



# Foxborough Regional Charter School

## Board Meeting

Published on February 27, 2021 at 8:53 AM EST

---

### Date and Time

Tuesday March 9, 2021 at 6:15 PM EST

---

### Meeting Format

Whether in person or online, the public is welcome to attend Board Meetings and have access to meeting minutes. Meetings are held once a month and additionally, as determined by the Board Chair. All meeting Agendas are posted to the school website at least 48 hours in advance of each public meeting.

During the meeting, the Board follows the published agenda and works through business. Audience members are not part of the formal discussion or deliberations, but may raise their hand to add brief comment or ask clarifying questions. Meetings start promptly on time as noted on the agenda.

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:15 PM</b>
A. Roll Call Attendance			
B. Call the Meeting to Order			
<b>II. Leadership Report</b>			
A. Awards, Honors, and Recognition			
B. Equity & Inclusion			
C. Personnel Update			
D. Special Topic			
Strategic Goals for Finance			
<b>III. Committees</b>			

	Purpose	Presenter	Time
A. Enrollment			
B. Facility			
	<ul style="list-style-type: none"> <li>• 2020 Chrome book order update</li> <li>• UV Light installation</li> <li>• 2021/2022 Technology Needs</li> <li>• Food Services</li> <li>• Devices for Staff</li> </ul>		
C. Finance			
	<ul style="list-style-type: none"> <li>• Current budget to actual</li> <li>• FY2022 budget discussion</li> </ul>		
D. FRCS Foundation Inc			
E. Governance			
Executive Leader Search Update			
<b>IV. Policy Review</b>			
A. New /Old Policies			
<b>V. Special Reports</b>			
A. English Learner Parent Advisory Committee (ELPAC) Report			
B. Partners In Education (PIE) Report			
C. Special Education Parent Advisory Committee (SEPAC) Report			
<b>VI. New/Old Business</b>			
<b>VII. Items for the Next Meeting</b>			
<b>VIII. Privilege of the Floor</b>			
<b>IX. Closing Items</b>			
A. Approval of Minutes: 12JAN2021			
B. Approval of Minutes: 09FEB2021			
C. Adjourn Meeting			
Meeting will adjourn to executive session		Vote	

The listed matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may be brought up for discussion to the extent permitted by law.

# Foxborough Regional Charter School

Facilities Update: March 9, 2021



This is a picture of our UV installed in the ductwork. Essentially all of the air gets sucked out of the classrooms, passes through these UV bulbs to kill pathogens and then is mixed back into the air (combination of fresh/recycled) that goes into classrooms.

Below are a few quick bullets on the rationale for the installation:

Benefits:

- Studies suggest UV effective at killing many pathogens – has been used to disinfect/reuse N95 surgical masks in hospitals
- Allows HVAC system to safely run in winter months using recycled air without having to open windows in classrooms
- Similar equipment is installed in Sturdy Hospital OR/oncology units
- Even post-pandemic UV can still effectively kill influenza and other common pathogens keeping building occupants healthier
- Massive upgrade as compared to in-room portable air purifiers because they are not room-location dependent and don't require filter changes.

### **2020 Chromebook Order**

- Order placed for 100 devices to supplement 5th grade for 2021-22 school year
- Part of FY22 budget

### **Food Services:**

- Engaged with 3rd party consultant, School Food Solutions, in order to facilitate bid, review, selection and on-boarding of food vendors for 2021-22 school year
- In process of outlining our program so they can create RFP
- They will also work with us to address issues from audit including program compliance, training, documentation etc.

### **Devices for Staff:**

- Microsoft demo devices ordered and Ed working with tech-savvy teaching staff to beta test
- If acceptable, will quote product and use grant money to partially cover total cost for all staff or cover total cost for partial staff (budget decision)



## 2021-2022 Enrollment Recommendation

The administration of the Foxborough Regional Charter School recommends the Board of Trustees vote to offer positions in 2021-2022 for Kindergarten through Grade 9 considering the grade-level capacity goals as described below. The Team does not recommend offering positions in Grades 10-12 because of the demands of completing FRCS graduation requirements<sup>1</sup> and achieving Spanish fluency.

The Senior Leadership Team also recommends the Board of Trustees votes to grant the school administration the flexibility *not to enroll students up to capacity in individual grade levels* if such enrollment would cause the total K-12 enrollment of the school to exceed the 1,700 Charter cap and/or the 2021-2022 DESE Pre-Enrollment Report.

