



# Foxborough Regional Charter School

## Annual Board Meeting

Published on November 6, 2020 at 2:59 PM EST

---

### Date and Time

Tuesday November 10, 2020 at 6:15 PM EST

### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/87681875564?pwd=czEzK3liZTA0ZXExdFJZRHJIZ21kUT09>

Meeting ID: 876 8187 5564

Passcode: gfp6u6

---

### Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:15 PM</b>
A. Roll Call Attendance			
B. Call the Meeting to Order			
<b>II. Leadership Report</b>			
A. Awards, Honors, and Recognition			
B. Personnel Update			
C. Race & Social Justice			
D. Re-Opening Planning			
<b>III. Committees</b>			
A. Enrollment			
B. Facility			

- Current budget to actual
- Status on the transportation contract
- RFP Update

**D. FRCS Foundation Inc**

**E. Governance**

- Officers & Elections
- FRCS By Laws

**IV. Policy Review**

- A. New Policies**
- B. Old Policies**

**V. Special Reports**

- A. English Learner Parent Advisory Committee (ELPAC) Report**
- B. Partners In Education (PIE) Report**
- C. Special Education Parent Advisory Committee (SEPAC) Report**

**VI. New/Old Business**

**VII. Privilege of the Floor**

**VIII. Closing Items**

- A. Approval of Minutes: 05NOV2020**
- B. Adjourn Meeting**

Vote

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

**Percentages and numbers pertain to our 22 districts only**

<b>Date</b>	<b>% in red</b>	<b>% in red/yellow</b>	<b># of districts in red</b>	<b># of districts in red/yellow</b>	<b>Comments</b>
<b>10/14/20</b>	22%	94%	5/22	16/22	Red/yellow up from 79% the week prior
<b>10/22/20</b>	40%	87%	9/22	17/22	Attleboro, Brockton and Randolph have been in the red for 3 weeks
<b>10/29/20</b>	86%	97%	14/22	19/22	Includes Foxboro and Mansfield in red
<b>11/6/20</b>					Awaiting today's report

**New Formula re: Town Designations (high risk/low risk, etc.)**

***Population under 10,000:***

- Grey: less than or equal to 10 total cases
- Green: less than or equal to 15 total cases
- Yellow: less than or equal to 25 total case
- Red: more than 25 total cases

***Population 10,000 – 50,000:***

- Grey: less than or equal to 10 total cases
- Green: fewer than 10 average daily cases per 100,000 in population and more than 10 total cases
- Yellow: 10 or more average daily cases per 100,000 in population OR a positive test rate of 5% or higher
- Red: 10 or more average daily cases per 100,000 in population AND a positive test rate of 5% or higher

***Population over 50,000:***

- Grey: less than or equal to 15 total cases
- Green: fewer than 10 average daily cases per 100,000 in population and more than 15 total cases
- Yellow: 10 or more average daily cases per 100,000 in population OR a positive test rate of 4% or higher
- Red: 10 or more average daily cases per 100,000 in population AND a positive test rate of 4% or higher

