

PURCHASE REQUISITION CODE LIST JUNE/JULY 2021

PreApproval Requisition Code	Vendor Name / Department	General Coding	Amount
060121	Maintenance	Facilities/Repairs/ Maintenance	\$500.00 mo
052521	Transportation	Fuel	\$1000.00 mo
060921	Postage Year	Postage	\$10,000.00 yr
060721	Text-Em-All	Parent Communication 10% COVID	\$7,200.00 yr
060821	NCR	Accounting	250.00 yr.
060421	Westgate Las Vegas	Field Trips 50% COVID due to social distancing	\$2,500.00 one time
052421	HomeSchool Diploma	Student Incentives	\$2,500.00 one time
052321	Churchgoers.com	Student Incentives	\$1,500.00 one time
052221	The Studio	Student Incentives	\$1,500.00
052121	Motor Vehicle Network	Advertising 50% COVID	\$10,000.00 contract
052021	NCR Silver	Accounting	\$1000.00 annual
051921	Constant Contact	Parent Communication - 50% COVID	\$1,800.00 annual
051820	EventGroove	Security	\$500.00 one time
051721	WIX.com	Communication - 50% COVID	\$1,500.00 annual
052421	Field Trip Food	Cafeteria	\$2,000.00 one time
051521	Enterprise Rent A Car	Transportation	\$1,000.00 one time
051421	Quickbooks	Accounting	\$900.00 annual
051321	The Home Depot	Field Trip	\$50.00 one time
051221	Classe Party Rentals	Student Incentives	\$450.00 one time
051121	Costco Wholesale	Cafeteria - 100% COVID	\$650.00 one time