

ENCORE EDUCATION CORPORATION

Policy No.: _____

BOARD MEMBER AND ADMINISTRATORS TRAINING

The Encore Education Corporation (“EEC”) believes governance of the Charter School to be of upmost importance. In order to create high standards and operate at a high level of competence and effectiveness, the EEC adopts this Training Policy for all Board members and Charter School administrators.

Board of Directors Training

The EEC Board will receive annual training on the Brown Act, Conflicts of Interest law, and legal updates that are relevant to the operations of a charter school.

New Board members will receive Brown Act training within the first 30 days of their election or appointment to the Board.

Training will be performed by an attorney who is knowledgeable and has substantial experience with public laws.

Administrators Training

Administrators, including but not limited to, the Chief Executive Officer, the Chief Operations Officer, the Director of Academics, the General Executive Manager, will receive annual training on the Brown Act, Conflicts of Interest law, the Public Records Act, and legal updates that are relevant to the administration of a charter school.

Additional Training

Additional training for Board members, administrators, or staff that is recommended by the District or the EEC’s legal counsel will be encouraged on a regular basis. All designated employees will receive training on filling out the Statement of Economic Interest (“Form 700”) annually prior to April 1st. Attendance by the Board members and administrators at the California Charter School Association Annual Conference will be strongly encouraged.

Adopted:

Amended: