



Board of Directors Meeting

November 26, 2018

5:30 - 7:00 pm

SIA Primary Academy
2706E Queen Ave

I. Call to Order - 5:30 pm

Establish Quorum

School Personnel Present		
Name	Role	Present?
Travis Franklin	Head of School	
Brook Wilkerson	COO	
Morgen Flowers	PA Principal	
Melissa Pettey	MA Principal	

Board Members Present		
Name	Role	Present?
Doug Durham	Chair	
Stacy Hill	Secretary	
Matt Hoag	Treasurer	
Ken Vorhees	Member	
Anne Cowles	Member	
James Hill	Member	
Nancy Cunningham	Member	
James Wilburn	Member	

II.

III. List of Materials

1. November 2018 board meeting agenda
2. November 2018 board meeting presentation
3. October 2018 board meeting minutes (to approve)
4. Finance reports from ESD 101 (to approve)

IV. Public Comment

V. Approve Minutes from October 2018 board meeting

VI. New Business and Action Items:

1. Governance: Board chair nomination/election
2. Governance: New board member onboarding process update
3. Facilities: Potential options for financing/acquiring space for K-8 (Doug can explain this more)
4. Finance: Budget scenarios for 2019-20
5. Structure for 2019-20 - Recommendation is to stay the same size school split across two campuses unless another solution presents itself in the next few months
6. Update: Academic results (Primary assessment data; Middle GPAs and overall performance)
7. Update: Costa Rica fundraising total

VII. Consent agenda, Accounts Payable and Payroll

- **Approve Warrants 12457 through 12458 totaling \$5,196.40**
- **Approve Warrants 12459 through 12462 totaling \$11,831.47**
- **Approve Warrants 12463 through 12491 totaling \$125,449.41**

VIII. Executive session

Human Resources (20 minutes)

IX. Adjournment

For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email franklin@spokaneintlacademy.org. For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board you may also email the group at boardofdirectors@spokaneintlacademy.org.