



Paul Robeson Charter School

Regular Monthly Meeting Minutes

Tuesday, March 2, 2021 – 4:00 PM

I. Call to Order by Board Secretary – 4:02 PM

II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Vijay Aggarwal	President	X		
Thomas Rebar	Member	X		
Kenneth Somberg	Vice-President	X		
Rich Wells	Member		X	
Chuck Freyer	Member	X		

Also Present

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director	X		
Becca Chazin	Young Scholars	X		
Katherine Lamilla	Young Scholars	X		
Kristen Tini	Young Scholars	X		
Brian Falkowski	School Business Office		X	

IV. Board Governance & Oath of Office: To approve Alex Fajardo as a Board of Trustee with the following term: 2/2021 – 2/2024 - Alex Fajardo

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg		X									

V. Discussion

1. Welcome new board member- Alex Fajardo
2. Dashboard review
3. Learning center and reopening update
4. Organizational Health Survey results
5. Panther Pantry discussion (long term need and how to continue to support families, sustain efforts and see how this works into staffing needs, budget etc.)
6. 21-22 Draft Budget Review
7. Board Self Evaluation
8. Level Field update

VI. Updates

1. Enrollment

Grade	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Waitlisted 2020-2021	Applications 2021-2022
3	52	52	52	53	53	52	52					18	32
4	78	77	78	78	78	78	78					5	17
5	78	78	78	78	78	78	78					34	25
6	78	78	77	77	77	77	77					57	30
7	78	78	78	78	78	78	78					20	12
8	78	78	78	78	78	78	77					2	6
Total	442	441	441	442	442	441	440					136	122

2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update
5. Buildings and Grounds
 - i. Fixed plumbing in room 208
 - ii. Put in 6 new window air units
 - iii. Working to replace two front doors of the school.

VII. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **January 12, 2021** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg		X				Alex Fajardo				X	

VIII. Motions for Approval

1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for January 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of January 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up January 31, 2021.
- c. Bills List: To approve the Bills/Check List from January 12, 2021 to March 2, 2021.
- d. Payroll: To approve the following payrolls:

Jan 15, 2021	\$162,042.46
Jan 30, 2021	\$166,947.07
Feb 15, 2021	\$162,284.89
Feb 26, 2021	\$159,945.50

- e. CAFR: To accept the 2020 Comprehensive Annual Financial Report (CAFR) and ratify its submission to the NJDOE.

- f. AMR: To accept the 2020 Auditor's Management Report (AMR) and ratify its submission to the NJDOE.
- g. CAP: To approve the 2020 Corrective Action Plan and its submission to the NJDOE.
- h. FY22 Budget: To approve the FY22 Budget and its submission to the NJDOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer	2	X			
Kenneth Somberg		X				Alex Fajardo		X			

2. Student Trips - none

3. Buildings & Grounds - none

4. Personnel

- a. To approve/ratify the resignation of the following staff member:

Employee	Position	Resignation Date
Kari Crane	Nurse	February 5, 2021

- b. To approve/ratify the hiring of the following staff member:

Employee	Position	Hire Date	Pay Rate
Diane Jones-Davidson	Nurse	February 25, 2021	\$---/day
Steven Carney	Nurse	March 15, 2021	\$--,---

- c. To approve/ratify the following Staff Travel and Reimbursement:

Employee	Cost	Description	Date
Dana Skillman & Alexa Eisenberg	\$215.44	Supporting Multilingual Learners- TCNJ	Feb. 9
Dana Skillman	\$70	STEM Con and Beyond – focused on elementary STEM best practices	April 16-19
All	\$4,080	Equity PD – support with survey implementation, PD planning and 2 staff PD sessions	Feb./March 2021

- d. To approve Mary Mooney and Jessica Brandenburg to attend the NJ Leader 2 Leader Principal Certification Program (2-year program)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar	2	X				Chuck Freyer		X			
Kenneth Somberg		X				Alex Fajardo		X			

5. Curriculum/Special Education - none

6. Policy/Miscellaneous

- a. ~~Motion to approve \$25,000 deposit for Princeton Ave. property, pending LOI acceptance.~~

IX. Executive Session - none

X. Adjourn Executive Session and Reconvene Regular Session - none

XI. New Business - none

XII. Public Comment - none

XIII. Important Dates

Next board meeting - Tuesday, April 20, 2021

XIV. Adjournment – 6:02 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Rich Wells					X
Thomas Rebar		X				Chuck Freyer		X			
Kenneth Somberg	2	X				Alex Fajardo		X			