



Paul Robeson Charter School

Regular Monthly Meeting Minutes

Tuesday, August 20, 2019 – 4:00 PM

- I. **Call to Order by Board Secretary – 4:35 PM**
II. **Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

III. **Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President		X	
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President	X		
Rich Wells	Member	X - Phone		
Chuck Freyer	Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director			X-LA 5:00
Becca Chazin	Young Scholars	X		
Katherine Reinhart	Young Scholars	X		
Sarah Spuhler	School Business Office	X		
Regina Bell	Paul Robeson Staff	X		X-ED 4:48

- IV. **Discussion**
1. HIB Assessment – Ms. Bell presents Annual Assessment
 2. Evergreen Goals
 3. Expansion Update – Project Schedule discussed
 4. Staff Bonus Configuration – October 15, 2019

- V. **Updates**
1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Waitlisted 2019-2020
	2019	2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	
4	76											25
5	76											46
6	76											101
7	76											41
8	76											28
Total	380											241

2. Emergency Drill Log – N/A
3. Talent and Certification
4. Special Education Files Audit Update - NONE

VI. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **June 18, 2019** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

VII. Motions for Approval

1. Finance

- Board Secretary's and Treasurer's Report:** To approve the Secretary's and Treasurer's Reports for June & July 2019, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of June & July 2019, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- Transfers:** Approve transfers up June 30, 2019 and July 31, 2019.
- Bills List:** To approve the Bills/Check List from June 19, 2019 to August 20, 2019.
- Payroll:** To approve the following payrolls:

June 28, 2019	\$ 180,447.08
July 15, 2019	\$ 54,287.51
July 30, 2019	\$ 43,087.53

- Grants:** To accept funding and ratify the applications for submission to the NJDOE the following federal grants:
 - ESEA
 - Title I - \$ 284,893
 - Title I Reallocated - \$ 7,501
 - IDEA
 - Basic - \$ 94,085

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

2. Student Trips

Trip Location	Type of trip	Costs & funding source	Number of Students Attending	Date	Educational purpose
National Museum of African American History and Culture in DC	Academic	Bus (2): \$3,680 Dinner (76): \$1,760 Admission (84): 0 Total Cost: \$5,440 Students will be paying a portion and fundraising.	76	11/1	Students will be reading a novel ground in African American historical context & learning about this in SS class. This trip offers them an interactive experience to gain key

		Estimated cost to school: \$3,000 (trip budget)			background knowledge.
University Trips	Academic & PATH Trip	These are estimated costs based on last year's trips. They have not been finalized yet. Bus: \$8,000 Meals: \$5,000 (Usually we try to make sure they can eat in the campus dining hall)	228	10/11	This is the Quarter 1 PATH Trip and allows our middle school students to visit various universities, and experience college life for a day.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

3. Buildings & Grounds

- Cleaning/Janitorial Services Bid: To approve Interstate Premier Facility Services Provider as the lowest qualified bidder for FY20 Cleaning/Janitorial Services.
- ~~Church has asked us to do work on the window air units to ensure they don't drip on the building, the quote for the work is roughly \$7,500.~~ Tabled

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

4. Personnel

- To approve/ratify updated new hires:

Employee	Position	Pay Rate	Position Duration (10/12)
Alexa McCarrick	4 th -6 th SPED (RELA)	[REDACTED]	10
Stacie Sooy	7 th & 8 th SPED (RELA)	[REDACTED]	10
Alexa Eisenberg	5 th RELA	[REDACTED]	10
Devin DeShields	6 th -8 th Co-Teacher (Sci. & SS)	[REDACTED]	10
Kelly Howley	6 th Math	[REDACTED]	10
George Maier	4 th & 5 th SPED (Math)	[REDACTED]	10

- To approve/ratify following changes in salary:

Employee	MOY Salary (Board Approved)	EOY Salary (Adjusted & Final)
Bobby Morgan	[REDACTED]	[REDACTED]

- To approve/ratify the resignation of the following staff members:

Employee	Position	Resignation Date
Pamela Junge	4 th SPED	7/22/19

Kimetria Dormevil	5 th RELA	9/6/19
-------------------	----------------------	--------

- d. To rescind a prior motion to approve to the following staff stipends – no longer having grade team leaders instead will be committee leads

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	1	X				Chuck Freyer	2	X			
Kenneth Somberg		X									

5. Curriculum/Special Education

- a. To approve/ratify curriculum purchases:

Department	Vendor	Amount
Science	StemScopes (onlinescience curriculum resource)	\$2,300

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

6. Policy/Miscellaneous

- 2019-2020 Employee Handbook
- 2019-2020 Student and Family Handbook
- Memorandum of Agreement with the Police Department
- Paul Robeson's Comprehensive Equity Plan for 2019-2022 - Revisions Required- Board Resolutions and Assurances
- To approve the HIB Assessment Report
- Establishment of the Affirmative Action Team:

Name	Position
Freya Lund	School Director
Regina Bell	School Counselor
Ashanti Waters	Director of Student Support
Becca Chazin	Director of HR
Kristen Tini	Director of Analytics & Reporting

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

VIII. Executive Session (if necessary) - NONE

IX. Adjourn Executive Session and Reconvene Regular Session (if necessary)

X. New Business - NONE

XI. Public Comment- NONE

XII. Important Dates

Next board meeting - Tuesday, September 24, 2019

XIII. Adjournment – 5:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal					X	Rich Wells		X			
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									