



## Regular Monthly Meeting Agenda

Tuesday, March 5, 2019 – 4:00 PM

643 Indiana Avenue SE, Trenton, NJ 08638

### I. CALL TO ORDER – Open Public Meetings Act – 4:00 PM

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

### II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Rich Wells		X
Thomas Rebar	X		Chuck Freyer	X	
Kenneth Somberg		X			
Also Present:				Present	Absent
Brian Falkowski, SBA				X	
Freya Lund, Principal				X	
John Amenda, Philly Scholars				X	
Catherine Reinert, Philly Scholars				X	

### III. DISCUSSION

1. Dashboard Review
2. Calendar Discussion/Approval for 2019-2020- Option 2
3. Bell times- Daily schedule 2019-2020
4. School Performance Report
5. Expansion Budget & Facility Discussion
6. Approval of Enrollment Expansion

### IV. UPDATES

1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Applications 2019-2020
	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019	
4	76	76	75	74	74	74	76					73
5	76	75	76	76	76	76	76					18
6	76	75	76	76	76	76	76					33
7	76	76	77	77	77	76	76					14
8	76	74	74	74	73	73	73					10
Total	380	376	378	377	376	375	377					

Waitlist		157	179	193	218	218	219					148
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2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update

## V. APPROVAL OF MINUTES

Resolved that the Board approve the Regular session minutes from the January 8, 2019 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells	2				X
Thomas Rebar	1	X				Chuck Freyer		X			
Kenneth Somberg					X						

## VI. MOTIONS FOR APPROVAL

### 1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for January 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up January 31, 2019.
- c. Bills List: To approve the Bills/Check List for the period ending March 5, 2019.
- d. Payroll: To approve the following payrolls:

January 15, 2019	\$ 143,135.52
January 30, 2019	\$ 143,841.27
February 15, 2019	\$ 145,640.97
February 28, 2019	\$ 147,882.83

- e. Audit: To accept the FY2018 Comprehensive Annual Financial Report and the Auditors Management Report with no findings or recommendations.  
The audit was previously circulated.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer		X			
Kenneth Somberg					X						

### 2. Student Trips

Trip Location	Type of trip	Costs & funding source	Number of Students Attending	Date	Educational purpose
Adventure Aquarium	Distinguished Honors	Ticket cost: \$476 Lunch: \$243 Transportation: \$325	27	2/7	Distinguished Honors and MAP Growth
NJ State Museum	4th Grade	Transportation: \$584 Funding: Students are paying \$5 each	76	3/1	Tied to social studies curriculum
Penn Museum	5th Grade	Transportation: \$650 Funding: Students are paying \$5 each	76	3/15	Tied to social studies curriculum

African American History Museum	6th Grade	Cost: \$695 Transportation: \$1,250 Funding: Students are paying \$5 each	76	3/29	Tied to social studies and reading curriculum
Revolutionary War Museum	7th Grade	Transportation: \$584 Funding: Students are paying \$5 each	77	3/8	Tied to social studies curriculum
National Jewish History Museum	8th Grade	Transportation: \$650 Funding: Students are paying \$5 each	74	3/1	Tied to social studies and reading curriculum

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar	1	X				Chuck Freyer		X			
Kenneth Somberg					X						

### 3. Buildings & Grounds

- a. The Fire Marshall came to the school for this year's visit. There were several things flagged that have never been flagged, and we are working to ensure they are corrected for the return visit. Below is a summary of expenditures so far this year.
  - i. JDM (electrical) \$2,775 (fix all electrical concerns – still waiting on estimate to put in electrical outlets)
  - ii. JW Kennedy | \$187.50; \$760 (fire suppression and fix all concerns with Exit signs)
  - iii. Mr. Handyman | \$2,000 (replace exterior door); \$4,000 (gym exterior doors)
  - iv. Locks and installation not to exceed \$6,000
- b. To authorize school management to engage an architect for school expansion purposes.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	1	X				Chuck Freyer	2	X			
Kenneth Somberg					X						

### 4. Personnel

- a. To approve/ratify updated new hires:

Employee	Position	Pay Rate	Effective Date	Position Duration (10/12)
Katherine Roman	Special Education Teacher	\$48,000	February 4, 2019	10

- b. To approve/ratify the resignation of the following staff members:

Employee	Position	Resignation Date
Melissa Carberry	Special Education Teacher	February 8 <sup>th</sup> , 2019

- c. To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Corey Michener	\$150	EduCon: Conference in Philadelphia at SLA focused on education (over a weekend).	Jan. 25-28
Dana Skillman	\$312	NGSS Course online throughout the spring.	Throughout Spring 2019.
Melissa Kapish	\$235	NEAE National Convention: art educator convention in Boston, MA.	March 14-16

Lisa Hall Regina Bell	\$1,000 Each \$1,000 site license (able to turn key PD back to staff) TOTAL = \$3,000 Hotel = ~\$600 (2 nights)	TLAC: Behavior and Culture PD run by Doug Lemov	May 9-10 in Albany, NY
Lida Geraci Shatiika Waldron	\$449 each = \$898 total Hotel = ~\$300 (may just drive there each day)	Bureau of Education Research 3rd and 4th grade Education Conference. Various topics related to 4th grade instruction in math and reading.	March 18 & 19
Daniel Pennisi Amber Stewart	\$85 each \$170 total	Health and PE PD – will attend three sessions. Math in PE, Quick Cardio Warm Ups, Cooperative Learning. Some information they will bring back to share for recess time.	February 27th

d. To approve/ratify the following staff stipends: None

**\*\*Vijay asked that the Board see the PD plan after the teachers agree to a new schedule.**

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer		X			
Kenneth Somberg					X						

## 5. Curriculum/Special Education - none

## 6. Policy / Governance / Operations / Miscellaneous

- 2019 Revised Memorandum of Agreement Between Education and Law Enforcement Officials – need signature
- Calendar Approval for 2019-2020 – OPTION 2
- Compensation Model for 2019-2020

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						

## 7. NEW BUSINESS

## 8. OLD BUSINESS

## 9. PUBLIC COMMENT

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

## 10. IMPORTANT DATES - Next board meeting Tuesday, April 30, 2019

## 11. MOTION TO ADJOURN – 5:28 PM

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer		X			
Kenneth Somberg					X						