### Grade Level Enrollment Goal

Grades K-8	144 students per grade
Grade 9	125 students (Not more than 148 students - current 8th grade enrollment with an estimate of 125 current students advancing from Grade 8 and remaining at FRCS)
Grade 10	110 students (FY21 Grade 9 Actual – 114)
Grade 11	89 students (FY21 Grade 10 Actual – 93)
Grade 12	80 students (FY21 Grade 11 Actual – 84)

### In general, FRCS curriculum expectations include:

English:	Required all four years
Math:	Required all four years
Spanish Language:	Required all four years
Science:	Required all four years* (three years w/lab required for graduation)
History:	Required all four years* (three years required for graduation)
Physical Education:	Required all four years

Curriculum Concentration: Required all four years

Health: Required for one year

\* Four years of either History or Science not required if approved for Senior Independent Enrichment, Virtual High School or Dual College/University Enrollment Program.

**Financial Report - Balance Sheet (Summary)**  
**Foxborough Regional Charter School**  
**For 2/28/2021**

	2/28/2021	6/30/2020	Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash - operations	12,038,599.04	10,143,448.09	1,895,150.95
Cash - debt service reserve	2,579,152.12	3,624,268.52	(1,045,116.40)
Accounts Receivable:			
Intergovernmental	0.00	217,186.01	(217,186.01)
Other	3,046.43	4,539.48	(1,493.05)
Prepaid Expenses	112,673.20	185,305.90	(72,632.70)
<b>Total Current Assets</b>	<b>14,733,470.79</b>	<b>14,174,748.00</b>	<b>558,722.79</b>
<b>Capital Assets</b>			
Land/Building Improvements	46,678,628.27	46,678,628.27	0.00
Furniture, equipment and software	4,310,806.50	4,310,806.50	0.00
Construction in progress	29,281.00	29,281.00	0.00
Less: accumulated depreciation	(13,003,629.47)	(11,511,058.34)	(1,492,571.13)
<b>Total investment in capital assets</b>	<b>38,015,086.30</b>	<b>39,507,657.43</b>	<b>(1,492,571.13)</b>
Loss on defeasance (2017 bonds)	3,690,114.47	3,690,114.47	0.00
<b>TOTAL ASSETS</b>	<b>56,438,671.56</b>	<b>57,372,519.90</b>	<b>(933,848.34)</b>
<b>LIABILITIES AND NET ASSETS</b>			
Accounts Payable	619,334.30	934,504.98	(315,170.68)
Accrued expenses	96,152.12	753,222.51	(657,070.39)
Accrued compensation	57,999.07	1,485,530.21	(1,427,531.14)
Bonds payable - US Bank	0.00	0.00	0.00
Deferred income	0.00	134,762.55	(134,762.55)
<b>Total current liabilities</b>	<b>773,485.49</b>	<b>3,308,020.25</b>	<b>(2,534,534.76)</b>
BONDS PAYABLE 2017B	24,225,000.00	24,825,000.00	(600,000.00)
BOND PREMIUM 2017B	2,175,370.80	2,175,370.80	0.00
<b>Total bonds payable</b>	<b>26,400,370.80</b>	<b>27,000,370.80</b>	<b>(600,000.00)</b>
LOAN PAYABLE EASTERN BANK	9,483,852.75	9,683,728.60	(199,875.85)
<b>Total loans payable (Eastern)</b>	<b>9,483,852.75</b>	<b>9,683,728.60</b>	<b>(199,875.85)</b>
<b>Total liabilities</b>	<b>36,657,709.04</b>	<b>39,992,119.65</b>	<b>(3,334,410.61)</b>
<b>Net Assets</b>			
Investment in capital assets	0.00	0.00	0.00
Restricted - Board Capital	5,165,006.00	3,565,006.00	1,600,000.00
Restricted - Self Insured Dental	124,422.71	124,422.71	0.00
Unrestricted	12,087,916.54	12,037,323.82	50,592.72
Net income	2,403,617.27	1,653,647.72	749,969.55
<b>Total net assets</b>	<b>19,780,962.52</b>	<b>17,380,400.25</b>	<b>2,400,562.27</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>56,438,671.56</b>	<b>57,372,519.90</b>	<b>(933,848.34)</b>

