



Regular Monthly Meeting Agenda

Monday, November 12, 2018 – 4:00 PM

I. CALL TO ORDER – Open Public Meetings Act – 4:00 PM

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

II. ROLL CALL

Board Member	Present	Absent	Board Member	Present	Absent
Vijay Aggarwal	X		Kenneth Somberg	X – phone	
Thomas Rebar	X		Rich Wells	X - phone	
Latifah Austin-Bentley		X	Chuck Freyer	X	
Also Present:				Present	Absent
Brian Falkowski – School Business Administrator				X	
John Amenda – Young Scholars				X	
Katherine Reinert – Young Scholars				X	
Sarah Spuhler – School Business Office				X	

III. DISCUSSION

1. Executive Director update – Dashboard Review
2. Truancy Officer Coordinator Position
3. Amendment Review/Expansion
4. Request for Board contribution to bonus celebration for staff

IV. UPDATES

1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Waitlisted 2018-2019
	2018	2018	2018	2018	2018	2019	2019	2019	2019	2019	2019	
4	76	76	75									
5	76	75	76									
6	76	75	76									
7	76	76	77									
8	76	74	74									
Total	380	376	378									
Waitlist		157	179									

2. Emergency Drill Log – Follow-up was discussed.

3. Talent and Certification -
4. Special Education Files Audit Update

V. APPROVAL OF MINUTES

Resolved that the Board approve the Regular session minutes from the September 18, 2018 meeting.

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Kenneth Somberg		X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer	1	X			

VI. MOTIONS FOR APPROVAL

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Board Secretary's and Treasurer's Reports for September & October 2018, as per the attached. Pursuant to N.J.A.C. 6A:23-2.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2018, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: To approve transfer to November 12, 2018.
- c. Bills List: To approve bills and check list for the period ending November 12, 2018.
- d. Payroll: To approve the following payrolls:
 1. September 28, 2018: \$144,163.93
 2. October 15, 2018: \$192,573.14
 3. October 30, 2018: \$153,874.33

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg		X			
Thomas Rebar	2	X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer	1	X			

2. Student Trips

- a. None, this quarter we are doing events at the school to save money. We will have a Distinguished Honors trip coming up in the New Year.

3. Buildings & Grounds

- a. We are debating whether to hire someone as a Porter. This would be a staffing adjustment.

4. Personnel

- a. To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Lisa Hall	\$128	Excel Training hosted by Pryor Learning Solutions	12/17 and 12/18
Lida Geraci, Freya Lund (tentative)	Hotel: \$945 Flight: ~\$300 Institute: \$2,300 *These are per person.	Standards Institute: week long institute related to development on CCSS. High quality PD designed to bring back best practices to the school.	2/11 – 2/15

b. To approve/ratify the following staff stipends:

Employee	Amount	Detail
Cintella Spotwood	\$2,200	Head Basketball Coach

c. Truancy Officer Coordinator position - \$65/per student, max 4 hours, not to exceed

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Kenneth Somberg	2	X			
Thomas Rebar		X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer	1	X			

5. Curriculum/Special Education

- d. Not a purchase, but we may be piloting the use of Duo Lingo with our 8th grade students in semester 2. We're seeing if using this program in a blended learning model is effective with students.
- e. I&RS is running smoothly this year. We already have a few students that are in the evaluation process based on the I&RS process from the first two months of school. The increased co-taught classes in 6th and 8th grade are going really well.

6. Policy / Governance / Operations / Miscellaneous - None

VII. NEW BUSINESS

VIII. OLD BUSINESS

- *Reminder: complete board self-assessment and submit to John*

IX. PUBLIC COMMENT

Members of the public wishing to address the Board of Trustees must state their name and are requested to limit their comments to three minutes. Please be aware that all Charter School employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. Each member of the public will be given one opportunity to address the Board.

X. IMPORTANT DATES - Next board meeting Tuesday, January 8, 2019

XI. MOTION TO ADJOURN - 5:02 pm

Board Member	Motion	Yes	No	Abstain	Absent	Board Member	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Kenneth Somberg		X			
Thomas Rebar	1	X				Rich Wells		X			
Latifah Austin-Bentley					X	Chuck Freyer		X			