## Financial Report - Budget to Actual (Comparative Summary) Foxborough Regional Charter School For 10/31/2020

	Budget		YTD Actual		Current Year		Budget		YTD Actual		Prior Year	
	FY2021	10/31/20	Actual	% of Budget	FY2020	% of Budget	FY2020	10/31/19	Actual	% of Budget		
<b>REVENUES</b>												
Per Pupil Tuition	23,570,425.00	7,926,464.00	(15,643,961.00)	(33.63)	23,112,250.00	7,991,136.86	(15,121,113.14)	(34.56)				
Federal Grants/Reimbursements	1,510,295.00	143,541.00	(1,366,754.00)	(9.50)	692,330.00	100,215.00	(592,115.00)	(14.46)				
State Grants/Reimbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Other Grant Revenues	0.00	0.00	0.00	0.00	274,281.39	274,281.39	0.00	(100.00)				
Food Service Program	609,875.00	24,326.48	(585,548.52)	(3.99)	519,200.00	110,929.90	(408,270.10)	(21.37)				
Extended Day Program	290,000.00	16,570.51	(273,429.49)	(5.71)	290,000.00	70,282.41	(219,717.59)	(24.24)				
Transportation Program	920,000.00	129,687.01	(790,312.99)	(14.10)	822,163.00	399,942.25	(422,220.75)	(48.65)				
Building Rental Revenue	100,500.00	0.00	(100,500.00)	0.00	100,500.00	35,164.00	(65,336.00)	(34.99)				
Other Revenues	189,500.00	28,138.96	(161,361.04)	(14.85)	209,480.00	114,231.48	(95,248.52)	(54.53)				
<b>Total Revenues</b>	<b>27,190,595.00</b>	<b>8,268,727.96</b>	<b>(18,921,867.04)</b>	<b>(30.41)</b>	<b>26,020,204.39</b>	<b>9,096,183.29</b>	<b>(16,924,021.10)</b>	<b>(34.96)</b>				
<b>EXPENSES</b>												
<b>Personnel</b>												
Administration & Finance	885,922.00	287,859.24	598,062.76	32.49	918,001.00	295,753.74	622,247.26	32.22				
Teaching & Learning	11,794,328.00	2,451,721.16	9,341,606.84	20.80	11,574,274.15	2,434,793.31	9,139,480.84	21.04				
Student Activities	783,712.00	98,245.10	685,466.90	12.54	787,765.00	161,649.62	626,115.38	20.52				
Operations	908,290.00	293,454.80	614,835.20	32.31	792,268.00	273,171.68	519,096.32	34.48				
Grants	197,747.00	58,841.09	138,905.91	29.76	161,220.00	31,833.88	129,386.12	19.75				
<b>Subtotal Personnel</b>	<b>14,569,999.00</b>	<b>3,191,121.39</b>	<b>11,378,877.61</b>	<b>21.90</b>	<b>14,233,528.15</b>	<b>3,197,202.23</b>	<b>11,036,325.92</b>	<b>22.46</b>				
<b>Operating Costs</b>												
Administration & Finance	482,446.00	181,416.85	301,029.15	37.60	425,470.00	162,678.04	262,791.96	38.23				
Teaching & Learning	516,400.00	70,690.34	445,709.66	13.69	688,822.00	244,905.10	443,916.90	35.55				
Student Activities	2,175,583.00	364,209.18	1,811,373.82	16.74	2,044,972.00	386,485.66	1,658,486.34	18.90				
Operations	1,983,775.00	575,148.44	1,408,626.56	28.99	1,812,500.00	554,887.62	1,257,612.38	30.61				
Employee Benefits	2,594,169.00	604,053.98	1,990,115.02	23.29	2,448,533.00	664,061.57	1,784,471.43	27.12				
Grants	925,675.00	508,622.49	417,052.51	54.95	483,703.39	204,872.22	278,831.17	42.35				
<b>Subtotal Operating Costs</b>	<b>8,678,048.00</b>	<b>2,304,141.28</b>	<b>6,373,906.72</b>	<b>26.55</b>	<b>7,904,000.39</b>	<b>2,217,890.21</b>	<b>5,686,110.18</b>	<b>28.06</b>				
<b>Total Expenses</b>	<b>23,248,047.00</b>	<b>5,495,262.67</b>	<b>(17,752,784.33)</b>	<b>23.64</b>	<b>22,137,528.54</b>	<b>5,415,092.44</b>	<b>(16,722,436.10)</b>	<b>24.46</b>				
<b>NET BUDGET FROM OPERATIONS</b>	<b>3,942,548.00</b>	<b>2,773,465.29</b>	<b>(1,169,082.71)</b>	<b>(70.35)</b>	<b>3,882,675.85</b>	<b>3,681,090.85</b>	<b>(201,585.00)</b>	<b>(94.81)</b>				
Capital Outlay	845,000.00	338,963.49	506,036.51	40.11	1,407,980.00	710,188.00	697,792.00	50.44				
Debt Service	2,482,272.00	708,859.42	1,773,412.58	28.56	2,477,047.00	112,177.92	2,364,869.08	4.53				
Depreciation	0.00	747,653.83	(747,653.83)	0.00	0.00	649,487.73	(649,487.73)	0.00				
Board Capital Reserve	(425,000.00)	0.00	(425,000.00)	0.00	(657,414.00)	0.00	(657,414.00)	0.00				
<b>NET BUDGET RESERVED</b>	<b>1,040,276.00</b>	<b>977,988.55</b>	<b>(62,287.45)</b>	<b>(94.01)</b>	<b>655,062.85</b>	<b>2,209,237.20</b>	<b>1,554,174.35</b>	<b>(337.26)</b>				

