



# Paul Robeson Charter School

## Regular Monthly Meeting Minutes

### Tuesday, January 7 – 4:00 PM

- I. **Call to Order by Board Secretary – 4:35 PM**
- II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President	X		
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President	X-phone		
Rich Wells	Member	X-phone		
Chuck Freyer	Member	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director	X		
Becca Chazin	Young Scholars	X		
Katherine Reinert	Young Scholars	X		
Sarah Spuhler	School Business Office	X		
Kristen Tini	Young Scholars	X		
Brian Falkowski	School Business Administrator	X		

- IV. **Discussion**
1. Dashboard Review
  2. Building Renovations/Expansion Update
  3. Zeigler Recap- Overview and Engagement Letter Draft
  4. Technology Update
  5. Calendar Draft for 2020-2021

- V. **Updates**
1. Enrollment

Grade	Aug 2019	Sep 2019	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Waitlisted 2019-2020
4	76	76	76	76	76							32
5	76	76	75	75	76							53
6	76	76	76	74	74							137
7	76	76	75	75	75							52
8	76	76	76	76	76							32
Total	380	380	378	376	377							306

\*Applications opened online for 2020-2021 on December 17, 2020 in SchoolMint. Here are those numbers for 1 and ½ days:

School Name - Paul Robeson Charter School	
3 <sup>rd</sup>	8
4 <sup>th</sup>	6
5 <sup>th</sup>	3
6 <sup>th</sup>	1
7 <sup>th</sup>	1
8 <sup>th</sup>	0
Total Applications	19

2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update

## VI. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **November 11, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

## VII. Motions for Approval

### 1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for November 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up November 30, 2019.
- c. Bills List: To approve the Bills/Check List from November 12, 2019 to January 7, 2020.
- d. Payroll: To approve the following payrolls:

November 15, 2019	\$ 152,372.80
November 22, 2019	\$ 152,006.63
December 13, 2019	\$ 153,476.51
December 20, 2019	\$ 155,491.63

- e. Audit: To accept the FY2019 Comprehensive Annual Financial Report and the Auditors Management Report with no findings or recommendations.
- f. Amended FY20 Budget: To approve the submission of an Amended FY20 Budget to include an increase in State revenue of \$ 133,818 and no change in appropriations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

### 2. Student Trips

Trip Location	Type of trip	Costs & funding source	Number of Students Attending	Date	Educational purpose
iPlay America	Q3 PATH Trip (6th-8th Grade)	iPlay: ~\$4,800 Buses: 5 (~\$1,500) Students will be asked to pay for a portion of the trip.	Roughly 225	March 2020	Reward for PATH Paycheck
Bowling	Q3 PATH Trip (4th & 5th Grade)	Bowling: ~\$2,300 Buses: 3 (~\$1,000) Students will be asked to pay for a portion of the trip.	Roughly 150	March 2020	Reward for PATH Paycheck
Pocono Valley	8 <sup>th</sup> Grade End of Year Trip	Total cost: \$7,500	Roughly 50	June 11 <sup>th</sup> and 12 <sup>th</sup> (overnight trip)	8 <sup>th</sup> Grade End of Year Trip

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells		X			
Thomas Rebar		X				Chuck Freyer	1	X			
Kenneth Somberg		X									

### 3. Buildings & Grounds

- a. ~~To approve the contractual increase with Interstate to provide a full time Day Porter, Monday through Friday 6:30 am – 2:30 pm, for \$3,293/month.~~

Company	Amount and Reason
JDM	\$8,500: Lights in Gym (Electrician needs to replace ballasts – outdated)
PJM	Plumbing: 2 Toilets not working – plumber coming to quote
ACS	\$5,900: Speakers (install new speakers for sound in classrooms (just speakers – waiting on install costs from ACS) \$9,580 total
ACS	\$3,590: Cloud based Camera

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

### 4. Personnel

- a. To approve/ratify updated new hires:

Employee	Position	Pay Rate	Position Duration (10/12)
Suly Ostolaza	Long-Term Substitute Teacher	\$175/day for each day worked	10

- b. To approve/ratify the resignation of the following staff members:

Employee	Position	Resignation Date
Devin DeShields	7 <sup>th</sup> Grade Co-Teacher	12/20/2019
Daniel Pennisi	Physical Education Teacher	12/20/2019

- c. To approve/ratify the following staff stipends:

Employee	Amount	Detail
Al-Hadi, Cypress	\$280	Fall Afterschool Program
Bell, Regina	\$360	Fall Afterschool Program
DeWald, Charles	\$360	Fall Afterschool Program
Eisenberg, Alexa	\$360	Fall Afterschool Program
Haradon-Brooks, Erica	\$320	Fall Afterschool Program
Helms, Marie	\$240	Fall Afterschool Program
Howley, Kelly	\$240	Fall Afterschool Program
Kapish, Melissa	\$280	Fall Afterschool Program
McKinney, Jenna	\$40	Fall Afterschool Program
Mehmedagic, Sandra	\$400	Fall Afterschool Program
Mendez, Michelle	\$600	Fall Afterschool Program
Michener, Corey	\$400	Fall Afterschool Program
Morgan, Bobby	\$160	Fall Afterschool Program
Pennisi, Daniel	\$240	Fall Afterschool Program
Somers, Gail	\$40	Fall Afterschool Program
Spotwood, Cynthia	\$360	Fall Afterschool Program
Taylor, Cynthia	\$360	Fall Afterschool Program

d. To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Shatiika Waldron Charles DeWald	\$279/person \$558 Total	Bureau of Education Research: Co-Teaching Strategies that Facilitate Success (applicable co-teacher strategies for teachers)	Jan. 28th Cherry Hill, NJ
Team of 7-8 Staff Members (Waters & Lund)	\$2,650 / person Hotel Travel Looking into grant opportunity & other funding sources.	Unbound Ed Standards Institute: follow up to last year	TBD – July 2020
Math Team	\$4,500	Eureka – 1 day of onsite coaching with coaches and teachers	Feb 2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

5. Curriculum/Special Education- None

6. Policy/Miscellaneous- None

VIII. Executive Session (if necessary)

IX. Adjourn Executive Session and Reconvene Regular Session (if necessary)

X. New Business

XI. Public Comment

XII. Important Dates

Next board meeting –Tuesday, March 3, 2020 at 4:00 PM

**XIII. Adjournment – 5:45 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									