



# Paul Robeson Charter School

## Regular Monthly Meeting Minutes

### Monday, November 11 – 4:00 PM

- I. **Call to Order by Board Secretary – 4:02 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President	X		
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President			X-Phone 4:05
Rich Wells	Member	X		
Chuck Freyer	Member		X	

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director			X-4:32
Becca Chazin	Young Scholars	X		
Katherine Reinert	Young Scholars	X		
Sarah Spuhler	School Business Office	X		
Kristen Tini	Young Scholars	X		
Brian Falkowski	School Business Administrator	X		

IV. **Discussion**

1. Dashboard Review
2. Building Renovations/Expansion Update
3. Staffing Model/Hiring Timeline 2020-21
4. Development Campaign – discover Trenton area for Corporations for funding

V. **Updates**

1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Waitlisted 2019-2020
	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
4	76	76	76									32
5	76	76	75									53
6	76	76	76									137
7	76	76	75									52
8	76	76	76									32
Total	380	380	378									306

2. Emergency Drill Log
3. Talent and Certification

#### 4. Special Education Files Audit Update

### VI. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **October 1, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	1	X				Chuck Freyer					X
Kenneth Somberg	2	X									

### VII. Motions for Approval

#### 1. Finance

- Board Secretary's and Treasurer's Report:** To approve the Secretary's and Treasurer's Reports for September & October 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of September & October 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Transfers:** Approve transfers up September 1, 2019 and October 31, 2019.
- Bills List:** To approve the Bills/Check List from October 2, 2019 to November 11, 2019.
- Payroll:** To approve the following payrolls:

October 15, 2019	\$ 154,140.90
October 30, 2019	\$ 167,227.17

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer					X
Kenneth Somberg	1	X									

#### 2. Student Trips - NONE

#### 3. Buildings & Grounds - NONE

#### 4. Personnel

- To approve/ratify the FY19 Performance Payout, totaling \$14,545.80
- To approve/ratify the following staff PTP stipends:

Mentor	Mentee	Stipend Amount
Dana Skillman	Alexa Eisenberg	\$550
Lida Geraci	George Maier	\$550
Sherry Toner	Jenna McKinney	\$550
Corey Michener	Stacie Sooy	\$550
Bobby Morgan	Kelly Howley	\$550

- To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Bobby Morgan	\$100	Hightstown Hoops coaches clinic	Nov. 16
Dana Skillman	Conference: \$395 Hotel: ~\$250 (4 nights) Total Cost: \$1,395	National NSTA Conference in Boston: multi-day PD for science instruction grounded in NGSS	April 2-5 (2 school days)
TBD (Staff or applying or send ILT member)	\$1,200	The Writing Revolution PD: book we have been using to guide our instruction in writing	Dec. 10 Jan. 14 Feb. 4

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells	2	X			
Thomas Rebar	1	X				Chuck Freyer					X
Kenneth Somberg		X									

**5. Curriculum/Special Education - NONE**

**6. Policy/Miscellaneous - NONE**

**VIII. Executive Session (if necessary) - NONE**

**IX. Adjourn Executive Session and Reconvene Regular Session (if necessary)**

**X. New Business** - Technology element update to Board; Research committee suggested

**XI. Public Comment - NONE**

**XII. Important Dates -**

Next board meeting – Special Board Meeting: Thursday December 6, 2019 at 2:00 PM & Tuesday, January 7, 2020 at 4:00 PM

**XIII. Adjournment – 5:11 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer					X
Kenneth Somberg		X									