**Financial Report - Balance Sheet (Summary)**  
**Foxborough Regional Charter School**  
**For 10/31/2020**

	10/31/2020	6/30/2020	Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash - operations	10,692,864.30	10,143,448.09	549,416.21
Cash - debt service reserve	2,715,561.05	3,624,268.52	(908,707.47)
Accounts Receivable:			
Intergovernmental	226.00	217,186.01	(216,960.01)
Other	2,636.68	4,539.48	(1,902.80)
Prepaid Expenses	112,673.20	185,305.90	(72,632.70)
<b>Total Current Assets</b>	<b>13,523,961.23</b>	<b>14,174,748.00</b>	<b>(650,786.77)</b>
<b>Capital Assets</b>			
Land/Building Improvements	46,678,628.27	46,678,628.27	0.00
Furniture, equipment and software	4,310,806.50	4,310,806.50	0.00
Construction in progress	29,281.00	29,281.00	0.00
Less: accumulated depreciation	(12,258,712.17)	(11,511,058.34)	(747,653.83)
<b>Total investment in capital assets</b>	<b>38,760,003.60</b>	<b>39,507,657.43</b>	<b>(747,653.83)</b>
Loss on defeasance (2017 bonds)	3,690,114.47	3,690,114.47	0.00
<b>TOTAL ASSETS</b>	<b>55,974,079.30</b>	<b>57,372,519.90</b>	<b>(1,398,440.60)</b>
<b>LIABILITIES AND NET ASSETS</b>			
Accounts Payable	869,585.49	934,504.98	(64,919.49)
Accrued expenses	108,294.97	753,222.51	(644,927.54)
Accrued compensation	53,525.18	1,485,530.21	(1,432,005.03)
Bonds payable - US Bank	0.00	0.00	0.00
Deferred income	0.00	134,762.55	(134,762.55)
<b>Total current liabilities</b>	<b>1,031,405.64</b>	<b>3,308,020.25</b>	<b>(2,276,614.61)</b>
BONDS PAYABLE 2017B	24,825,000.00	24,825,000.00	0.00
BOND PREMIUM 2017B	2,175,370.80	2,175,370.80	0.00
<b>Total bonds payable</b>	<b>27,000,370.80</b>	<b>27,000,370.80</b>	<b>0.00</b>
LOAN PAYABLE EASTERN BANK	9,583,914.06	9,683,728.60	(99,814.54)
<b>Total loans payable (Eastern)</b>	<b>9,583,914.06</b>	<b>9,683,728.60</b>	<b>(99,814.54)</b>
<b>Total liabilities</b>	<b>37,615,690.50</b>	<b>39,992,119.65</b>	<b>(2,376,429.15)</b>
<b>Net Assets</b>			
Investment in capital assets	0.00	0.00	0.00
Restricted - Board Capital	5,165,006.00	3,565,006.00	1,600,000.00
Restricted - Self Insured Dental	124,422.71	124,422.71	0.00
Unrestricted	12,090,971.54	12,037,323.82	53,647.72
Net income	977,988.55	1,653,647.72	(675,659.17)
<b>Total net assets</b>	<b>18,358,388.80</b>	<b>17,380,400.25</b>	<b>977,988.55</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>55,974,079.30</b>	<b>57,372,519.90</b>	<b>(1,398,440.60)</b>

