



## Board of Directors Meeting

**October 22, 2018**

**5:30 - 7:30 pm**

SIA Middle Academy  
4224 E. 4th Ave

### **1. Call to Order - 5:35 pm**

Doug Durham

### **2. Establish Quorum**

Board Members Present		
Name	Role	Present?
Doug Durham	Chair	Y
Stacy Hill	Secretary	N
Matt Hoag	Treasurer	N
Ken Vorhees	Member	Y
Anne Cowles	Member	Y
James Hill	Member	Y
Nancy Cunningham	Member	N
James Wilburn	Member	Y

School Personnel Present		
Name	Role	Present?
Travis Franklin	HofS	Y
Brook Wilkerson	COO	Y
Morgen Flowers	PA Principal	Y
Melissa Pettey	MA Principal	Y

### **3. List of Materials**

1. October 2018 board meeting agenda
2. October 2018 board meeting presentation
3. September 2018 board meeting minutes (to approve)
4. Finance reports from ESD 101 (to approve)

### **4. Public Comment**

No public comment

### **5. Approve Minutes from September 24, 2018 board meeting**

Ken Vorhees motioned to approve minutes, Doug Durham seconded, Approved

### **6. Approve, Accounts Payable and Payroll**

1. General Fund Warrants #12416-12441, totaling \$254,313.85
2. General Fund Warrants #12401-12402, totaling \$4,339.44
3. General Fund Warrant #12415, totaling \$974.56
4. General Funds Warrants #12410-12414, totaling \$4381.78
5. Voids/Cancellations, totaling \$884.44
6. Payroll Warrants #900000980-900001033, totaling \$304,241.12

Ken Vorhees motioned to approve expenses, James Hill seconded, Approved

### **7. New Business and Action Items:**

1. 8th Grade Teachers - Costa Rica Presentation
2. Visitor - Patrick D'Amelio, CEO for Washington Charter Schools Association
3. School visit recap - James Wilburn
4. Finance Update
5. Governance - Permanent board chair nomination (to be elected at Nov. meeting)
6. Governance - Adoption of a consent agenda for future meetings?
7. Governance - Board composition and the addition of more members
8. Plan to use WA Charters Grant funds

#### **9. Approve: Proposed use of WA Charters Grant Funds**

James Hill motioned to approve disbursement of grant funds, Doug Durham seconded, Approved

10. Future Planning - School classification and structure

### **8. Executive session**

1. Human Resources (20 minutes)

### **9. Adjournment**

Doug Durham adjourned meeting at 8:50 pm

For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email [franklin@spokaneintlacademy.org](mailto:franklin@spokaneintlacademy.org). For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board you may also email the group at [boardofdirectors@spokaneintlacademy.org](mailto:boardofdirectors@spokaneintlacademy.org).