

APPROVED



International Leadership of Texas, Inc.

Minutes

July 21, 2021 Regular Board Meeting

Date and Time

Wednesday July 21, 2021 at 6:15 PM

Board of Directors of International Leadership of Texas June 16, 2021

Meeting Notice & Mission Statement

In compliance with the Texas Open Meetings Act, the Texas Government Code, Chapter 551, timely public advance written notice (at least 72 hours before the scheduled time of the meeting) is given of the subjects to be considered by the Board of Directors of International Leadership of Texas (the "Board") and the Board will convene a Regular Open Meeting of the Board of Directors of International Leadership of Texas on the date and time set forth herein.

Special Notice: Public Meetings at Headquarters are Suspended Until Further Notice:

International Leadership of Texas Board of Directors will be holding its regularly scheduled public board meeting at the date and time noticed above. Members of the public will be able to watch the meeting via the link <https://zoom.us/j/801651349> or by a link that will be posted on the ILTexas.org website (click the button "Board Meetings" to view any updates to this Notice).

If you would like to sign up to speak at the meeting, please send your name to board@iltexas.org, 24-Hours in advance of the noticed Meeting time so that we will be able to promote you to a panelist, which will allow you to speak with our board members.

It normally is the intent of the Board to have a quorum physically present at the above address and to allow any Board members not physically present to participate by live two-way video and audio feed in accordance with the Texas Open Meetings Act. However, due to the COVID-19 Coronavirus Pandemic and the governmental and administrative responses to that Pandemic, the Board intends to conduct the Meeting via videoconference. A quorum of the Board will not be physically present at the usual Headquarters address. Neither will the presiding officer physically be present there.

Nevertheless, the Meeting will be open to the public. Every effort will be made to facilitate public viewing of the Meeting while it is in progress via live video feed and, subject to limitations of the technology and logistics, to allow the usual opportunities for those who wish to speak to do so. Please access this Agenda via the ILTexas website as the time of the Meeting approaches, in order to find any additional information or updated links concerning the Meeting.

The Board hereby certifies that this notice was posted on a bulletin board or on something akin thereto or at a place readily accessible and convenient to the public at 1651 N. Glenville Dr., #216, Richardson, TX 75081, as well as online at www.ILTexas.org. The items on this Agenda may be taken in any order. The mission of ILTexas is to prepare students for exceptional leadership roles in the international community by emphasizing servant leadership, mastering the English, Spanish, and Chinese languages, and strengthening the mind, body and character.

/s/ Finn Simmensen, For ILTexas' Board

Directors Present

Dr. Lynne Beach (remote), Gabriela Smith (remote), Major General James Williams (remote), Tracy Cox (remote)

Directors Absent

Chris Moreland, PETER GUDMUNDSSON, Soner Tarim

Guests Present

Aaron Thorson, Alex Maldonado, Angela Marcellus, Caitlin Madison, Charles Klein, Craig Timberlake, Dr. Laura Carrasco, Dr. Thomas Seaberry, Eddie Conger (remote), Finn Simmensen, James Dworkin, James T. (Tim) Brightman, Joe Hoffer, Kayla Nations-Perkins, Lucy Mariappa, Regina Jones, Veronica Ibarra, Victor Carrillo, William Cardamon

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

Major General James Williams called a meeting of the board of directors of International Leadership of Texas, Inc. to order on Wednesday Jul 21, 2021 at 6:19 PM.

II. Approve Minutes of Prior Meetings

A. APPROVE MINUTES OF JUNE 16, 2021 REGULAR BOARD MEETING

Tracy Cox made a motion to approve the minutes from June 16, 2021 Regular Board Meeting on 06-16-21.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. APPROVE MINUTES OF JULY 14, 2021 SPECIAL BOARD MEETING

Tracy Cox made a motion to approve the minutes from July 14, 2021 Special Board Meeting on 07-14-21.

Dr. Lynne Beach seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Superintendent-CEO Report and Information Items

A. SUPERINTENDENT-CEO REPORT

Superintendent-CEO Eddie Conger reported to the Board.