**Financial Report - Budget to Actual (Summary)**  
**Foxborough Regional Charter School**  
**For 10/31/2020**

Run: 11/05/2020 at 11:13 AM

Page: 1

	Budget	Actual	Budget - Actual	% of Budget
<b>REVENUES</b>				
Per Pupil Tuition	23,570,425.00	7,926,464.00	(15,643,961.00)	(33.63)
Federal Grants/Reimbursements	1,510,295.00	143,541.00	(1,366,754.00)	(9.50)
State Grants/Reimbursements	0.00	0.00	0.00	0.00
Other Grant Revenues	0.00	0.00	0.00	0.00
Food Service Program	609,875.00	24,326.48	(585,548.52)	(3.99)
Extended Day Program	290,000.00	16,570.51	(273,429.49)	(5.71)
Transportation Program	920,000.00	129,687.01	(790,312.99)	(14.10)
Building Rental Revenue	100,500.00	0.00	(100,500.00)	0.00
Other Revenues	189,500.00	28,138.96	(161,361.04)	(14.85)
<b>Total Revenues</b>	<b>27,190,595.00</b>	<b>8,268,727.96</b>	<b>(18,921,867.04)</b>	<b>(30.41)</b>
<b>EXPENSES</b>				
<b>Personnel</b>				
Administration & Finance	885,922.00	287,859.24	598,062.76	32.49
Teaching & Learning	11,794,328.00	2,452,721.16	9,341,606.84	20.80
Student Activities	783,712.00	98,245.10	685,466.90	12.54
Operations	908,290.00	293,454.80	614,835.20	32.31
Grants	197,747.00	58,841.09	138,905.91	29.76
<b>Subtotal Personnel</b>	<b>14,569,999.00</b>	<b>3,191,121.39</b>	<b>11,378,877.61</b>	<b>21.90</b>
<b>Operating Costs</b>				
Administration & Finance	482,446.00	181,416.85	301,029.15	37.60
Teaching & Learning	516,400.00	70,690.34	445,709.66	13.69
Student Activities	2,175,583.00	364,209.18	1,811,373.82	16.74
Operations	1,983,775.00	575,148.44	1,408,626.56	28.99
Employee Benefits	2,594,169.00	604,053.98	1,990,115.02	23.29
Grants	925,675.00	508,622.49	417,052.51	54.95
<b>Subtotal Operating Costs</b>	<b>8,678,048.00</b>	<b>2,304,141.28</b>	<b>6,373,906.72</b>	<b>26.55</b>
<b>Total Expenses</b>	<b>23,248,047.00</b>	<b>5,495,262.67</b>	<b>17,752,784.33</b>	<b>23.64</b>
<b>NET BUDGET FROM OPERATIONS</b>	<b>3,942,548.00</b>	<b>2,773,465.29</b>	<b>(1,169,082.71)</b>	<b>(70.35)</b>
Capital Outlay	845,000.00	338,963.49	506,036.51	40.11
Debt Service	2,482,272.00	708,859.42	1,773,412.58	28.56
Depreciation	0.00	747,653.83	(747,653.83)	0.00
Board Capital Reserve	(425,000.00)	0.00	(425,000.00)	0.00
<b>NET BUDGET RESERVED</b>	<b>1,040,276.00</b>	<b>977,988.55</b>	<b>(62,287.45)</b>	<b>(94.01)</b>



# Foxborough Regional Charter School

## Equity and Inclusion Committee November 5, 2020

The Equity and Inclusion Committee met on Wednesday, November 4, 2020 to review and discuss subcommittee reports. Following are the PD and Student Engagement Subcommittee meeting notes.

### *PD meeting notes*

1. Keonna's Restorative Justice PD Series concluded this week and they have been well received by staff as they learn and grow in this approach to our school-wide discipline protocols.
2. Nikole is ironing out dates for Dr. DT Henry to provide 4 PD sessions to our staff on equity and inclusion.
3. We listened! And thus, provided staff with more time to collaborate with their colleagues, plan and improve their instructional technology skills for remote learning. We now offer PD every other week so that the week in between is time for staff to regroup, and do all of the essential aspects mentioned above.
4. Nikole is ironing out dates for Dr. Battles to join us for additional PD on equity and inclusion. She will be providing 4 sessions from January and into February.
5. It was suggested by the committee and members agreed that PD needs to be in the form of a workshopping model rather than a stand up and deliver. We need to engage staff during PD opportunities!
6. We are looking to strategically reassess our Technology Integration Specialist position, which recently became vacant with Vicki Shulman's departure. We hope to provide staff with an expert on Google Classroom and remote learning in an effort to provide more instructional strategies to build teachers' online teaching and learning toolkit.
7. The new math curriculum currently rolled out is going very well. We have completed the iReady diagnostic to ascertain students' learning gaps. Bill Baga, our math instructional coach will be providing additional PD to teachers to support programming.
8. UDL is still in full swing and we have received great feedback from our 15 teachers currently enrolled in this PD for the year.
9. I will be providing staff early next week with our schedule of PD dates so that staff can plan appropriately.



