**CSCE Board-Chaired Facilities Committee Job Description**

**General Purpose**

The ad hoc board-chaired finance committee is commissioned by the Board of Trustees to assume the responsibility of working to secure a renewal of the 2111 International Boulevard Lease through 2026 with option to renew pending charter renewal or to help secure a comparable facility

**Appointments and Composition**

1. The chair of this committee shall be a member of the Board of Trustees.
2. Additional committee members may be included and need not be members of the Board of Trustees.

**Responsibilities**

1. Confirm Committee Goal - see purpose above
2. Coordinate the implementation of steps to secure CSCE Facility Lease Renewal with Option to renew pending charter renewal or help secure a comparable facility
3. Report to the Board of Trustees at regular meetings of the Board until matter resolved against outcome sought.