

Bi-Weekly Counseling Meeting

November 16, 2021

Attendees: Ashlin Barkdull, Julia Dolf, Darnell Smith, Jordan Leverette, Blanca Fernandez, Esther Haskins

Agenda and Notes:

- **Meeting with students on counseling caseload**
 - Goal will be 4 students
 - Continue to add to goal with time
 - Areas to discuss with students:
 - Education plans, goals, support, transcripts, excel, post-secondary options, FAFSA, grad requirements, cred. recovery, scholarships, SEL, Etc.
 - Meetings typically run 20 min - 1 hour based on student situation
 - Starting with seniors that need the most support first (priority students)
- **IEP/504 meetings**
 - Balanced with all counselors (IEP meetings)
 - 504 at 10 students, possible 2 additional students
- **Independent Study**
 - 7 full time IS
 - 70 full time DL
 - Sub/Vacant Zoom protocol to be discussed with IT
 - Math I concern
- **Credit Recovery**
 - Large list of students
 - Spanish class needs discussion
 - Reminder of AB-104
 - Slow progress for complete class from students
 - 9th period Credit Recovery (to be discussed with Ashlin, Esther, and Dolf)
 - Mac to email sheet of credit recovery students
 - Ashlin, Esther, and Julia to meet about seniors
- **DL**
 - Certified letters to failing students (55 students)
 - Need to have in person/Zoom meetings
 - Jordan to formulate letter for those students who need transfer of programs to on property
 - Students to return by Fall Break
 - 11 students returned certified letter responses
 - Rashad might have more certified letter responses
 - Determine student situation individually
 - Start with no show/attendance population students compared to the certified mail list
 - Teachers to support distance learners during prep

- **ELAC**
 - Blanca to work with Helga with parent volunteer
 - First quarter meeting to be set for December 1st

- **ASVAB December 10, 2021**
 - Blanca to send out Google Form
 - Announcements in class from teachers
 - 40 spots available
 - Sargent to administer assessment
 - Due date by December 3, 2021 for student signups

- **Senior ranking update**
 - Esther updated and adjusted areas senior ranking
 - 123 to 112