# Foxborough Regional Charter School

## *Student Engagement meeting notes*

1. We would love to see students attend this subcommittee! We need their input. :)
2. Shawn has done a fabulous job with Student Council in providing a more equitable process for students to participate in these leadership opportunities.
3. Shawn and NHS have done a spectacular job with the student website that affords students with leadership, community services and volunteer opportunities, in addition to peer/mentoring opportunities. Thank you to Dan Currier too!!!!
4. Students continue to be part of our hiring committees. Their voice in these interviews matter.
5. PBIS is being implemented by Keonna and she has invited some HS students to be leaders and help with this new initiative this year. Students are pumped to be part of this endeavor!
6. Prince suggested that we provide MS students with some time to interact socially with each other, albeit virtually. Ben will reach out to teachers to see if they would be willing to supervise these sessions, which would not take longer than 30 minutes and can occur during MS students' lunch/flex blocks. Deirdre volunteered to be a proctor.
7. Prince suggested once we are back in school that we consider intramural sports for the MS. It would be helpful to have a late bus for students who may find it difficult to participate due to transportation challenges. Prince has volunteered to look for grants that may help us provide students with this transportation accommodation.

***Curriculum, Family Engagement, and Recruitment/Retention Subcommittees did not meet this month.***





# Foxborough Regional Charter School

**SEPAC and ELPAC  
November 5, 2020**

Although we have been unsuccessful in the past with participation in these parent groups, we continue to make efforts to engage our Special Education and English Language Education families.

This year we sent out surveys in an attempt to gain more parent engagement. We hosted our first virtual meeting for ELPAC on October 27. Attendance was outstanding! We had over 25 families and all of our ELE staff attended the virtual meeting. Our next ELPAC is scheduled for December 8 where we will talk about bylaws and officers.

Our SEPAC survey will go out in November with our first meeting in December.

Although our vision is that both these organizations become two functioning parent groups by June 2021 so that they are able to operate autonomously, until then, these organizations will be driven heavily by our Director of Student Services and her team to get things organized. We hope to be able to sustain parent engagement in order to meet said goal by June 2021.



# Foxborough Regional Charter School

**Enrollment Update  
November 10, 2020**

We are holding steady at 1702 students. Although our budget reflects tuition based on 1672, we will receive funding for 1690, which affords us with a healthier budget. It also provides us with a buffer because as we know from previous years that we will lose students throughout the year (although being a COVID year, we may not lose as many as anticipated).

Admissions calls are going well in our Outreach division. Many families are calling to learn more about open house and our application process.



# Foxborough Regional Charter School

**Facilities Update  
November 5, 2020**

## Maintenance:

1. Recently completed most of the renovations to the “avocado house” for Dave Elsner’s new Applied Learning Center – landscaped the exterior, painted, removed old decking and made exterior repairs, pruned trees, etc.
2. Completed installation of all HVAC controls so school can now be control all air dampers to maximize fresh air
3. Changed all air filters campus-wide
4. Reseeded playground area with new grass

## What’s next:

1. Maintenance team, Matt and Josette did campus-wide walkthroughs (interior, exterior, boiler rooms, etc.) and created master punch list of all issues both big and small that the maintenance team can repair, replace, reorganize etc. and will be rolling out our “back pocket list” plan by the end of this week to the maintenance team. The idea is to go through the campus and address even the smallest of things (paint, bathroom fixtures broken, broken tiles, decluttering etc.) until students return so that we catch up on as many small repairs and replacements as possible.
2. UV installation on air ducts and air scrubbers in nurses’ office should be installed hopefully sometime this month. Like so many other things, we are waiting on delivery of equipment
3. Starting to engage with designers on replacing ES carpet and switching to flooring.
4. Making sure we are ready for snow – it’s 2020 so Matt is expecting about 35 blizzards this year. ☺