<u>Costume Checkout Form</u>

_____ _____

Name of person checking out the costume

What event/Activity will the costume be used for

_____ _____

Date costume is being checked out

Date costume will be returned to costume design

Will the costume be used for an:

☐ On Campus event/activity   ☐ Off Campus event/activity

Costume items being checked out (please include the barcode number):

_____   _____

_____   _____

_____   _____

_____   _____

- Please remember no costume will be allowed to leave the campus unless agreed upon in advance by the costume design department.
- All costumes must be returned in the condition that they were checked out.

_____   _____

Signature at checkout – Staff/Student   Date

_____   _____

Signature at checkout – Staff/Student   Date

Costume Department ONLY

C.D. Signature: _____   Date: _____

ENCORE
Junior & Senior High School for the Arts

Costume Checkout Form

Event/Activity: _____ Staff Name: _____

Student Name	Costume Item and Barcode
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____