



# Spokane International Academy

February 2020

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## Date and Time

Monday February 24, 2020 at 5:30 PM PST

## Location

SIA Middle Academy  
4224 E 4th Ave  
Spokane, WA 99202

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>			1 m
<b>B. Call the Meeting to Order</b>			
<b>C. Approve Minutes</b>	Approve Minutes	Ken Vorhees	1 m
Approve minutes for January 2020 (Regular) on January 27, 2020			
<b>II. Monthly Financials</b>			<b>5:32 PM</b>
<b>A. February Payroll</b>	Vote	Matthew Hoag	5 m
Direct Deposit Number _____ through _____ totaling \$ _____			
<b>B. January Accounts Payable</b>	Vote	Matthew Hoag	5 m
Mid-Month AP: Warrant Numbers _____ through _____ totaling \$ _____			
End of Month AP: Warrant Numbers _____ through _____ totaling \$ _____			
Private Account AP: Warrant Numbers _____ through _____ totaling \$ _____			
<b>III. Head of School Update</b>			<b>5:42 PM</b>
<b>A. 2020-21 Applications Received</b>	FYI	Travis Franklin	5 m
Final results from the 20-21 enrollment season			
<b>B. Policy/Procedure 3115 - Students Experiencing Homelessness - Enrollment Rights and Services</b>	Vote	Travis Franklin	5 m
SIA needs to formally adopt policy/procedure 3115 - <b>Students Experiencing Homelessness - Enrollment Rights and Services.</b>			

This policy meets all state/federal expectations for serving these students. The policy/procedure being presented was taken from the WSSDA policy website.

**C. Mead Charter Authorizer Proposal** Discuss Travis Franklin 10 m  
Travis to present an update on work related to conversations for a variety of ways to partner with the Mead SD.

#### **IV. Academic Excellence**

Academic Excellence

#### **V. CEO Support And Eval**

CEO Support And Eval

#### **VI. Development**

**6:02 PM**

Development

**A. SIA Foundation Update and Bylaws** Discuss Mary Velazquez 10 m  
An update on the proposed bylaws for the SIA Foundation.

#### **VII. Facility**

**6:12 PM**

Facility

**A. Update on Magnesium Property** Discuss James Hill 10 m  
James will provide an update on the facility process

**B. Executive Session** Discuss Bob Douthitt 15 m  
Board will go into executive session to discuss lease terms that may be impacted by public understanding ([RCW42.30.110 Section 1.b](#))

#### **VIII. Finance**

**6:37 PM**

Finance

**A. General Update** Discuss Matthew Hoag 5 m  
Budget status, cash flow, and other financials

#### **IX. Governance**

**6:42 PM**

Governance

**A. Board on Track** Discuss Matthew Hoag 20 m  
**B. SIA Bylaws - Review member term dates and IRS code provisions** Discuss Mary Velazquez 10 m  
for excise taxes

Potential revision to SIA's bylaws to allow for all terms, regardless of start date throughout the year, to end on either July 31 or August 31 so that all terms coincide with either elections taking place prior to our annual meeting in August, or the beginning of our fiscal year on September 1.

Also, add an additional 2 codes that are applicable to public charities (4911, 4912)

#### **X. Other Business**

**XI. Closing Items**

**A. Adjourn Meeting**

Vote