## Financial Report - Budget to Actual (Comparative Summary) Foxborough Regional Charter School For 2/28/2021

	Budget FY2021	YTD Actual 2/28/21	Current Year Budget - Actual	Current Year % of Budget	Budget FY2020	YTD Actual 2/29/20	Prior Year Budget - Actual	Prior Year % of Budget
<b>REVENUES</b>								
Per Pupil Tuition	24,024,968.00	16,199,720.00	(7,825,248.00)	(67.43)	23,112,250.00	15,723,188.86	(7,389,061.14)	(68.03)
Federal Grants/Reimbursements	1,620,176.00	978,118.00	(642,058.00)	(60.37)	692,330.00	257,609.00	(434,721.00)	(37.21)
State Grants/Reimbursements	79,250.00	0.00	(79,250.00)	0.00	0.00	15.00	15.00	0.00
Other Grant Revenues	0.00	0.00	0.00	0.00	274,281.39	274,281.39	0.00	(100.00)
Food Service Program	406,984.00	33,605.01	(373,378.99)	(8.26)	519,200.00	345,166.73	(174,033.27)	(66.48)
Extended Day Program	193,334.00	17,086.21	(176,247.79)	(8.84)	290,000.00	189,357.72	(100,642.28)	(65.30)
Transportation Program	745,000.00	109,235.44	(635,764.56)	(14.66)	822,163.00	696,692.55	(125,470.45)	(84.74)
Building Rental Revenue	67,000.00	0.00	(67,000.00)	0.00	100,500.00	71,263.00	(29,237.00)	(70.91)
Other Revenues	189,500.00	57,530.95	(131,969.05)	(30.36)	209,480.00	219,807.85	10,327.85	(104.93)
<b>Total Revenues</b>	<b>27,326,212.00</b>	<b>17,395,295.61</b>	<b>(9,930,916.39)</b>	<b>(63.66)</b>	<b>26,020,204.39</b>	<b>17,777,382.10</b>	<b>(8,242,822.29)</b>	<b>(66.32)</b>
<b>EXPENSES</b>								
<b>Personnel</b>								
Administration & Finance	885,922.00	518,603.96	367,318.04	58.54	918,001.00	602,220.46	315,780.54	65.60
Teaching & Learning	11,797,178.00	6,150,549.42	5,646,628.58	52.14	11,574,274.15	6,057,886.90	5,516,387.25	52.34
Student Activities	743,712.00	240,225.82	503,486.18	32.30	787,765.00	428,425.59	359,339.41	54.38
Operations	901,290.00	573,928.81	327,361.19	63.68	792,268.00	521,151.19	271,116.81	65.78
Grants	197,747.00	106,387.73	91,359.27	53.80	161,220.00	58,350.37	102,869.63	36.19
<b>Subtotal Personnel</b>	<b>14,525,849.00</b>	<b>7,589,695.74</b>	<b>6,936,153.26</b>	<b>52.25</b>	<b>14,233,528.15</b>	<b>7,668,034.51</b>	<b>6,565,493.64</b>	<b>53.87</b>
<b>Operating Costs</b>								
Administration & Finance	552,446.00	309,953.86	242,492.14	56.11	425,470.00	243,079.53	182,390.47	57.13
Teaching & Learning	513,397.00	143,463.62	369,933.38	27.94	688,822.00	346,824.08	341,997.92	50.35
Student Activities	1,969,070.00	917,043.37	1,052,026.63	46.57	2,044,972.00	1,172,862.14	872,109.86	57.35
Operations	2,000,775.00	1,162,207.86	838,567.14	58.09	1,812,500.00	1,144,033.04	668,466.96	63.12
Employee Benefits	2,594,169.00	1,306,701.20	1,287,467.80	50.37	2,448,533.00	1,409,414.39	1,039,118.61	57.56
Grants	1,106,806.00	833,170.13	273,635.87	75.28	483,703.39	320,137.22	163,566.17	66.18
<b>Subtotal Operating Costs</b>	<b>8,736,663.00</b>	<b>4,672,540.04</b>	<b>4,064,122.96</b>	<b>53.48</b>	<b>7,904,000.39</b>	<b>4,636,350.40</b>	<b>3,267,649.99</b>	<b>58.66</b>
<b>Total Expenses</b>	<b>23,262,512.00</b>	<b>12,262,235.78</b>	<b>11,000,276.22</b>	<b>52.71</b>	<b>22,137,528.54</b>	<b>12,304,384.91</b>	<b>9,833,143.63</b>	<b>55.58</b>
<b>NET BUDGET FROM OPERATIONS</b>								
Capital Outlay	995,000.00	424,884.47	570,115.53	42.70	1,407,980.00	1,002,891.84	405,088.16	71.23
Debt Service	2,482,272.00	817,697.07	1,664,574.93	32.94	2,477,047.00	836,398.79	1,640,648.21	33.77
Depreciation	0.00	1,489,516.13	(1,489,516.13)	0.00	0.00	1,287,337.96	(1,287,337.96)	0.00
Board Capital Reserve	(425,000.00)	0.00	(425,000.00)	0.00	(657,414.00)	0.00	(657,414.00)	0.00
<b>NET BUDGET RESERVED</b>	<b>1,011,428.00</b>	<b>2,400,962.16</b>	<b>1,389,534.16</b>	<b>(237.38)</b>	<b>655,062.85</b>	<b>2,346,368.60</b>	<b>1,691,305.75</b>	<b>(358.19)</b>