



Paul Robeson Charter School

Regular Monthly Meeting Minutes

Tuesday, April 20, 2021 – 4:00 PM

I. Call to Order by Board Secretary – 4:03 PM

II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President	X		
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President	X		
Rich Wells	Member		X	
Chuck Freyer	Member	X		
Alex Fajardo	Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director	X		
Becca Chazin	Young Scholars	X		
Katherine Lamilla	Young Scholars	X		
Kristen Tini	Young Scholars	X		
Brian Falkowski	School Business Office	X		

IV. Discussion

1. Learning center and reopening update
2. NJCSA- Harry Lee (4:30-4:45pm) – Discussed, no action taken.
3. 2021-2022 Staffing Model
 - i. An employee spoke to Board after being properly ‘RICED’ to discuss options for retaining his position.
4. 21-22 Budget Finalization
5. Updated Proforma and Affordability Analysis
6. Level Field Update- purchase and sale agreement (5:00-5:15pm)
7. Summer Programming Discussion
8. ESSER I/III Overview and Plan for multi-year spend

V. Updates

1. Enrollment

Grade	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Waitlisted 2020-2021	Applications 2021-2022
3	52	52	52	53	53	52	52	52	52			18	36
4	78	77	78	78	78	78	78	78	78			5	18

5	78	78	78	78	78	78	78	78	78			34	30
6	78	78	77	77	77	77	77	77	77			57	30
7	78	78	78	78	78	78	78	78	78			20	12
8	78	78	78	78	78	78	77	77	77			2	8
Total	442	441	441	442	442	441	440	440	440			136	134

2. Emergency Drill Log
3. Talent and Certification – none
4. Special Education Files Audit Update
5. Buildings and Grounds
 - i. Front doors replaced.
 - ii. All piping/plumbing fixes are complete.
 - iii. School is ready for hybrid instruction to begin.

VI. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **March 2, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer		X			
Kenneth Somberg	2	X				Alex Fajardo		X			

VII. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for February & March 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of February & March 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up March 31, 2021.
- c. Bills List: To approve the Bills/Check List from March 2, 2021 to April 20, 2021.
- d. Payroll: To approve the following payrolls:

Mar 15, 2021	\$163,293.12
Mar 30, 2021	\$164,792.61
April 15, 2021	\$163,403.69

- e. FY22 Budget: To approve the amended FY22 Budget (inclusive of 1 additional FTE) and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	1	X			
Kenneth Somberg		X				Alex Fajardo		X			

2. Student Trips - none

3. Buildings & Grounds

- a. To approve: Joseph Hobart Weiss, Architecture, Planning, Design (JHW) Proposal for Architectural Services: Paul Robeson Charter School: Princeton Ave. Relocation Concept Design

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg		X				Alex Fajardo		X			

4. Personnel

- a. To approve/ratify the resignation of the following staff member:

Employee	Position	Resignation Date
Grisel Gerena	Food and Cleaning Service Aide	April 5, 2021

- b. To approve the 2021-2022 school year Assistant Principal position titles for the following staff members:

Employee	Position
Jessica Brandenburg	Assistant Principal of Elementary School
Mary Mooney	Assistant Principal of Middle School

- c. To approve/ratify the following staff stipends:

Employee	Position	Stipend Reason	Stipend Amount
TBD	Athletic Coordinator	Oversee scheduling of all athletic team game schedules, hire coaches for athletic teams, ensure all paperwork is submitted for student athletes (work with school nurse and physician) includes one coaching role.	\$6,000
TBD	Head Coach (2-3)	Coach soccer or basketball team: run weekly practices, travel with team to all games, etc.	\$2,200
TBD	Assistant Coach (2-3)	Assist in coaching soccer or basketball team: run weekly practices, travel with team to all games, etc.	\$1,200

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer		X			
Kenneth Somberg		X				Alex Fajardo	1	X			

5. Curriculum/Special Education

- a. To approve/ratify curriculum purchases:

Department	Description	Amount
Reading	Purchase novels for students to have individual copies	\$1,426.80
Science	Purchase lab materials for all 7 th and 8 th grade students	~\$2,500
PE	Purchase jump ropes for scholars in 3 rd , 4 th , 5 th , 7 th grades	\$638.28

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer	1	X			

Kenneth Somberg		X				Alex Fajardo		X			
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6. Policy/Miscellaneous

- a. To approve the 2021-2022 School Calendar
- b. To approve the 2021-2022 Staff Salaries and Positions
- c. Submission of NJ Addressing Learning Loss grant (original submission date- 1/21/2021, revisions submitted 4/19/2021)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg		X				Alex Fajardo		X			

VIII. Executive Session - none

IX. Adjourn Executive Session and Reconvene Regular Session - none

X. New Business - none

XI. Public Comment - none

XII. Important Dates

Next board meeting - Tuesday, June 1, 2021

XIII. Adjournment – 6:16 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg		X				Alex Fajardo		X			