



# Paul Robeson Charter School

## Regular Monthly Meeting Minutes

### Tuesday, January 18, 2022 – 4:00 PM

**I. Call to Order by Board Secretary – 4:04 PM**

**II. Public Notice of Meeting/NJ Sunshine Law**

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

**III. Roll Call**

| Voting Members  | Role (Term Expires) | Present | Absent | LA/ED     |
|-----------------|---------------------|---------|--------|-----------|
| Kenneth Somberg | President           | X       |        |           |
| Vijay Aggarwal  | Vice-President      | X       |        |           |
| Thomas Rebar    | Member              | X       |        |           |
| Chuck Freyer    | Member              | X       |        | ED – 5:30 |
| Alex Fajardo    | Member              | X       |        | LA – 4:11 |
| Bryant Blount   | Member              | X       |        | LA – 5:00 |

**Also Present**

| Non-Voting        | Role                   | Present | Absent | LA/ED     |
|-------------------|------------------------|---------|--------|-----------|
| John Amenda       | Young Scholars         | X       |        |           |
| Freya Lund        | School Director        | X       |        | ED – 4:19 |
| Becca Chazin      | Young Scholars         | X       |        |           |
| Katherine Lamilla | Young Scholars         | X       |        |           |
| Kristen Tini      | Young Scholars         | X       |        |           |
| Brian Falkowski   | School Business Office | X       |        |           |
| Sarah Spuhler     | School Business Office | X       |        |           |

**IV. Executive Session – 4:05 PM**

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  | 2      | X   |    |         |        | Chuck Freyer   | 1      | X   |    |         |        |
| Thomas Rebar    |        | X   |    |         |        | Alex Fajardo   |        |     |    |         | X      |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  |        |     |    |         | X      |

**V. HIB Case Review**

**VI. Adjourn Executive Session and Reconvene Regular Session – 4:18 PM**

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  | 2      | X   |    |         |        | Chuck Freyer   | 1      | X   |    |         |        |
| Thomas Rebar    |        | X   |    |         |        | Alex Fajardo   |        | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  |        |     |    |         |        |

**VII. Introduction of Beth Englezos – potential member of Board of Trustees**

## VIII. Discussion

1. Amended Leave Policy
2. Dashboard Review
3. Building Update and Review of Financing Options- Level Field to join at 4:30pm
4. Start Strong Assessment Review and Strategy

## IX. Updates

1. Enrollment

| Grade | Aug<br>2021 | Sep<br>2021 | Oct<br>2021 | Nov<br>2021 | Dec<br>2021 | Jan<br>2022 | Feb<br>2022 | Mar<br>2022 | Apr<br>2022 | May<br>2022 | Jun<br>2022 | Waitlisted<br>2021-2022 | Applications<br>2022-2023 |
|-------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------------------|---------------------------|
| 3     | 52          | 50          | 52          | 52          | 52          |             |             |             |             |             |             | 12                      | 25                        |
| 4     | 78          | 78          | 77          | 77          | 78          |             |             |             |             |             |             | 15                      | 11                        |
| 5     | 78          | 77          | 78          | 78          | 78          |             |             |             |             |             |             | 43                      | 13                        |
| 6     | 73          | 75          | 76          | 76          | 76          |             |             |             |             |             |             | 56                      | 13                        |
| 7     | 75          | 75          | 73          | 73          | 73          |             |             |             |             |             |             | 25                      | 7                         |
| 8     | 78          | 78          | 78          | 78          | 78          |             |             |             |             |             |             | 15                      | 4                         |
| Total | 428         | 432         | 434         | 434         | 435         |             |             |             |             |             |             | 168                     | 73                        |

2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update
5. Buildings and Grounds

## X. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **November 30, 2021** board meeting.

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  | 2      | X   |    |         |        | Chuck Freyer   | 1      | X   |    |         |        |
| Thomas Rebar    |        | X   |    |         |        | Alex Fajardo   |        | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  |        | X   |    |         |        |

## XI. Motions for Approval

### 1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for November 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of November 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to December 31, 2021.
- c. Bills List: To approve the Bills/Check List from December 1, 2021 through January 14, 2022.
- d. Payroll: To approve the following payrolls:

|                   |              |
|-------------------|--------------|
| December 15, 2021 | \$183,101.13 |
| December 30, 2021 | \$182,039.74 |
| January 15, 2022  | \$179,770.20 |

- e. To approve/ratify the Amended FY22 108 Line Item Budget and its submission to the NJDOE.
- f. To approve/ratify an agreement addendum with School Business Office LLC to provide School Facility Director Services at an hourly rate of \$100/hour commencing January 13, 2022 and expiring June 30, 2022.

