

**Board of Directors Meeting**

**November 25, 2019**

**5:30 - 7:00 pm**

SIA Primary Academy

2706 E Queen Ave

1. **Call to Order - 5:30 pm**
2. **Establish Quorum - Quorum established**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Board Members** | | | **School Personnel** | | |
| **Name** | **Role** | **Present?** | **Name** | **Role** | **Present?** |
| Ken Vorhees | Chair | Y | Travis Franklin | HofS | Y |
| Nancy Cunningham | Vice-Chair | Y | Brook Wilkerson | COO | Y |
| Stacy Hill | Secretary | Y | Morgen Flowers | PA Principal | Y |
| Matt Hoag | Treasurer | Y | Nate Pelton | MA Principal | Y |
| Anne Cowles | Member | Y |  |  |  |
| James Hill | Member | Y |  |  |  |
| James Wilburn | Member | Y |  |  |  |
| Mary Velazquez | Member | Y |  |  |  |
| Jeff Hyslop | Member | Y |  |  |  |

1. **List of Materials**
   1. November 2019 board meeting agenda
   2. October 2019 board meeting minutes (to approve)
   3. November AP/Payroll (to approve)
   4. Enrollment application snapshot (as of 11/25/19)
2. **Public Comment - Public Comment closed at 5:32 pm**
3. **Approve Minutes from October 2019 board meeting**

Motioned to approve by Ken Vorhees so moved by Matt Hoag, seconded by Anne Cowles. Approved unanimously.

1. **Approve, Accounts Payable and Payroll**
   * November Payroll
     + Direct Deposit number 900001750 through 900001814 totaling $309,544.17
   * October Accounts Payable Warrants
     + Warrant number 13065, totaling $10,706.00
     + Warrant numbers 13066 through 13081, totaling $31,614.64
     + Warrant numbers 13082 through 13115, totaling $127,421.78
   * Private Account
     + Warrant numbers 1257 through 1259, totaling $10,198.15

Recommendation to approve by finance committee. Approved unanimously.

1. **Action Items and New Business:**
   1. Introduction of potential board members: Bob Douthit and Veronica Wise
   2. Enrollment application update (Travis)
   3. Admin China trip presentation
   4. Finance Committee update (Matt)
      1. Eide Bailly financial audit
      2. Updates
   5. Update on charter transfer (Travis)
   6. Governance
      1. Board on Track implementation timeline
   7. New Business
   8. Executive Session
      1. Discussion of acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.
2. **Adjournment - 7:29 pm**

For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email franklin@spokaneintlacademy.org. For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board you may also email the group at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org).