- International teachers have arrived, been quarantined, are being vaccinated, and are being oriented for the upcoming School Year.
- Enrollment including all categories is approximately 23,000; due to COVID-19 concerns, this likely will resolve to a lower number as the first day of school approaches.
- New hiring is being undertaken. An action plan (bonuses and retention) is being prepared for Orem, a high-need campus, due to income-differential-related personnel losses.
- Superintendent Conger yielded to Chief of Staff Aaron Thorson, who briefed the Board.
 - Strategic review and Bellwether consultations soon will be finalized, based on voluminous data and extensive campus visits. Mr. Thorson presented highlights.
 - Deputy Superintendent Dr. Thomas Seaberry presented highlights of offsite leadership developments focusing on instructional leadership.
- Angela Marcellus is now the Chief Development Officer. A Director of Development has been added: William Cardamon presented highlights of planned development efforts and responded to Board Members' questions.

B. SCHOOL LEADERSHIP REPORT

Deputy Superintendent of School Leadership Dr. Thomas Seaberry reported to the Board.

- For instructional leadership, deans are being added.
- High-need campuses are being identified.
- Over 200 positions are being filled at this time.

C. DEPUTY SUPERINTENDENT OF ACADEMIC STUDENT SERVICES REPORT

Deputy Superintendent of academic and Student Leadership Dr. Laura Carrasco reported to the Board.

- Efforts are underway to align roles with priorities.

D. CHIEF ADMINISTRATIVE OFFICER REPORT

Chief Administrative Officer Jerry McCreight reported to the Board and responded to Board Members' questions.

- ILTexas is working to fill 234 open positions.

E. REPORT FROM FINANCE AND AUDIT COMMITTEE

Board Secretary Tracy Cox reported to the Board.

F. REPORT FROM NOMINATION COMMITTEE

Board Vice President Lynne Beach reported to the Board.

IV. Executive Session

A. AUTHORIZATION

B. CONSULT WITH ATTORNEY PURSUANT TO GOVERNMENT CODE 551.071

The Board entered Executive Session at 7:09 p.m. and returned to Open Session at 8:27 p.m., having conducted no votes and having made no decisions while in Executive Session.

V. CONSENT AGENDA

A. CONSIDER/ACT TO APPROVE JULY 21, 2021 CONSENT AGENDA ITEMS

Dr. Lynne Beach made a motion to approve the Consent Agenda.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Board Items for Discussion/Action

A. CONSIDER/ACT ON JUNE, 2021 FINANCIAL REPORT

Tracy Cox made a motion to approve the Financial Report.
Dr. Lynne Beach seconded the motion.
Chief Financial Officer James Dworkin reported to the Board.

- Audit field work begins early August.
- June Report presented.

The board **VOTED** unanimously to approve the motion.

B. CONSIDER/ACT TO AUTHORIZE ADMINISTRATION TO CONTRACT WITH RECOMMENDED PROVIDER FOR HEADQUARTERS FURNITURE

Dr. Lynne Beach made a motion to authorize administration to contract with II and CVI Spaces for a total of up to \$900,000.00 for furniture.
Tracy Cox seconded the motion.
Charles Klein briefed the Board on furniture offerings of three respondents to the RFP. The board **VOTED** unanimously to approve the motion.

C. CONSIDER/ACT TO ADOPT POLICY REGARDING RETURN OF INSTRUCTIONAL MATERIALS

Tracy Cox made a motion to adopt the policy.
Gabriela Smith seconded the motion.
CLO Tim Brightman briefed the Board on the requirement in TEC31.104 of a policy forming the basis of any attempt to recover value of unreturned instructional materials. The board **VOTED** unanimously to approve the motion.

D. CONSIDER/ACT TO ACCEPT NOMINATIONS FOR A SEAT ON THE BOARD OF ILTEXAS GLOBAL

Superintendent-CEO Eddie Conger briefed the Board.
The Board President tabled this Item for future consideration.

VII. Closing Items

A. Adjourn Meeting

Dr. Lynne Beach made a motion to adjourn.
Tracy Cox seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,
Finn Simmens