



Paul Robeson Charter School

Regular Monthly Meeting Minutes

Tuesday, January 12, 2021 – 4:00 PM

I. Call to Order by Board Secretary – 4:04 PM

II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President	X		
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President	X		
Rich Wells	Member		X	
Chuck Freyer	Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director	X		
Becca Chazin	Young Scholars	X		
Katherine Lamilla	Young Scholars	X		
Kristen Tini	Young Scholars	X		
Sarah Spuhler	School Business Office		X	

IV. Discussion

1. Dashboard review
2. Learning center and reopening update
3. Level Field update
4. Student Achievement Measure – Governor's Order to Eliminate
5. Organizational Health Survey results
6. Board evaluations
7. Board member recruitment

V. Updates

1. Enrollment

Grade	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Waitlisted 2020-2021	Applications 2021-2022
3	52	52	52	53	53	52						19	10
4	78	77	78	78	78	78						5	6
5	78	78	78	78	78	78						34	2
6	78	78	77	77	77	77						59	4
7	78	78	78	78	78	78						20	1
8	78	78	78	78	78	78						2	10
Total	442	441	441	442	442	441						139	23

2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update

VI. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **November 16, 2020** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg	1	X									

VII. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for November & December 2020, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November & December 2020, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up December 31, 2020.
- c. Bills List: To approve the Bills/Check List from November 17, 2020 to January 11, 2021.
- d. Payroll: To approve the following payrolls:

November 30, 2020	\$168,357.56
December 15, 2020	\$165,819.00
December 18, 2020	\$163,313.06

- e. Amended FY21 Budget: To approve the submission of an Amended FY21 Budget to include a decrease in State revenue of \$ 29,279 and no change in appropriations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer	1	X			
Kenneth Somberg		X									

2. Student Trips - None, we may have some coming up

Trip Location	Type of Trip	Costs & Funding Source	Number of Students Attending	Date	Educational Purpose
Maritime Aquarium	Virtual	\$95 – we are also applying for financial aid	52	TBD – working to set this up	3 rd Grade has been doing an aquarium unit, and this would allow students to see an aquarium and sea life.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X

Thomas Rebar	1	X				Chuck Freyer	2	X			
Kenneth Somberg		X									

3. Buildings & Grounds – Information Only

Location	Amount and Reason
Nurse's office, kitchen, lighting	\$2,970 for electrical work
Room 208 (leak)	Plumbing work- Baily Plumbing quote- \$4,813 (working to get a 2 nd quote from KE Seifert)
Front doors and a few internal door hinges	Update doors- \$4,133 (working to get a second quote)

4. Personnel

- a. To approve/ratify the resignation of the following staff members:

Employee	Position	Resignation Date
Kristin Cihanowyz	Teacher	December 18, 2020

- b. To approve/ratify updated new hires:

Employee	Position	Pay Rate	Position Duration (10/12)
Sholanda Balaam	Temporary Long-term Substitute	\$xxx per day worked	10

- c. To approve/ratify the following staff stipends:

Employee	Position	Stipend Reason	Stipend Amount
Dana Skillman	Yearbook Advisor	Coordinate with staff and students to produce a yearly yearbook for the school.	\$2,000
Joshua Saar	Yearbook Advisor	Coordinate with staff and students to produce a yearly yearbook for the school.	\$2,000

- d. To approve/ratify following changes in salary:

Employee	MOY Salary (Board Approved)	EOY Salary (Adjusted & Final)
Anthony Balfour	\$xx.xx/hour	\$xx.xxx

- e. To approve/ratify following staff leave:

Employee	Type of Leave	Dates of Leave
Iris Perez	FFCRA	November 9, 2020 – November 20, 2020

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	1	X			
Kenneth Somberg		X									

5. Curriculum/Special Education

- a. To approve/ratify curriculum purchases:

Department	Vendor	Amount
n/a	Pearson Speech Therapy Assessment	\$347.58

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	1	X			
Kenneth Somberg		X									

6. Policy/Miscellaneous

- a. Approve the restated filing of the articles of formation, to include IRS language about charity purpose and dissolution procedures to apply for 501c3 tax exempt status.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	1	X			
Kenneth Somberg	2	X									

VIII. Executive Session - none

IX. Adjourn Executive Session and Reconvene Regular Session - none

X. New Business - none

XI. Public Comment - none

XII. Important Dates

Next board meeting - Tuesday, March 2, 2021

XIII. Adjournment – 5:33 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer		X			
Kenneth Somberg	1	X									