



Board of Directors Meeting

December 17, 2018

5:30 - 6:30 pm

SIA Middle Academy

4224 E. 4th Ave

1. Call to Order - 5:35 pm

2. Establish Quorum

Board Members Present		
Name	Role	Present?
Doug Durham	Chair	N
Stacy Hill	Secretary	
Matt Hoag	Treasurer	N
Ken Vorhees	Member	
Anne Cowles	Member	
James Hill	Member	
Nancy Cunningham	Member	
James Wilburn	Member	

School Personnel Present		
Name	Role	Present?
Travis Franklin	HofS	
Brook Wilkerson	COO	
Morgen Flowers	PA Principal	
Melissa Pettey	MA Principal	

3. List of Materials

1. December 2018 board meeting agenda
2. December 2018 board meeting presentation
3. November 2018 board meeting minutes (to approve)
4. Corrective Action Plan - Finance Benchmarks with Spokane Public Schools and response from SIA
5. Pacific Modular sales agreement (2 portables at Primary Academy)
6. Finance reports from ESD 101 (to approve)

1. These will only include AP as payroll will not be finalized. Actual payroll documents for December 2018 will be approved at the January 2019 meeting.

4. Public Comment

5. Approve Minutes from November 26, 2018 board meeting

6. Approve, Accounts Payable and Payroll

- Accounts Payable Warrants
- Payroll - Will need to be approved at January meeting due to the timing of when it is processed and when our December meeting is scheduled.

7. New Business and Action Items:

1. Finance Update (Ken)
2. Finance - Corrective Action Plan (SPS) update
3. **VOTE** - Governance - Discuss and vote in new member Mary Velasquez
4. **VOTE** - SPS contract amendment - Increasing projected enrollment from original application (material revision)

8. Executive session

1. Facilities (20 minutes)
2. Human Resources (20 minutes)

9. New Business and Action Items:

1. **VOTE** - Facilities - Pacific Modular Sales Agreement (WCSD Grant 2 portables at St. Pats)

10. Adjournment

For questions about reasonable accommodations for a meeting, please contact our main office at 509-209-8730 or email franklin@spokaneintlacademy.org. For all accommodations, please contact our office no later than 1 full week prior to our meeting. This allows us time to ensure these requests are met to the best of our ability. If you need to reach the Board you may also email the group at boardofdirectors@spokaneintlacademy.org.