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  |        | X   |    |         |        | Chuck Freyer   |        | X   |    |         |        |
| Thomas Rebar    | 1      | X   |    |         |        | Alex Fajardo   |        | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  | 2      | X   |    |         |        |

## 2. Student Trips - NONE

## 3. Buildings & Grounds

- a. To approve a Non-Binding Term Sheet with EFF Financing with the following terms: Interest Rate 3.5% to 4.0 %, Loan Term 35 years, an approximate debt amount of \$26.2 Million with an equity investment from PRCS in the amount of \$500,000. The origination and underwriting fee is \$0.00.
- b. To approve Golden Inc. as the Lowest Qualified Bidder for Custodial Services at a nightly rate of \$192; \$20/hour for black seal porter services and \$14/hour for non-black seal porter services.

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  | 1      | X   |    |         |        | Chuck Freyer   |        | X   |    |         |        |
| Thomas Rebar    | 2      | X   |    |         |        | Alex Fajardo   |        | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  |        | X   |    |         |        |

## 4. Personnel

- a. To approve/ratify updated new hires:

| Employee         | Position                     | Pay Rate | Position Duration (10/12) |
|------------------|------------------------------|----------|---------------------------|
| Princess Tidwell | Special Education Co-Teacher | \$40,000 | 10-month                  |
| Shanielle Ereola | Special Education Teacher    | \$65,000 | 10-month                  |
| Felicia Williams | Operations Coordinator       | \$46,500 | 12-month                  |

- b. To approve/ratify the resignation of the following staff members:

| Employee             | Position               | Resignation Date |
|----------------------|------------------------|------------------|
| Ryan Roberts         | Teacher                | 1/14/2022        |
| Nicole Pollack       | Teacher                | 2/1/2022         |
| Imani Gilliam        | Director of Operations | 12/7/2021        |
| Leidy Deleon-Estrada | Food Service Aide      | 1/14/2022        |

- c. To approve/ratify the following staff stipends:

| Employee         | Position                  | Stipend Reason   | Stipend Amount |
|------------------|---------------------------|--|----------------|
| Princess Tidwell | Additional Class Coverage | Additional class coverage instead of receiving a prep period | \$2,000        |

|   |                             |                                |              |
|---|-----------------------------|--------------------------------|--------------|
| Dana Skillman<br>(Elementary), Kelly<br>Howley (Middle) | Saturday School Leaders (2) | Elementary and Middle School   | \$2,500/each |
| TBD   | Saturday School Teachers    | # of teachers TBD              | \$160/day    |
| Cynthia Taylor  | Afterschool Tutoring Leader | Middle Intensive Tutoring Lead | \$2,500/each |

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  | 2      | X   |    |         |        | Chuck Freyer   |        |     |    |         | X      |
| Thomas Rebar    |        | X   |    |         |        | Alex Fajardo   |        | X   |    |         |        |
| Kenneth Somberg | 1      | X   |    |         |        | Bryant Blount  |        | X   |    |         |        |

## 5. Curriculum/Special Education

- a. To approve the following curriculum purchases:

| Department                            | Vendor       | Amount   |
|---------------------------------------|--------------|----------|
| Interventions                         | Reading Plus | \$6,100  |
| Reading (3 <sup>rd</sup> Grade texts) | B&N          | \$858.60 |

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  |        | X   |    |         |        | Chuck Freyer   |        |     |    |         | X      |
| Thomas Rebar    | 1      | X   |    |         |        | Alex Fajardo   | 2      | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  |        | X   |    |         |        |

## 6. Policy/Miscellaneous

- a. Policy # 57.56M Gender Identity & Expression and Transgender Students Policy – 2<sup>nd</sup> and final reading
- b. Gifted and Talented Policy- 1<sup>st</sup> reading
- c. Amended Leave Policy – 1<sup>st</sup> reading

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  |        | X   |    |         |        | Chuck Freyer   |        |     |    |         | X      |
| Thomas Rebar    |        | X   |    |         |        | Alex Fajardo   | 1      | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  | 2      | X   |    |         |        |

## XII. New Business - NONE

## XIII. Public Comment - NONE

## XIV. Important Dates

1. Next board meeting - Tuesday, March 8, 2022

| Voting Members  | Motion | Yes | No | Abstain | Absent | Voting Members | Motion | Yes | No | Abstain | Absent |
|-----------------|--------|-----|----|---------|--------|----------------|--------|-----|----|---------|--------|
| Vijay Aggarwal  |        | X   |    |         |        | Chuck Freyer   |        |     |    |         | X      |
| Thomas Rebar    |        | X   |    |         |        | Alex Fajardo   | 1      | X   |    |         |        |
| Kenneth Somberg |        | X   |    |         |        | Bryant Blount  | 2      | X   |    |         |        |