



# Paul Robeson Charter School

## Regular Monthly Meeting Minutes

### Tuesday, October 5, 2021 – 4:00 PM

#### I. Call to Order by Board Secretary – 4:02 PM

#### II. Public Notice of Meeting/NJ Sunshine Law

This meeting is being held in compliance with the Open Public Meetings Act and is open to the public. Notices were duly posted and the meeting was advertised in The Trentonian and The Times of Trenton. Formal action will be taken.

#### III. Roll Call

Voting Members	Role (Term Expires)	Present	Absent	LA/ED
Kenneth Somberg	President	X		
Vijay Aggarwal	Vice-President	X		
Thomas Rebar	Member	X		
Chuck Freyer	Member	X		
Alex Fajardo	Member	X		

#### Also Present

Non-Voting	Role	Present	Absent	LA/ED
John Amenda	Young Scholars	X		
Freya Lund	School Director		X	
Becca Chazin	Young Scholars	X		
Katherine Lamilla	Young Scholars	X		
Kristen Tini	Young Scholars	X		
Brian Falkowski	School Business Office	X		
Sarah Spuhler	School Business Office	X		

#### IV. Board Governance

1. To approve Bryant Blount as a Board of Trustee with the following term: 10/2021 – 10/2024.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Chuck Freyer	1	X			
Thomas Rebar		X				Alex Fajardo		X			
Kenneth Somberg	2	X									

#### V. Motion for Approval

1. To approve the revision of the Board of Trustees bylaws quantity of members to be a minimum of 5 members and a maximum of 9 members.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Chuck Freyer	1	X			
Thomas Rebar	2	X				Alex Fajardo		X			
Kenneth Somberg		X									

#### VI. Discussion

1. Formation of nominating committee for BOT prospects
2. Goal-setting Process Overview

3. Renewal application
4. Expansion Amendment Draft

## VII. Motion for Approval

1. Resolution to Authorize Application to Commissioner of Education to Amend Charter to Permit Expanded Enrollment
  - i. WHEREAS, the mission of the Paul Robeson Charter ("School") is to provide a personalized education that challenges, inspires and prepares all students to passionately pursue their dreams and lead a life of civic engagement; and  
WHEREAS, the School is delivering high quality education services to its students, evidenced in part by its students' performance on standardized tests and evaluative performance frameworks; and  
WHEREAS, the current maximum approved enrollment of the School is 450 students in each of the grades 3 through 8; and  
WHEREAS, there is currently excess demand for enrollment at the School, to service students in grades K-2 expanding enrollment by 225 students overall; and  
WHEREAS, the current framework for evaluation considers elementary school performance as a 3-8 grade configuration; and  
WHEREAS, the School has capacity to serve additional students; and  
WHEREAS, the School desires to provide a high quality education to students earlier to accelerate their growth and achievement; and  
WHEREAS, an expansion of enrollment at the School, would advance the mission of the School and the policies of New Jersey Charter School Program Act, which includes improving student education outcomes, accountability, choices for students.  
NOW THEREFORE BE IT RESOLVED, that
    1. The School Administration be and hereby is authorized to file an application to the Commissioner of Education to amend the School's charter to service students from grades K-8<sup>th</sup> grade and increase its maximum approved enrollment by 225 students, from 450 to 675 students effective the 2023-2024 school year; and
    2. The School Administration be and hereby is directed to duly provide a copy of this application to the Trenton School District and take any and all actions in furtherance of this charter amendment application, including, but not limited to, the preparation and filing of a letter to the Commissioner in support of the amendment application.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Chuck Freyer	1	X			
Thomas Rebar		X				Alex Fajardo		X			
Kenneth Somberg											

## VIII. Updates

1. Enrollment

Grade	Aug 2021	Sep 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Waitlisted 2021-2022
3	52	50										14
4	78	78										15
5	78	77										43
6	73	75										56

7	75	75										25
8	78	78										15
<b>Total</b>	<b>428</b>	<b>432</b>										<b>168</b>

2. Emergency Drill Log
3. Talent and Certification
4. Special Education Files Audit Update- Related services have started and going smoothly.
5. Buildings and Grounds

