



# Paul Robeson Charter School

## Regular Monthly Meeting Minutes

### Monday, October 5, 2020 – 4:00 PM

**I. Call to Order by Board Secretary – 4:00 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

**III. Roll Call**

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President	X		
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President		X	
Rich Wells	Member		X	
Chuck Freyer	Member	X		

**Also Present**

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director	X		
Becca Chazin	Young Scholars	X		
Katherine Reinert	Young Scholars	X		
Sarah Spuhler	School Business Office	X		
Regina Bell	PRCS	X		
Kari Crane	PRCS	X		
Victoria Marcheski	PRCS	X		

**IV. Discussion**

1. Math Presentation
2. HIB Assessment Review and Discussion
3. Level Field Presentation
4. Dashboard Review
5. Reopening Survey Data and Discussion Re: Virtual continuation or hybrid start – mid January
6. Board Member Recruitment

**V. HIB Assessment Approval**

1. To approve the HIB Self-Assessment

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						

**VI. Updates**

1. Enrollment

Grade	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Waitlisted 2020-2021
	2020	2020	2020	2020	2020	2021	2021	2021	2021	2021	2021	
3	52	52										19
4	78	77										5
5	78	78										35
6	78	78										57
7	78	78										19
8	78	78										2
<b>Total</b>	<b>442</b>	<b>441</b>										<b>137</b>

2. Emergency Drill Log- Ongoing after the Fire Drill county meeting
3. Talent and Certification
4. Special Education Files Audit Update

**VII. Acceptance of Meeting Minutes**

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **August 18, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						

**VIII. Motions for Approval**

**1. Finance**

- a. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Reports for July & August 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary’s certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July & August 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school’s financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up August 30, 2020.
- c. Bills List: To approve the Bills/Check List from August 18, 2020 to October 5, 2020.
- d. Payroll: To approve the following payrolls:

August 30, 2020	\$177,552.83
September 15, 2020	\$172,224.05
September 30, 2020	\$171,178.88

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	1	X			
Kenneth Somberg					X						

**2. Student Trips- None**

**3. Buildings & Grounds**

- a. Updates
  - i. 2 Bathroom renovations are complete (photo in Dropbox)

- ii. All classroom and office space furniture has been moved and floors scheduled to be waxed
- iii. Classrooms fully set up and ready for students
- iv. Trenton Public Health Officials coming to do a walk-through Tuesday, Oct. 6th at 10:30am as a courtesy to support us with our building readiness for students.
- v. Bringing staff back into the building

**4. Personnel- None**

**5. Curriculum/Special Education**

- a. Updates
  - i. Working to get paperwork from sending districts for new students – this has been made more difficult due to restrictions.
  - ii. ELL – state ACCESS testing was completed week of Sept. 21st – all went well having small number of students in the building.

b. To approve/ratify curriculum purchases:

Department	Vendor	Amount
Science	Brain Pop	\$230
Algebra	Pearson	\$356.50
Reading and SS Resource	NewsELA	\$3,500 (6 mo.)
All teachers	Pear Deck	\$2,025
All teachers	Grade Transferer	\$859.68
Equity Book Club	Books	\$766.94
Mental Health Screener	Deciding after demos between Fast Bridge and Panorama	\$2,500 (approx.)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2				
Kenneth Somberg					X						

**6. Policy/Miscellaneous-**

- a. To approve the NJCC Loan terms – \$200,000.
- b. Department Instruction vendor- Maria Reyes, Resilient Mindworks- not to exceed \$6,000.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						

**IX. New Business - None**

**X. Public Comment - None**

**XI. Important Dates**

Next board meeting - Monday, November 16, 2020

**XII. Executive Session – 5:55 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						

**XIII. Personnel Discussion**

**XIV. Adjourn Executive Session and Reconvene Regular Session**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						

**XV. Adjournment – 5:59 PM**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg					X						