as needed)	Vote	Adam Jimenez-Schulman	1 m
VII. Closing Items			7:06 PM
A. Adjourn Meeting	Vote		

Cover Sheet

Approve Minutes

Section: I. Opening Items
Item: C. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Board of Trustees Meeting - Ivy Hill Prep on November 22, 2021

APPROVED



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday November 22, 2021 at 6:30 PM

Location

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

Directors Present

A. Jimenez-Schulman (remote), A. Laniyan (remote), D. Lewis (remote), M. Kane, N. Williams (remote), T. James (remote)

Directors Absent

M. Michael

I. Opening Items

A. Call the Meeting to Order

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Nov 22, 2021 at 6:37 PM.

B. Record Attendance

C. Approve Minutes

T. James made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 10-25-21.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Kane	Absent
A. Jimenez-Schulman	Aye
D. Lewis	Aye
T. James	Aye
N. Williams	Aye
M. Michael	Absent
A. Laniyan	Aye

Public comments: Parents shared concerns about the transition of the HOS. Parents wanted clarity about the interim process and the involvement of parents in that process. Board members assured families that a plan is in place and a succession plan is in place to support students, families, and the overall school. Families were provided clarity about the role of the Board of Trustees versus the role of management. Parents suggested a town hall meeting as well as scheduling additional meetings to problem solve. Comment made by CEO of BES in in response to the transition of HOS.

D. Approve agenda

II. Governance

A. Staff schedule/ hours

B. General and Committee Updates

Discussion between Board and staff member Ms. Lubin about the school hours. Ms. Lubin asked about hours affecting salary potentially. Responses was given by Board that it would not.

C. Policy review and approval

T. James made a motion to Adopt District Safety Plan.
A. Laniyan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Lewis	Aye
M. Kane	Absent
T. James	Aye
A. Laniyan	Aye
M. Michael	Absent
N. Williams	Aye
A. Jimenez-Schulman	Aye

A. Jimenez-Schulman made a motion to Adopt the additional safety policy for HERO Act.

T. James seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Williams	Aye
M. Michael	Absent
M. Kane	Absent
T. James	Aye
A. Jimenez-Schulman	Aye
A. Laniyan	Aye
D. Lewis	Aye

III. Finance

A. Review Financial Dashboard

N. Williams made a motion to Approve the addition to the stipend budget.

T. James seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Kane Absent

A. Laniyan Aye

T. James Aye

M. Michael Absent

N. Williams Aye

A. Jimenez-Schulman Aye

D. Lewis Aye

Discussion held about possible indication of unexpected expenses. Finance committee assures there is no indication of over spending to anticipate due to pending grants.

B. Forecasting/ Planning

IV. Academic Achievement

A. Interim Planning - Day-to-Day

B. Review Dashboard and HOS Report

Questions asked about the IVY closet donation process and if is an ongoing process. Ms. Williams confirmed that it is an ongoing process and donations will be accepted and sanitized thoroughly.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

A. Laniyan

Cover Sheet

Review Financial Dashboard

Section:	III. Finance
Item:	A. Review Financial Dashboard
Purpose:	Discuss
Submitted by:	
Related Material:	Ivy Hill Monthly Financials - November 2021.xlsx

Attachments

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

Ivy Hill Monthly Financials - November 2021.xlsx