#### IX. Acceptance of Meeting Minutes

Motion for Paul Robeson Charter School, Board of Trustees to accept the minutes from the **August 17, 2021** board meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Chuck Freyer	1	X			
Thomas Rebar		X				Alex Fajardo		X			
Kenneth Somberg		X									

#### X. Motions for Approval

##### 1. Finance

- a. Board Secretary's and Treasurer's Report: To approve the Secretary's and Treasurer's Reports for July, August, & September 2021, as per the attached. Pursuant to N.J.A.C. 6A:232.11(a), the Paul Robeson Charter School Board of Trustees acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of July, August, & September 2021, no major account or fund has been over expended in violation of N.J.A.C. 6A:232.11(b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.
- b. Transfers: Approve transfers up to September 30, 2021.
- c. Bills List: To approve the Bills/Check List from August 18 through October 5, 2021.
- d. Payroll: To approve the following payrolls:

August 30, 2021	\$174,754.56
September 15, 2021	\$178,237.97
September 30, 2021	\$181,341.24

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Chuck Freyer	1	X			
Thomas Rebar		X				Alex Fajardo	2	X			
Kenneth Somberg		X									

##### 2. Student Trips

##### 3. Buildings & Grounds

Company	Amount and Description
Alliance	\$239.91- plumbing concern
-	\$5,500- Creation of two spaces in old tech room (allows for two smaller office space to meet with teachers or students. Designated space for related services to see students.)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Chuck Freyer		X			
Thomas Rebar	2	X				Alex Fajardo		X			
Kenneth Somberg		X									

#### 4. Personnel

- a. To approve/ratify updated new hires:

Employee	Position	Pay Rate	Position Duration (10/12)
Sara Landau	Teacher	-----	10
Diane Jones-Davidson	Nurse	-----	9/24/2021 – 6/18/2022

- b. To approve/ratify the resignation of the following staff member:

Employee	Position	Resignation Date
Jessica Magby	Teacher	8/16/2021

- c. To approve/ratify following changes in title/salary:

Employee	MOY Salary (Board Approved)	EOY Salary (Adjusted & Final)	Title
Eric Worthy	-----	-----	Teacher

- d. To approve/ratify the following staff stipends:

Employee	Position	Stipend Reason
Dana Skillman	Teacher	Additional 3 <sup>rd</sup> grade class

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Chuck Freyer		X			
Thomas Rebar		X				Alex Fajardo	1	X			
Kenneth Somberg		X									

#### 5. Curriculum/Special Education

Department	Vendor	Amount
Math	iReady (additional Math seats)	\$3,000
RELA	Wit & Wisdom Books	\$263.10
	Art of Education	\$749
Science	Aqua Pheonix (Science Lab materials)	\$8,485
RELA	Barnes and Noble Flying Lessons	\$313.04 (7 <sup>th</sup> grade text)
	Edulastic	\$1,768

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	2	X				Chuck Freyer		X			
Thomas Rebar		X				Alex Fajardo		X			

Kenneth Somberg	1	X									
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## 6. Policy/Miscellaneous

- 2021-22 Student and Family Handbook
- BoardOnTrack contract, \$6,000 for FY22

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Chuck Freyer		X			
Thomas Rebar		X				Alex Fajardo	2	X			
Kenneth Somberg	1	X									

## XI. Discussion

- Level Field Update

## XII. Motion to Approve

- To approve to proceed with Extension #2 and preauthorization to John Amenda to consult with the Board Chair to engage in the third phase of the contract; 30 day extension.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal	1	X				Chuck Freyer		X			
Thomas Rebar		X				Alex Fajardo	2	X			
Kenneth Somberg		X									

## XIII. Executive Session - NONE

## XIV. Adjourn Executive Session and Reconvene Regular Session

## XV. New Business - NONE

## XVI. Public Comment - NONE

## XVII. Important Dates

- Next board meeting - Tuesday, November 30, 2021

## Adjournment – 5:25 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Vijay Aggarwal		X				Chuck Freyer		X			
Thomas Rebar	1	X				Alex Fajardo		X			
Kenneth Somberg	2	X									