

1                   **Minutes of the Board of Directors of MS Delta Academies ~ Leflore Legacy Academy**  
2                                   **Tuesday, November 12, 2019**  
3                                   **Conference Call**

4 Board Chair Emily Cupples called the meeting to order at 2:05pm

5  
6 **Board members present:** Mrs. Emily Cupples, Mr. Steve Fortenberry, Mr. McKinley "Mack" Martin, Dr.  
7 Sonja Alexander, Dr. Tamala Boyd Shaw (Ex-Officio Member and Executive Director)

8  
9 **Board members absent:** N/A

10  
11 **Guests/Public Present:** None

12  
13 The agenda was received and accepted by with a motion by Mack and second by Steve and unanimous  
14 approval. The minutes from the October 19, 2019 meeting were approved – Motion: Steve; Seconded –  
15 Mack.

16  
17 **Board President's Report – Emily Cupples**

18 Working on projects with Tamala:

- 19       - Charter contract signed
- 20       - CSP application signed
- 21       - Social media consultant meeting went well; this will be an asset
- 22       - Conference Call with Hope Credit Union to discuss facilities funding

23  
24 **Executive Director's Report – Tamala Boyd Shaw**


- 25       ✓ Organization's Attorney – We have two candidates that have been recommended; they are  
26 Attorney/Judge Littleton and Attorney Vallrie Dorsey. Mack gave a detailed overview of them  
27 both based on Tamala's introduction of them.
  - 28           ○ **Action item: Mack will attempt to have a conversation with them both and Steve will**  
29           **speak with attorneys in his network to get feedback and suggestion. The board will**  
30           **then vote on a selection, which should occur before the next board meeting via email.**
- 31       ✓ Financial Institutions – Tamala and Steve met with two financial institutions (Planters Bank and  
32 Bank of Commerce) in Greenwood, both of who would potential be our school's bank. After  
33 detail and discussion, a recommendation was made.
  - 34           ○ **Action item: Steve moved (and Mack seconded) that we select Bank of Commerce as**  
35           **our school's financial institution. The motion carried.**
  - 36           ○ As an immediate follow up, Steve and Tamala will meet with Tim Staniel again to move  
37           forward with setting up the account. The goal is to have the meeting on Tuesday,  
38           November 19<sup>th</sup>.
- 39       ✓ Facilities continues to be the major focus right now. First Baptist Church remains our first choice  
40 although we are in conversations with Church of God (who wants to sell their facility) and the  
41 Old Big Star (owned by Allen Wood, Jr.). Steve also visited another potential site that proved to  
42 not be enough space. We want to have continuous options on the table.
  - 43           ○ **Action item: We have let Pastor Montgomery know that we want to bring all parties**  
44           **to the table to discuss space and lease costs. The meeting is scheduled for Tuesday,**  
45           **November 19<sup>th</sup> at 11am.**
- 46       ✓ Marketing of the school is picking up and will especially do so with the consultation of Mr.  
47 Darrell Robinson, owner of Darrell Robinson Media. He will update our Facebook and develop  
48 other social media platforms: Twitter, Instagram and LinkedIn.

- Emily will work with Tamala on Friday, November 22<sup>nd</sup> to get the website update and open to the public.
- We have been invited by the up and coming Greenwood Community Center to advertise for the school at their 1<sup>st</sup> Annual Turkey Trot on Saturday, November 16<sup>th</sup>.
- We have submitted a request to participate in the Greenwood Christmas Parade on December 6<sup>th</sup> with a float showcasing potential students "Reading Around the Christmas Tree."
- The Leflore Legacy Academy Launch Party is scheduled for Saturday, December 7<sup>th</sup> at 5pm at the Old City Hall building. Tamala has secured a list of all Chamber of Commerce members and will send a flyer to each of those persons/companies inviting them out. All board members are encouraged to attend and network with community members.
- Emily created leflorellegacyacademy.org email addresses for ED and all board members; she will send out login information to board members by the end of the week. All board members, except Mack, prefer to move to using this email address once it's set up. We will transition them to the new email address starting December 1<sup>st</sup>.
- ✓ Board Member Recommendations
  - Chief Administrative Officer for the City of Greenwood, Mrs. Cynthia Staniel, has expressed interest in serving as a board member. Tamala sent her all of the information to review; she connected with Tamala Tuesday the 12<sup>th</sup> to say there may be a conflict with her job, but she is trying to work it out. We are hoping to hear something before the Thanksgiving holiday break.
  - Board members are encouraged to continue recruiting board members. We need someone with philanthropic experience and expertise.
- ✓ Establishing Committees
  - Governance: Mack (chair), Emily, Sonja
  - Finance: Steve (chair), Mack, Emily
  - Academic – Sonja (chair), Emily, Steve
  - Our current financial consultant, Rene Fumich, will support the Finance committee
- ✓ Good of the Order/New Business
  - As a follow up from the last meeting, Tamala announced that org/school docs have been uploaded to a google drive and the link shared with the board via email. This will be the repository for all org/school related important documents for easy access.
  - Tamala will, for now, continue to develop and provide the agenda and meeting minutes.
  - Considering finances, a discussion ensued that resulted in the following:
    - Each board member will make a donation to the opening account (amount of choice) once the school's account is set up.
    - **Action Item: Mack moved (Sonja seconded) that we amend our bylaws to reflect the authority granted to Tamala to be the only signatory on checks \$5,000 or less; checks over \$5,000 would require the signature of both Tamala and Board Treasurer Steve. The motion passed.**

The next meeting is scheduled for Tuesday, December 10<sup>th</sup> at 2pm via conference call.

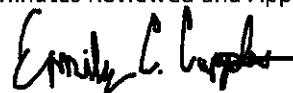
The meeting was adjourned at 3:40pm.

Minutes Recorded and Reported by:



Dr. Tamala Boyd Shaw, Executive Director

Minutes Reviewed and Approved by:



Emily Cupples, Board President